

MINNETONKA PUBLIC SCHOOL DISTRICT

POLICY 216: TEACHING AND LEARNING ADVISORY COMMITTEE

I. PURPOSE

The purpose of this policy is to define the expectations of the Teaching & Learning Advisory Committee.

II. GENERAL STATEMENT OF POLICY

The Minnetonka School District recognizes that involvement of the community is essential to carry out the overall educational mission of the District. To ensure this involvement, the District shall establish a Teaching and Learning Advisory Committee and establish a process for curriculum review to support the District's processes and decision-making and to meet requirements of Statute M.S. 120B.11. The role of the Teaching and Learning Advisory Committee is to review and comment and, when appropriate, recommend to the School Board rigorous academic standards, student achievement goals and measures, assessments, and program evaluations.

III. MEMBERSHIP

- A. The Teaching and Learning Advisory Committee, to the extent possible, shall be representative of the diversity of the community served by the District and the learning sites within the District.
- B. The Teaching and Learning Advisory Committee shall include principals, teachers, parents, Board members, support staff, students and other community members and members shall be appointed by the School Board. Whenever possible, parents and community members shall comprise two-thirds of the Advisory Committee.

Any member of the community, including School Board members and administrators, may nominate an advisory committee member to the administrator assigned to manage the respective committee, or the Superintendent.

The respective administrator shall recommend the appointment of the proposed member to the School Board.

The proposed member will be approved or not approved by the Board.

- C. The District shall advertise for volunteers to serve on the Teaching and Learning Advisory Committee and the curriculum review committees through the District's newsletter and local newspapers in the spring prior to the year of appointment.

IV. COMMITTEE ROLE AND FUNCTIONS

The Teaching and Learning Advisory Committee shall serve in an advisory capacity to the School Board and the Administration and shall have the responsibility of

recommending, as appropriate, District-wide standards, assessments, program evaluations, graduation requirements and perform such other responsibilities as specified by the School Board, State Legislature or the Minnesota Department of Education.

V. PUBLIC REPORTING

The Teaching and Learning Advisory Committee shall provide suggestions to the School Board on relevant information to include in the Annual Report on Curriculum, Instruction and Student Achievement.

- A. The Teaching and Learning Advisory Committee shall review periodically administered parent satisfaction surveys and provide analysis and suggestions to the School Board.
- B. The Teaching and Learning Advisory Committee shall review curriculum study committee reports, including parent and student satisfaction surveys, and they shall provide analysis and suggestions to the School Board.

Legal Reference:

Minn. Stat. § 120B.11 (School District process for reviewing curriculum, instruction and student achievement).

Minn. Stat. § 122A.625 (Integration of instruction, curriculum, and technology).

Cross Reference:

Policy #601 District Curriculum, Instruction and assessment

Policy #603 Program Improvement and Curriculum Development

Adopted: June 1, 2006

Revised and Approved: February 11, 2020