

Hanford Elementary School District
Human Resources Department
May 20, 2020

**NOTICE OF VACANCY:
SUBSTITUTE CUSTODIAN I/II
\$16.99/hr – Level I
\$18.74/hr – Level II**

ASSIGNMENT: Substitute position, on-call as needed; 8 hours per day, Monday through Friday, 12 months per year. Regularly assigned shift is: 2:30 p.m. to 11:00 p.m. (Summer hours – 6:00 a.m.-2:30 p.m.) Assignments vary, based on need.

MAJOR RESPONSIBILITIES: Clean and maintain classrooms, offices, hallways, cafeteria, library, restroom; set up and take down furniture and equipment for meetings, assemblies, etc.; perform minor maintenance and other related duties as assigned.

REQUIREMENTS: High school diploma or equivalent; knowledge of custodial methods and materials; ability to understand and carry out oral and written directions; and maintaining cooperative relationships with those contacted in the course of work. Level I experience: None required. Level II experience: One year custodian or janitorial experience. All substitute employees must complete the Child Abuse Mandated Reporter and Sexual Harassment Prevention Training and provide certificate of completion each school year in order to remain active on our substitute list.

WORKING CONDITIONS:

Environment: Indoor and outdoor environment; regular exposure to fumes, dust, and odors.

Physical Abilities: Standing for extended periods of time; bending and twisting at the waist; pushing, pulling, and lifting equipment, boxes, garbage cans, and furniture weighing up to 75 pounds; climbing ladders; reaching and working overhead.

Hazards: Exposure to dust and chemicals such as ammonia and bleach.

Interested applicants may respond by submitting the following to the Human Resources Department by the final filing date:

A completed [classified job application](#) and answers to the [supplemental questions](#). Applications that are over a year old will not be accepted; a new application must be completed.

For information and application materials, contact:

Human Resources Department

Phone: (559) 585-3619, www.hanfordesd.org

Email application to: libarra@hanfordesd.org **or fax to** 559-584-8013

FINAL FILING DATE: OPEN UNTIL FILLED

The Hanford Elementary School District does not discriminate on the basis of the person's actual or perceived race, religious creed, color, national origin, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, military and veteran status, gender, gender identity, gender expression, sex, or sexual orientation at any district site and/or activity. No person shall be denied employment solely because of any impairment which is unrelated to the ability to perform the essential functions of the position for which application has been made.