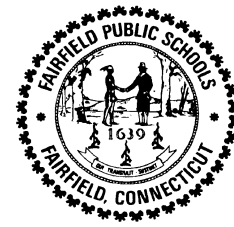


# FAIRFIELD WOODS MIDDLE SCHOOL

1115 Fairfield Woods Road

Fairfield, CT 06825

Phone: 203-255-8334 Fax: 203-255-8210



**Gary A. Rosato, Ed.D.**  
Principal

**Ken Seltzer**  
Assistant Principal

**Steve DeAngelo**  
Assistant Principal

Dear Parent and Guardians,

I hope this letter finds you and your family safe and healthy as we deal with this pandemic. This crisis has been a test of our resourcefulness and creativity. I am very proud of the work the staff and students have done during this fourth marking period given the unusual circumstances. We want to honor that work by refining our grading procedures for the 4th marking period. Below is an outline of the grading guidelines we will use at Fairfield Woods to assess your child's progress and assign a grade for the marking period. Please know that we understand that the teaching and learning process during this pandemic has not been the same as it would have been if we were all together at Woods. Having said that, we want to assign grades in a fair and equitable manner to close out this school year for all of our middle schoolers. Thank you for your support, as always, and please reach out to me if you have any specific questions about the guidelines below.

All the best to you and yours,  
Dr. Rosato

## **Middle School Assessing and Reporting Guidelines**

- Students will earn the cumulative grade earned in each class throughout the school year including distance learning.
- Students who have earned a cumulative percentage grade of 60% or higher in any class will have the choice of:
  - Opting for the grade they have earned during the school year including the scores earned during distance learning
  - OR**
  - Opting for a "Pass" for the class.
- Students currently enrolled in High School Level courses (Spanish 20, French 20, Algebra and Geometry) will be assessed under the high school guidelines. Please click this [link](#) for additional information on high school assessing and reporting.

**The process of offering students the option of a "PASS" instead of the letter grade they would have earned is described below. This applies only for grades of 60% or higher.**

- Each teacher will send a standard Google Form to all students in their courses by Friday, May 22, 2020.
- The student is required to complete and submit the form by June 1, 2020. If students do not respond to the Google Form, a letter grade will be assigned to the student as a default.

- Teachers will enter a “P” for students who are opting for a “Pass” instead of the grade they earned.
- Once all grades are posted, parents and students will have an opportunity to review all final entries through report cards. The school will provide a process for parents to follow if there are any concerns.