

**Victor Central School District
District Council
MINUTES**

April 16, 2020
ZOOM Meeting
3:30 – 4:45

Roles:

Facilitator: Roni Puglisi
Time Keeper: Tara Hopson

Minutes: Caitlin Mack-Elliott

Organizer: Cindy Riley

Members: ~~Shawn Baldwin~~, Mary Banaszak, Laura Dash, Sharon Hodownes, Tara Hopson, Ted Isham, Leah Kedley, Caitlin Mack-Elliott, Necia Marchetti, Ijeoma Nwugwo, Ryan Pero, Roni Puglisi, Cindy Riley, Colleen Saar, Shawna Spriggs, Dave Thering

| # | Topic/Subject | Person Responsible (if not all) | Time Allotted | Purpose/ Proposed Action | | | | |
|---------------------------|--|---------------------------------|---------------|--|--------------|---------------------|-------------|-----------------|
| | | | | For Info | Work Session | Make Recommendation | Assign Task | Make a Decision |
| Opening | | | 5 min. | | | | | |
| 1 | Welcome | Facilitator | 1 min | | | | | |
| 2 | Approve minutes of 2/12/2020 | All | 3 min | | | | | |
| 3 | Review agenda | Facilitator | 1 min | | | | | |
| Guest Presentation | | | 0 min | | | | | |
| 4 | None | | 0 min | | | | | |
| Old Business | | | 6 min | | | | | |
| 5 | Update - Code of Conduct Recommendations | Roni | 1 min | Went to the Board of Education for two-meetings. Approved on the 12th of March. | | | | |
| 6 | Update - Vaping | Dave | 5 min | The presentation would be more beneficial in person. Review with the 2020- 2021 council if this needs to be revisited. | | | | |
| New Business | | | 54 min | | | | | |
| 7 | Monitoring Task Force Update | Cindy | 20 | <u>Shared Decision Making Updates:</u> 1. Increase representation of student representation on committees, including those with disabilities. | | | | |

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|---|--------------------------|-----|----|---|
| | | | | <ol style="list-style-type: none"> 2. Review the work of the council from previous years. 3. Dispute resolution process. A panel created when someone feels topics should be a Shared Decision Making Process. Two people chosen from each council for the Panel. 4. Would like more support staff/CSEA members on each committee. 5. VCS needs to advertise for openings on committees. <p><u>Shared Decision Making Training:</u></p> <ol style="list-style-type: none"> 1. Ensure everyone is using the same agenda and process. 2. Ensure absent members have access to information. 3. Review the 22-page Shared Decision Making Plan. 4. Survey at the end of the training. 5. Survey at the end of the year to review how the committee worked. |
| 8 | Update - School Tool Use | All | 30 | <p><u>ECS-</u> Used for attendance, review student information, and progress reports (Progress reports are still being shared via paper copy).</p> <p><u>VPS-</u> No Changes. Will continue to review new features being added. For example:</p> <ul style="list-style-type: none"> ● AIS providers - input into SchoolTool. ● Considerations to provide progress reports. <p><u>VIS-</u> Report cards now on SchoolTool. New features still to explore</p> <p><u>VJH-</u> Report cards online. Still adding new features.</p> <p><u>VHS-</u> Use SchoolTool to a great extent. New training was conducted. Pull information that is useful for example, comparing attendance to grades. Report cards able to be reviewed.</p> |

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|----------------|------------------------------------|--------------|---------------|--|
| | | | | <p><u>Students-</u> Like the app and can check grades. Would like it more user friendly.</p> <p>Continuous update in 2020-2021 District Council</p> |
| 9 | Ask Councils for Training Need | Roni | 2 min | None at this time. |
| 10 | Invite Council Rep to June Meeting | Roni | 2 min | <ul style="list-style-type: none"> • Invite principals or building representatives for updates at the June meeting. • May 14th- Guest speaker Chris Marshal on the capital improvement project. • Start a conversation about shared decision making training. |
| Closing | | | 10 min | |
| 11 | Review assigned tasks | Minute Taker | 2 min | |
| 12 | Set agenda and roles for next mtg. | Facilitator | 2 min | |
| 13 | Parking Lot Attendant | Facilitator | 2 min | |
| 14 | Roundtable | All | 4 min | Great job teachers for their hard work! |

**Future Meeting Dates:
May 14, June 11, 2020**