

MORRIS SCHOOL DISTRICT  
Minutes of April 27, 2020  
VIRTUALLY VIA ZOOM

The regular business meeting of the Board of Education of the Morris School District, of Morris County, New Jersey was held virtually via Zoom on Monday evening, April 27, 2020 at 6:30 p.m.

Anthony Lo Franco, Board Secretary, called the meeting to order and made the following announcement: The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act the Board of Education of the Morris School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, and to those persons or entities requesting notification, posted on the district website and posted at the Administration Center, 31 Hazel Street, Morristown, New Jersey.

At the Roll Call, the following Board Members were present remotely: Mrs. Nancy Bangiola, Mrs. Meredith Davidson, Mr. Vij Pawar, Mrs. Susan Pedalino, Ms. Lisa Pollak, Mrs. Ann Rhines, Mr. Alan Smith, and Mrs. Melissa Spiotta.

Ms. Linda K. Murphy, signed on at 6:42 pm, Ms. Lucia Galdi\* signed on at 6:44 pm.

*\*Votes by Ms. Galdi pertain to the items outlined under statute N.J.S.A. 18A:38-8.1*

Also present virtually were Mr. Mackey Pendergrast, Superintendent, Mr. Anthony Lo Franco, Business Administrator/Board Secretary, Ms. Lora Clark, Director of Human Resources, Personnel & Equity, Ms. Deb Engelfried, Supervisor of Social Emotional Learning (SEL) and Information Management, Mr. Marc Gold, Director of Pupil Services, and Ms. Erica Hartman, Director of Technology.

The Board moved to go into closed session at 6:33 pm

***EXECUTIVE SESSION***

Motion #1     AUTHORIZING EXECUTIVE SESSION

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Morris School District Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," without the public being permitted to attend, and

WHEREAS, the Board has determined that three (3) issues are permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session to be held on April 27, 2020 at 6:30 P.M, and

WHEREAS, the nine (9) exceptions to open public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box which will be marked when the issues to be privately discussed fall within that exception, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written:

☒ "(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion." The nature of the matter, described as specifically as possible without undermining the need for confidentiality are: Student Matters

☐ "(2) Any matter in which the release of information would impair a right to receive funds from the federal government." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐ "(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐ "(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body." The collective bargaining contract(s) discussed are between (1) the Board and the Morris School District Administrators Association.

☐ "(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐ "(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

☐ "(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer." The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and the nature of the discussion, described as specifically as possible without undermining the need for confidentiality is:

☒ "(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting."

Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478 (1991), the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality are:

□ "(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility." The nature of the matter, described as specifically as possible without undermining the need for confidentiality is:

WHEREAS, the length of the Executive Session is estimated to be sixty (60) minutes after which the public meeting of the Board shall (select one)  reconvene and immediately adjourn or  reconvene and proceed with business where formal action will be taken.

NOW, THEREFORE, BE IT RESOLVED that the Morris School District Board of Education will go into Executive Session for only the above stated reasons; and

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

#### **EXECUTIVE SESSION**

Moved by Ms. Pollak, seconded by Mr. Pawar

AYES: Mrs. Davidson, Mr. Pawar, Mrs. Pedalino, Ms. Pollak, Mrs. Rhines,  
Mr. Smith, Mrs. Spiotta, Mrs. Bangiola

NOES: None

ABSTAIN: None

ABSENT: Ms. Galdi, Ms. Murphy

At 7:00 pm, Mrs. Spiotta moved to go into open session and recess. Mr. Pawar seconded the motion which carried unanimously.

Also present, remotely at 7:30, Mrs. Jennifer Adkins, Community School Coordinator, Ms. Kiina Dordoni, Director of Bilingual and ELL Programs, K-12, Mr. Richard Ferrone, District Manager of Safety & Operations, Mrs. Joan Frederick, Assistant Business Administrator, Ms. Kelly Harte, Assistant Superintendent of Curriculum and Instruction, and Dr. Jennifer van Frank, Communications & Community Relations Coordinator.

Public Session began at 7:32 pm

There were approximately 50 members of the public, staff and local media virtually in attendance.

### **PLEDGE OF ALLEGIANCE**

*Mrs. Bangiola led the Board in the pledge.*

### **SUPERINTENDENT'S REPORT**

*Mr. Pendergrast expressed his sympathy for all those in the community and families of the district who are suffering from and/or dealing with COVID-19.*

*Mr. Pendergrast explained the district was directly affected and asked for a moment of silence honoring longtime district employees, Mr. Darell Johnson & Mrs. Berma Alexander-Haynes who sadly passed away.*

### **PUBLIC HEARING ON 2020-2021 BUDGET**

*Mr. Pendergrast presented the budget on the district's 2020-2021 school year. Questions and comments were taken from the Board. No questions from the public*

### **VIRTUAL LEARNING & END OF YEAR**

*Mr. Pendergrast also reported on updates regarding Virtual Learning and the end of year. Questions and comments were taken from the Board.*

### **PUBLIC COMMENT**

*Members of the public submitted questions/comments electronically on the following topic(s):*

- *Effect on taxpayers and the schools the increase in number of students will have*
- *Class video chats length of time to organize and implement*
- *Lack of new material being taught/assigned*
- *Teachers assigning work with little to no discussion*
- *Long term plan for remainder of school year*
- *Plan for new students if Virtual learning continues into 20-21*
- *Phase 3 having less work than previous phases*
- *K-2 Flex Fridays*
- *Assigning lessons during the summer*
- *Keeping current phase model for longer period*

### **PRESIDENT'S REPORT**

*Mrs. Bangiola thanked Mr. Pendergrast and all district employees for their dedication and hard work during this difficult season.*

### **COMMITTEE REPORTS**

#### **Curriculum**

*Mrs. Rhines reported the following was discussed:*

- *Grant approval*
- *Professional Development*
- *Virtual Education Plan next phase*

#### **Policy**

*Mrs. Spiotta reported the following was discussed:*

- *Use of Technology policy*
- *Student Suicide Prevention Policy*

### **Human Resources**

*Mr. Smith reported the following:*

- *Mr. Smith thanked Ms. Clark and her team for all they're doing to hold everything together while managing all the staff changes/needs during this difficult time.*

### **Finance**

*Ms. Murphy reported the following was discussed:*

- *Virtual Finance Operations*
- *Food service layoffs*
- *Safety Grant*
- *Essential workers*
- *Lunch Procedures*
- *Oil Leak at LLC*
- *20-21 Capital Projects*
- *Expected to receive updated State Aid by 8/25/20*
- *PEOSH investigation*

### **Morris Plains**

*Ms. Galdi reported the following:*

- *Students and staff are doing well*
- *Budget Public Hearing, Tuesday, 4/28/20*

**BUSINESS PORTION OF THE MEETING**

**MINUTES**

Motion #1 that upon the recommendation of the Superintendent, the Board of Education, approve executive session minutes from the regular business meeting of:

March 16, 2020

Motion #2 that upon the recommendation of the Superintendent, the Board of Education, approve minutes from the regular business meeting of:

March 16, 2020

**MINUTES (Motions #1-2)**

Moved by Mrs. Spiotta, seconded by Mr. Pawar

AYES: Mrs. Davidson, Ms. Murphy, Mr. Pawar, Mrs. Pedalino, Ms. Pollak, Mrs. Rhines,  
Mr. Smith, Mrs. Spiotta, Mrs. Bangiola

NOES: None

ABSTAIN: Ms. Galdi

ABSENT: None

**POLICY**

***SCHOOL CALENDAR 2019-2020 (revised)***

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve the revisions to the school calendar for the 2019-2020 school year:

2019-2020 School Calendar (revised)

***FIRST READING***

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve for first reading the following new/revised bylaws/policies/regulations:

5350 STUDENT SUICIDE PREVENTION AND PROMOTION OF RELATED MENTAL HEALTH

***SECOND READING***

Motion #3 that upon the recommendation of the Superintendent, the Board of Education approve for second reading the following new/revised bylaws/policies/regulations:

0155 Board Committees

***POLICY (Motions #1-3)***

Moved by Mrs. Spiotta, seconded by Mr. Pawar

AYES: Mrs. Davidson, Ms. Galdi, Ms. Murphy, Mr. Pawar, Mrs. Pedalino, Ms. Pollak,  
Mrs. Rhines, Mr. Smith, Mrs. Spiotta, Mrs. Bangiola

NOES: None

ABSTAIN: None

ABSENT: None

**EDUCATIONAL MATTERS**

***HARASSMENT, INTIMIDATION, AND BULLYING REPORT***

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education accept the Harassment, Intimidation, and Bullying report for the period ending, March 16, 2020.

***VERIZON INNOVATIVE LEARNING CURRICULUM EXPANSION PROGRAM GRANT***

Motion #2 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the submittal/acceptance of the Verizon Innovative Learning Curriculum Expansion program grant.

**EXPLANATION:**

Verizon and Arizona State University welcomes the Morris School District, Frelinghuysen Middle School, to the Verizon Innovative Learning Curriculum Expansion program. From the hundreds of applications, only 230 schools across the United States were selected for this upcoming academic year. Included in the grant are kits containing immersive media (augmented/virtual reality): smart phones, VR headsets and 360-degree cameras and also online PD.

***PROFESSIONAL DEVELOPMENT 2019-2020***

Motion #3 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the following professional development:

Program:	Professional Development
Description:	Redefining Restorative Practices for K-5 General and Special Education at NP
Dates:	April, 2020 - June, 2020
Funding Source:	Title II

**EXPLANATION:**

This professional development will focus on actionable strategies teachers can use to promote SEL, conflict resolution, and sense of belonging. The goal of the sessions is to introduce/redefine the purpose of restorative practices appropriately designed for the K5 setting. This will be a pilot only at Normandy Park School for the remainder of the 2020-21 school year.

***GROW IT GREEN PRE/POST SURVEYS***

Motion #4 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the Grow it Green Pre/Post surveys for preschool and grade 2.

**EXPLANATION:**

The Grow It Green surveys will be used in classrooms during and following Farm and Healthy Eating classes facilitated by Grow It Green. The surveys will be used with Preschool and Grade 2. Both surveys were designed by Grow It Green to be appropriate for the grade level and accessible to all students regardless of language proficiency or reading level.



***MORRIS SCHOOL DISTRICT VIRTUAL EMERGENCY EDUCATION PLAN (VEEP)***

Motion #5 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the Morris School District Virtual Emergency Education Plan (VEEP).

**EXPLANATION:**

The Department of Education requires approval of the Virtual Learning Plan. The MSD Virtual Learning Plan implementation began in March 2020 and is currently in place at all grade levels for daily instruction in all content areas. The MSD Virtual Learning Hub houses information and updates related to the VEEP for students, teachers and parents.

***VIRTUAL EMERGENCY EDUCATION PLAN (VEEP) COMPENSATION***

Motion #6 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve compensation for the following MSD staff members upon the submission of an approved timesheet:

Program:	Virtual Education Plan (VEEP)
Description:	Professional Development Facilitation Curriculum Pacing and Resource Adjustments
Dates:	April, 2020 - June, 2020
Funding Source:	Title II and Local

**EXPLANATION:**

In order to fully engage teachers in pacing adjustments and instructional resource organization for the virtual learning period we will provide compensation for any work that falls outside of the contracted day. Teachers will be offered the opportunity to facilitate virtual professional development on topics they've been identified as "experts" on by administration. In addition, teachers may be asked to assist administration in work on curriculum, pacing and resource adjustments. All compensation will be at the hourly rate either through Title II or local funds, not to exceed 5 hours per teacher. Teachers will submit a timesheet to be approved by administration period to being compensated.

**EDUCATIONAL MATTERS (Motions #1-6)**

Moved by Mrs. Spiotta, seconded by Ms. Pollak

AYES: Mrs. Davidson, Ms. Galdi, Ms. Murphy, Mr. Pawar, Mrs. Pedalino, Ms. Pollak,  
Mrs. Rhines, Mr. Smith, Mrs. Spiotta, Mrs. Bangiola

NOES: None

ABSTAIN: None

ABSENT: None

**PUPIL SERVICES**

***OUT OF DISTRICT ROSTER***

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education approve placements and instructional services for students with disabilities, including those received by the district and those attending schools for which tuition is charged, for the month of April, as noted in the detailed listing maintained on file in the Board Secretary's office.

**EXPLANATION**

Students with IEPs whose needs cannot be met in the programs that exist within the district are placed in outside private and public schools approved by the New Jersey Department of Education for students with disabilities. Attendance is monitored monthly in order to ensure students are enrolled as agreed and the state-mandated contract with each school states that two weeks' notice is required for removal of a student. Case managers make at least two visits per school year for each student enrolled in one of these schools, including one visit that involves the convening of an IEP Team to complete an annual review of the student's IEP. In order to preserve confidentiality, all students are identified only by their local and/or state identification numbers in any listing that is maintained outside the Office of Pupil Services.

***STIPULATION OF SETTLEMENT***

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve Stipulation of Settlement resolving a dispute pertaining to student #608431. The Stipulation of Settlement is on file in the office of the Director of Pupil Services.

**PUPIL SERVICES (Motions #1-2)**

Moved by Mrs. Spiotta, seconded by Ms. Pollak

AYES: Mrs. Davidson, Ms. Galdi, Ms. Murphy, Mr. Pawar, Mrs. Pedalino, Ms. Pollak,  
Mrs. Rhines, Mr. Smith, Mrs. Spiotta, Mrs. Bangiola

NOES: None

ABSTAIN: None

ABSENT: None

**HUMAN RESOURCES**

***ESTABLISH POSITION(S) 2020-2021***

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education establish the following position(s) for the 2020-2021 school year:

- (1) 1.0 Early Childhood Supervisor, LLC
- (3) 1.0 Pre-School Teachers, AV
- (3) 1.0 Teacher Assistant, AV
- (1) 1.0 Teacher Assistant, PS

***END OF SERVICE 2019-2020***

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation(s), termination(s) and/or retirement(s) of the following staff according to the effective date and reason shown:

Employee #0194	April 20, 2020 End of Service
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***RESIGNATION(S)/TERMINATION(S)/RETIREMENT(S) 2020-2021***

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation(s), termination(s) and/or retirement(s) of the following staff according to the effective date and reason shown:

Bischoff, Kristen 1.0 Spec. Ed. Teacher, FMS	July 1, 2020 Resigned
Correria, Catherine 1.0 Kindergarten Teacher, WD	September 1, 2020 Retired
Heiman, Carli 1.0 Spec. Ed. Teacher, HC	July 1, 2020 Resigned
Jimenez, Cristal 1.0 Bil/Elem. Teacher, WD	July 1, 2020 Resigned
Kelly, Donna 1.0 Gr. 4 / 5 Teacher, NP	July 1, 2020 Retired
Law, Thomas 1.0 Maintenance, B&G	July 1, 2020 Retired
Ryan, Diane 1.0 Teacher Assistant, PS	July 1, 2020 Retired

**APPOINTMENT(S) 2019-2020 \*/\*\***

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring, pending approval of all Human Resource documents and/or requirements and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

Bertos, Fani 1.0 Speech, PS	\$60,467 MA. Step 5	06/01/20-06/30/20	<u>In place of:</u> Hitchcock, R. Retired
Lodein, Bassam 1.0 Maintenance, B&G	\$46,000	05/18/20-06/30/20	Employee #6831
Pithers, Lisa 1.0 School Psychologist, PS	<b>\$94,822</b> Doc, Step 19 <i>(revised)</i>	04/01/20-06/30/20	Sjoval, D. Retired
Scafati, Scott 1.0 Maintenance, B&G	\$46,000	05/18/20-06/30/20	Law, T. Retired

- \* Pending probationary period
- \*\* Pending completion of paperwork

**APPOINTMENT(S) 2020-2021 \*/\*\***

Motion #5 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring, pending approval of all Human Resource documents and/or requirements and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

Nicholas, Kristen 1.0 Pre-School Teacher, AV	\$59,377 MA, Step 4	09/01/20-06/30/21	<u>In place of:</u> Est. 04/27/20
Veras, Jarlyn 1.0 Early Childhood Super., LLC	\$115,000	07/01/20-06/30/21	Est. 04/27/20

- \* Pending probationary period
- \*\* Pending completion of paperwork

***SUBSTITUTE APPOINTMENTS 2019-2020***

Motion #6 that, upon the recommendation of the Superintendent, the Board of Education approve the following name(s) be added to the list of substitutes, and approve all Morris School District Substitute Teachers to also provide service as Teacher Assistant, ABS, and Lunchroom Playground Aide as assigned for the 2019-2020 school year, and further that the Board of Education approve submission to the County Superintendent application for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A 18A:6-7.1 et seq., 18A:6-4.13 et seq.:

**Bus Aide**

Meredith, Carolyn (eff. 3/2/2020)

**Bus Driver**

Watson, John (eff. 3/9/2020)

**LR/PG Aide**

Johnson, Pernita (eff. 3/2/2020)

**Teacher**

Brodhecker, Casandra (eff. 03/23/20)

DiMella, Nicole (eff. 3/9/2020)

Restrepo, Fanny Alexandra (eff. 3/9/2020)

Salas, Sergio (eff. 4/27/2020)

Vesce, Lauren (eff. 3/3/2020)

***LEAVE(S) OF ABSENCE 2019-2020***

Motion #7 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown:

Arancibia, Jessica 1.0 Custodian, FMS	04/01/20-06/30/20 ** - FMLA (Intermittent)
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Folkes, Caitlin 1.0 Science, FMS	02/19/19-04/09/19 * - Maternity 04/10/19-09/19/19 ** - FMLA/NJFLA 09/20/19-06/30/21 *** -Childrearing (revised dates)
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Garcia, Martha 0.5 Custodian, AV	03/10/20-05/01/20 *** - Personal
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Kraft, Christina  
 1.0 School Psychologist, FMS

11/22/19-01/26/20 \* - Maternity  
 01/27/20-03/31/20 \*\* - FMLA/NJFLA  
*(revised dates)*

Pardo, Veronica  
 1.0 Mathematics, FMS

03/26/20-04/22/20 \* - Maternity  
 04/23/20-06/30/20 \*\* - FMLA/NJFLA  
*(revised dates)*

Salamone, Kirsten  
 1.0 ESL, FMS

05/28/19-06/30/19 \* - Maternity  
 09/01/19-11/25/19 \*\* - FMLA/NJFLA  
 11/26/19-06/30/21 \*\*\* - Childrearing  
*(revised dates)*

- \* Accumulated sick leave may be used up to a period of eight weeks (four weeks before and four weeks after the birth of the baby) – with pay/with benefits.
- \*\* Without pay/with benefits
- \*\*\* Without pay/without benefits

***LEAVE(S) OF ABSENCE 2020-2021***

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown:

Acevedo-Ramirez, Rosario  
 1.0 Spanish, MHS

09/01/20-09/22/20 \* - Maternity  
 09/23/20-12/15/20 \*\* - FMLA/NJFLA

Toledo, Rebecca  
 1.0 Bilingual Science, MHS

09/21/20-10/09/20 \* - Maternity  
 10/12/20-01/12/21 \*\* - FMLA/NJFLA

- \* Accumulated sick leave may be used up to a period of eight weeks (four weeks before and four weeks after the birth of the baby) – with pay/with benefits.
- \*\* Without pay/with benefits
- \*\*\* Without pay/without benefits

***TRANSFER(S), CHANGE(S) OF ASSIGNMENT, TITLE AND OR/SALARY 2020-2021***

Motion #9 that, upon the recommendation of the Superintendent, the Board of Education approve the change(s) of assignment and/or salary for the following certified staff:

Employee	Former Assignment	New Assignment	Effective	Salary
Vesce, Victoria	0.5 ABS, PS	1.0 Pre-School Teacher, AV	09/01/20	\$55,277 BA, Step 1

***FMS SPRING MUSICAL 2019-2020***

Motion #10 that, upon the recommendation of the Superintendent, the Board of Education approve the following for the FMS 2019-2020 Spring Musical

Program: FMS Spring Musical  
Dates: March 6, 2020 and March 7, 2020  
Funding: FMS Student Activity Account  
Rate: As outlined below

Pit Director - \$1,800

David Gallagher

Violinist - \$300

Tomblin, Samantha

**EXPLANATION:** Upon submission of an approved timesheet, staff member will be compensated as outlined above.

***PROJECT LEAD THE WAY TRAINING (revised)***

Motion #11 that, upon the recommendation of the Superintendent, the Board of Education approve the following:

Program: Project Lead the Way Training  
Description: PLTW Core Training: Computer Science A  
**PLTW Core Training; Cyber Security**  
Dates: July, 2019 - May, 2020  
Funding Source: PLTW grant and Local funds  
Rate: As per contract language (\$25.00 hour)

**Costigan, Rita**  
Johnson, Tiffany

***SPANISH TRANSLATORS 2019-2020 (revised)***

Motion #12 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of Spanish Translators for the 2019-2020 school year:

Program: Spanish Translators  
Description: Translation services  
Dates: October, 2019 - June, 2020  
Funding Source: Local - Not to exceed 100 hours  
Staff: Bernal, Yeisson (FMS)  
Calabrese, Ryan (MHS)  
Niehenke, Ana (K-5)  
Loaiza-Beltran, Eder (MHS)  
Vargas, Marco (FMS)  
**Vila Chave, Maria (K-5) (additional 20 hours)**

***VIRTUAL EMERGENCY EDUCATION PLAN (VEEP) COMPENSATION***

Motion #13 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve compensation for the following MSD staff members upon the submission of an approved timesheet:

Program: Virtual Education Plan (VEEP)  
Description: Professional Development Facilitation  
Curriculum Pacing and Resource Adjustments  
Dates: April, 2020 - June, 2020  
Funding Source: Title II and Local; not to exceed 5 hours each  
Staff: Certificated staff

***EXPLANATION:***

Upon submission of an approved timesheet, staff member will be compensated as per contract language.

***SUMMER 2020***

***ALL SUMMER EMPLOYMENT PENDING FUNDING AND ENROLLMENT***

***SUMMER ACADEMY PROGRAMS***

Motion #14 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following and payment upon submission of approve time sheets for the staff who will be involved with the 2019 summer curriculum programs, projects and employments as listed on the following pages, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a:6-7.1 et seq., 18:39-17 et seq.; 18A:6-4.13 at seq.:

***PK-12 EXTENDED SCHOOL YEAR FOR SPECIAL EDUCATION***

**Posting:** #E2  
**Position:** Special Education Extended School Year Program Pre-School Site Leader  
**Program:** PreK-12 Special Education  
**Dates:** July 6, 2020– August 7, 2020  
**Stipend:** \$4,500  
**Funding Source:** Local Funds

Santana, Socorro

**Posting:** #E12  
**Positions:** Field Maintenance  
**Dates:** April 27, 2020 – June 30, 2020  
July 1, 2020 – August 31, 2020  
**Funding:** Local Funds  
**Staff:** James Maxton \$15.00/hour



**HUMAN RESOURCES (Motions #1-14)**

Moved by Mrs. Spiotta, seconded by Ms. Pollak

AYES: Mrs. Davidson, Ms. Galdi, Ms. Murphy, Mr. Pawar, Mrs. Pedalino, Ms. Pollak,  
Mrs. Rhines, Mr. Smith, Mrs. Spiotta, Mrs. Bangiola

NOES: None

ABSTAIN: None

ABSENT: None

**BUSINESS MATTERS**

**Financial Reports**

Motion # 1 **Financial Reports of the Secretary to the Board of Education**  
that the Board of Education approve the following financial report as on  
file in the Business Administrator's office for the month of **February 2020**

Fund 10 -- General Fund

Fund 20 -- Special Revenue Fund

Fund 30 -- Capital Projects Fund

Fund 40 -- Debt Service Fund

**Statement of Cash Balances**

that the Board of Education accept the Statement of Cash Balances for the month of  
**February 2020** which are reconciled with the Board Secretary's Reports by fund for  
that month.

Motion #2 Pursuant to N.J.A.C. 6A:23-2.11 (c) 3, we certify that as of **February 2020**  
after review of the Secretary's monthly financial report (appropriations section)  
and upon consultation with the appropriate district officials, to the best of our  
knowledge, no major account or fund has been over expended in violation of N.J.A.C.  
6A:23-2.11(a) and that sufficient funds are available to meet the district's financial  
obligations for the remainder of the fiscal year.

Motion #3 Pursuant to N.J.A.C. 6A:23-2.11 (c) 4, I certify that as of **February 2020**  
no budgetary line item account has been over-extended in violation of N.J.A.C.  
6A:23-2.11 (b).

\_\_\_\_\_  
Business Administrator/Board Secretary **April 27, 2020**  
Date

**BUDGET TRANSFERS**

Motion #4 that upon the recommendation of the Superintendent, the Board of Education approve  
the Budget Transfers as on file in the Business Administrator's Office for the  
2019-2020 budget through **February 2020**.

***BILLS LIST 2019-2020***

Motion #5 that upon the recommendation of the Superintendent, the Board of Education approve the attached 2019-2020 bills list for the period ending:

**March 31, 2020 & April 15, 2020 (payroll)**  
**April 27, 2020**

***DONATION***

Motion #6 that upon the recommendation of the Superintendent, the Board of Education approve a \$5,000 donation from Dick's Sporting Goods for the Morristown High School Girls Softball Team to purchase equipment needed. A letter of gratitude will be sent to Dick's Sporting Goods for their support of the district. This was discussed at the March Finance Committee Meeting.

Motion #7 that upon the recommendation of the Superintendent, the Board of Education acknowledge the following donations from the Morris School District:

<b>Organization</b>	<b>Donation</b>
Morris Twp Police Department	60 - N95 Masks
Morristown Police Department	60 - N95 Masks
Atlantic Health	1,000 - Surgical Masks 1,000 - Gloves 100 - N95 Masks

**EXPLANATION**

During the declared State of Emergency currently in place in response to COVID-19, at the request of the Governor, the District has donated the above items to first responders.

***2020 SAFETY GRANT PROGRAM***

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education approve the submission of a grant application for the 2020 Safety Grant Program through the New Jersey School Boards Association Insurance Group's ERIC-West Sub fund for the purposes described in the application, in the amount of \$41,000 for the period July 1, 2020 through June 30, 2021

**EXPLANATION**

Funding for the Safety Grant program will be used for continuing the phase-in of a new lock down notification system for each school. This will cover the cost for one elementary school and was reviewed in Finance Committee.

**BUDGET INCREASE 2019-2020**

Motion #9 that upon the recommendation of the Superintendent, the Board of Education approve the increase in the Budget for the 2019-2020 School Year as follows:

	<b>Original General Fund Budget</b>	<b>Description / Account</b>	<b>Increase</b>	<b>Adjusted General Fund Budget</b>
<b>Total Revenues:</b>	\$113,306,026.00	Acct # 10-1990-003 Insurance proceeds from water damage at MHS	\$114,059.38	\$113,420,085.38
<b>Total Expenditures:</b>	\$113,306,026.00	Acct #11-000-261-420-01-00	\$92,132.00	\$113,420,085.38
		Acct #11-000-262-110-01-00	\$7,048.38	
		Acct #11-190-100-610-14-71	\$14,879.00	

**EXPLANATION**

The 2019-2020 Budget is being increased to include the insurance proceeds received and the expenditures from the water damage at Morristown High School.

**BUDGET 2020-2021**

**ADOPTION OF BUDGET 2020-2021**

Motion #10 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

BE IT RESOLVED that the budget be approved for the 2020-2021 School Year using the state aid figures:

	<b>GENERAL FUND</b>	<b>SPECIAL REVENUES</b>	<b>DEBT SERVICES</b>	<b>TOTAL</b>
<b>2020-2021 Total Expenditures</b>	\$ 117,948,918	\$ 10,287,947	\$ 0	\$ 128,236,865
<b>Less: Anticipated Revenues</b>	< \$ 22,639,104 >	< \$ 10,287,947 >	< \$ 0 >	< \$ 32,927,051 >
<b>Taxes to be Raised</b>	\$ 95,309,814	\$ 0	\$ 0	\$ 95,309,814

BE IT FURTHER RESOLVED, that upon the recommendation of the Superintendent, that the Morris School District Board of Education, in the County of Morris, New Jersey approves the following resolution;

WHEREAS, N.J.S.A. 18A:7F-39 was amended in 2010 effective beginning in 2011-2012 to allow a school district that has not been granted approval to exceed its tax levy cap by a separate proposal to bank the unused tax levy for use in any one of the next three succeeding budget years;

WHEREAS, the maximum amount of tax levy to be raised for 2020-2021 amounts to **\$95,917,478**.

WHEREAS the 2020-2021 budget shows the estimated tax levy to be raised of **\$95,309,814** for the General Fund and \$ **0** for Debt Service.

WHEREAS, the estimated tax levy to be raised for 2020-2021 includes the use of banked cap in the amount of **\$449,901**.

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Morris School District Board of Education in the County of Morris, New Jersey hereby establishes a banked unused tax levy in the amount of **\$577,109** which is made up of the unused health care cost adjustment and enrollment adjustment generated in 2018/19 and 2019/20 to be possibly utilized in the 2021/22 - 2023/24 school years.

**CAPITAL RESERVE ACCOUNT WITHDRAWAL**

Motion #11 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution

RESOLVED that the Morris School District Board of Education requests the approval of a capital reserve withdrawal for the 2020-2021 budget in the amount of \$3,333,500. The district intends to utilize these funds for the:

High School Turf and Track Replacement	\$ 1,440,000
Security Vestibules	\$ 644,000
Parking Lot Expansion	\$ 238,000
MHS Classroom Redesign	\$ 253,000
Partial Roof Replacement	<u>\$ 758,500</u>
	\$ 3,333,500

**PROFESSIONAL SERVICES 2020-2021**

Motion #12 WHEREAS, pursuant to N.J.A.C. 6A:23A:5.2 (a) a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A:9.3-14

NOW, THEREFORE, BE IT RESOLVED, that the Morris Board of Education hereby establishes the following maximums for the 2020-2021 school year as follows

Architecture/Engineering *	\$ 73,900
Legal	\$ 280,000
Audit	\$ 42,200
Physician	<u>\$ 33,000</u>
For a total amount of	\$ 429,100

BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs to ensure that the maximum amount is not exceeded.

\* Does not include projects funded through Capital Reserve.

***TRAVEL***

Motion #13 WHEREAS, pursuant to N.J.S.A. 18A:11-12 (4p), in each pre-budget year, the Morris School District Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, The Board of Education had determined that the total amount of travel expenditures supported by State and local funds for the 2019-2020 school year, was **\$143,455**; and

WHEREAS, The board has determined that the total amount of travel expenditures supported by State and local funds as of April 27, 2020 for 2019-2020 were **\$ 43,385**; and

WHEREAS, The Board of Education determined at its April 27, 2020 board meeting that the maximum 2020-2021 local travel expenditure amount including all travel that is supported by State and local funds to be **\$ 148,463**; and

WHEREAS, the Board of Education resolution did not address the election to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount; and

RESOLVED that the Morris School District, Board of Education hereby elects to exclude federal travel expenditures supported by federal funds from the maximum travel expenditure amount and reaffirms the maximum travel expenditure amount for the 2020-2021 school year to be **\$148,463**.

**BUSINESS MATTERS (Motions #1-13)**

Moved by Mrs. Spiotta, seconded by Ms. Pollak

AYES: Ms. Galdi, Ms. Murphy, Mr. Pawar (Motions #1-9, 11-13), Mrs. Pedalino, Ms. Pollak, Mrs. Rhines, Mr. Smith, Mrs. Spiotta, Mrs. Bangiola

NOES: Mrs. Davidson, Mr. Pawar (Motion #10)

ABSTAIN: None

ABSENT: None

**NEW BUSINESS BROUGHT BEFORE THE BOARD**

*Mrs. Davidson brought forth the topic of the ability to provide Chromebooks for all district children in need.*

*Mrs. Bangiola mentioned this topic had already been discussed following Mackey's Virtual Learning presentation earlier in the meeting, therefore this was not a topic for New Business.*

**ADJOURNMENT (10:02 PM)**

Moved by Mrs. Pollak, seconded by Mrs. Spiotta

AYES: Mrs. Davidson, Ms. Galdi, Ms. Murphy, Mr. Pawar, Mrs. Pedalino, Ms. Pollak,  
Mrs. Rhines, Mr. Smith, Mrs. Spiotta, Mrs. Bangiola

NOES: None

ABSTAIN: None

ABSENT: None

Respectfully Submitted,

Anthony Lo Franco  
Business Administrator/  
Board Administrator