

**Churchville Middle School PTA Meeting**  
April 30, 2020 - Regular Meeting (Virtual)

**Attendance:**

Suji LaBine, PTA President	Heather Hall
Gina Reeder, Principal	Lisa Ruggieri
Michelle McDermott	Cindy Choi
Barbara Lonergan	Christy Gumbach
Peter Richey	Ashley Romito
Bianca Parisi	Bonny Procalio
Carrie Greene	Jazmine Falicetti
Lisa Gami	Deb Segiet
Jessica Castro	Kristen Dubrick
Stephanie Reifenrath	Ana Nichols
Jim Feehery	Erin Bruno
Jeanny Cifuentes	Zena De Kasha
Christine Smith Cockman	Silvia Cruz
Kim Ptak	Kari Levine
Monica Anderson	

**Meeting was called to order at 7:01 PM on Tuesday, April 30, 2020**

**February 2020 Minutes – APPROVED**

**Teacher Appreciation (Michelle McDermott)**

- Little gift bags – brown lunch bag with tissue, powerade bottle with a note, “what’s your super power” sweets, etc., thank you for going the extra mile with eLearning, gum, scratchy lotteries and \$15 gift card from brewpoint; Cassie quick will also do a yoga class for the teachers
- Also, Google form to send notes to teachers; will do extra promo to prompt kids to blow it up. Will include prompts (e.g. “I like you because...” “I enjoyed this in your class...”
- Gina will remind teachers that extra precautions being taken in assembling the stuff. Also comes from a COVID free family

**School Supply Tool Box (Carrie Greene)**

- Purchasing open, going through July 1<sup>st</sup> for orders
- Moving forward/assume school will take place in fall
- Shift date of delivery if school is delayed
- Will do locker day first day of school – 6<sup>th</sup> graders in AM with special programming, hallways, lockers to themselves, 7<sup>th</sup> and 8<sup>th</sup> in afternoon; just like this year; no school, no busses, meet teachers, etc.
- If school canceled, School Supply Tool Box company will come up with a policy and take care of customers; no firm word on refund yet.

**Treasurer Report (see attachment A)**

- Board voted to give PTA donation to community response fund
- No assemblies this year
- Clubs/orgs had \$150 leftover
- Please get reimbursements in by May 22

### **Officer Report – President (Suji LaBine)**

- Email from Dr. Moyer re: Board of Education meeting
  - 8<sup>th</sup> grade promo – May 21 at 5:00 event
  - Award ceremony as well
  - Gown/yearbooks – will be a drive thru pick up/drop off procedure with more information coming
  - More details came out today at 5:00 via email (middle school end of year plan) – will be able to pick up stuff from locker, return library books, get gym clothes, etc.
  - D205 foundation is doing an education award
  - Monday, May 4<sup>th</sup> – Deadline for special notes for teachers
- May 18<sup>th</sup> – next PTA meeting – need attendees because will be voting on officers. Candidates are:
  - President – Bianca Parisi
  - Vice President of Programs and Events – Barb Lonegran
  - Membership Chair – Cindy Choi
  - Treasurer – Lisa Gami
  - Secretary – Tina Morton
- 8<sup>th</sup> grade recognition
  - Want to honor 8<sup>th</sup> graders; since no dance, and maybe no promotion, etc.
  - In conjunction with other 2 middle schools, will have yard signs created
  - Signs will be placed in yards; all covered by PTA
  - Will ask 8<sup>th</sup> grade dance committee to help distribute signs

### **New Business**

- 8<sup>th</sup> grade yard signs – cost is \$6.95 per sign; total \$1,410.85; Motion to approve up to \$1,500 to pay for yard signs (Tina Morton); Peter Seconds; approved/passed

### **Principal's Report**

- Teachers coming in to clean out their rooms and they anticipate having stuff kids need to take home; there will be tables outside rooms for these items; kids shouldn't go into classrooms looking for things; kids come in following week at assigned times
- Regarding 8<sup>th</sup> grade promotion
- Lawn signs (see notes above)
- Virtual promotion and families will have access at 5:00 on 5/21.
- Earlier that day on 5/21 there will be a drive thru setup to pick up gown, diploma, yearbook; times will be sent out and will happen alphabetically; nice photo op with yard sign and gown

- No yearbook signing planned for 8<sup>th</sup> graders
- Awards assembly – silly awards at end of day; also get awards for clubs, sports, music, etc. silly votes (eg. Best hair, etc.) will continue to do that; also give out presidential award; slide show montage of kids at actual promo; each student's photo progression; hope to put it in promo ceremony at end that will be virtual
- Would love gown donations; will have a box by the door to collect following week

## **Other end of year stuff**

- With 6 and 7 grade, yearbook signing will be in fall; the first day that is locker day, will be giving yearbooks out then and can do signing at that time.
- If students already cleaned out locker, they are good to go, teacher stuff will keep for next year.
- Returning library books very important
- Re: Chromebooks – 6<sup>th</sup> and 7<sup>th</sup> graders, keep them over summer; but anyone who is not staying in Churchville should bring back; for 8<sup>th</sup> graders, chromebooks will be collected at York when you do residency (bring bag, charger, chromebook, etc.) and they will swipe it out with the one you'll be purchasing.

## **Miscellaneous**

- For new parent night; planning welcome/middle school experience there will be a PTA panel for new parents; will be held via Zoom; need a couple more parents (6<sup>th</sup>, 7<sup>th</sup> grade) to participate; contact Suji if you'd like to participate.
- Reach out to Ashley Skinner if you don't know if you ordered yearbook; can still order them online and Gina will send out info
- At locker day in fall, 7<sup>th</sup> and 8<sup>th</sup> graders will be helping out.

## **Adjournment**

There being no additional business, there as a motion (Lisa Ruggieri) to adjourn the meeting and a second (Kristen Bubrick); Motion approved and meeting adjourned at 8:07 PM.

**Attachment A**  
**Churchville Middle School Treasurer's Report for February and March 2020**

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Checking Account Balance February 1, 2019:	<b>\$28,238.08</b>
Checking Account Balance March 31, 2019:	<b>\$27,063.47</b>

**Receipts/ Deposits**

Amazon Smile (February):	\$54.17
<b>Total Income:</b>	<b>\$54.17</b>

**Expenses/ Disbursements/ Fees**

Anne Fleming (7th Grade Social):	\$225.50
Lake Cook Distributors (All School Read Books):	\$503.28

**Non- Budgeted Expense**

PTA Donation to the Community Response Fund:	<b>*\$500</b>
<b>Total Expenses:</b>	<b>\$1228.78</b>

\*Funds available to cover this cost from budget line items:  
Assemblies (#301) for \$350 and remaining funds in Club and Organizations  
(#303) for \$150.

**Notes:**

Asking that all receipts for reimbursement are submitted by May 22nd.  
Webstore will be closing in the next week and reopened in August 2020.

Prepared by Lisa Gami, Treasurer  
Date: 4/30/20