



PSESD Conference Center

Venue Amenities

Full and Half Day Rate Covers:

- Meeting Room
- Parking
- Basic room technology and furniture
- Assistance of Conference Center Staff

General Amenities:

Heating, Ventilation and Air Conditioning (HVAC)

Coffee Stand (operated by Act 3 Catering) *Open Monday to Friday 7:30am-2pm*

Conference Lobby / Reception Area

Three 41.5" round x 29" tall tables (4 chairs each), & Four 35.5" round x 42" tall tables (4 chairs each)

Flags — United States and Washington State (1 each)

Folding tables 30" x 72" (for catering in the Conference Lobby / Reception Area)

Free on-site parking

Gender-Neutral Restroom (Contact a Conference Center Coordinator for access)

Lactation Room (Contact a Conference Center Coordinator for access)

Men and Women's Restrooms

Tankless Filtered Water Dispenser (Hot and Cold Water)

VOIP Phone (Lobby Only)

Technology: (Each room)

LCD Projector (Powerlite 1985 WU — 4800 lumen 1920 x 1200 resolution)

Screens can be synchronized between each room to allow for double or triple room combinations as well as overflow from Cedar, Duwamish, Nisqually into either or both Puyallup and Snoqualmie.

Desktop Computer (Computers replaced January 2020)

HDMI & VGA connectivity for tablet or laptop to projector (USB dongles also available at each location)

Document Camera (Samsung SDP-860)

Presenter Remote (Logitech R800)

Hardwire network ports (*Advance notice required*)

Installed Audio System

Assistive Listening Devices with double on-ear headphones and induction loop necklace (*Williamsound IR*)

In-ceiling speakers

Ceiling-mounted microphones for audio or video conferencing (*Vaddio EasyMic Ceiling MicPOD*)

One wireless lavalier or handheld microphone provided per room (*Additional mics depend on availability*)

Two (2) in-room ceiling mounted video cameras (pan/tilt/zoom) for web-based video conferencing (*Vaddio*)

USB 2.0 connectivity also available at front of room for connecting camera and audio to presenter's laptop

Sennheiser ADN Conference Microphone System available (*\$100 additional charge for set-up and operation*)

1 ADN CU1 Processor, 1 ADN C1 Chairperson Unit, 22 ADN D1 Delegate Units

LED TV Carts (4) with Zoom Video Conference Capability

42" LG LED TV, Polycom Group 300 codec with PTZ HD camera, additional HDMI connection directly to TV

Cart. Can only join camera and microphone. Does not have the ability to share content in a Zoom meeting.

Furniture: (Each room)

Presenter's Lectern (*Located at front of each room. Technology installed on the lectern.*)

Teknion 24"x72" Rectangular Tables

KI Strive Stack Chair (Sled-style base) with upholstered seat and back

Mobile Flipchart / Whiteboard (1) (*Must provide own flipchart paper*)

Rooms: (Each room)

Adjustable Lighting

Moveable Airwalls

Highly sound resistant walls allowing the Cedar, Duwamish, and Nisqually rooms to be combined or separated depending on the needs of your event.

Puyallup and Snoqualmie each equipped with these walls to create smaller breakout rooms.

Motorized Black-out Shades

Cedar, Duwamish, and Nisqually only.

All rooms also equipped with traditional manual metal blinds.

USB Charging Stations