

Communications & Community Engagement



RUN OF SHOW

Lincoln Prep Athletic Field Ribbon-Cutting
 Friday, Oct. 4, 2019
 Lincoln College Preparatory Academy

TIME	TASK	LOCATION	LEADS	NOTES
6p	Seat guests	50-yd line, facing west	Ray Weikal	Dr. Bedell Pattie Mansur Dr. Sheppard Linda Quinley Larry Englebrick Kristian Foster Dr. Sanders Ryan Glasgow Nicole Collier-White Howard Brown (male student-athlete) Story Downing (female student-athlete) Mark Donovan (Chiefs) Mayor (TBD) Contractor reps (TBD) SAC reps (TBD) Alumni rep (TBD)
6:15p	Begin program		Kristian Foster	Welcome fans Recognize guests Scope of project Thank contractors Why this is important for Lincoln Prep Intro Dr. Sanders
6:20p	Remarks		Dr. Sanders	Why athletics is important for public education Intro Dr. Bedell

6:23p	Remarks		Dr. Bedell	<p>Increasing equity and opportunity for all students</p> <p>Thank staff, parents and Board for support</p> <p>Introduce Ms. Mansur</p>
6:28p	Remarks		Ms. Mansur	<p>Why it was important to the School Board to invest in athletic facilities across KCPS</p> <p>Thank the wider community</p> <p>Present Certificates of Appreciation to the KC Chiefs and other donors (along with Ms. Collier-White)</p> <p>Intro Mark Donovan</p>
6:33p	Remarks		Mr. Donovan	<p>Chiefs’ historic link to the neighborhood</p> <p>Why the Chiefs wanted to invest in this project</p>
6:38p	Transition		Ms. Foster	Line everyone up for ribbon-cutting
6:39p	Cut ribbon		Dr. Bedell	<p>Scissors for:</p> <p>Dr. Bedell</p> <p>A student</p> <p>Ms. Foster</p> <p>Mr. Donovan</p> <p>Ms. Mansur</p>
6:42p	End		Ms. Foster	Thank everyone for attending and “go Blue Tigers!”

***PUNCH LIST**

- Certificates of Appreciation
- Sound equipment
- Podium
- Ribbon (dark blue)
- Scissors
- Script