

Victor Central School District

Minutes

Curriculum Council Meeting

February 13, 2020
ECS Conference Room A
3:30 - 5:00 pm

Roles:

Facilitator: Kristin Swann
Time Keeper: Monica King

Minutes: Jim Mauro
Refreshments: Bring Your Own

Members In Attendance: Kristina Back, Leah Besaw, Tom Cheevers, Luciana Cursino-Parent, Karl Dubash, Lauren Forget, Melissa Goho, Monica King, Necia Marchetti, Jim Mauro, Kelly McLaughlin, Julie Merges, Victoria Phan, Carol Prescott, Kristin Swann, Danyelle Westbrook, Nate Wolf, Tom Zaccardo

Link Deck:

- [Monitoring Task Force Survey](#) (You may need to download the survey to see data correctly)
- [New York State Data, Curriculum Council Book Selection Survey, I Wish My Teacher Knew, Secondary EOY Report, Elementary EOY Report, 2019 - 2020 CC Goals, Professional Development Guidance from SED](#)

Please Prepare:

- Please read Chapters 4 of I Wish My Teacher Knew and bring information on an index card (see agenda item).
- Please review professional development guidance document from SED (see link deck)

#	Topic/Subject	Person Responsible (if not all)	Time Allotted	Purpose/ Proposed Action				
				For Info	Work Session	Make Recommendation	Assign Task	Make a Decision
Opening								
1	Welcome & Introductions	All members	1 min	Welcome: All members were welcomed				
2	Review & Approve 01/09/2020 Minutes	All	2 min	Minutes: Minutes from previous meeting were reviewed and discussed				
3	Review Agenda	Facilitator	2 min	Agenda: Agenda was reviewed				

Guest Presentation				
3				
Old Business				
4	Goals Update	All	10 min	<p>Make A Recommendation:</p> <ol style="list-style-type: none"> 1. CC Learning: Curriculum Council will continue reading <i>I Wish My Teacher Knew</i> - in progress 2. Course Proposals: Although there are no course proposals this year, CC members asked to get an updated on the courses that we have approved in the past. - in progress <ol style="list-style-type: none"> a. Kristin to work with SH for that information. 3. Problem Solving of Curriculum & Instructional Needs <ol style="list-style-type: none"> a. Curriculum Management System - CC members talked about possibility of looking at a curriculum management system. We recognize that this will be a lot of work, and if we are interested we should dive into that. We agreed to developing a sub-committee to focus on the curriculum management system. Kristin will work with subcommittee members to gather some information to give us a starting point. We will look at curriculum management at elementary, middle school, and high school to get a large picture then take a look back at gaps. - in progress b. Gap of Science Curriculum at 6th grade - CC had

				<p>conversation around 6th grade science and the potential gap in instructional time. Kristin to work with teacher leaders on a K-12 presentation to CC. - in progress</p> <ul style="list-style-type: none"> c. Fire Prevention Curriculum- in progress d. Erin’s Law- in progress <p>4. Social Emotional & Physical Well Being WorkBuilding Councils have been asked to work on a framework around civility, respect and kindness.</p> <ul style="list-style-type: none"> a. Curriculum Council members will ask their respective buildings for an update on this work and how it impacts our district and community. - in progress <p>5. Program Review Updates and/or Long Term Projects</p> <ul style="list-style-type: none"> a. Study - K-12 Teacher Leader Positions - completed b. Implementation of BOCES 4 Science Kits - in progress c. Update - TIG (last cohort) - completed d. Update - ESSA data - completed e. Update - ELA Program Review - in progress f. Update - Secondary Tech Offerings - completed g. Comprehension Guidance Plan (Advisory Council) - winter completed, spring TBD <p>6. Review PD Plan (Must be completed by May for BOE approval in June) - CC will be working in conjunction with professional development committee on this.- in progress</p>
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7. Review Curriculum Writing and PD Requests (May/June) - in progress

New Business

5	<p>Book Talk: I Wish My Teacher Knew</p> <p>From pages 89-101 please identify an area of new learning.</p> <p>From pages 101-119 please identify a teacher tool you will work to implement in your classroom/life.</p>	Kristin	20 min	<p>Chapter 4 - We Will Get Through This Together.</p> <ul style="list-style-type: none"> - CQC discussion with group during morning meeting - Grief and loss inventory - Directive for parents when filling out information document between grade levels to indicate any events that may have cause trauma - Trauma can mean different things <ul style="list-style-type: none"> - Example: Domestic violence that may have occurred , sibling going off to college, friendships - Teachers recognizing when uncharacteristic behavior is being exhibited
6	<p>TIG Update (Regional Information)</p> <p>TIG Implementation Self-Assessment</p>	Kristin	10 min	<p>For Information:</p> <p>TIG - Trauma, Illness, Grief</p> <ul style="list-style-type: none"> - Staff in all 5 buildings that have been TIG trained - Goal was to have all 5 buildings to have trained members to respond to significant losses in district - Know there are much more ways students can have trauma - Ontario county has developed their own consortium - Created BOCES response team <ul style="list-style-type: none"> - Able to be called by districts to provide support with communication as well as other aspects - Helps to put the continuity in place for multiple days - Phase 2 <ul style="list-style-type: none"> - Create regional pods of the districts - Sharing of resources

				<ul style="list-style-type: none"> - Initiate primary contact meetings - TIG has created a self assessment tool for districts <ul style="list-style-type: none"> - What else do we need to consider to help the district move forward? <p>Make A Recommendation: District to conduct self assessment to identify needs and future action steps.</p>
7	Professional Development Plan	Kristin	30 min	<p>Work Session: CC brainstormed how to solicit feedback from teachers regarding PD needs. This information will be shared with the PD committee.</p>
Closing				
8	Creation of Next Agenda	All	5 min	<p>Decision:</p> <ol style="list-style-type: none"> 1. Facilitator: TBD? 2. Book Talk: Chapter 5 & 6? <ul style="list-style-type: none"> - Kelly, Kristina, and Melissa will present on Chapters 5 and 6 at our March meeting <ol style="list-style-type: none"> 3. Coordinate the ELA update and the science information presentations 4. Revisit expectations of students with technology (#16 on parking lot)
9	Parking Lot Attendant			<ol style="list-style-type: none"> 1. Course Proposals – NONE THIS YEAR 2. Goals Check in (Jan & April) 3. Update TIG (last cohort) (Feb) 4. Curriculum Management System (Feb) 5. Science: <ol style="list-style-type: none"> a. Implementation of BOCES 4 Science Kits (Feb) b. 6th Grade - Instructional Time 6. New Curriculum <ol style="list-style-type: none"> a. Fire Prevention Curriculum (April)

				<ul style="list-style-type: none"> b. Erin's Law (April) 7. Study Alignment of K-12 Teacher Leader Positions 8. Update - ELA Program Review (April) 9. Comprehensive Guidance Plan - Advisory Council (January/May) 10. PD Plan <ul style="list-style-type: none"> a. Update in Dec b. Plan review/approval in Spring 11. Curriculum Writing/PD requests (May/June) 12. Update - ESSA data (October & November) 13. Update - JH & SH Secondary Tech Offerings (Dec) 14. Book Talk: I Wish My Teacher Knew <ul style="list-style-type: none"> a. Dec - Chpt 1 b. Jan - Chpt 2 & 3 c. Feb - Chpt 4 & 5 d. March - Chpt 6 & 7 e. April - Chpt 8 & Conclusion 15. Snack Pack Presentation 16. Expectations around kids' knowledge or use of Word vs. Google, etc.
10	Round Table	All	4 min	Close:

Future Meeting Dates: 3/12, 4/16, 5/14, 6/11