

## Appendix 3

### Assessment and Promotion of Students in the School Year 2019-2020

#### I. Assessment of Student Performance

Owing to the school closure and implementation of the Remote Learning Programme, the following principles for assessing students apply:

- A. Marks awarded in regular lessons, before initiation of the remote learning phase, will be taken into account when final marks for the school year are given.
- B. Assessment of student achievement during the remote learning phase will be considered separately.
  - 1) As with most homework done during the regular school year, weekly assignments submitted online will not be marked for content
  - 2) Online assignments will be judged for their breadth, attention to detail and the consistent effort and commitment which they reflect; these have always been qualities emphasized by teachers when determining a student's mark for class work exclusive of his/her examination results (*Sonstige Mitarbeit\**)
  - 3) Participation in and contributions to Live Online Lessons (*LOU*), as well as to regular classroom lessons should school be reopened before the end of the academic year, will be counted towards the mark for class work (*Sonstige Mitarbeit\**)
  - 4) As in the past, a portion of the final mark will be determined solely by written examinations (*Schriftliche Arbeiten\**) and authorized alternative projects (*Ersatzleistungen*)
  - 5) Based on examinations and tests taken before the remote learning phase, school coordinators, with the advice of subject teachers and the authorization of the headteacher, will identify students who need to take additional tests and examinations if school reopens.

The above procedures follow current regulations set by the German Ministry of Education (BLASchA) for the school year 2019-2020.

#### II. Academic Promotion

The following policies will determine whether a student is promoted at the end of school year 2019-2020:

- A. For Secondary School I (Years 5 to 10)

At the end of the current school year, all students in years 5 to 10 will be promoted to the next year group. Students may opt to repeat the academic year.

For students for whom the likelihood of promotion had already been called into question before the remote learning phase, a compulsory meeting between the student, his/her parents and the school administration will be arranged to discuss the option of repeating the year.

After year 7, a student's further academic career path can be considered. Decisions about whether a student should be placed in the *Realschule*, through year 10, or the university-bound *Gymnasium* (grammar school), through year 12, will be based on official school regulations, as well as the wishes of parents.

Official regulations concerning school promotions will otherwise apply.

#### B. The Qualification Phase of the Upper School, or Sixth Form (*Oberstufe*)

In the qualification phase of the German School's Sixth Form, established regulations will determine whether a student is qualified to take the final *Abitur* examinations (German equivalent of A-levels). If not qualified, he or she must instead repeat the previous academic year (year 11). Furthermore, should a student not qualify to take the oral examinations (the final component of the *Abitur*) or should a student decide not to take them, he / she will be required to repeat the previous two semesters of the Sixth Form. Students who will have spent more than the officially allotted time in the Sixth Form must obtain an official exception from the regional authorities of the German Ministry of Education (*KMK*).

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#### Glossary:

\**Schriftliche Arbeiten* = this portion of the final mark is comprised of the official written class examinations (Klassenarbeiten, Tests)

\**Sonstige Arbeiten* = this portion of the final mark is comprised of the student's entire remaining class work (for example, class participation, presentations, reports, further tests, etc.)

Version: May 11, 2020