ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

MINUTES

REGULAR MEETING
6:00 p.m.
TUESDAY, APRIL 22, 2020
TELECONFERENCING

1. Opening Items

1.01 Call to Order 6:00
1.02 Tobacco Policy Statement
1.03 Roll Call
Present: Trustee Osmond, Trustee Kurnit, Trustee Salem, Trustee Storey, Trustee DeJesus
Not Present: Trustee Warren, Trustee Ratcliff

2. Acceptance of Minutes

2.01 Acceptance of Minutes
Recommended Action: The Board of Education hereby accepts the minutes of the March 31, 2019 and April 15, 2020 Board Meetings
Motioned: Trustee Salem
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Salem, Trustee Storey, Trustee DeJesus
Not Present: Trustee Warren, Trustee Ratcliff

3. Superintendent District News

3.01 The Superintendent will report District News

- A lot of success in this new version of reality– thanks to everyone
- So much generosity - donation of books and materials from Golden Notebook for K-3 students
- SRO Deputy Sharon is part of our school community
    - Went back to Sheriff's office when we first closed, but as it continued he came back
        - Is such a positive adult
        - Has a great relationship with our students
- Thinking and talking about grading for 4th quarter
    - Assuming we will likely be closed beyond May 15th
    - Involves supporting students – some families are struggling to do the work, some students are working hard
    - Need to balance honoring students who are engaging and working hard with those students that are logistically unable to participate for a variety of reasons
- Over 160 families getting food delivery and still growing
- Reopening of schools is very complicated if we have to maintain social distancing, wear masks, and screen everyone
    - County Superintendent's meeting discussed creating a task force for reopening

- No indication on date for Budget vote and trustee election- still discussing at the State level
    - Might have those currently in a seat continue for another year
- Spirit week in elementary schools now
    - MS is next week, HS will also have one
- Working on graduation – faculty and administration understand the loss that the seniors are having
    - Feel graduation must happen in some way – to honor seniors for the recognition they deserve

Discussion:

- Assistant Superintendent for Curriculum & Instruction, Jodi DeLucia and the administration and staff have done a wonderful job
- Cannot create our own election and online voting – needs to be approved by State
    - No on-line voting system now, because of security

4. Student Representative Report

4.01 Student Representative, Leon Savage will report to the Board

- Student Government received a shipment of items to make 100 masks with filters – will be distributed through food distribution programs
- Issues involving grades - Students asked to bring up a pass/fail option
    - Turn elective classes to pass/fail
- Classroom system put together is great - students are learning well in this process and getting work done
    - Especially Honors or AP classes- learning what they need for the tests
    - Students have shown how resilient they are
- Student Government and National Honor Society put together a tutoring and general assistance for students who need help

Discussion:

- Had a meeting of the Association of Student Government since the shut down
    - MS got the idea of a spirit week from Bennett
    - Has had more meetings since closure
- Classes are categorized by subject and scheduled by day – once a week
- Commend Student Government – it is moving to have so many teenagers help Project Resilience
    - Emily Peck and Emily Salem wanted to get involved in the beginning of it – found other ways to help
    - Sophia Frank – asking people if she could arrange for light tutoring, online babysitting, arrangements for seniors to get groceries
    - Olive Library gave masks to be distributed with food deliveries
    - Also, recent graduates (alumni) have offered to volunteer

5. Board District News

5.01 The Board will report District News

Trustee Storey reported that the Rural Schools Conference usually in July is cancelled for this year

6. Acknowledge Public Be Heard Comments

6.01 The Board will acknowledge the public be heard comments from the last meeting
No one spoke

7. Public and Student Comment

7.01 Public and Students may comment on any agenda or non-agenda item
No comment was made

8. 2020-2021 Budget Adoption

8.01 2020-2021 Budget Adoption Update

- Touch base – no changes to budget that is in place
- Would have adopted the budget tonight but seems premature because we don't have a forecast for what it will look like next year
  - May lose 20% of State Aid
  - May ask the Board to exceed 4% Unappropriated Fund Balance
- Not sure if we will have to pay bus contractor for services not delivered– if not, have additional $1.4 million
  - Looking at this year's budget to see what we can save
- Capital Reserve may be an inappropriate at this time – don't put money in a fund that cannot be accessed
- Encourage everyone to contact Federal Representatives to say that funding for school must be included

Discussion

- Don't know if the bus company is asking for funds that are available from the State

9. Discussion & Possible Action

9.01 Ulster BOCES Budget Vote
Recommended Action: The Onteora Central School District Board of Education hereby approves the 2020-2021 Ulster County Board of Cooperative Educational Services Administrative Budget in the amount of $6,460,298
Motioned: Trustee Salem
Seconded: Trustee DeJesus

- Not sure what they will do about the empty Ellenville seat

Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Salem, Trustee Storey, Trustee DeJesus
Not Present: Trustee Warren, Trustee Ratcliff

Now Present
Trustee Ratcliff arrived at 6:40

9.02 Ulster BOCES Election
Recommended Action: The Onteora Board of Education hereby casts their ballot for the following 3 candidates running unopposed for the Ulster County Board of Cooperative Services:
Krista Barringer (Saugerties 3 year term); Christopher Farrell (At-Large seat 3 year

term); Donald Greene (At-Large seat 3 year term)
Motioned: Trustee Ratcliff
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee DeJesus
Not Present: Trustee Warren

9.03 Donation to School Lunch Fund

Recommended Action: The Superintendent recommends acceptance of a donation totaling $100.00 CASH, from Christopher Zimmer to support the Onteora School Lunch Fund.
Motioned: Trustee Kurnit
Seconded: Trustee Salem

- Thank you for much needed donation

Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee DeJesus
Not Present: Trustee Warren

9.04 First Reading of Policy 5681 Safety Plans

2017-20205681 Non-Instructional/Business Operations **SCHOOL SAFETY PLANS AND TEAMS**

Emergencies and violent incidents in schools are critical issues that must be addressed in an expeditious and effective manner. The Board of Education recognizes its responsibility to adopt and keep current a comprehensive district wide school safety plan and building-level emergency response plan(s) which address violence prevention, crisis intervention, emergency response and management.

Taken together, the district-wide and building level plans **shall** provide a comprehensive approach to addressing school safety and violence prevention, and provide the structure where all individuals can fully understand their roles and responsibilities for promoting the safety of the entire school community. The plans **shallwill** be designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the district's coordination with local and county resources. The plans **shallwill** also address risk reduction/prevention, response and recovery with respect to a variety of types of emergencies and violent incidents in district schools**., , and will address school closures and continuity of operations in the context of epidemics/pandemics, in either the plans themselves or in addenda to the plans.**

In accordance with state law and regulation, the district **shallwill** have the following safety teams and plans to deal with violence prevention, crisis intervention and emergency response and management:

Comprehensive District-Wide School Safety Team and Plan

The Board shall annually approve the appointment of a district-wide school safety team that includes, but is not be limited to, a single representative or representatives

The Board will annually appoint a district-wide school safety team that includes, but is not be limited to, a representative from the following constituencies: the Board, teachers, administrators, and parent organizations, school safety personnel **(including the SRO)** and other school personnel**. (including bus drivers and monitors).** This team **shall beis** responsible for the development and annual review of the comprehensive district-wide school safety plan. The plan **shallwill** cover all district school buildings and **shallwill** address violence prevention (taking into consideration a range of programs and approaches that are designed to create a positive school climate and culture), crisis intervention, emergency response and management including communication protocols, at the district level. It **shallwill** include all those elements required by law and regulation.

The Board of Education representative will be appointed by the Board President from those Board members that wish volunteer.

The district-wide safety plan will include contracts or memoranda of understanding that define the relationship between the district, personnel, students, visitors, law enforcement, and public or private security personnel. These contracts or memoranda will be consistent with the Code of Conduct, and will define the roles, responsibilities, and involvement in the schools of law

enforcement or security personnel. The role of school discipline will be clearly delegated to school administration.]

The Board may also appoint a student representative to the district-wide school safety team. However, no confidential building-level emergency response plans ~~**shall**~~**will** be shared with the student member, nor ~~**shall**~~ **will** the student member be present during discussion of any confidential building-level emergency response plans, or confidential portions of the district-wide emergency response strategy.

The Superintendent of Schools or ~~**their**~~ designee ~~**shall**~~**will** be the district's chief emergency officer, and ~~**shall**~~**will** coordinate communication between school staff and law enforcement and first responders. The chief emergency officer ~~**shall**~~**will** ensure that all staff understand the district-wide school safety plan and receive training on the building-level emergency response plan, violence prevention and mental health, and ~~**shall**~~**will** also ensure that district-wide and building-level plans are completed, reviewed annually, and updated as needed by the designated dates. The chief emergency officer ~~**shall**~~**will** ensure that the district-wide plan is coordinated with the building-level plans, and ~~**shall**~~**will** ensure that required evacuation and lock-down drills are conducted.

Building-Level Emergency Response Plans and Teams

Each Building Principal ~~**shall be**~~**is** responsible for annually appointing a building-level emergency response team that includes representation from teachers, administrators, parent organizations, school safety personnel, other school personnel~~**,**~~ **(including bus drivers and monitors),** law enforcement officials, fire officials and other emergency response agencies. The emergency response team ~~**shall be**~~**is** responsible for the development and review of a building-level emergency response plan for each district building. The plan(s) ~~**shall**~~**will** address response to emergency situations, such as those requiring evacuation, sheltering and lock-down at the building level and ~~**shall**~~**will** include all components required by law and regulation. These confidential plans ~~**shall**~~**will** include evacuation routes, shelter sites, medical needs, transportation and emergency notification of parents and guardians.

Building-level emergency response plans ~~**shall**~~**will** include protocols in response to carbon monoxide alarms or detection. Alarm or detection of carbon monoxide will result in the appropriate actions as described by the emergency response plan.

Building-level emergency response plans ~~**shall**~~**must** designate:

- an emergency response team for incidents that includes appropriate school personnel, law enforcement officials, fire officials, and representatives from local, regional and/or state emergency response agencies to assist the school community in responding to a ~~**serious**~~ violent incident or emergency; and
- ~~•~~ a post-incident response team that includes appropriate school personnel, medical personnel, mental health counselors and other related personnel to assist the community in coping with the aftermath of a serious violent incident or emergency.

During emergencies, staff are authorized to temporarily cover classroom door vision panels when it is likely to protect staff and students. For example, covering vision panels may prevent an intruder from determining if a classroom is occupied, thereby discouraging attempts to gain access. During emergencies, staff are also authorized to temporarily block doors to slow the access of intruders. Building-level emergency response plans must address the temporary covering of door vision panels and the temporary blocking of doors during emergencies.

The Building Principal is responsible for conducting at least one test every school year of the emergency response procedures under this plan including procedures for sheltering and early dismissal.

To maintain security and in accordance with law, the building-level emergency response plan(s) are confidential and not subject to disclosure under the Freedom of Information Law or any other law.

Threat Assessment Teams

The Building Principal, in consultation with the Superintendent, ~~**shall**~~**will** annually designate a threat assessment team to provide ongoing support and information in order to identify, and assess individuals who may be potential threats to safety, with the intent of minimizing acts of violence in the school community. The threat assessment team ~~**shall**~~**will** be composed of, but not limited to, the following personnel from both within the school and the larger community, as appropriate: building administrators, legal counsel, the medical director and/or school nurse, school counselors, local mental health and social service providers, law enforcement, school resource officers, security personnel, and facilities and maintenance personnel. The team ~~**shall**~~**will** meet regularly. The team ~~**shall**~~**will** be mindful of the need for discretion and observance of confidentiality requirements.

Students~~**, staff and parents shall**~~ **will** be encouraged to bring their concerns to any district employee. If a district employee becomes aware of a threat to the school community, **they must inform** the Building Principal ~~**shall be informed and they**~~**, who** will convene the threat assessment team. The Building

Principal may request the participation of the following additional individuals who may have specific knowledge of the potential perpetrator: supervisors, teachers, students and parents. The Building Principal is responsible for keeping the Superintendent informed about the activities of the threat assessment team. ~~**Threat assessment team members shall receive appropriate training. The Building Principal shall be responsible for conducting at least one test every school year of the emergency response procedures under this plan including procedures for sheltering and early dismissal. To maintain security and in accordance with law, the building-level emergency response plan(s) shall be confidential and shall not be subject to disclosure under the Freedom of Information Law or any other law.**~~ **Threat assessment team members will receive appropriate training.**

Annual Review and ~~Report~~ Reporting

All plans ~~**shall**~~**will** be annually reviewed and updated, if necessary, by the appropriate team by **August 15**~~***July 15.***~~**.** In conducting the review, the teams ~~**shall**~~**will** consider any changes in organization, local conditions and other factors including an evaluation of the results of the annual test of the emergency response procedures which may necessitate updating of plans. If the plan requires no changes, then it ~~**shall**~~**will** remain in effect. If the district-wide plan requires change, then the updated plan ~~**shall**~~**will** be submitted to the Board of Education in time to allow 30-days of public comment and to hold a public hearing which provides for the participation of school personnel, students and other interested parties prior to Board adoption. All plans must be adopted by the Board of Education by September 1. ~~**The Superintendent of Schools shall be responsible for filing the district-level school safety plan and any amendments to the plan with the Commissioner within 30 days after their adoption. The district-wide plan will be posted on the district's website. Each Building Principal shall be responsible for filing the building-level emergency response plan for their building, and any amendments to the plan, with the appropriate local law enforcement agency and the state police within 30 days after their adoption, but no later than October 15 of each year.**~~

The Superintendent of Schools is responsible for submitting the district-level school safety plan and any amendments to the plan to the Commissioner within 30 days after its adoption, no later than October 1 of each year. The district-wide plan will be posted on the district's website. Each Building Principal is responsible for submitting the building-level emergency response plan for the building, and any amendments to the plan, to the appropriate local law enforcement agency and the state police within 30 days after its adoption, but no later than October 15 of each year until the 2020-2021 school year, when it must be submitted by October 1 of each year.

Cross-ref: ~~**3420 Anti-**~~ **0115, Bullying and** Harassment ~~**in the School District**~~**Prevention and Intervention**
7380 Bullying
3410~~**0**~~**5300**, Code of Conduct ~~**on School Property**~~
6160 Professional Growth~~**/**~~**9700,** Staff Development

Ref: Education Law §2801-a (school safety plans)
Executive Law §2B (state and local natural and manmade disaster preparedness)
8 NYCRR Part 155 (Educational Facilities)
School Safety Plans Guidance, New York State Education Department, June 2010

Motion to waive second reading of Policy 5681
Motioned: Trustee Storey
Seconded: Trustee Salem
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee DeJesus
Not Present: Trustee Warren

Motion to adopt Policy 5681
Motioned: Trustee Kurnit
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee DeJesus

Not Present: Trustee Warren

10. Consent Agenda

10.01 Approve Consent Agenda

Recommended Action: The Board hereby approves item numbers 10.02-10.06
Motioned: Trustee Kurnit
Seconded: Trustee Storey

- Stale dated checks – legally is 6 months, we wait a year
- Use Taconic Resources less than before – mostly for 1 on 1 sign language translators

Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee DeJesus
Not Present: Trustee Warren

10.02 Personnel Agenda

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Heinitz, Jacqueline	PT School Monitor/Bennett	6/24/2020	Retirement

10.03 Stale Dated Checks

Recommended Action: As of April 23, 2020, the following stale dated checks will be written off:
Check #36474 AP Exam Refund, Payee: Thomas Jordan Davis, Amount $288.00
Check #36530 AP Exam Refund, Payee: River Burn, Inc., Amount $48.00
Check #36527 AP Exam Refund, Payee: Laura Queen, Amount $48.00
Check #36478 AP Exam Refund, Payee: Elpidia Lopez-De Los Santos, Amount $96.00
Check #36939 Award, Payee: Sitthiphon Chansopha, Amount $50.00
Check #37674 Cafeteria Account Reimbursement, Payee: Paul Thomas, Amount $27.53
Check #37565 Cafeteria Account Reimbursement, Payee: Asmik Nerkorarian, Amount $13.60
Check #36997 Award, Payee: Sean Sheikh, Amount $100.00
Check #36955 Award, Payee: Riley Fitzgerald, Amount $25.00

10.04 Budget Transfer

Recommended Action: The Superintendent recommends the transfer of $50,000 in funds to cover buildings and grounds increased overtime salary.

From		To
Amount	Budget Code	Budget Code
$50,000	A1620.426-16	A1620.161-00

10.05 Approve Contract - Taconic Resources

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and the Taconic Resource for Independence, effective July 1, 2020 through June 30, 2021,

for Interpreter Services and authorizes the Superintendent to sign such an agreement.

10.06 Change Order

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve Change Order #01 decreasing the contract between Dant Clayton Corporation and the Onteora Central School District for the Press Box and Bleacher project in the amount of $200.00 and authorizes the Superintendent to sign such a change order.

11. New Business

11.01 The Board will discuss New Business

- Commend Superintendent Victoria McLaren, Assistant Superintendent for Curriculum & Instruction and faculty for their heartfelt reach-out to people
- Students who are having trouble may not be able to complete homework
    - Has become a hurdle – not all parents can help their students
    - Giving students anxiety – especially elementary school
        - Work on the Homework policy has been on hold
    - Change language – Call it remote learning, not on-line learning
    - First rule is do no harm
    - Can't do all work with a teacher present
        - Households couldn't have live learning 6 hours a day
            - Households have multiple students
                - Scheduled so all can meet with teacher live
                - Want them to do reading, writing and math every day to prevent loss of skills – prevent as many resources as we can
    - Teachers are trying to keep students engaged – does require independent work, no shaming for undone work
    - Elementary students and special needs and ELL students have a different set of circumstances
    - Some students will not do work if there is no accountability of handing in work
    - Students are having trouble with the new way of life - families feel pressure to complete assignments online that require the student to be online for a certain period of time
        - If work is not done, assignment shows big red "missing"
            - Working to improve
    - Survey parents, students, and teachers to see how the remote learning is going with a specific questionnaire
        - Get specific data points
    - Are we getting what we need from homework – can it be done with less?
    - Board hopes to address homework with task force of teachers and students to get information on its effectiveness
    - Student Representative suggested putting forth an expectation of students from year-to-year to show the work load of the classes

- Detailed syllabus – even just the 1st quarter so students can figure out what to take
- In next update, put that in most buildings seems that there are few students that have not been reached

12. Old Business

12.01 The Board will discuss Old Business

No old business was discussed

13. Request For Information

13.01 Discuss Requests for Information

No requests for information was made

14. Adjournment

14.01 Adjourn Meeting. Next scheduled meeting May 5, 2020

Recommended Action: The meeting is adjourned at 7:30
Motioned: Trustee Salem
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee Osmond, Trustee Kurnit, Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee DeJesus
Not Present: Trustee Warren

Minutes Recorded by Fern Amster,
District Clerk

Fern Amster

Board of Education: Laurie Osmond, Rob Kurnit, Valerie Storey, Kevin Salem, Bennet Ratcliff, Robert Burke Warren, Dafne DeJesus