



19<sup>th</sup> May 2020

Dear Parents and Carers

## **Year 10 and Year 12 Parent Survey – Possible phased reopening of Sydenham School**

We are writing to you about the survey of parents of students in Year 10 and Year 12. This survey is about the possible phased reopening of Sydenham School for students in this year group.

As explained in Mrs Lowe's letter yesterday, any further opening of schools is dependent upon the review of scientific evidence which will take place during the half term holiday on 28th May. The government's proposed approach for Year 10 and Year 12 pupils appears to be more limited than for primary schools, and it is not expected that students will return back full time. We are currently modelling different scenarios for the return to school for these year groups. It is clear that a large proportion of learning will have to continue online. The final confirmation of any return, the date of this return and the nature of the timetable has yet to be agreed. We will write with a further update on Friday 22<sup>nd</sup> May.

**To inform our risk assessments and planning we need detailed information about every student in Year 10 and Year 12. To do this, the Parent Survey must be completed by every family. Please complete this by 8am on Thursday 21<sup>st</sup> May. We will be very grateful if you could complete it at your earliest possible opportunity.** The links to the surveys are as follows.

[Year 10 Parent Survey](#)

[Year 12 Parent Survey](#)

You will notice that the surveys include a section for you to indicate that you agree to the temporary 'Covid-Safe Addendum' to the Home School Agreement. This is also linked to the temporary changes to the student Code of Conduct. As we are sure you understand, these temporary measures are necessary to ensure that the school can operate safely when students return in greater numbers to the site. Details of changes to these documents are included in the appendix of this letter. It is the case that school will operate in a considerably different manner to usual, and we are working hard to plan how to continue to make it a welcoming and supportive environment for all students.



We are very appreciative of the assistance of every Year 10 and 12 parent and carer who helps us by completing the survey promptly and your ongoing support as we manage this complex and uncertain process.

Please do not hesitate to contact us at the following email addresses if you require any clarification about the contents of this letter.

For Year 10: Ms Gostling ([d.gostling@sydenham.lewisham.sch.uk](mailto:d.gostling@sydenham.lewisham.sch.uk))

For Year 12: Ms Pooley ([g.pooley@sydenham.lewisham.sch.uk](mailto:g.pooley@sydenham.lewisham.sch.uk))

Yours faithfully

Gill Pooley

Deputy Headteacher

Deborah Gostling

Deputy Headteacher



## Appendix 1: The Covid-Safe Addendum the Code of Conduct (this is in addition to the normal Sydenham Students Code of Conduct)

<b>As Sydenham students we follow Covid-Safe Behaviours:</b>	
We are Ready to Learn	We demonstrate we are <b>Ready to Learn</b> by: Following social distancing rules when lining up to enter a lesson Sitting in my agreed seat within the seating plan and not moving from it without permission Arriving in our allocated rooms at the allocated times every day that we are in school Arriving on time to every session after a break Being fully equipped for every lesson, understanding that we now cannot share most school equipment Wearing the Covid-safe Sydenham School uniform every day Completing the weekly tutor virtual registration.
We Think of Others  We socially distance  We wash our hands  We follow the Covid-Safe behaviours	We show we are <b>Concerned for Society</b> and are able to be <b>Collaborative</b> by: Agreeing to have our temperature checked upon arrival on the school site Washing or sanitising my hands upon arrival on the school site and at every break time Following the Government Stay at Home instructions if we have symptoms of coronavirus or if a member of our household does Immediately informing a member of staff if I develop coronavirus symptoms whilst on the school site and following the strict instructions of what to do if that occurs Always telling a member of staff immediately if we think someone is at risk of unsafe Covid-behaviours, including ourselves Being silent on corridors so that instructions about social distancing and safe behaviour can be clearly heard Social distancing by 2m in the Dining Hall and social spaces Following the Catch It, Bin It, Kill it protocol if I sneeze Walking, cycling or scooting to school if I can Following the strict queuing rules when lining up for the bus. Following Transport for London social distancing rules if on public transport to or from school Making sure my uniform is washed regularly, understanding that the coronavirus can be transmitted on fabrics Never making physical contact with another member of the school community Going straight home after I leave school and following the government instructions about social distancing and limiting contact with others.
We Work Hard	We create the conditions for <b>Deliberate</b> and <b>Retrieval Practice</b> by: Completing all allocated home learning set by my teachers, and responding to instructions and feedback that is provided. We show our <b>Resilience</b> and <b>Perseverance</b> by: Proactively contacting staff at the school if additional help is required. Organising my time at home to complete the home learning that is set.
We Are Curious and Open Minded	We develop our <b>Confidence</b> and the <b>Confidence</b> of others. We show that we are <b>Open Minded</b> and able to <b>Take Risks In Our Learning</b> by: Being supportive of my peers in their learning and responding to new situations. We develop our ability to be <b>Enquiring, Creative and Enterprising</b> by: Actively staying up to date with the Government's instructions on the coronavirus Reading the weekly YLC email and tutor emails.



## Appendix 2: Temporary Covid-Safe Addendum to the Home School Agreement

By signing (electronically) this agreement, we will be making a commitment to work together to keep our community and our families safe from Covid 19. By us all following a some key expectations of each other, we can support each other keep Sydenham School a safe place to learn and make good progress. This addendum may be subject to further amendment if risk assessments require this.

**As parents/carers I/we agree to make sure that the following protocols in relation to the health of my child and hygiene requirements are upheld:**

- I/we will check my child's health every morning before they leave for school and will not send them to school if they are displaying any symptoms of the coronavirus, no matter how mild
- I/we will not send my child to school if any member of my household has displayed symptoms of the coronavirus in the last 14 days, unless that member of the household has had a negative result from a coronavirus test via the NHS/Public Health England
- I/we will share details about a positive or negative coronavirus test result within my household with the school at the earliest possible opportunity to ensure effective track and tracing within the school community
- I/we will ensure that emergency contact details are up to date on the school system.
- I/we will ensure that I/we make reasonable steps to ensure an emergency contact can be reached at all times whilst my child is on the school site to ensure that they can be collected or sent home immediately if showing symptoms of the coronavirus.
- I/we will ensure that all items of my child's school uniform are washed routinely to avoid the spread of the coronavirus on fabric.
- I/we will ensure that my child understands that they will have a temperature check as they arrive on the school site and that they must participate in this check if instructed to do so. I give my permission for my child to have their temperature checked by the school when on site
- I/we will notify the school attendance team if my child is unable to attend school on a scheduled day
- I/we will ensure that my child carries tissues with them at all times, in order to follow the Catch It, Bin It, Kill It protocol
- I/we will ensure that my child understands the importance of good hand hygiene and understands how to wash or sanitise their hands in line with Public Health England guidelines.

**As parents/carers I/we agree to make sure that the following protocols in relation to travel to and from school are upheld:**

- I/we will not park near the school site unsafely causing danger to other children, pedestrians or motorists. I/we will respect the private property of residents and businesses in close proximity to the school site
- I/we will follow the recommendations on transport to and from school and will ensure my child walks, scoots or cycles to school wherever possible.
- I will ensure that my child understands that it is their responsibility to follow instructions from Transport for London about social distancing on public transport
- I/we will ensure that my child goes straight home after leaving the Sydenham School site and limits contact with individuals outside my household, in line with the expectations set out by the Government. I/we understand that a failure to do so puts others at risk and brings the reputation of Sydenham School into disrepute, and may result in a sanction in line with the Sydenham School Behaviour Policy.



**As parents/carers I/we agree to make sure that the following protocols in relation to Parent/Carer presence on and around the school site are upheld:**

- I/we conduct all meetings with school staff remotely if possible
- I/we will not enter Sydenham School if we are displaying any symptoms of coronavirus
- I/we only enter the Sydenham School site with prior agreement of the school. Where an on site meeting is necessary, only one parent or carer will attend unless with prior agreement of the school
- I/we will adhere to the allocated drop off and collection times and the process for doing so, including protocols for minimising adult to adult contact (for example, which entrance to use)
- I/we will not gather at the school gates and if I am collecting my child I will ensure I am socially distanced from other members of the Sydenham School Community.

**As parents/carers I/we agree to make sure that the following protocols in relation to my child's behaviour on the school site are upheld:**

- I/we will ensure my child understands the Covid-Safe Behaviour Code of Conduct and will follow it at all times on the school site.
- I/we understand that a failure to follow the Covid-Safe Behaviour Code of Conduct may result in a fixed term exclusion for my child.
- I/we will make my child aware of the Covid-Safe Behaviour Code of Conduct and the importance of following these behaviours at all times.
- I/we will support the school's decision in relation to sanctions related to a failure to follow the Covid-Safe Behaviour Code of Conduct

**As parents/carers I/we agree to make sure that the following protocols in relation to my child's home learning are upheld:**

- I/we will support my child to maintain a regular routine to complete home learning
- I/we will ensure that my child is checking emails from staff and completing the allocated home learning
- I/we will contact subject teachers or form tutors if my child requires additional support
- I/we will alert the school if my child has problems accessing the home learning.

**As staff at Sydenham School, we agree to:**

- Ensure that all health and safety compliance checks and risk assessments have been undertaken, are kept up to date and that risk assessment measures are upheld by all staff
- Organise classrooms and other learning environments such as workshops and science labs, maintaining space between seats and desks
- Use the timetable and selection of classrooms or other learning environment to reduce movement around the school or building
- Stagger drop-off and collection times
- Provide a balanced online curriculum
- Regular cleaning of the school in line with national protocols
- Provide a safe, disciplined and happy environment in which all students can learn effectively
- Provide a structured and safe place for students to speak with each other, away from the corridors
- Be available to listen to, discuss and act to resolve concerns expressed by parents /carers and students
- Consistently respond to students who are not following Covid-Safe Behaviour Protocols to ensure that the safety of the school community is maintained



# SYDENHAM SCHOOL

Specialist Science and Mathematics School

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High  
Performance  
Learning

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- Maintain our social distancing responsibilities at all times
- Follow Covid-Safe hygiene protocols.

**As a student of Sydenham School, I will:**

- Follow the Sydenham School Covid-Safe Behaviour Code of Conduct alongside the As Sydenham Students Code of Conduct.