

HOLY INNOCENTS'

UPPER SCHOOL

NEW FAMILY CHECKLIST

VISIT THE NEW FAMILIES WEBPAGE

+ YOUR PERSONAL PROFILE ACCOUNT (myHIES)

Bookmark the New Families Webpage at www.hies.org/new-families. All forms and information you need as you prepare for your journey at HIES will be available there.

When you log in to myHIES, you'll want to verify your contact information and explore the Resources tab, which includes zip code lists, the HIES handbook, parent volunteer sign-up forms and more. This will also be your portal for view your child(ren)'s, schedule, calendar, grades and comments from teachers. Please reach out to Liz King at liz.king@hies.org with any questions.

SUBMIT PHYSICALS/HEALTH FORMS

Holy Innocents' Episcopal School uses Magnus Health, a HIPAA and FERPA compliant online database. Please complete all Magnus forms at www.hies.org/new-families for each enrolled child by Aug. 1. These forms are required for school attendance and to play sports.

GET TO KNOW OUR TUITION BILLING AND PAYMENT SYSTEM

We use FACTS Management services for all tuition and billing. All payments are made directly to FACTS. Please reach out to Crystal DeBotte at crystal.debotte@hies.org with any questions.

BUY YOUR UNIFORMS

Students in grades **PK5 through 12** wear the required Holy Innocents' school uniform. Our uniform provider is Mills Uniform, located in the Exchange at Hammond Road in Sandy Springs (near Whole Foods). You may also visit their website. Our school code is 3559.

The HIES used uniform store, the Bear Wear House, sells gently worn uniforms and is located in the stone house (HIES Alumni Hall). The store will be open on Wednesdays, from 7:30 - 10 a.m., beginning in early August.

The HIES Campus Shop, located in the Upper School Riley building, sells all Holy Innocents' spirit and outerwear.

PICK UP YOUR LAPTOP

All new students will receive an Apple MacBook Air. Contact Steven Vettese, director of technology, at steven.vettese@hies.org with questions.

❑ ORDER YOUR BOOKS AND SUPPLIES

Textbooks for Upper School courses will be sold through an online vendor, MBS Direct. Information about that will be forthcoming from the Campus Shop. Supply packets, locker accessories, PE uniforms, school approved combination locks and approved outerwear will still be sold at the Campus Shop. The Campus Shop staff is happy to meet individually with you to talk about school supply essentials. During the summer, the Campus Shop will be open Monday-Thursday, from 10 a.m.-2 p.m., to assist you with all your shopping needs. Contact the Campus Shop manager, Cathy Hogan, at (404) 705-4569 or catherine.hogan@hies.org to schedule your appointment.

❑ REGISTER FOR HIES BEAR CAMPS

HIES Bear Camps offers a variety of enriching summer experiences from soccer camps to sculpture and music camps to academic camps. See all of the different camps and register at www.hies.org/bearcamps

Welcome Home to HIES!