



Lower School Internet Use Agreement

Please read this document carefully with your child before signing the agreement page. The signed agreement page should be returned to the school by the first day of school. Students in PK3 through 4th grades have access to computers and iPads in the classrooms. Additionally, they also have some level of access to Internet resources. The Branch School is pleased to offer computing resources to the students in order to enhance educational development. However, we require that you understand and agree to the basic rules of computer usage. If a student violates the guidelines in this agreement, the student may face disciplinary actions, and rights and privileges to use any or all of the computing resources may be revoked **(please refer to the student handbook for details)**.

The following are our agreements about the use of technology at The Branch School:

Terms of Agreement

1. I promise to use all computer equipment carefully and not damage, change or tamper with the hardware, software, settings or the network.
2. I promise never to use any form of electronic communication* to harass, frighten, or bully anyone.
3. I promise to only use the programs and websites that my teacher has approved.
4. I promise not to share my passwords.
5. I will not view, send or display inappropriate messages or pictures.
6. I promise to tell an adult if I read or see something on the computer that is inappropriate.
7. I promise to obey copyright laws and not to plagiarize the writing of others.
8. I will **only** use the school issued google email account as appropriate. (personal/home emails are not permitted on to be used at school.)
9. I promise not to use any personal electronic device at school without the permission of a staff member.
10. I promise to print only when my teacher tells me to print.
11. I promise to only use my own file or my own folder on the student server.
12. I understand that if I break any of my promises, I might not be able to use technology.

Students may not use The Branch School computing resources in any way that contradicts the educational mission of the school.

(OVER)

Although children are monitored closely in the use of the Internet, we cannot guarantee total compliance under these guidelines. The staff of The Branch School will exercise all reasonable care in monitoring student use of technology equipment such as computers; tablets, iPads and phones; however, there is some risk inherent in any use of the Internet.

The Branch School has a Google Drive that is a closed network and is used in the classroom beginning in third grade. Parents wishing to access their student's account must do so using their student's ID and password.

* "Electronic communication" means a communication transmitted by means of an electronic device including, but not limited to, a telephone, cellular phone, computer, pager, iPads, iPods, tablets, smartwatch, or other mp3 or audio-video players and cameras.

Parent

I have read The Branch School's Internet Use Agreement and discussed it with my child. My child may use the Internet at The Branch School. (circle one)

YES NO

Parent's Signature _____ Date _____

Parents need to sign and return this form to the main office on the first day of school.

Student's Name (please print) _____ Grade _____

Student Signature – second through fourth grade

I agree to abide by these rules.

Student's Signature _____ Date _____