

TOWN OF SUFFIELD

50 N. Main Street, Suffield, Connecticut 06078
www.SuffieldCT.gov

Garrett Pinder
Kent Memorial Library Director
GPinder@SuffieldCT.gov
860-668-3896



KENT MEMORIAL LIBRARY UPDATE - CURBSIDE PICK-UP SERVICE

Effective Monday, May 18th, The Kent Memorial Library in Suffield is pleased to announce the offering a Curbside Pick-Up Service for library materials!

Curbside Pick-Up Service hours will be as follows:*

Monday: 11am - 1pm

Wednesday: 11am - 1pm

Friday: 3pm - 5pm

*Hours and availability subject to change. Please check our website for up-to-date details.

To ensure maximum safety of library staff and library patrons, the following guidelines have been established.

HOW WILL CURBSIDE PICKUP WORK?

- Suffield residents with a valid library card may place holds on items from our library via the online KML catalog at suffield.biblio.org, email ref@suffield-library.org, or phone 860-668-3896.
- Library patrons may request up to 5 items (books, DVDs, etc.). All requests must be made before pick-up.
- After placing your hold, a KML staff member will call you when it is ready for pick up and schedule a pickup time. Items will be checked out on your pickup date. Standard lending periods apply.
- When picking up, pull into the designated parking area and call the library to let us know you are downstairs waiting for your pickup.
- Please do not get out of your vehicle. KML Staff will take the bagged items outside and place them on a table/cart that will be located under the overhang at the front entrance.
- Staff will go back inside. Once staff is inside the library, you may get out of your vehicle and retrieve your bagged items.
- All items must be returned into the Book Drop box.
- Patrons will not be permitted to enter the building.

All returned items are placed in quarantine for one week before being checked in. All staff wear masks & gloves per CDC Guidelines.

Please note: We will do our very best to honor requests. We will be unable to accommodate requests for items from any other libraries at this time.

Thank you for your support and we look forward to serving you!