



Colnbrook Primary School
Risk assessment for expansion during Covid-19

Identified risk or concern	Frequency 1 not frequent 3 extremely frequent	Likelihood 1 not likely 3 extremely likely	Severity 1 not severe 3 extremely severe	Score (multiplied)	Mitigation or measures to be taken	Frequency 1 not frequent 3 extremely frequent	Likelihood 1 not likely 3 extremely likely	Severity 1 not severe 3 extremely severe	New Score
Conditions of opening the school					<p>The following will be in place before the school opens:</p> <p>A DSL will always be on site or available.</p> <p>No supply staff will be used as this would not meet the rationale for pupils returning to school Where insufficient staffing is available, the group or school will close.</p> <p>All surfaces should be clear of paper work, books, toys, resources and soft furnishings. Items to be stored should be boxed and labelled and stored in the classroom cupboard.</p> <p>Toilets cleaned at lunchtime. Toilet soap dispensers must be replaced before opening or there is a suitable alternative to ensure that soap is freely accessible.</p> <p>In the event of the toilets not being available due to blockages, etc. It may become necessary to close a group.</p> <p>Maximum 15 children per group</p> <p>Handwashing station in each room to be used as a group room.</p> <p>Deep clean on the Friday.</p> <p>Where insufficient staffing is available, the group or school will close. However, we may use the staff from group b to cover any absence of staff from group a before group b returns to school. However, once groups a and b are in school no swapping will occur.</p>				



Safeguarding	1	2	3	6	<p>Rooms to be used should have glass panels in their doors All concerns should be logged on CPOMS Each member of staff should have a walkie talkie, their own, as they will likely be on their own with a group</p> <p>A child in our provision will continue to be collected and brought in to school. Admin staff may be asked to assist with this.</p> <p>Normal safeguarding procedures apply.</p> <p>A DSL will always be on site or available.</p> <p>Zoom meetings with pupils will either be observed by a member of school staff or recorded and held for a period of 6 months. These should be saved to the school server in an agreed location.</p>	1	1	3	3
Protecting vulnerable families	1	2	3	6	<p>Weekly check in calls from SLT to continue Vouchers to continue for those families eligible but not in school Any concerns logged on CPOMS and reported to SW Encouraged to attend school as appropriate following risk assessment</p>	1	1	3	3
Continued Key worker/ vulnerable pupil provision					<p>Key worker provision will continue. They have been given the earliest drop off and latest collection time to offer the most support during working hours. Pupils in the returning year groups will join their group. Children of key workers whose group has not yet returned will be based in Shining Stars. They should enter through the back gate at their allocated drop off time. Children in the key worker group will access the Shining Stars outdoor area. This group will be supervised on a rota basis by staff who do not yet have classes back in school. Parents will be required to provide evidence of key worker roles. Staff children may attend the key worker group where their own schools are not open. We will continue to offer provision as per the individual risk assessments as long as we have capacity</p>				
Staffing	3	3	3	2 7	<p>A member of SLT will be available on site during school opening. If we are unable to fulfil this, we may have to consider shutting. A DSL will be available either on site or contactable. During these unprecedented times the newly appointed AHTs will also provide SLT cover. The SENCO is working remotely, but is available throughout the day A questionnaire will be given to all staff to determine if they fall into vulnerable categories:</p> <ul style="list-style-type: none"> - Extremely vulnerable and have received a letter – should work from home (letter to be provided) - Shielding someone who has received the letter – should work from home (letter to be provided) - Underlying health conditions – should seek medical advice (letter to be provided). Modified duties as appropriate on a case by case basis <p>No supply staff will be used as this would not meet the rationale for pupils returning to school</p>	2	1	3	9



					<p>Where insufficient staffing is available, the group or school will close. This includes the decision not to mix group a or b children. However, we may use the staff from group b to cover any absence of staff from group a before group b returns to school. However, once groups a and b are in school no swapping will occur.</p> <p>Cleaners are risk assessed as they are currently employed. We have identified that we will need additional hours of cleaning to maintain an appropriate level of cleanliness.</p> <p>Staff will need to take their temperature on arrival at school. They should sanitise their hands on entry and leave any personal items at home where possible. Hands should be washed on entry to their group room and regularly throughout the day. Thermometers to be purchased</p> <p>Plans for opening will be shared with staff in advance. Staff will have a clear route to provide feedback and raise concerns to SLT regarding any plans and provision once open.</p> <p>No staff members will be asked to work with a group of more than 15.</p> <p>TAs often work closely with individuals. Often these pupils have SEN needs. Should support staff not be available, it may be deemed appropriate for that child to remain at home. This will be considered as part of the individual risk assessment.</p> <p>Every group will require an individual group risk assessment plan. All staff will have a job list to complete in their classroom prior to re-opening. This must be complete and checked by a member of SLT before pupils return.</p> <p>Lunch time: Each year group will be provided with a 30 minute cover to allow group based staff to have non-contact time and a break.</p>				
Classroom/ group set up and preparation	3	2	3	18	<p>Each group will need an individual group plan that takes into account the individual needs of the group and their age. Consideration needs to be given distancing tables, chairs, carpet spaces etc. Routines should include regular handwashing, this may look different for different age groups, eg. Younger children hand washing more frequently as they touch more objects Children are not to bring anything into school with them at all. Medical kit available in each room and an accident book (a notebook will suffice for the time being) stored with it Medical kits to be purchased or made up Medicines for each group to be stored safely in each room – each class room should have a lidded clipped box to store medicines and medical kit safely. Lidded boxes to be purchased Detailed class job list to be written for each age group and grouping in school</p>	2	2	3	12



					<p>Classes to be signed off against risk assessment on Wednesday 3rd June</p> <p>All groups to be allocated their own outside area. This will be clearly marked with tape. Tape to be purchased</p> <p>Each adult to select some outdoor equipment for their group and give consideration to what games could be encouraged.</p>				
Requirements for each classroom	3	3	3	2 7	<p>Each group area will have its own individual risk assessment plan that details all requirements including:</p> <p>Each classroom must have its own hand washing station. This will either be the classroom sink which has been cleaned and cleared. Those without a classroom sink should be provided with a mobile sink unit.</p> <p>All surfaces should be clear of paper work, books, toys, resources and soft furnishings. Items to be stored should be boxed and labelled and stored in the classroom cupboard. Order packing boxes.</p> <p>Staff to clear rooms w/c 1st June. Staff to clear own classrooms. SLT to allocate other rooms to TAs for clearing. New rooms can be set up once cleared - liaise with colleagues to arrange this.</p> <p>Classroom doors should remain open to allow for air circulation between the times of 10am and 2pm, once the school site is secure.</p>	1	1	3	3
Organisation of the school day	3	3	3	2 7	<p>Staggered drop off and pickups to limit number of people on the school site (refer to group plan for timings)</p> <p>Different groups to use different entrances – see group plan</p> <p>Lunch times staggered – see group plan</p> <p>Teachers and SLT to be involved in grouping</p> <p>Where there is a child requiring additional support, we will endeavour to allocate an additional adult</p> <p>Each group to use their allocated external door to enter the building</p> <p>Groups of children must NOT mix together or come into contact, and children within a group should remain 2metres apart, if they can. This is harder to enforce for EYFS and some children with SEN. See individual risk assessment plan</p> <p>To keep group sizes small, TAs will lead groups under the direction of the teacher</p> <p>Rota for monitoring school entrances at drop of and pick up times.</p> <p>Parents only allowed to drop off in allocated window and at allocated point</p> <p>All pupils to have temperature taken before entering and asked to leave any items from home with parents</p> <p>No pupils to enter school unless on the risk assessment for the week (completed the previous Friday) and having returned the home school agreement – this is to ensure we have adequate staffing in place to accommodate the children attending</p> <p>Pupils must be brought to school and collected by a parent or guardian. This is to ensure social distancing is maintained before and after the school day.</p> <p>In order to allow parents to attend work we will endeavour to offer as much of a full day as is possible. Due to the need for staggered drop offs and pick ups, the younger children have been given the shortest day.</p> <p>Parents are expected to leave the school site between different drop offs and pick ups</p> <p>Should parents be congregating and ignoring social distancing at these times, school staff will call the police</p>	2	1	1	9



					<p>All pupils must be brought to school and collected, regardless of age to ensure continued social distancing continues off site.</p> <p>All pupils must be on the risk assessment register by the Friday of the previous week in order to attend for the coming week. They will only be added to the risk assessment register if they have completed and returned the update Covid 19 Home School agreement, acknowledging the changes to policies and provision.</p> <p>At pick up time, parents will be asked to wait outside the gate, in line at their group's cone, using the social distance markers. Do we need cones??? The teacher/teaching assistant will line up their class by their group cone or at their class door (as appropriate, see individual class plan) and send the children one at a time to the waiting parent. This may vary depending on where they are based and the age of the children. Any pupils not collected on time will have to wait outside with a member of SLT and will not be allowed to attend the following day unless there is a valid reason or in emergency situations.</p>				
Shared areas within the school	3	3	3	2 7	<p>Entrances to be marked out to encourage social distancing Signage to be purchased</p> <p>Non class based staff to monitor the entrances during drop off and pick up times</p> <p>Each group is to use their external door and avoid using corridors wherever possible.</p> <p>Where the ICT suite has to be used, this group will access it via the main annexe door. They should be the only group using this door.</p> <p>Toilets should be allocated to each group wherever possible and signage used to identify these to groups (printed in school). These will also be cleaned at lunch time in addition to the evening clean.</p> <p>Where children need to use the corridor to access these, a divide to encourage one way movement is needed.</p> <p>No assemblies will take place.</p> <p>Staff toilets – disabled toilet by hall and disabled toilet in Annexe – toilets will be cleaned at lunch time in addition to the evening clean.</p> <p>The photocopier is going to be a high risk area for social distancing – consider one person being given people's copier codes. Copying could be sent to the printer and an email sent to the nominated copying person. All copying could then be left outside the classroom door. Wherever possible, copying should be minimised and done in advance. The person carrying out the copying should ensure they sanitise their hands regularly and maintain good standards of personal hygiene.</p> <p>Staffroom – IS NO LONGER the staffroom. It will be used by staff who cannot be in direct contact with pupils and they will be allocated a work station within that room.</p> <p>Staffroom will be reallocated to the kitchen in the LRU. We have deliberately chosen it because it is small and not suitable for any more than 1 person at a time. There are no facilities for sitting and congregating, staff should use the outdoor seating, outside for lunch so that they can appropriately socially distance.</p>	2	1	3	9
Access to toilet facilities	3	3	3	2 7	<p>SLT have allocated a pair of toilets to each area of school to be used by each teaching group. I.e. Boys and girls in that group to use the boys' toilet.</p> <p>Children to wash hands prior to going and after.</p> <p>Toilets cleaned at lunchtime.</p>	2	2	3	12



					<p>Toilet soap dispensers must be replaced before opening or there is a suitable alternative to ensure that soap is freely accessible.</p> <p>Children to be discouraged from going unless necessary to reduce frequency. Only 1 child to go into the toilet at a time.</p> <p>In the event of the toilets not being available due to blockages, etc. It may become necessary to close a group.</p> <p>Staff to use disabled toilets (annexe and men’s toilet) and use sanitising wipes to wipe down surfaces and handles, disposing of wipes appropriately.</p> <p>Nursery use the Nursery toilets</p> <p>Reception use the Year 1 toilets and access them via the corridor</p> <p>Year 1 use the Year 2/3 toilets and access them via the corridor.</p> <p>Year 2 use the LRU toilets and access them via the corridor</p> <p>Year 3a and 4a will use the boys’ annexe toilets and access via the corridor</p> <p>Year 3b will use the ladies’ toilets and access via the corridor</p> <p>Year 4b will use the Year 2/3 toilets and access them from the external doors.</p> <p>Year 5 – Girls’ toilets in annexe access via the corridor or portaloos?</p> <p>Year 6a – girls’ toilets in annexe access via the corridor</p> <p>Year 6b – ladies’ toilets by the staffroom access from the hall.</p> <p>As toilets will be reallocated they will need up to date signage on the doors</p> <p>Possible need for additional toileting facilities in the form of a mobile unit in order to allow Yr 5 to have their own toilet facilities</p>																												
Access to outside areas	3	3	3	2 7	<p>Every group has an allocated outdoor space that they can use as frequently as they like, ensuring they keep children to their own space.</p> <p>Each outdoor space will be identified and defined by taping the areas.</p> <table border="1"> <thead> <tr> <th>Yr group</th> <th>area</th> <th>Yr group</th> <th>area</th> </tr> </thead> <tbody> <tr> <td>N1</td> <td>EYFS p/g</td> <td>N2</td> <td>EYFS p/g</td> </tr> <tr> <td>Ra</td> <td>Undercover area 1</td> <td>Rb</td> <td>P/g outside HG office</td> </tr> <tr> <td>1a</td> <td>p/g area inside fence outside yr 2</td> <td>1b</td> <td>p/g area outside yr 2 beyond fence</td> </tr> <tr> <td>2a</td> <td>paved area outside LRU</td> <td>2b</td> <td>Sensory garden</td> </tr> <tr> <td>3a</td> <td>p/g near prayer space</td> <td>3b</td> <td>p/g near back gate</td> </tr> </tbody> </table>	Yr group	area	Yr group	area	N1	EYFS p/g	N2	EYFS p/g	Ra	Undercover area 1	Rb	P/g outside HG office	1a	p/g area inside fence outside yr 2	1b	p/g area outside yr 2 beyond fence	2a	paved area outside LRU	2b	Sensory garden	3a	p/g near prayer space	3b	p/g near back gate	2	2	3	12
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Use of PPE	2	2	3	1 2	<p>Gloves, masks and aprons are available through school</p> <p>People may choose whether to wear these or not. We acknowledge that some people need this to feel safe whilst for others, they do not feel comfortable wearing it.</p> <p>Any items worn must be disposed of carefully in the appropriate bins – medical waste bins allocated in the isolation room and medical room.</p> <p>Use of PPE does not replace the need for good levels of hygiene and social distancing</p> <p>PPE should be changed if for any reason you move to a different group</p> <p>Where intimate care is provided, PPE should be used and then disposed of.</p> <p>The PPE worn outside of school should not then be worn in school. New items should be used to avoid contamination.</p> <p>Pupils may wear PPE however this needs to be used appropriately or parents will be called to advise them to come and remove it or if they prefer, to take the child home. Eg. Sharing masks is not appropriate. See amendments to behaviour policy.</p>	2	1	3	6																
Meals/food	2	2	3	1 2	<p>No breakfast club service will be provided</p> <p>All children will need to have a school lunch</p> <p>All lunches will be eaten in the classroom</p>	1	1	3	3																



					<p>The children should wash their hands before and after eating. School is required to provide lunches for KS1 and FSM pupils. School will provide packed lunches for these pupils to eat in class to avoid the sharing of trays and the need to carry hot meals on trays down the corridor. Lunches are chargeable for year groups that would normally pay. Ordering of food supplies, bottled water etc. School lunch will include a bottle of water that can be refilled during the day</p> <p>By providing packed lunches, these can be delivered in one trip.</p> <p>Additional staffing will be provided to allow for the making of lunches: Helen, Tracy and Carrieanne in the kitchen.</p> <p>There will be no need for ordering we will offer a meat or dairy option or a vegetarian option. Numbers will be pre-organised.</p> <p>All classes will have a social snack time in line with nurture principles. The kitchen staff to order this and provide each class with their own snacks.</p>				
Hygiene	3	3	3	2 7	<p>Lidded bins will be used in each classroom and rubbish should be emptied twice daily and double bagged.</p> <p>Air conditioning will not be used unless we can guarantee that it is safe to do so – this will be asked of our site manager?</p> <p>Disposable tissues will be available in all classrooms, spray and cloths also available. Hand soap and sanitiser available in all classrooms.</p> <p>Walkie talkies cleaned 3 times daily and cleaned before being returned for charging in the staffroom, LRU, annexe, EYFS Toilets, Classroom surfaces and handles to be cleaned at the middle and the end of the day Playground equipment to be cleaned frequently</p>	2	1	3	9
Use of normally shared resources	3	3	3	2 7	<p>Details will be within the individual group plans Individual pencil cases provided</p> <p>Children not to bring anything in to school or to take anything home</p> <p>Seats and desks – children to use their own allocated one</p> <p>Soft furnishings and unnecessary items to be removed where possible and stored in the large shed in labelled boxes.</p> <p>Regular cleaning throughout the day to include:</p>	2	2	3	12



					<p>Wiping all surfaces and handles – sprays and cloths provided Wiping down shared resources such as paints, cubes or where possible allocate each person a set. Wipe reading books down before putting them back; or ensure 72 hours in quarantine before being returned to book shelves.</p> <p>Allocate each child a paper folder to store books/ paper/ sheets White boards – children to be allocated their own Toys – limited supply and cleaned hourly Drinking fountains not to be in use and consider blocking off</p>				
Pupils' ability to socially distance	3	3	3	2 7	<p>Only children on the amended school register to return to allow school to plan for numbers. Maximum 15 children per group Nursery will remain in ratio Groups to be kept separate and in their own 'bubble' Teach children about social distancing Teach children about what to do when they sneeze, cough etc. Pupils will be expected to come in clean clothes each day. Uniform requirements will be relaxed to allow for this. Children should be safe in what they wear and have their midriff covered. Markers to be placed on the floor where pupils need to wait Outside areas will be divided up and each group will be allocated a space. Seat children facing forward Sanitising on entry to school site Santiser to be purchased Handwashing station in each room to be used as a group room. Frequent reminders to wash hands – this may differ depending on age, younger children will need to wash hands more frequently – this will be detailed in the individual group plan. Update home school agreement and behaviour policy to reflect this Signage and reminders throughout the school Groups to remain separate at all times No use of shared areas or resources wherever possible Identify areas shared and consider mitigation measures separately – see shared areas</p> <p>Measures that will be used to encourage social distancing inside the classroom will differ depending on age of children, see separate individual class plan. However, education on social distancing, spacing tables and chairs, taping and other visual supports will be used.</p>	2	2	3	12
Frequent washing of clothes	3	2	3	1 8	<p>Frequent washing of or changing of clothing is a priority over school uniform at this time. Uniform will be encouraged but not enforced. We do not want families buying additional uniform during this time. We do want children to come to school in clean clothes therefore any suitable, clean clothing will be allowed. Guidelines will be provided in the home school agreement. Any children arriving in clothing that is unsuitable for school will be stopped at the gate by SLT.</p>	2	1	3	9
Visitors to the school site	2	2	3	1 2	<p>No parents allowed on the school site during the school day All deliveries to be contact free and sprayed before bringing items into the building Screen to be added to the main reception area Purchase screen</p>	1	1	3	3



					<p>No unexpected visitors will be allowed on site Contractors will need to social distance and ideally will come outside of school hours to reduce the risk Signage will be placed on the main gate and on the school website advising any visitors of the changes Any essential visitor on site will need to have their temperature taken and sanitise their hands on arrival. Jean to regularly wipe down signing in machine, hourly as a minimum</p>				
Pupils bringing the virus into school and carrying the virus home	2	2	3	1 2	<p>Pupils will not bring any items from home into school and vice versa. Parents will be asked to wash clothing worn in school as soon as children get home and the child wears new or clean clothing the next day. Uniform will be relaxed during this period, however, it must be appropriate for school. Coats and blazers where possible should not be brought into school. If they are brought in, they should be stored under the pupils' desks or the back of the child's chair. Temperature of all pupils taken on entry to the school grounds. Anything over 38c is classed as raised and a fever. Parents to be asked whether there is anyone in their home presenting with symptoms. If yes, they will be asked to self-isolate and not attend for 14 days. Hands sanitised on entry to the site No items to be brought in to school. All children to have a school lunch. Lunch to include a disposable bottle of water that can be refilled throughout the day. Hands washed as they enter their group. Any child with an elevated temperature will not be allowed on site for 14 days and the family will receive a letter advising them to self-isolate Pupils not to take any items home Hands to be washed as leaving the classroom Coats to be left with parents on drop off or if absolutely necessary to be kept on pupils' own chair.</p>	1	1	3	3
Staff carrying the virus between home and school	2	2	3	1 2	<p>NEU advises staff to use large clear plastic bags that can cover the laptop keyboard and any phones during the school day. Alternatively staff will be provided with spray and cloths and encouraged to wipe down regularly touched items frequently. Staff will be directed towards safety guidance: Keeping safe in the work place; reducing environmental contamination</p>	1	1	3	3
Transmission of virus between adults	2	1	3	9	<p>Staff not to bring in unnecessary items into school A school lunch will be provided free of charge to staff to minimise items brought into school. Sanitiser to be used on entry Consider retractable lanyards Adults not to congregate in areas such as the staffroom Lunch area provided for staff outside of the staffroom, outside of the building – if due to weather you need to be inside – ensure strict social distancing is followed. The LRU kitchen will act as an area for staff to prepare food and drinks to be consumed outside in the garden area. Sanitiser will be available on entry to this room, assuming use of the external door. The staffroom will be a working area for non-contact adults. Work stations will be allocated.</p>	1	1	3	3



					Adults to stay with their teaching group and not mix between the 2 Handwashing on entry and exit of a room where possible 2m distance to be observed				
Fire safety	1	1	3	3	Normal fire safety protocols apply Fire is greater risk to life Yr groups to line up as normal, but spacing greater between classes, moving onto the field for Yrs 4, 5 and 6	1	1	3	3
Pupils with EHCPs requiring additional provision					Individual risk assessment completed in conjunction with SEN team at Slough and parents Decision made on a case by case approach LRU space to be available for pupils with an EHCP if s risk assessments indicate this is needed and staffing levels allow Additional support provided in class if there are sufficient adults. Where there are insufficient adults or pupils are unlikely to understand and follow the measures put in place for everyone’s safety, it may be advisable to continue with home learning Risk assessments need to address transport provision – received from Slough				
Pupils requiring intimate care or team teach intervention	2	3	3	18	See above Isolation space identified for those who are unwell – room in main office area will be the allocated space for unwell people. Medical room to be used for intimate care or space identified in the allocated area for this Staff to where available PPE where possible. Where staff are vulnerable, this task should be allocated to another staff member according to the risk assessment of need If an empty safe space is required use the nearest marked and labelled room available: -Empty safe space allocated in the Year 2/ 3 corridor -SLT room -Therapy room in LRU Where a Team Teach intervention is required to safeguard a pupil or those around them this must be acted on quickly and appropriately whilst calling for SLT support. SLT will then attend and provide appropriate support. However, if the decision is made to remove the child from the group we will call the parents and ask them to take the child home for the remainder of the day or week at the discretion of the head teacher. We have no other available safe spaces or adults to be able to adapt and accommodate under these circumstances.	1	2	3	9
Staff wellbeing					School has a responsibility to consider mental health and wellbeing as part of the health and safety of staff. The school will continue to engage the services of our therapist who will reach out to staff on a weekly basis and be available to offer support. Staff wellbeing will be considered as part of all decision making processes as appropriate. School will only open 4 days per week to allow staff time to recuperate and plan given the increased anxiety levels and we need to provide adequate PPA to plan for teachers to plan home learning and an entirely new curriculum				



					This also allows for deep cleaning on the Friday.				
A child presents as unwell during the day	1	3	3	9	<p>Any child exhibiting symptoms during the day will be taken to the isolation area and parents contacted. The child will be supported by a member of staff as per the risk assessment, ie one who is not identified as vulnerable, and the child must be collected within 30 mins.</p> <p>Symptoms include but not exclusively:</p> <ul style="list-style-type: none"> - Sore throat - Cough - Rash - Swelling - Sickness - Temperature over 38c - Loss of smell and taste <p>Any child or staff member sent home with symptoms will not be allowed on site for 14 days and the family will receive a letter advising them to self-isolate. However, if they are able to get a test done and the test is negative; evidence to be shown, they may return to school.</p> <p>The classroom will be deep cleaned and the parents of the children in this group will be emailed to advise them to monitor for symptoms</p>	1	2	3	6
Staff member is unwell	1	3	3	9	<p>Should a staff member become unwell and display symptoms at work, they should make SLT aware and isolate in the meeting room near the main entrance. This staff member should seek testing and isolate for 14 days if the test is positive.</p> <p>If the test is negative, they should return to work as agreed with SLT.</p> <p>Should a staff member display symptoms outside of work, they should inform SLT and arrange testing. They should not attend work until a negative test result has been received.</p> <p>Cover for a staff member will be provided by SLT; whilst we inform parents to come and collect. Cover will only be provided until the end of that working day.</p> <p>No supply staff will be used as this would not meet the rationale for pupils returning to school</p> <p>Where insufficient staffing is available, the group or school will close. However, we may use the staff from group b to cover any absence of staff from group a before group b returns to school. However, once groups a and b are in school no swapping will occur.</p> <p>The classroom will be deep cleaned and the parents of the children in this group will be emailed to advise them to monitor for symptoms.</p>	1	2	3	6



Pupils will require therapeutic support on their return to school				<p>Ensure that distance learning practices include features of effective teaching such as clear explanations, scaffolding and feedback, as well as opportunities for safe peer interaction where possible.</p> <p>Teachers are planning a 'recovery curriculum' that will take into account the therapeutic needs that will need to be addressed.</p>				
Pupils expecting to return to their classrooms				<p>To reduce anxiety we will inform pupils prior to re-opening what group they will be in, which space, which adult and which doors they will be using. We will send photos of the group space and the adults in their group. We will ensure they know what time they will start and finish.</p> <p>Consider providing pupils with pictures of their allocated space as it will look, photos of adults etc.</p>				
Curriculum				<p>Recovery curriculum to be the focus of learning</p> <p>Teaching staff to meet weekly prior to opening and during to discuss provision. This will be through Zoom.</p> <p>Outside areas should be maximised wherever possible.</p> <p>No marking will be carried out during this time. Pupils will be encouraged to take responsibility for their own self-assessment during this time.</p> <p>Photocopied sheets and books placed in an individual tray or folder</p>				
Specialist support such as Speech and language and therapy				<p>Sessions to continue to be offered through Zoom whilst the pupils are at home as pupils and adults cannot move between groups</p> <p>Session timing and provision will form part of the individual risk assessment</p> <p>Therapists can be offered a work space in the staffroom and they can offer support remotely</p>				
Continuity for those not in school				<p>Continue with distance learning as/when appropriate</p> <p>Teachers to provide weekly home learning</p> <p>Where staff are risk assessed as being vulnerable and needing an alternative role, these staff can put together home learning linked to what is being taught in school. They can also make welfare call.</p>				
Communication with parents				<p>Weekly newsletter to continue</p> <p>Parents able to email class teachers directly.</p> <p>Staff expected to respond within working hours within the week or forward on as appropriate.</p>				