

April 29, 2020

Dear Seniors and Parents of Seniors,

Congratulations to the Class of 2020 on your forthcoming graduation! We are looking forward to celebrating you in a **Virtual Graduation on May 26th at 6:00 p.m.** It will be available on the District YouTube channel at that time.

We are doing our best to make graduation meaningful and memorable. Please pay attention to this timeline and information as we attempt to make the process as simple and efficient as possible.

### **April 29**

- **Your [Virtual Graduation Slide](#) information is due May 7 at 10:00 p.m.** This information will be used to create the slide for your graduation video. The Woods Cross High School administration reserves the right to correct, clarify, or redact comments in the "Thank You" field.
- [Departmental Achievement Award Applications](#) are open and due May 6<sup>th</sup>.
- **Academic Honor Cord notices** will be sent via email. Payment of \$6.00 is due May 6<sup>th</sup> and may be made online to the senior/honor cord account. Check [qualifications](#).
- The [Senior Survey](#) is open, where students will answer questions about post-high school plans. The deadline is May 6<sup>th</sup>.
- [Honors Presentation](#) (substitute for Honors Night) survey is due May 6. Please let us know about your scholarships.

### **May 1**

- **Graduation speech submissions due.** Send a video and transcription to Mr. Bob Hawkes at [bhawkes@dsdmail.net](mailto:bhawkes@dsdmail.net).
- **Appointment times for May 7 cap and gown distribution and photo session will be available on my.DSD > Tools > Appointments > Upcoming Scheduled Appointments.** Call 801-402-4500 if you have questions.

### **May 5**

- **Outstanding fees due.** Check my.DSD > Fines/Fees Owed. Call 801-402-4500 or email Mrs. Mills at [CMILLS@dsdmail.net](mailto:CMILLS@dsdmail.net) with any questions.

### **May 6**

- Departmental Achievement Award Applications are due.
- Academic Honor Cord payments of \$6.00 are due, payable online.
- Senior Survey is due.
- Honors Presentation Survey is due.

### **May 7**

- **Cap and gown distribution beginning at 8:30 a.m. The appointment time is available on my.DSD appointment notification.** See instructions above. One household adult may accompany each student. Social distancing will be strictly enforced.
- **Graduates will have their pictures taken in caps and gowns.** Bring your own prepping supplies, including hair pins and combs.

- A list of seniors' graduation status will be posted. Students who still need to clear U's, pay fees or complete credits will have an X or NP following their student number. Counselors will be available to answer questions, and the office will be open to pay fees and ask about citizenship U's.
- [Virtual Graduation slide](#) information is due by 10:00 p.m.

### **May 8**

- Packets from Northridge Learning Center are due. Please email your counselor if you have questions.
- Limited number of graduation picture makeup times at Viewmont High School. Call 801-402-4500 beforehand.

### **May 18 – May 21**

Utah Students Connect (UTSC) classes are due.

### **May 19-21**

#### **Tuesday, May 19 and Wednesday, May 20 - Curbside Materials Drop Off in the West Parking Lot**

Please arrive within the designated time that corresponds with the student's last name on either day, entering from the south and moving along the curb heading north.

A-D 8:00-9:00 am

E-K 9:00-10:00 am

L-R 10:00-11:00 am

S-Z 11:00 am-12:00 pm

**Devices and Hotspots.** Devices must be brought back **fully charged** along with the power cable and hotspot, if applicable.

**Library Books, Textbooks, Calculators, English Class Novels, Etc.** There will be a check-in station along the curb for each type of return.

#### **Thursday, May 21 - Curbside Instrument Return and Art Pickup at Exterior Art Room Door**

Please arrive within the designated time that corresponds with the student's last name. Follow social distancing protocol as directed.

A-D 8:00-9:00 am

E-K 9:00-10:00 am

L-R 10:00-11:00 am

S-Z 11:00 am-12:00 pm

### **May 20**

Honors Presentation slide show released. Slide show will feature students who earned scholarships and Departmental Achievement Awards. More details to follow.

### **May 26**

Virtual Graduation at 6:00 p.m. The video will be released on YouTube.

### **May 27**

Seniors will return gowns, pick up yearbooks (a day earlier than sophomores and juniors), and receive folders with certificates and diplomas (if cleared). Woods Cross High School will provide two options. Each option will include provisions to adhere to COVID-19 protocols.

**1. Option one is a curbside gown return and diploma/yearbook pickup at WXHS on Wednesday, May 27. This option requires no sign-up time.** Please arrive within the designated time listed below associated with the first letter of the graduate's last name.

- A-I 8-9:00 am
- J-R 9-10:00 am
- S-Z 10-11:00 am
- Curbside gown drop-off and diploma/yearbook pickup will occur on the east side of Woods Cross High School.
- Graduates will receive either their diploma, or details of what they have remaining to fulfill to receive their diploma, upon gown return.
- Yearbooks will be distributed to those who have purchased them.
- **Students and parents are expected to stay in your vehicle.**
- All staff will use gloves and masks and will maintain social distancing to the best of their ability.

**2. Option two is a "diploma walk" at WXHS on Wednesday, May 27. This option will require an appointment scheduled through myDSD. Time slots will be available to schedule beginning Friday, May 15 at 12:00 pm.** Please adhere to the following if choosing this option:

- Sign up for a time in myDSD. We will load a designated number of times beginning at 8:00 am on May 27. If those times fill up, we will gladly add more. Times will be in 1-minute increments, with 50 per hour.
- **Parents only will be permitted to attend along with the graduate.**
- Please do not arrive any earlier than five minutes prior to your time.
- Graduates and parents should come in one car, if possible.
- Cars will come through the southwest entrance only. You will be assigned a parking place.
- Each graduate and parents will be escorted from their car to the stadium, the gown return station, diploma pickup station, yearbook station, and back to their car. No gatherings will be allowed.
- The wearing of masks is strongly encouraged.
- Please have your graduate come "walk ready." This should include the graduate in cap, gown, hair done, and dressed appropriately. There will not be a prep station or time allotted for such.
- The diploma walk is designed to simulate the actual graduation walk the best we can. Parents will have a brief opportunity to film or take pictures as the graduate walks across a stage in the north end of the stadium. Time will be of the essence, so please come prepared.
- All staff will use gloves and masks and will maintain social distancing to the best of their ability.

Again, congratulations on your upcoming graduation and the awarding of your diploma. We are proud of you!

Sincerely,

