

**Statement Concerning Verification of Residency in the
Albemarle County Public Schools Attendance Area
2013-2014**

Parent/Legal Guardian Statement:

I, _____, the parent/legal guardian of
_____ (student's name), am seeking to enroll him/her in

Scottsville Elementary School. I certify that I am the parent/legal guardian and I understand the consequences of falsification* relative to this verification. The above listed student physically lives at the address below:

Street: _____

City: _____ State: Virginia Zip: _____

Telephone Number () _____.

***Falsification of any document or information, written or verbal, relative to this verification procedure will result in immediate revocation of enrollment for the student and a pro-rated bill for tuition could be charged.**

Signature	Date	Relation to the Student
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The parent/legal guardian of a new student must present to an administrator or designee two verifications of residency in the Albemarle County Public Schools attendance area. Verifications of residency must include a deed, mortgage contract, or rental agreement; utility bill dated within the last 30 days; and/or a receipt for paid personal property taxes to Albemarle County, unless a waiver is obtained from the ESOL or Migrant Office.

FOR OFFICE USE ONLY:

REQUIRED:

- _____ Deed//Mortgage/Monthly Mortgage Statement
- _____ Residential Rental/Lease Agreement
- _____ Notarized Shared Housing Disclosure (when living with another household)

One of the Following:

- _____ Albemarle County Real Estate or Personal Property Tax Receipt
- _____ Utility Bill within 30 days or Notice of Hook-up/Deposit
- _____ Letter from Social Worker
- _____ Court Orders, State Agency Agreement regarding student's residency.

Note: The above information must reflect the current physical address and may not be a post office box or rural route. Additional proof may be requested at the discretion of the School Division.

Verified by: _____ Date: _____