

**MINUTES**  
**AMHS Board of Trustees Meeting**  
**February 19, 2020**

*Present:* Millie Judge, Jeff Cymbaluk, Sue Adams, Bill Brooking, Pat Sievers, Rich Bacigalupi, Kathy Wartelle, Steve Schmutz, Alicia Mitchell, Brian Murphy, Larry Moore, Brett Carlton, Mary Kelly, Shannon O’Kelley, Karen Tarabochia, Mytyl Hernandez

*Absent:* Bridget Rauvola, Mark Howley, Talia Manhke, Duane Schireman, Joan Ritter, Jessica Gurley

**Opening Prayer**—Steve Schmutz

**Roll call**— Sue Adams called the roll and a quorum was declared.

**Approval of Minutes**—**The board approved minutes from the January meeting** of the Board of Trustees.

**School Report** – Alicia Mitchell

Second semester is well underway and an Ash Wednesday prayer service is planned for 2/26. Catholic Schools Week was the last week in January and Mass was celebrated on 1/30 by Bishop Eusebio. Senior class officers delivered dental hygiene items to Cathedral Kitchen. The \$11K grant from the Fulcrum Foundation for safety and security was matched by a very generous school family and will be used towards the purchase of bleeding control kits. A “Nick of Time” event is planned for 4/1 with preventative heart screening for all students. The accreditation final report is almost done. Mass is scheduled for 3/22 at 5PM followed by a reception and the visiting team’s presentation will be on 3/25 at 10AM. Winter athletic district and state events are in process and spring sports start on 3/2. Opening night for the spring musical “Bright Star” is on 2/28 with additional shows through 3/7. The annual golf tournament is scheduled for 4/27.

**Governance Committee** – Steve Schmutz

**The board approved the addition of Carol Griswold-Bacigalupi and Barry Stueve to the Spirituality, Health and Wellness committee.** The contract with Rush Soccer will be revised to include a separate “equipment usage” fee so that these funds can be used to pay to replace equipment like soccer goals. The softball field surface will be replaced, and new drains are being installed to address flooding issues. Funds will come from the capital improvement reserve account. In addition we are working with the HOA for the adjacent neighborhood to help cover the costs of flood cleanup.

**Finance Committee** – Jeff Cymbaluk

**The board approved the budget for the 2020/21 school year. The board also approved the upgrade to ADP for accounting and payroll servicing.** This upgrade also include access to HR consulting services.

**Spirituality, Health and Wellness Committee** – Duane Schireman

The board discussed options for addressing diversity, equity and inclusion at AMHS including the Challenge Success Program, People of Color Conference and Student Diversity Leadership Summit. Alicia has experience with all of these programs and the committee will further assess what make the most sense for AMHS faculty and students. Planning for the campus ministry remodel has started and bids are being reviewed from several food service vendors.

**Planning and Innovation Committee**—Pat Sievers

Natalie Schmidt has volunteered to spearhead an early pilot of the Business Pathways program. Alicia and Steve will continue work on this project this month addressing logistics, legal issues and placement criteria.

**Advancement Committee** – Shannon O’Kelley

The STAR breakfast is scheduled for 3/23 and Fr. Justin Ryan (’06) will be the keynote speaker. Attendance is planned for 150 people with 110 registered so far. Admission acceptance notifications went out on 2/14 and class size for the incoming freshman class is forecast to be ~130 students.

**Alumni Relations Committee** –Talia Manhke

An Easter egg hunt is scheduled for 4/5, a garage sale fundraiser on 5/2 and a career fair on 4/29. A spring fundraising promotion asking all alumni to donate \$20 for 2020 is planned for 4/22. Fundraising for the Founding Faculty Legacy Garden and Wall has reached ~\$17K so far with a goal of \$20K.

*The next board meeting will be on April 22, 2020.*