

**BARBERS HILL INDEPENDENT SCHOOL DISTRICT  
2020 – 2021 Employment Periods and Hours of Duty for Campus Level Staff**

| CLASSIFICATION       | POSITION  | EMPLOYMENT DAYS   | EMPLOYMENT PERIOD     |
|----------------------|---|---|-----------------------|
| Administrative       | Principal – High School/Middle Schools  | 226   | 07/01/20 - 06/30/21   |
|                      | Principal – Elementary Schools, ECC, & PKC  | 223   | 07/13/20 - 06/22/21   |
|                      | Principal – DAEP  | 212   | 07/20/20 - 06/14/21   |
|                      | Assistant Principals - High School  | 212   | 07/20/20 - 06/14/21   |
|                      | Assistant Principals - Middle Schools   | 207   | 07/20/20 - 06/07/21   |
|                      | Assistant Principals – Elem. Schools, ECC & PKC   | 202   | 07/22/20 - 06/03/21   |
|                      | Academic Deans – High School  | 212*  | 07/20/20 - 06/14/21   |
|                      | Academic Dean – Middle Schools  | 207   | 07/21/20 - 06/07/21   |
|                      | Career & Technical Coordinator  | 226   | 07/01/20 - 06/30/21   |
|                      | *Exchange days as necessary to be available for summer STAAR & EOC Testing.                               |   |                       |
| Faculty              | Ag Teachers - High School   | 218   | 07/13/20 - 06/15/21   |
|                      | Head Band Director - High School  | 218   | 07/13/20 - 06/15/21   |
|                      | Classroom Teachers & Librarian at ECC   | 187   | 08/10/20 - 05/28/21   |
| Professional Support | Counselors – High School  | 212   | 07/20/20 - 06/14/21   |
|                      | Counselors – Middle Schools & Elementary Schools  | 202   | 07/22/20 - 06/03/21   |
|                      | Counselors – ECC & PKC  | 197   | 08/03/20 - 06/07/21   |
|                      | Librarians – Elementary, Middle & High Schools  | 197   | 08/03/20 - 06/07/21   |
|                      | Special Services Coordinators (Elem. & Sec.)  | 202   | 07/22/20 - 06/03/21   |
|                      | LSSP, Diags., Speech Therapists, Behavior Spec.   | 192   | 08/04/20 - 06/01/21   |
|                      | School Nurses   | 190   | 08/05/20 - 05/28/21** |
|                      | ** Nurses will work 3 days of registration (Schedule TBD by Lead Nurse)                                   |   |                       |
| Paraprofessional     | Principals' Secretaries – High/Middle Schools   | 226   | 07/01/20 - 06/30/21   |
|                      | Registrar – High School   | 226   | 07/01/20 - 06/30/21   |
|                      | Principals' Secretaries – PKC, ECC, ESS, ESN  | 223   | 07/13/20 - 06/22/21   |
|                      | Principal Secretary – Alternative School  | 202   | 07/22/20 - 06/03/21   |
|                      | Fine Arts Secretary – High School   | 218   | 07/13/20 - 06/15/21   |
|                      | Asst. Prin./Counselor Secretaries – High School   | 207   | 07/20/20 - 06/07/21   |
|                      | Academic Dean Secretary – High School   | 207   | 07/20/20 - 06/07/21   |
|                      | Asst. Principals' Secretaries – Middle Schools  | 197   | 08/03/20 - 06/07/21   |
|                      | Student Data Entry Clerk – High School  | 207   | 07/20/20 - 06/07/21   |
|                      | Attendance Clerks - All Campuses  | 197   | 08/03/20 - 06/07/21   |
|                      | Registrars – ECC, Elementary & Middle Schools   | 202   | 07/22/20 - 06/03/21   |
|                      | Counselor's Clerks – All Campuses   | 197   | 08/03/20 - 06/07/21   |
|                      | Clerk/Receptionist – High School, ECC & PKC   | 197   | 08/03/20 - 06/07/21   |
|                      | Clerk/Receptionist – ESN, ESS, MSN, MSS   | 190   | 08/05/20 - 05/28/21   |
|                      | Teaching Associates, Instructional Aides, ISS Coord.  | 187   | 08/10/20 - 05/28/21   |
| <b>HOURS OF DUTY</b> |   |   |                       |
| POSITION             | DAILY REPORTING TIME<br>(Principal may adjust paraprofessional hours accordingly to cover various duties) | SUMMER HOURS<br>(July 1, 2020 – July 31, 2020) ■ (June 7, 2021 - June 30, 2021)   |                       |
| ALL Secondary Staff  | 6:50 a.m.   | 226 Employees: 7:00 a.m. – 5:00 p.m. Monday – Thursday<br>*All Others 7:00 a.m. – 5:00 p.m. Monday – Thursday<br>*Exception: Hours will be 8:00 – 4:00 during the last Week of the employment period if not ending on a Thursday. |                       |
| ALL Elementary Staff | 7:45 a.m.   |   |                       |
| ECC & PKC            | 7:55 a.m.   |   |                       |