

OVERARCHING SCHOOL GOAL:

All Albemarle County Public Schools students will graduate having actively mastered the lifelong-learning skills they need to succeed as 21st century learners, workers and citizens.

STRAND I: TEACHING FOR LEARNING

DOMAIN(s): Mathematics

SMART Goal(s): During the 2019-2020 school year, all student groups will meet or exceed 70% pass rate in mathematics as measured by standardized assessments (SOL), unit assessments, or division benchmarks.

ACTION PLAN

1. Essential Action/Strategy: Implement the use of Professional Learning Communities across grade levels for the area of Mathematics.

Focus Area <i>[Grade Level/Student Group(s)/Educators]</i>	Action Steps	Person(s) Responsible for Implementation	Timeframe <i>(Beginning to End Dates)</i>	Evidence of Progress/Completion <i>(Artifacts required)</i>	Person(s) Responsible for Monitoring and Frequency
K-5	Establish PLC Leadership Committee Team (Elected)	Administration, Grade Level Chairs	August 2019	List of PLC Leads for each team	Principal (Annual)
K-5	Develop and deliver training modules focused on: norm setting, team roles, PLC facilitation, pre- and post-development, data analysis, Tier 2 interventions, progress monitoring, remediation and enrichment.	Administration	August 2019-June 2020	Copies of Minutes, Training Slide Decks, session feedback forms.	Principal (Annual)
K-5	Conduct PLC process around math units of study for each grade level utilizing the Plan, Do, Study Act framework with: Team development of pre-assessment (including required prerequisite skills), analysis of student performance, creation of remedial and enrichment work, use of exit tickets to monitor student understanding and growth, post-assessments, and required further intervention.	PLC Team Leads, Grade Levels, Administration	October 2019-June 2020	PLC Notes/Minutes, Pre/Post Assessments, Data Analysis Grids, Exit Tickets	Administration (Unit by Unit)

2. Essential Action/Strategy: Create embedded opportunities for student remediation and enrichment in master schedule outside of content blocks.

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K-5	Create a master schedule that prioritizes time for weekly team PLC meetings and Extended Learning Time (ELT) in each grade level. The Extended Learning Time (ELT)	Administration	August 2019-June 2020	Master Schedule	Administration (Annual)

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	staggered so that Intervention teachers will be available to collaborate and offer support where needed.				
K-5	Utilize PLC process to identify opportunities to group students across classrooms for enrichment or remediation services to offer strategic differentiation throughout unit planning and delivery process..	Team Leads	September 2019-June 2020	PLC Minutes and Student Performance Data Grids	Administration (Unit by Unit)

*Insert more rows as necessary.

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STRAND II: SCHOOL ENVIRONMENT

DOMAIN: School Climate

SMART Goal(s): During the 2019-2020 school year, we will reduce the number of students identified as chronically absent (missing 15 or more days of school) to be less than 8% of the student population.

ACTION PLAN

1. Essential Action/Research-Based Strategy: The school will actively work to increase positive communication with families across a variety of mechanisms.

Focus Area <i>[Grade Level/Student Group(s)/Educators]</i>	Action Steps	Person(s) Responsible for Implementation	Timeframe <i>(Beginning to End Dates)</i>	Evidence of Progress/Completion <i>(Artifacts required)</i>	Person(s) Responsible for Monitoring and Frequency
K-5	Teachers will mail each student a personalized postcard prior to the start of the school year.	All Licensed Staff, Office Staff	August 2019	Postcards	Administration (Annual)
K-5	Teachers will make positive phone calls and/or positive emails home to each of their students during the month of September.	All Licensed Staff	September 2019	Phone calls, emails	Administration (Annual)
K-5	Teachers will utilize effective communication platforms to better share student work, progress, and classroom events.	Lead Technology Integrator	September 2019-June 2020	SeeSaw activity usage report	Administration (Monthly)
K-5	The school community will receive weekly communication from school administration and the PTO in the form of a translated electronic newsletter.	Administrator	September-June 2020	Archive of newsletters	Administration (Weekly)

2. Essential Action/Research-Based Strategy: Teacher will establish routines of welcome and care as students transition to and from their classrooms each day.

Focus Area <i>[Grade Level/Student Group(s)/Educators]</i>	Action Steps	Person(s) Responsible for Implementation	Timeframe <i>(Beginning to End Dates)</i>	Evidence of Progress/Completion <i>(Artifacts required)</i>	Person(s) Responsible for Monitoring and Frequency
K-5	Administrators will develop and deliver professional learning to all licensed school staff focused on trauma and the brain, the importance of daily routines and greetings, and effective instructional approaches for students experiencing dysregulation.	Administrators	August 2019-June 2020	Slide decks, attendance	Administration (PD Days)

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K-5	Teachers will check-in and greet each student as they enter their classroom each day, and check-out and bid individual goodbyes at the end of each school day.	Classroom Teachers	August 2019-June 2020	Greeting Options posted by doors, administrator observations, student surveys	Administration (quarterly)
3. Essential Action/Research-Based Strategy: Student attendance data will be monitored and tier interventions will take place as warranted.					
Focus Area <i>[Grade Level/Student Group(s)/Educators]</i>	Action Steps	Person(s) Responsible for Implementation	Timeframe <i>(Beginning to End Dates)</i>	Evidence of Progress/Completion <i>(Artifacts required)</i>	Person(s) Responsible for Monitoring and Frequency
K-5	Student attendance will be monitored monthly to look for patterns of absences or tardies.	Registrar/Administration	October 2019-June 2020	Monthly Reports	Administration (Monthly)
K-5	Teachers will contact families of students who are absent more than 3 consecutive days or 5 non-consecutive days.	Teachers	September 2019-June 2020	Contact logs	Administration (Quarterly)
K-5	School administration will create attendance contracts for families identified as chronically absent, and include the use of positive incentives for students.	Administration	September 2019-June 2020	Contracts	Administration (Quarterly)

*Insert more rows as necessary.