

Town of West Hartford, Connecticut
 Department of Financial Services Purchasing Services Division
 50 South Main Street, West Hartford, CT 06107-2431

INVITATION TO BID

Bid No. 200020	Opening Date March 31, 2020	Opening Time 2:00 PM	<input checked="" type="checkbox"/> Formal Bid	<input type="checkbox"/> Informal Bid	THIS IS <u>NOT</u> AN ORDER
--------------------------	---------------------------------------	--------------------------------	---	--	------------------------------------

This **INVITATION TO BID** form, with your response on it, must be received by the Purchasing Services Division, at the above address, prior to the bid opening at the time and date shown above. Bids must contain an original signature and must be submitted in a sealed envelope. All bid envelopes must indicate the bid number, time and opening date. At the designated time, all bids will be publicly opened and read. **THIS IS SUBJECT TO THE TERMS AND CONDITIONS ATTACHED AS WELL AS ALL ATTACHED SPECIFICATION SHEETS AND DRAWINGS.**

Department: Facilities	Division: Building Maintenance	Required Delivery Date	Requisition No.:
-------------------------------	---------------------------------------	-------------------------------	-------------------------

Shipping Destination: various locations within West Hartford, CT 06110

DESCRIPTION	UNIT PRICE	TOTAL
Supplier shall furnish firm fixed prices for <u>Custodial Maintenance Supplies</u> for the Town of West Hartford and the West Hartford Board of Education for the period 7/1/20 thru 6/30/23 in accordance with the attached specification dated Saturday, March 07, 2020.		\$ _____ Total Parts A, B, C & D _____ % Discount Part E
	TOTAL \$	

We hereby agree to furnish and invoice above listed materials or services, delivered or performed in accordance with your specifications, requirements and terms as specified herein at prices specified above.

Bidders are encouraged to attend the Town's bid opening at which time the public is afforded an opportunity to record bid prices received in response to the Town's solicitation. Bidders who would like the results of the bid but are unable to attend the bid opening, may check the Town website, <http://westhartfordct.gov/Bidlist> a week after the bid opening date. Bidders calling the Purchasing Office for bid results will be referred to the above procedure. The bidder agrees that by affixing their signature to this request for bids, the authorized signatory grants approval to the Town Of West Hartford to obtain third party credit reports for the purpose of assessing the financial capacity of the business entity tendering such bid to the Town.

Delivery Date	Shipment via	FEIN #/Tax ID	Terms % DAYS
Vendor Name		Address	City, State, Zip
Telephone	Fax No	Authorized Signature	Printed Name Title

NOTE: Failure to affix an authorized signature to this form will result in rejection of the bid.

TOWN OF WEST HARTFORD
 WEST HARTFORD PUBLIC SCHOOLS
 CUSTODIAL SUPPLIES 2020 Bid #200020

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>UOM</u>	<u>QTY</u>	<u>Unit Price</u>	<u>TOTAL</u>
Part A- Supplies					
1	Scouring/sponge pad# 74	CASE	20	\$ _____	\$ _____
2	Scouring pad# 96	CASE	30	\$ _____	\$ _____
3	Stripping Pad 11" Black	CASE	25	\$ _____	\$ _____
4	Stripping Pad 13" Black	CASE	25	\$ _____	\$ _____
5	Buffing Pad 13" White	CASE	20	\$ _____	\$ _____
6	Scrubbing Pad 13" Blue	CASE	25	\$ _____	\$ _____
7	Buffing Pad 17" Red	CASE	25	\$ _____	\$ _____
8	Buffing Pad 17" White	CASE	25	\$ _____	\$ _____
9	Stripping Pad 20" Black	CASE	20	\$ _____	\$ _____
10	Scrubbing Pad 20" Blue	CASE	25	\$ _____	\$ _____
11	Buffing Pad 20" White	CASE	20	\$ _____	\$ _____
12	Burnishing Pad-Natural Hair (Hog Hair) 20"	CASE	20	\$ _____	\$ _____
13	Rubber Maid Waxed Bags			\$ _____	\$ _____
14	Latex Gloves - Gen Purpose med	CASE	10	\$ _____	\$ _____
15	Latex Gloves - Gen Purpose Large	CASE	10	\$ _____	\$ _____
16	Latex Gloves - Gen Purpose X-Large	CASE	10	\$ _____	\$ _____
17	Nitile Exam Glove - latex free Large	CASE	10	\$ _____	\$ _____
18	Nitile Exam Glove - latex free X-Large	CASE	10	\$ _____	\$ _____
19	Hand Sanitizer	CASE		\$ _____	\$ _____
20	Hand Sanitizer	CASE		\$ _____	\$ _____
21	Z-Goop Absorbent	CASE	15	\$ _____	\$ _____
22	Bloodborne pathogen kit			\$ _____	\$ _____
23	Dust mask	CASE	10	\$ _____	\$ _____

TOWN OF WEST HARTFORD
WEST HARTFORD PUBLIC SCHOOLS
CUSTODIAL SUPPLIES 2020 Bid #200020

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>UOM</u>	<u>QTY</u>	<u>Unit Price</u>	<u>TOTAL</u>
24	All purpose liquid cleaner Comet or equal	EA		\$ _____	\$ _____
25	Chewing gum remover cans/case	CASE	10	\$ _____	\$ _____
26	Graffiti Removal non-aerosol graffiti remover	EA	20	\$ _____	\$ _____
27	Stainless Steel Polishing Aerosol	EA	40	\$ _____	\$ _____
28	Microfiber Terry cloth 16 x 16 Blue	EA	200	\$ _____	\$ _____
29	Microfiber Terry cloth 16 x 16 Green	EA	200	\$ _____	\$ _____
30	Microfiber Terry cloth 16 x 16 Red	EA	200	\$ _____	\$ _____
31	Metal-tip Broom Handles 5' Wooden Broom Hand les	EA	10	\$ _____	\$ _____
32	Mops blue large Super Sorb blue or orange, medium and large, "pre-laundered and pre-shrunk", wet mops, 4-ply, non-fraying looped ends, 5" mesh double wrapped mesh head band, double-stitched tail-band, 12/case	CASE	150	\$ _____	\$ _____
33	Mops green large Mops – Green, blue or orange blended looped wet mops, medium & large, 4-ply, looped ends, 5" double wrapped mesh head-band, single-stitched tail band, 12/case	CASE	150	\$ _____	\$ _____
34	Mops Microfiber finish pads Mops – finish mops, medium and large, blue and white, 12/case	CASE	30	\$ _____	\$ _____
35	Mops Fiberglas Handles 60" handles, super jaw with 60" fiberglass handle	EA	55	\$ _____	\$ _____
36	Broom dua-sweep Duo-Sweep Angled broom 8 3/4" cap w/12" flare 4' handle 7/8" diameter	EA	40	\$ _____	\$ _____
37	Broom 16" street broom – 16" Street Broom with 54" tapered handle with 5 1/2" poly bass plastic bristle	EA	40	\$ _____	\$ _____
38	Broom counter brush Counter "Foxtail" Brush with Synthetic Bristles	EA	75	\$ _____	\$ _____
39	Broom toilet brush Toilet bowl brush with 4 1/2" poly propylene head and 12" long, red and blue handles	EA	250	\$ _____	\$ _____
40	Broom-Corn warehouse corn broom	EA	20	\$ _____	\$ _____
41	Dust pan heavy-gauge steel with black enamel finish 12" width x 7 1/2" deep	EA	50	\$ _____	\$ _____
42	Microfiber duster	EA	50	\$ _____	\$ _____

TOWN OF WEST HARTFORD
 WEST HARTFORD PUBLIC SCHOOLS
 CUSTODIAL SUPPLIES 2020 Bid #200020

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>UOM</u>	<u>QTY</u>	<u>Unit Price</u>	<u>TOTAL</u>	
43	Host Dry Extractor Sponges: 3lb	extractor sponges to fit Host system	EA	5	\$ _____	\$ _____
44	Host Dry Extractor Sponges: 30lb	extractor sponges to fit Host system	EA	5	\$ _____	\$ _____
45	Trigger for sprayers 32 oz		EA	300	\$ _____	\$ _____
46	Trigger Sprayers/silk 32oz		EA	200	\$ _____	\$ _____
47	Windsor Vacuum bags	Windsor sensor micro filter vacuum bags 5300	EA	100	\$ _____	\$ _____
		Super coach micro filter vacuum bags 672 sq in				
48	Pro Team# 100331	10/pk	PK	100	\$ _____	\$ _____
49	Pro Team# 100431	Tail vac micro filter vacuum bags 496 sq in 10/pk	PK	100	\$ _____	\$ _____
50	Sanitore Vacuum belts	Sanitore vacuum round belts	EA	250	\$ _____	\$ _____
51	Advance CO# 323251	Vacuum filter bags	PK	100	\$ _____	\$ _____
52	NSS Back Pack Vac. Bag	Back pack vacuum filter bags	PK	50	\$ _____	\$ _____
53	NSS Outlaw Vac. Bag	Vacuum filter bags	PK	10	\$ _____	\$ _____
54	NSS VacBag# 3400-E211558	Vacuum filter bags	PK	10	\$ _____	\$ _____
55	Pro Team for Proforce	Vacuum filter bags 10/pk	PK	50	\$ _____	\$ _____
56	3M Doodlebug pad	high pro stripping pad MCO-8550 or equal 10/bx	Box	5	\$ _____	\$ _____
57	3M Doodlebug pad holder	Holder with threaded socket, #05288 or equal	EA	10	\$ _____	\$ _____
58	Yellow Plastic Folding Floor Signs	multi lingual wet floor and closed sings	EA	10	\$ _____	\$ _____
59	Rubbermaid Brute Gray bucket	10 quart round-molded in gradations	EA	15	\$ _____	\$ _____
60	Work Gloves	Clute Cut, leather palm knit wrist - Large	DZ	30	\$ _____	\$ _____
61	Work Gloves	Clute Cut, leather palm knit wrist - Xtra Large	DZ	5	\$ _____	\$ _____
PART A - TOTAL					\$ _____	\$ _____

**Part B- Cleaning
 Chemicals**

TOWN OF WEST HARTFORD
 WEST HARTFORD PUBLIC SCHOOLS
 CUSTODIAL SUPPLIES 2020 Bid #200020

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>UOM</u>	<u>QTY</u>	<u>Unit Price</u>	<u>TOTAL</u>
ITEM	DESCRIPTION	DILUTION FACTOR	EST DILUTED GALLONS	PRICE PER DILUTED GALLON	TOTAL
Disinfectant Cleaner	Spartan equivalent of EPP disinfectant neutral cleaner designed to be dispensed through a Center Dilution Control System	_____	69,390	\$ _____	\$ _____
Biological Cleaner	Spartan equivalent of Bio-based biological cleaner - low foam, wool safe carpet extraction cleaner designed to be dispensed through a Center Dilution Control System	_____	30,840	\$ _____	\$ _____
Neutral Floor Cleaner	Spartan equivalent of Bio-based cleaner - spray and wipe and low foam floor cleaner designed to be dispensed through a Center Dilution Control System	_____	9,675	\$ _____	\$ _____
All Surface Cleaner	Spartan equivalent of EcoLable Cleaner - Multi surface cleaner designed to be dispensed through a Center Dilution Control System	_____	19,275	\$ _____	\$ _____
Peroxide Cleaner	Spartan equivalent of Green friendly persoxide cleaner, Green Seal Certified GS-37 - citrus acid and hydrogen peroxide formula for removing mineral deposits, soap scum, and hard water build-uo designed to be dispensed through a Center Dilution Control System	_____	10,000	\$ _____	\$ _____
Non-Ammoniated Glass Cleaner	Spartan equivalent of non-ammoniated glass cleaner designed to be dispensed through a Center Dilution Control System	_____	2,500	\$ _____	\$ _____
Floor Stripper	Spartan equivalent of green friendly floor stripper	5 gal	50	\$ _____	\$ _____
Floor Finish	Green friendly floor finish	5 gal	50	\$ _____	\$ _____
WiWax Cleaning & Maintenance Emulsion	Spartan equivalent of a product that contains detergents, waxes and polymers to clean and maintain PVC, Rubber, and linoleum surfaces	gal	12	\$ _____	\$ _____
PART B				TOTAL	\$ _____

TOWN OF WEST HARTFORD
 WEST HARTFORD PUBLIC SCHOOLS
 CUSTODIAL SUPPLIES 2020 Bid #200020

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>UOM</u>	<u>QTY</u>	<u>Unit Price</u>	<u>TOTAL</u>
Part C - Trash Liners					
	1.0 mil clear 24x31	CASE	100	\$ _____	\$ _____
	1.0 mil black 24x31	CASE	200	\$ _____	\$ _____
	1.5 mil clear 33x40	CASE	200	\$ _____	\$ _____
	1.5 mil black 33x40	CASE	200	\$ _____	\$ _____
	1.5 mil clear 38x58	CASE	200	\$ _____	\$ _____
	1.5 mil black 38x58	CASE	200	\$ _____	\$ _____
	1.5 mill clear 40x46	CASE	1000	\$ _____	\$ _____
	1.5 mil black 40x46	CASE	500	\$ _____	\$ _____

Part D- Bathroom Products

Paper Towels

Standard 100% recycle content, 80% post consumer waste, color-natural or brown, 1-ply, 8" x 800' with 1.62" core per roll, (6) rolls/case

Base weight @ (lbs/3000 sq ft) Dry Tensile MD @ 3.71 (lbs/in), Dry tensile CD @ 1.65 (lbs/in), Wet tensile MD @.91 (lbs/in) and absorbency @ 154 (seconds) using the Tappi Method

Bidder shall supply dispensers. Dispensers shall meet the minimum criteria:

1. Shall be manual machines
2. Shall be designed control usage,
3. Shall be hands free,
4. Fits 800 ft towel rolls

TOWN OF WEST HARTFORD
 WEST HARTFORD PUBLIC SCHOOLS
 CUSTODIAL SUPPLIES 2020 Bid #200020

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>UOM</u>	<u>QTY</u>	<u>Unit Price</u>	<u>TOTAL</u>
	5. Shall have a stub roll replacement feature			\$_____	
	6. Shall have emergency feed mechanism				
Estimated annual usage – 1900 cases/year		CASE	1900	\$_____	

Multi-Fold Towels

Towels shall be multi-fold, fully bleached with a minimum basis weight of 25#, 1-ply, white, 9.25” x 9.50”, must be chlorine free, 400 sheet/package, 4000 sheets per case

Towels shall be absorbent, durable and suitable for use in Erving #F56 dispensers

Estimated annual usage – (175) cases/year		CASE	175	\$_____
Delivery: Will order “as needed”, various delivery locations	Brand Name _____			

Toilet Tissue Paper

Standard 100% recycle content, 2-ply, white, 9”outside diameter, 3.54” roll width, 3.3” core, 1000’ roll, (12) rolls/case.

Base weight @ 8.8 – 9.4 grams per sq. meter, dry tensile strength @ 370 – 570 grams per inch, brightness @ 74 – 81, and stretch @ 7 – 13% per ply.

Toilet paper dispensers: Kimberly – Clark JRT Junior Escort Jumbo Roll with stub roll feature, San Jamar, SCA, Georgia-Pacific or equivalent (supplier responsible for providing and maintaining dispensers for the term of the contract)

TOWN OF WEST HARTFORD
 WEST HARTFORD PUBLIC SCHOOLS
 CUSTODIAL SUPPLIES 2020 Bid #200020

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>UOM</u>	<u>QTY</u>	<u>Unit Price</u>	<u>TOTAL</u>
Estimated annual usage – 1100 cases/year.	Brand Name _____	CASE	1100	\$_____	

Toilet Tissue Paper

Tissue shall be 2-ply, white biodegradable, perforated with individual sheet size of 4 1/2" x 4 1/2", have a soft texture, (96) rolls/case

Center cardboard core shall be 1 1/2" diameter, each roll to be individually wrapped with each roll weighing a minimum of 7.6 ounces

Estimated annual usage: (30) case/year.

Delivery: Will order "as needed", various delivery locations	Brand Name _____	CASE	30	\$_____	
--	---------------------	------	----	---------	--

Hand Soap

Wall Mounted Manual minimum 1000mL Foaming Dispenser (Supplier shall supply dispensers)

Foaming Luxury Hand Soap (pink) Green Seal Certified

Estimated annual usage: (250) cases/year

Delivery: Will order "as needed", various delivery locations		CASE	250	\$_____	
--	--	------	-----	---------	--

Price per mL \$_____	Brand Name _____
-------------------------	---------------------

TOTALS :

PART A SUPPLIES \$_____

TOWN OF WEST HARTFORD
 WEST HARTFORD PUBLIC SCHOOLS
 CUSTODIAL SUPPLIES 2020 Bid #200020

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>UOM</u>	<u>QTY</u>	<u>Unit Price</u>	<u>TOTAL</u>
PART B CLEANING CHEMICALS	\$ _____				
PART C LINERS	\$ _____				
PART D	\$ _____				
Part A, B, C, & D Total	\$ _____				\$ _____
	Percentage Discount off vendor				
Part E - Catalog Discount	MSRP				\$ _____