

# Franklin Road Campus Room Information Guide

All pricing includes room set-up, audio/visual equipment use (including laptops and projectors) and internet connection. Prices are for events held on or after January 2, 2018.

- All catering will be performed by Moore Norman Technology Center - no outside food items are allowed.
- All equipment requests must be made five (5) working days in advance.
- Cancellations must be made seven (7) working days prior to the event.

Room	Approx. Size & Room Capacity	Set-up Options with Capacity	PRICE
RoseRock - A150	N/A SF 12	U-shape	\$90**
Scissorsail - A152	N/A SF 8	Board Room	\$90**
Upstairs Meeting Room - A200	1,376 SF 30/48/48	U-shape/Pods/Classroom	\$150**
North Dining Area	4,440 SF 200	Banquet only	\$360**
Straughan Center - Main Building (all walls open)	4,821 SF 306	Theater only	\$450**
Straughan Center A - Main Building (one movable wall)	A 105	Theater only	\$150**
Straughan Center B - Main Building (two movable walls)	B 93	Theater only	\$150**
Straughan Center C - Main Building (one movable wall)	C 108	Theater only	\$150**
D476	950 SF 24	U-shape/Pods/Classroom	\$150**
Seminar Center - IT Building	2,025 SF 80	Classroom only	\$240**
Kathy Heiple - H202 (one movable wall)	1,224 SF 48	Classroom only	\$150**
Mary Randall - H203 (one movable wall)	1,224 SF 48	Classroom only	\$150**

*\*\*Events starting after 4:30 p.m. Monday through Thursday are subject to a \$30/hour fee to cover the cost of additional staff needed to cover the event.*

**Please note:** Moore Norman Technology Center offers facilities for conferences as an additional service to the community. Its primary function is that of a technology training center and is bound by all state laws and regulations governing public school districts. Amenities, staffing, and services may not be the same as traditional conferencing facilities. Conference rooms are used for ongoing training efforts on a regular basis during days and evenings. Contact an MNTC Event Planner for more details.

**BIS 116 (5/12/20)**