



# INTERNATIONAL SCHOOL OF KENYA

EMPOWERING STUDENTS TO CREATE SOLUTIONS FOR TOMORROW'S CHALLENGES

## MEETING AGENDA

**Group:** Board of Directors  
**Date:** Tuesday 4PM (EAT) – May 19, 2020  
**Venue:** Zoom

	Item & Objective	Presenter & Est. time	Notes
	<b>Call meeting to order, welcome observers</b>		
A c t i o n  I n f o r m a t i o n	1. <b>Consent Agenda</b> <i>(to be treated as one approval/vote)</i> <ul style="list-style-type: none"> <li>Approval of today's Agenda</li> <li>Approval of Board Minutes of March 21, 2020</li> <li>Acknowledge matters arising from previous meetings are complete.</li> </ul>	2 min	
	2. <b>Comments or correspondence from community</b> <i>Objective:</i> Brief comments from PTO, FC, Admin, ASB or stakeholder information;	10 min	
	3. <b>Comments / Questions on Admin Reports</b> <i>Objective:</i> Highlights of relevance to the Board and school	Chair 8 min	<i>*attached</i>
	4. <b>Update and Information on Construction Project</b> <i>Objective:</i> All are updated on the MS Building Construction Project	Drew 5 min	<i>*attached</i>
	5. <b>Town Hall Meeting Summary</b> <i>Objective:</i> Brief review of Town Hall meeting and follow up	Chair/ Panelists (25 min)	
	6. <b>Alternative School Calendar and New Start Date 2020-21</b> <i>Objective:</i> Discussion and approval of new School Calendar	Chair (15 min)	<i>*attached</i>
	7. <b>Draft Board Calendar of Meetings for Next School Year</b> <i>Objective:</i> Review overall draft schedule of meeting dates	Chair (5 min)	<i>*attached</i>
	8. <b>Board Self-Evaluation Summary</b> <i>Objective:</i> Review and discuss summary from Governance	Amaka (5 min)	<i>*attached</i>
	9. <b>Comments / Questions on Committee Minutes and Approval of 2019-20 Auditor Recommendation</b> <i>Objective:</i> Approval of auditor and highlights of relevance to the Board	Chair (8 min)	
	10. <b>Celebration of Departing BoD Member</b> <i>Objective:</i> Recognition of Work	Chair (2 min)	
	11. <b>Agree on Communication with Stakeholders on Agenda Items</b>	Chair (5 min)	

**Next Meeting:**

**There will be an Executive Session following the regular session**

**Board Mission Statement:**

*"To foster an environment where the ISK Mission, Vision and Educational Aims are fully realized."*