

The Packer Laptop Program

Policies & Guidelines / 2019 - 2020

THE LAPTOP PROGRAM

The goals of Packer's laptop program are:

- To allow students to take ownership of their learning by using technology intentionally and in meaningful ways.
- To facilitate communication, collaboration, creativity and critical thinking skills.
- To provide a high level of access to networked educational resources.
- To develop confident and competent digital citizens.
- To use technology to support and promote a learning community.

LAPTOP PROGRAM POLICIES

- Every Packer student in grades 5-12 receives a Packer-issued laptop for their use while enrolled at Packer..
- Student accounts incur an annual charge for the use of a Packer laptop.
- Loaner laptops are available on a temporary basis (normally up to two weeks).
- At the school's discretion, a student may be issued a different laptop than the one originally issued, if deemed necessary by the school. This is sometimes the most efficient way to "repair" a damaged laptop.
- Students must return their Packer laptop when they graduate or unenroll.

WARRANTY AND ACCIDENTAL DAMAGE

- Repairs covered by Apple's limited warranty will be completed at no cost.
- For accidental damage (non-warranty repairs), Packer-issued laptops are covered for up to two incidents of accidental damage during a child's time within a division (MS or US). Each incident will be subject to a service fee of \$99 for screen damage or \$299 for other damage.
- Should a student incur three or more incidents of accidental damage during their time in the MS or US, a laptop damage fee of \$299 will be charged to the student's account for the third incident and each incident thereafter until leaving their current division.
- Repeated incidents of accidental damage will result in a notification to the student's dean and may include disciplinary consequences.
- When students move from Packer's Middle School to the Upper School, they are issued new Packer laptops and their laptop damage incident count is reset to zero.
- If the laptop suffers catastrophic damage from an accident or is rendered inoperable as the result of unauthorized modifications, a \$500 fee will be applied.
- A fee of \$500 will be charged for lost or stolen laptops. (A copy of the police report is also required for any that are stolen.)

** Major hardware incidents include a cracked or damaged LCD display, a cracked trackpad, damage from liquid spilled on the laptop, etc. (A liquid spill can destroy the laptop's logic board.)*

The Packer Laptop Program

Policies & Guidelines / 2019 - 2020

LAPTOP CHARGES BILLED TO STUDENT ACCOUNTS

- All student accounts, grades 5-12, are charged annually for the use of their Packer-issued laptop.
- Laptop chargers (A/C adapters) are considered a “consumable part” by Apple and, therefore, by Packer. The Tech Center can provide a replacement charger at a cost of \$89, if a student’s charger is lost, damaged or simply stops working.

REPAIRS

- Please bring laptops to the Packer Tech Center for ALL repairs.
- Packer’s Tech Center is an Apple Authorized Repair facility and must coordinate all repairs..
- Packer’s IT Department works year-round, even over the summer. The Tech Center is open most business days and should be the starting point for any laptop repair.
- Bringing a laptop with problems to the Tech Center also allows for the assignment of a loaner laptop, if a repair is in order.
- Please do not take a Packer laptop to an Apple Store for service.
Packer’s laptop management system will prevent Apple from being able to perform many repairs. Work by Apple or other outside technicians can lead to data loss.

STUDENT AND FAMILY RESPONSIBILITIES

- Packer provides incoming students with a laptop. Families should not purchase one on their own. All student accounts will be charged annually for the use of a Packer laptop.
- Families are responsible for paying the annual laptop charge.
- Additional costs for accidental damage or loss of a laptop will automatically be billed to student accounts. (see above)
- Packer’s student [Acceptable Use Policy](#) is available on the Packer website.
- Packer provides computer cases at no charge.
- Students are welcome to customize the look of their Packer laptop with a custom case, made for their model of laptop.
- Stickers must be applied to CASES ONLY -- never to the laptop itself.