

**INDEPENDENT SCHOOL
DISTRICT #624**



**SCHOOL BOARD
MEETING PACKET**

May 11, 2020

MISSION STATEMENT

The mission of the White Bear Lake Area School District, the community at the forefront of educational excellence, honoring our legacy and courageously building the future, is to ensure each student realizes their unique talents and abilities, and makes meaningful contributions with local and global impact through a vital system distinguished by:

- *Students who design and create their own future*
- *A culture that respects diverse people and ideas*
- *Safe, nurturing and inspiring environments*
- *Exceptional staff and families committed to student success*
- *Abundant and engaged community partners*

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

To: Members of the School Board

From: Wayne A. Kazmierczak
Superintendent of Schools

Date: May 3, 2020

A meeting of the White Bear Lake Area School Board will be held on **Monday, May 11, 2020** at 5:30 p.m. via electronic conferencing under Minnesota Statute 13D.021. This meeting will be posted on our website on Tuesday, May 12.

AGENDA

A. PROCEDURAL ITEMS

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve Agenda
5. Consent Agenda
 - a) Approval of Minutes
 - b) Payment of Invoices
 - c) Correspondence
 - d) Acceptance of Gifts
 - e) Approve Field Trips
 - f) Human Resources Items

B. PUBLIC FORUM - During the time that the School Board is meeting by electronic means, those who would like to provide comments during Public Forum may submit their comments using the [White Bear Lake Area Schools - Public Forum Comments form](#).

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures for Public Forum.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open up to 30 minutes (3 minutes per speaker, 10 minutes per topic, and no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided.
3. Those who wish to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district official at the meeting.
4. Questions may be asked on any topic, including those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in

- a public meeting could violate law or policy. Complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person submitting the complaint or concern.
6. An attempt will be made to answer questions addressed to the Board. In those cases where an answer is not provided a contact from an appropriate school district official will be made as a follow-up.
 7. A handout on the purpose of school board meetings and the meeting process is available at each school board meeting.
 8. Citizens may be asked to address the school board on a particular subject during the discussion of that item.
 9. The School Board Chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the number of requests to speak accordingly.

C. INFORMATION ITEMS

1. Student Recognition
2. Recognize Student Liaisons to the School Board
3. Race to Reduce Legislative Grant
4. Superintendent's Report

D. DISCUSSION ITEMS

1. First Reading of School Board Policies:
 - a. Policy 415, Mandated Reporting of Maltreatment of Vulnerable Adults
 - b. Policy 535, Service Animals on School Property
 - c. Policy 604, Instructional Curriculum
 - d. Policy 624, Online Learning Options
 - e. Policy 806, Crisis Management Policy

E. OPERATIONAL ITEMS

1. Action on Nutrition Services Prime Vendor
2. Action on Proposed Contract with SEIU Local 284 White Bear Lake Extended Day
3. Bid Specifications Considerations

F. BOARD FORUM

G. ADJOURNMENT

A. PROCEDURAL ITEMS

AGENDA ITEM: **Consent Agenda**
MEETING DATE: **May 11, 2020**
SUGGESTED DISPOSITION: **Action Items**
CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

The Consent Agenda is designed to expedite the handling of routine and miscellaneous official business of the School Board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual Board member, an item can be removed from the Consent Agenda and placed upon the regular agenda for consideration and action.

Consent Agenda

- a) Approval of Minutes
- b) Payment of Invoices
- c) Correspondence
- d) Acceptance of Gifts
- e) Field Trip Request(s)
- f) Human Resources Items

RECOMMENDED ACTION:

BE IT RESOLVED by the School Board of Independent School District No. 624 that Consent Agenda items, A-5a through A-5f, be approved as written, and a copy of the agenda items is attached to the minutes.

AGENDA ITEM: **School Board Minutes**
MEETING DATE: **May 11, 2020**
SUGGESTED DISPOSITION: **Action Item**
CONTACT PERSON(S): **Jessica Ellison School Board Clerk**

BACKGROUND:

The School Board minutes from last month's meeting are being presented for approval by the School Board.

RECOMMENDED ACTION: Approve minutes.

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, April 13, 2020** at 7:00 p.m. via teleconference under Minnesota Statute 13D.021.

A. PROCEDURAL ITEMS

1. Chair Mullin called the meeting to order at 7:01 p.m.
2. Roll Call – Present: Mullin, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison.
Ex-Officio: Dr. Wayne Kazmierczak
School Board Student Representative: Carroll
3. Pledge of Allegiance
4. Amend agenda, moved by Chapman, second by Arcand. Roll call vote: ayes, all
5. Newmaster moved and Beloyed seconded to approve the agenda as presented. ***Roll call vote: ayes, Mullin, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison. Nays, none. Motion carried.***

Newmaster moved and Beloyed seconded to approve the consent agenda consisting of:

- Approval of minutes for regular Board meeting of February 10;
- Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
- Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
- Approval of field trips; and
- Passage of resolution to approve personnel issues to include:

☐ **RESIGNATION/TERMINATION/NON-RENEWAL– CLASSIFIED STAFF**

Rachel Atchison– Nutrition Services Assistant, Sunrise Park Middle School
Employed by District 624 since 12/02/2019
Effective Date: 03/06/2020

Ashley Clark– Program Assistant Leader, Otter Lake Elementary
Employed by District 624 since 12/14/2015
Effective Date: 02/05/2020

Tara Jebens-Singh– Adult Programs Coordinator, Normandy Park Education Center. Employed by District 624 since 07/06/2015
Effective Date: 04/03/2020

Jane Stonehouse– Pupil Support Assistant, Matoska Elementary
Employed by District 624 since 12/17/2019
Effective Date: 03/06/2020

Jocelyn Sweet– Pupil Support Assistant, Hugo Elementary
Employed by District 624 since 08/26/2019
Effective Date: 02/28/2020

☐ **RESIGNATION/TERMINATION/NON-RENEWAL– CERTIFIED STAFF**

Erika Heltner– School Counselor, Willow Lane Elementary
Employed by District 624 since 08/20/2014
Effective Date: 06/08/2020

Lisa Kehe– Mathematics Teacher, WBLAHS – South Campus
Employed by District 624 since 08/19/2019
Effective Date: 06/08/2020

Brittany Morell– Special Education Teacher, Willow Lane Elementary
Employed by District 624 since 08/19/2019
Effective Date: 03/05/2020

Alyssa Nelson– Special Education Teacher, Lakeaires Elementary
Employed by District 624 since 08/19/2019
Effective Date: 06/08/2020

- **RETIREMENT– CLASSIFIED STAFF**
Cathyann Ackerknecht– Admin. Assist. Principal, WBLAHS – South Campus
 Employed by District 624 since 12/13/1993
 Effective Date: 06/30/2020
William Bucholz– Bus Driver, Bus Garage
 Employed by District 624 since 09/01/1989
 Effective Date: 06/05/2020
John Lohmann– Head Engineer, WBLAHS – South Campus and ALC
 Employed by District 624 since 02/11/2002
 Effective Date: 05/31/2020
Mary Murphy– Head Cook Manager, Sunrise Park Middle School
 Employed by District 624 since 04/24/1992
 Effective Date: 06/05/2020
- **RETIREMENT– CERTIFIED STAFF**
Robert Hannigan– Social Studies Teacher, WBLAHS – South Campus
 Employed by District 624 since 08/27/1992
 Effective Date: 06/07/2020
Marilyn House– Intervention Teacher, Willow Lane Elementary
 Employed by District 624 since 08/24/1998
 Effective Date: 06/07/2020
Amy Opatz– Grade 3 Teacher, Vadnais Heights Elementary
 Employed by District 624 since 08/30/1988
 Effective Date: 06/07/2020
- **CHANGE IN ASSIGNMENT – CLASSIFIED STAFF**
Desmalee Hennagir – Program Assistant Leader, Oneka Elementary
 From 15.0 hrs. per week To 12.25 hrs. per week
 Effective Date: 03/04/2020
- **FULL TIME LEAVE OF ABSENCE – CERTIFIED STAFF**
Grace Brown– Spanish Teacher, Lakeaires Elementary
 Employed by District 624 since 08/20/2018
 Effective Date: 04/06/2020 through 04/29/2020
Jana Buesing– .5 FTE Intervention Teacher, Otter Lake Elementary
 Employed by District 624 since 08/22/2016
 Effective Date: 01/28/2020 through 06/08/2020
Dessaray Sampoang– Special Education Teacher, Normandy Park Education Center. Employed by District 624 since 02/26/2013
 Effective Date: 01/27/2020 through 05/01/2020
Rachel Zitzow– .6 FTE EL Teacher, Lakeaires Elementary
 Employed by District 624 since 08/24/2011
 Effective Date: 2020-2021 School Year
- **NEW PERSONNEL – CLASSIFIED STAFF**
Norris Blackmon– Pupil Support Assistant, WBLAHS – North Campus
 \$19.15 per hr., 32.5 hrs., per week, \$7,966.40
 Effective Date: 03/02/2020
Desiree De La Paz– Program Assistant Leader, Birch Lake and Otter Lake Elementary
 \$13.98 per hr., 28.75 hrs., per week, \$6,189.64
 Effective Date: 03/19/2020
Kayla Troske– Program Assistant Leader, Lakeaires and Matoska Elementary
 \$13.98 per hr., 21.15 hrs., per week, \$5,113.38
 Effective Date: 03/04/2020

- **LONG TERM SUBSTITUTE – CLASSIFIED STAFF**
Camela Raeburn– Pupil Support Assistant, Matoska Elementary
\$19.15 per hr., 32.5 hrs., per week, \$7,344.02
Effective Date: 03/16/2020 through 06/05/2020
Tasha Schifsky– Behavior Management Assistant, Hugo Elementary
\$19.15 per hr., 32.5 hrs., per week, \$2,489.50
Effective Date: 03/16/2020 through 04/10/2020
- **LONG TERM SUBSTITUTE – CERTIFIED STAFF**
Jaysa Dermody – .5 FTE Intervention Teacher, Otter Lake Elementary
MA, Step 1, \$11,676.04
Effective Date: 01/28/2020 through 06/08/2020
Michael Lehenbauer – Grade 5 Teacher, Matoska Elementary
MA, Step 1, \$10,330.62
Effective Date: 03/16/2020 through 05/08/2020
Denise Mortenson – Special Education Teacher, Willow Elementary
MA, Step 1, \$13,232.16
Effective Date: 03/16/2020 through 06/08/2020
Roll call vote: ayes, Mullin, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison. Nays, none. Motion carried.

B. PUBLIC FORUM – During the time that the School Board is meeting by electronic means, those who would like to provide comments during Public Forum may submit their comments using the [White Bear Lake Area Schools - Public Forum Comments form](#).

C. INFORMATION ITEMS

1. Student Recognition – The names of students who represented the district at a state level in the Scholastic Art Awards and Alpine Ski were read and congratulated. A certificate and pin will be mailed to each student.
2. Superintendent’s Report: Coffee with Dr. K on May 5; #BetheLightMN each Monday at 8:20 p.m. to honor the class of 2020; District launched a support hub online to help students with essential services; Community video was a compilation of staff appreciation; White Bear Windows displays across the community; April recognitions.

D. DISCUSSION ITEMS

1. Update on School Closure and Distance Learning Plan Implementation – Dr. Kazmierczak and Cabinet members provided an update on the implementation of our district learning plan and implementation.

E. OPERATIONAL ITEMS

1. Ellison moved and Arcand seconded to accept the bids for the Central Middle School roofing project in the amount of \$626,700 from McPhillips Brothers Roofing and the White Bear Lake Area High School - North Campus roofing project in the amount of \$979,100 from McPhillips Brothers Roofing. *Roll call vote: ayes, Mullin, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison. Nays, none. Motion carried.*
2. Newmaster moved and Thompson seconded to approve the two E3 Grants in the amount of \$4,114 from the White Bear Lake Area Educational Foundation. *Roll call vote: ayes,*

Mullin, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison. Nays, none. Motion carried.

3. Newmaster moved and Chapman seconded to approve the purchase agreements for the properties described as PID #143022120013, PID #113022430014, and PID #113022430021 located in the City of White Bear Lake, County of Ramsey, State of Minnesota. The Board authorizes the Superintendent and the Assistant Superintendent for Finance and Operations to sign all documents as necessary to acquire said properties. ***Roll call vote: ayes, Mullin, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison. Nays, none. Motion carried.***
4. Ellison moved and Newmaster seconded to approve the following School Board Policies as recommended by the School Board Policy Committee and Cabinet.
 - a. Policy 101, Legal Status of the School District
 - b. Policy 101.1, Name of the School District
 - c. Policy 102, Equal Educational Opportunity
 - d. Policy 103, Complaints – Students, Employees, Parents, Other Persons
 - e. Policy 524, Electronics Technologies Acceptable Use Policy
 - f. Policy 713, Student Activity Accounting
 - g. Policy 721, Uniform Grant Guidance Policy Regarding Federal Revenue Sources
 - h. Policy 802, Disposition of Obsolete Equipment and Material***Roll call vote: ayes, Mullin, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison. Nays, none. Motion carried.***
5. Chapman moved and Arcand seconded to approve the recommendation of all School Board meetings to have a start time of 5:30 p.m. for the duration of online meetings. ***Roll call vote: ayes, Mullin, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison. Nays, none. Motion carried.***

F. BOARD FORUM - Ellison commended Ms. Carroll for her work and wanted her to know the School Board is thinking about her in her senior year. Newmaster commended the E3 grant recipients for their work and to the WBLAE Foundation for supporting that work. Mullin thanked all colleagues for their work and commitment to the district. Thompson congratulated Sara Paul on her movement to the role as North Branch Superintendent.

G. ADJOURNMENT - Arcand moved and Newmaster seconded to adjourn the meeting at 8:45 p.m. ***Roll call vote: ayes, Mullin, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison. Nays, none. Motion carried.***

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

A work session of the White Bear Lake Area School Board was held on **April 20, 2020** at 5:00 p.m. via teleconference under Minnesota Statute 13D.021.

A. PROCEDURAL ITEMS

Call to Order: Chair Mullin called the meeting to order at 5:00 p.m.

Roll call - Present: Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson

Ex-officio: Kazmierczak

Student Liaisons: Carroll

B. DISCUSSION ITEMS

1. Distance Learning Grading Plan - Principal on Special Assignment Dr. Alison Gillespie presented an update on the district's grading procedures for the distance learning period. North Campus Principal Angie Nelson, South Campus Principal Don Bosch, and WBLTA President Tiffany Dittrich were also on hand to answer questions. District leadership continued to gather information about grading, based on feedback from students, parents, teachers and the community. Leadership recommended a Pass/No Pass grading system for the remainder of the school year.

- C. ADJOURNMENT** – Arcand motioned and Mullin seconded to adjourn the meeting at 7:14 p.m.

Submitted by: Jessica Ellison, Clerk

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on Monday, April 27, 2020 at 5:30 p.m. via teleconference under Minnesota Statute 13D.021.

A. PROCEDURAL ITEMS

1. Chair Mullin called the meeting to order at 5:34 p.m.
2. Dr. Kazmierczak read a statement from the Minnesota School Board Association regarding online School Board meetings.
3. Roll Call – Present: Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson
Ex-Officio: Dr. Wayne Kazmierczak

B. OPERATIONAL ITEM

1. Chapman moved and Beloyed seconded to approve the purchase agreements for the properties described as PID #14302212001, PID #113022430019, PID # 143022130042, and PID #143022130040 located in the City of White Bear Lake, County of Ramsey, State of Minnesota. The Board authorizes the Superintendent and the Assistant Superintendent for Finance and Operations to sign all documents as necessary to acquire said properties. ***Roll call vote: ayes, Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson. Nays, none. Motion carried.***
2. Ellison moved and Newmaster seconded to approve the transportation contract addendums with First Student, HALO Transportation, Twin City Transportation, Rehbein Transit, and Treasured Transportation as presented. ***Roll call vote: ayes, Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson. Nays, none. Motion carried.***
3. Update on Honoring 2020 Graduates – White Bear Lake Area High School, South Campus Principal Don Bosch invited students in the Class of 2020 to begin planning how we will honor the students at the end of the school year. Mr. Bosch joined Dr. Kazmierczak to update the School Board on their progress to this point.
4. Update on School Finance -- Tim Wald, Assistant Superintendent for Finance and Operations, provided an update regarding what we believe may be the impact on our district budgets.
5. Beloyed moved and Thompson seconded to approve the layoff resolution on reduction in staff in fee-based programs as recommended by the administration. ***Roll call vote: ayes, Arcand, Beloyed, Chapman, Ellison, Mullin, Newmaster, Thompson. Nays, none. Motion carried.***

Chair Mullin left the meeting at 6:26 p.m.

6. Update on Project Labor Agreement -- Mick Waldspurgen, of Rupp, Anderson, Squires & Waldspurgen, P.A., presented an update on investigation into whether any School Board members would have a conflict of interest if the district were to enter into a PLA. Waldspurgen also presented a Conflict of Interest resolution for School Board action.

Beloyed moved and Arcand seconded to change the word “would” to “may” in item four, third line of the Conflict of Interest resolution. ***Roll call vote: ayes, Arcand, Beloyed, Chapman, Ellison, Newmaster. Abstain, Thompson. Nays, none. Motion carried.***

Ellison moved and Newmaster seconded to approve the resolution as amended. ***Roll call vote: ayes, Arcand, Beloyed, Chapman, Ellison, Newmaster. Abstain, Thompson. Nays, none. Motion carried.***

- C. **ADJOURNMENT** - Arcand moved and Chapman seconded to adjourn the meeting at 7:18 p.m. ***Roll call vote: ayes, Arcand, Beloyed, Chapman, Ellison, Newmaster, Thompson. Nays, none. Motion carried.***

AGENDA ITEM: **Monthly Check Registers**

MEETING DATE: **May 11, 2020**

SUGGESTED DISPOSITION: **Action Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent of Finance and Operations**
Tom Wiczorek, Director of Finance

BACKGROUND:

Enclosed in this packet are the monthly check registers for the previous period.

RECOMMENDED ACTION:

Administration recommends that the Board approve the payments itemized in the check registers.

White Bear Lake Area Schools

Electronic Transfers - April 2020

		<u>4/15/2020</u>	<u>4/30/2020</u>
Direct Deposit	581127-582513	1,950,195.11	
Direct Deposit	582514-583876		1,918,168.61
<hr/>			
Burnet Title	Land Purchase	4/13/2020	369,669.50
Burnet Title	Land Purchase	4/13/2020	352,171.70
Burnet Title	Land Purchase	4/13/2020	319,706.30
Burnet Title	Land Purchase	4/27/2020	412,194.50
Burnet Title	Land Purchase	4/27/2020	272,523.95
Burnet Title	Land Purchase	4/27/2020	499.00
Burnet Title	Land Purchase	4/27/2020	291,573.50

CHECK NUMBER	VENDOR	AMOUNT	CHECK DATE	CHECK TYPE
107690	AARP DRIVER SAFETY PROGRAM	\$ 75.00	4/2/2020	R
107691	ACCLAIM SERVICES INC	\$ 398.50	4/2/2020	R
107692	ACCO BRANDS USA LLC	\$ 1,786.44	4/2/2020	R
107693	ACP DIRECT	\$ 174.55	4/2/2020	R
107694	ADJUSTED EQUITY SOLUTIONS	\$ 46,500.00	4/2/2020	R
107695	ALL STRINGS ATTACHED	\$ 112.00	4/2/2020	R
107700	AMAZON CAPITAL SERVICES	\$ 3,445.69	4/2/2020	R
107701	ANCHOR SOLAR INVESTMENTS, LLC	\$ 2,013.31	4/2/2020	R
107702	ATC GROUP SERVICES LLC	\$ 12,768.09	4/2/2020	R
107703	BATTERIES PLUS BULBS	\$ 38.39	4/2/2020	R
107704	BAYADA HOME HEALTH CARE	\$ 7,365.00	4/2/2020	R
107705	BEERY, DIANNA	\$ 50.00	4/2/2020	R
107706	BLAINE CUSTOM APPAREL & AWARDS	\$ 30.00	4/2/2020	R
107707	BLUE TARP FINANCIAL INC	\$ 32.98	4/2/2020	R
107708	BOYER TRUCKS	\$ 7,796.19	4/2/2020	R
107709	BRIH DESIGN	\$ 290.00	4/2/2020	R
107710	BRONNER, CHRISTIAN	\$ 98.00	4/2/2020	R
107711	CDW GOVERNMENT INC	\$ 567.55	4/2/2020	R
107712	CHAMBERLIN, DOROTHY	\$ 72.00	4/2/2020	R
107713	CHROMEBOOK PARTS.COM	\$ 2,099.00	4/2/2020	R
107714	CINTAS CORP #470	\$ 401.81	4/2/2020	R
107715	CL BENSEN CO., INC	\$ 1,206.26	4/2/2020	R
107716	CLARK, CELESE	\$ 90.84	4/2/2020	R
107717	CLEAN IMAGE	\$ 377.00	4/2/2020	R
107718	CLOUGH, DEBORAH	\$ 20.00	4/2/2020	R
107719	COMMERCIAL KITCHEN SERVICES	\$ 1,201.50	4/2/2020	R
107721	CONNEY SAFETY	\$ 750.69	4/2/2020	R
107722	CORNERSTONE OCCUPATIONAL	\$ 130.00	4/2/2020	R
107723	CUB FOODS OF WHITE BEAR TWSHP	\$ 199.73	4/2/2020	R
107724	CUB FOODS	\$ 47.84	4/2/2020	R
107725	CULLEN, ALICE	\$ 10.00	4/2/2020	R
107726	CULLIGAN BOTTLED WATER	\$ 38.00	4/2/2020	R
107727	CUSTOM IMAGE	\$ 1,017.75	4/2/2020	R
107733	DALCO CORPORATION	\$ 20,246.85	4/2/2020	R
107734	DELLWOOD COUNTRY CLUB	\$ 3,299.24	4/2/2020	R
107735	DELTA EDUCATION	\$ 796.18	4/2/2020	R
107736	DEMCO INC	\$ 94.97	4/2/2020	R
107737	DISCOUNT SCHOOL SUPPLY	\$ 103.62	4/2/2020	R
107738	DOOR SERVICE COMPANY	\$ 4,248.00	4/2/2020	R
107739	DEFINITIVE TECHNOLOGY SOLUTIONS	\$ 7,282.06	4/2/2020	R
107740	ECKROTH MUSIC	\$ 203.30	4/2/2020	R
107741	ELLWEIN, DAN	\$ 146.00	4/2/2020	R
107742	FAIRVIEW	\$ 75.00	4/2/2020	R
107743	FASTENAL COMPANY	\$ 284.50	4/2/2020	R
107744	FEINER SUPPLY	\$ 124.90	4/2/2020	R

107745 FENWAY INNOVATION CENTER	\$	7,490.00	4/2/2020 R
107746 FESTIVAL FOODS-KNOWLAN'S	\$	412.98	4/2/2020 R
107747 FICK, KATHLEEN	\$	119.00	4/2/2020 R
107748 FINN SISU	\$	297.60	4/2/2020 R
107749 FISCHBACH, ELMER	\$	10.00	4/2/2020 R
107750 FLEMING, JESSICA	\$	90.00	4/2/2020 R
107751 FLINN SCIENTIFIC INC	\$	109.23	4/2/2020 R
107754 FRATTALONES HARDWARE STORES	\$	933.83	4/2/2020 R
107755 FRONTIER AG & TURF	\$	309.73	4/2/2020 R
107756 FUN EXPRESS LLC	\$	245.38	4/2/2020 R
107757 GALLAGHERS NORTHWESTERN TIRE CO INC	\$	5,016.95	4/2/2020 R
107758 GILLUND ENTERPRISES	\$	220.80	4/2/2020 R
107759 THE GOOD ACRE	\$	113.14	4/2/2020 R
107760 GOPHER	\$	606.53	4/2/2020 R
107761 GRAINGER	\$	1,382.18	4/2/2020 R
107762 GREEN ACRES RECREATION	\$	1,014.00	4/2/2020 R
107763 HAAS MUSICAL INSTRUMENT REPAIR	\$	136.48	4/2/2020 R
107764 HALL-KUGLIN, DEB	\$	55.00	4/2/2020 R
107765 HAMEL, NANCY	\$	57.00	4/2/2020 R
107766 HAMILTON, CONSTANCE	\$	280.00	4/2/2020 R
107767 HIAWATHA HOMECARE	\$	3,850.00	4/2/2020 R
107768 HOENIGSCHMIDT, KAYLEA	\$	333.00	4/2/2020 R
107769 HOGLUND BUS AND TRUCK CO	\$	973.28	4/2/2020 R
107770 HOUSE OF PRINT	\$	4,933.75	4/2/2020 R
107771 IBRAHIM, HODEN	\$	10.00	4/2/2020 R
107772 INNOVATIVE OFFICE SOLUTIONS	\$	599.22	4/2/2020 R
107773 INSTITUTE FOR MULTI SENSORY EDUCATION	\$	1,175.00	4/2/2020 R
107774 INSTRUMENTALIST AWARDS	\$	399.00	4/2/2020 R
107775 INTERMIX BEVERAGE	\$	4,976.20	4/2/2020 R
107776 JOES SPORTING GOODS	\$	7,942.50	4/2/2020 R
107777 JUNIOR LIBRARY GUILD	\$	2,203.71	4/2/2020 R
107778 JW PEPPER & SON INC	\$	330.18	4/2/2020 R
107779 KATH FUEL OIL SERVICE CO	\$	32,261.73	4/2/2020 R
107780 KESSEL, ANNA	\$	20.00	4/2/2020 R
107781 KEYSTONE INTERPRETING SOLUTIONS	\$	3,151.00	4/2/2020 R
107782 KIDZART	\$	360.00	4/2/2020 R
107783 KIMBALL MIDWEST	\$	285.02	4/2/2020 R
107785 KRAFT CONTRACTING & MECHANICAL	\$	7,281.48	4/2/2020 R
107786 KREMER SERVICES LLC	\$	3,609.14	4/2/2020 R
107787 LACROSSE UNLIMITED	\$	1,550.00	4/2/2020 R
107788 LAKESHORE LEARNING MATERIALS	\$	79.32	4/2/2020 R
107789 LEFEVRE, SHIRLEY A	\$	60.00	4/2/2020 R
107790 LENGEMANN, NICOLE	\$	320.00	4/2/2020 R
107791 LONIEN, DANA	\$	15.00	4/2/2020 R
107792 MACKIN EDUCATIONAL RESOURCES	\$	69.74	4/2/2020 R
107793 MATSON, CAROLE	\$	25.00	4/2/2020 R
107794 MAWSECO	\$	1,534.56	4/2/2020 R

107798	MCDONOUGH'S WATERJETTING AND	\$	13,108.58	4/2/2020 R
107799	MN COMMUNITY EDUC ASSOC (MCEA)	\$	105.00	4/2/2020 R
107800	MEDTOX LABORATORIES	\$	37.40	4/2/2020 R
107801	METRO MEALS ON WHEELS INC	\$	675.25	4/2/2020 R
107802	NAPA AUTO PARTS	\$	154.81	4/2/2020 R
107803	NARDINI FIRE EQUIPMENT CO INC	\$	123.96	4/2/2020 R
107804	NATL RECOGNITION PRODUCTS	\$	226.87	4/2/2020 R
107805	NORCENTRONIX DISTRIBUTING	\$	760.00	4/2/2020 R
107808	NORTH CENTRAL BLUE BIRD BUS SALES	\$	4,768.16	4/2/2020 R
107809	NORTHBOUND CREATIVE	\$	1,474.15	4/2/2020 R
107810	NORTHEAST METRO INTERMEDIATE DISTRICT 916	\$	51,305.45	4/2/2020 R
107812	O'REILLY AUTOMOTIVE INC	\$	675.09	4/2/2020 R
107813	OFFICE DEPOT	\$	369.78	4/2/2020 R
107814	OSTLUND, BOB	\$	103.00	4/2/2020 R
107815	OXYGEN SERVICE CO INC	\$	122.90	4/2/2020 R
107816	PETERSON-SCHURKE, CHERYL	\$	330.00	4/2/2020 R
107817	PICTURE THAT!	\$	285.00	4/2/2020 R
107818	PIONEER RIM & WHEEL CO	\$	514.73	4/2/2020 R
107819	PRESS PUBLICATIONS	\$	355.68	4/2/2020 R
107820	PROFESSIONAL INTERPRETING	\$	140.00	4/2/2020 R
107821	PROFORMA	\$	722.81	4/2/2020 R
107822	QUAST, LINDA	\$	10.00	4/2/2020 R
107823	R & R SPECIALTIES INC	\$	37.50	4/2/2020 R
107824	REED, DOUG	\$	10.00	4/2/2020 R
107825	RIVERSIDE INSIGHT	\$	651.98	4/2/2020 R
107826	RUPP ANDERSON SQUIRES & WALDSPURGER PA	\$	1,164.36	4/2/2020 R
107827	SARGENT-WELCH	\$	625.85	4/2/2020 R
107828	SCHMITZ, KRIS	\$	42.00	4/2/2020 R
107829	SCHOOL FIX CATALOG	\$	712.80	4/2/2020 R
107830	SCHOOL HEALTH CORPORATION	\$	423.92	4/2/2020 R
107831	SCIENCE EXPLORERS, INC.	\$	279.96	4/2/2020 R
107832	SHAMELESS INC	\$	537.00	4/2/2020 R
107833	SHERRICK, BRIAN	\$	50.00	4/2/2020 R
107834	SHORT ELLIOTT HENDRICKSON, INC	\$	2,027.50	4/2/2020 R
107835	SITEONE LANDSCAPE SUPPLY	\$	37.07	4/2/2020 R
107836	SKOW, KAREN	\$	580.00	4/2/2020 R
107837	STAR AUTISM SUPPORT INC	\$	299.00	4/2/2020 R
107838	STRATEGIC STAFFING SOLUTIONS	\$	2,670.00	4/2/2020 R
107839	SUMMIT COMPANIES	\$	460.00	4/2/2020 R
107840	SUNDE LAND SURVEYING LLC	\$	34,000.00	4/2/2020 R
107841	SUPER DUPER PUBLICATIONS	\$	280.36	4/2/2020 R
107842	SWANSON, STEPHEN	\$	280.00	4/2/2020 R
107843	SYSCO OF WESTERN MN	\$	7,901.20	4/2/2020 R
107844	TALK TOOLS	\$	338.42	4/2/2020 R
107845	TAWAH, KENNETH	\$	20.00	4/2/2020 R
107846	TEKVISIONS	\$	17,430.00	4/2/2020 R
107847	TERMINAL SUPPLY CO	\$	150.14	4/2/2020 R

107848 TESSIER, NEIL	\$	90.00	4/2/2020 R
107849 TRADE PRESS INC	\$	175.00	4/2/2020 R
107850 TRANS-MISSISSIPPI BIO SUPPLY	\$	85.47	4/2/2020 R
107851 T.R.F. SUPPLY CO	\$	1,089.30	4/2/2020 R
107854 TRIO SUPPLY COMPANY	\$	3,748.56	4/2/2020 R
107855 TUSA, COLLEEN	\$	50.00	4/2/2020 R
107856 UNIVERSITY OF MINNESOTA	\$	9,570.00	4/2/2020 R
107857 UNRL	\$	3,418.00	4/2/2020 R
107858 USA TEST PREP INC	\$	425.00	4/2/2020 R
107859 VERIZON WIRELESS	\$	1,366.62	4/2/2020 R
107862 VIKING ELECTRIC SUPPLY	\$	2,740.06	4/2/2020 R
107863 WATSON CONSULTING GROUP	\$	5,433.75	4/2/2020 R
107864 WHITE BEAR LAKE SPORTS CENTER	\$	11,993.50	4/2/2020 R
107864 WHITE BEAR LAKE SPORTS CENTER	\$	(11,993.50)	4/21/2020 V
107865 WILD MOUNTAIN	\$	1,216.00	4/2/2020 R
107866 WINN GEORGE	\$	62.00	4/2/2020 R
107867 WL HALL COMPANY	\$	8,870.00	4/2/2020 R
107868 YANEZ, BEN	\$	163.00	4/2/2020 R
107869 YOGA AND CRANIOSACRAL THERAPY	\$	225.00	4/2/2020 R
107870 YOUNG MATHEW	\$	207.13	4/2/2020 R
107871 YOUTH ENRICHMENT LEAGUE	\$	1,330.00	4/2/2020 R
107872 ZONEONE LOCATING	\$	280.00	4/2/2020 R
107873 GREATER TWIN CITIES UNITED WAY	\$	121.00	4/7/2020 R
107874 IUOE LOCAL 70	\$	1,138.37	4/7/2020 R
107875 RAUSCH, STURM, ISRAEL,	\$	7.16	4/7/2020 R
107876 SCHOOL SERVICE EMPLOYEES	\$	7,863.89	4/7/2020 R
107877 US DEPT OF EDUCATION	\$	332.23	4/7/2020 R
107878 WBLA EDUCATIONAL FOUNDATION	\$	629.00	4/7/2020 R
107879 GURSTEL CHARGO ATTORNEYS AT LAW	\$	316.60	4/7/2020 R
107880 MESSERLI & KRAMER PA	\$	468.43	4/7/2020 R
107881 SAM'S CLUB/SYNCHRONY BANK	\$	244.83	4/10/2020 S
107882 SAM'S CLUB/SYNCHRONY BANK	\$	504.69	4/10/2020 S
107883 SAM'S CLUB/SYNCHRONY BANK	\$	1,577.48	4/10/2020 S
107884 SAM'S CLUB/SYNCHRONY BANK	\$	804.65	4/10/2020 R
107885 MILLER, ANNE	\$	2,000.00	4/10/2020 R
107886 RICHMOND, CHARLES & RUTH	\$	2,000.00	4/10/2020 R
107887 STEVE HANGARTNER, RYAN HANGARTNER	\$	2,000.00	4/10/2020 R
107888 GURSTEL CHARGO ATTORNEYS AT LAW	\$	317.39	4/15/2020 R
107889 MESSERLI & KRAMER PA	\$	329.95	4/15/2020 R
107890 GREATER TWIN CITIES UNITED WAY	\$	121.00	4/15/2020 R
107891 IUOE LOCAL 70	\$	1,138.37	4/15/2020 R
107892 RAUSCH, STURM, ISRAEL,	\$	7.16	4/15/2020 R
107893 SCHOOL SERVICE EMPLOYEES	\$	7,693.33	4/15/2020 R
107894 US DEPT OF EDUCATION	\$	233.03	4/15/2020 R
107895 WBLA EDUCATIONAL FOUNDATION	\$	629.00	4/15/2020 R
107896 ABRAHAMSON, GERALD	\$	50.00	4/16/2020 R
107897 ACCLAIM SERVICES INC	\$	640.10	4/16/2020 R

107898 ALLSTREAM	\$	4,219.12	4/16/2020 R
107903 AMAZON CAPITAL SERVICES	\$	4,270.92	4/16/2020 R
107904 AMERICAN MESSAGING	\$	15.07	4/16/2020 R
107907 AMERIPRIDE SERVICES	\$	1,324.60	4/16/2020 R
107908 APERTURE EDUCATION, LLC	\$	4,500.00	4/16/2020 R
107909 APPLE COMPUTER INC	\$	1,949.00	4/16/2020 R
107910 ASTLEFORD INTERNATIONAL TRUCKS	\$	43.38	4/16/2020 R
107911 BAKER, DAVID	\$	191.00	4/16/2020 R
107912 BATTERIES PLUS BULBS	\$	114.79	4/16/2020 R
107913 BERLIN, KATHERINE	\$	73.00	4/16/2020 R
107915 BEVSO	\$	9,828.68	4/16/2020 R
107926 BLICK ART MATERIALS	\$	1,228.34	4/16/2020 R
107927 BLUE CROSS / BLUE SHIELD OF MN	\$	2,872.00	4/16/2020 R
107928 BLUE TARP FINANCIAL INC	\$	202.97	4/16/2020 R
107929 BOCHE, MICHAEL	\$	136.20	4/16/2020 R
107930 BRADSHAW, NICHOLAS	\$	163.00	4/16/2020 R
107931 BREMER, MELISSA	\$	73.00	4/16/2020 R
107932 BRUHN, MICHELLE	\$	171.50	4/16/2020 R
107933 BSN SPORTS	\$	2,008.68	4/16/2020 R
107934 CDW GOVERNMENT INC	\$	47,658.80	4/16/2020 R
107935 CENTENNIAL HIGH SCHOOL ISD #12	\$	77.00	4/16/2020 R
107936 CERTIFIED LABORATORIES	\$	4,983.51	4/16/2020 R
107937 CL BENSEN CO., INC	\$	3,184.59	4/16/2020 R
107938 CLEAN IMAGE	\$	388.25	4/16/2020 R
107939 EDUCATIONAL RESEARCH AND DEV	\$	2,400.00	4/16/2020 R
107940 COMCAST	\$	294.67	4/16/2020 R
107941 CONNECTING POINT	\$	1,111.00	4/16/2020 R
107942 CONNEY SAFETY	\$	363.20	4/16/2020 R
107943 CONTINENTAL CLAY CO	\$	45.00	4/16/2020 R
107945 CONTINENTAL RESEARCH CORP	\$	5,532.85	4/16/2020 R
107946 CUMMINS NPOWER LLC	\$	1,172.79	4/16/2020 R
107954 DALCO CORPORATION	\$	17,376.31	4/16/2020 R
107955 DEMCO INC	\$	482.28	4/16/2020 R
107956 DISCOUNT SCHOOL SUPPLY	\$	159.84	4/16/2020 R
107957 DIVERSIFIED SNACK DISTRIBUTION	\$	1,581.73	4/16/2020 R
107958 DOUGLAS, SANDRA	\$	100.00	4/16/2020 R
107959 DEFINITIVE TECHNOLOGY SOLUTIONS	\$	6,263.40	4/16/2020 R
107960 EARL F ANDERSEN INC	\$	209.15	4/16/2020 R
107961 EAST RIDGE HIGH SCHOOL	\$	480.00	4/16/2020 R
107962 ENGWER, JILL	\$	73.00	4/16/2020 R
107963 ETS CONSULTING, LLC	\$	3,533.33	4/16/2020 R
107964 EVERSON, NICOLE	\$	73.00	4/16/2020 R
107965 EYE MED	\$	4,561.61	4/16/2020 R
107966 FASTENAL COMPANY	\$	131.77	4/16/2020 R
107967 FERRAND, DAN	\$	77.90	4/16/2020 R
107968 FESTIVAL FOODS-KNOWLAN'S	\$	995.31	4/16/2020 R
107969 FICK, KATHLEEN	\$	62.00	4/16/2020 R

107970 FIRST STUDENT INC	\$	294,349.90	4/16/2020 R
107971 FITZGERALD, HEIDI	\$	118.00	4/16/2020 R
107972 FOREST LAKE HIGH SCHOOL	\$	105.00	4/16/2020 R
107973 FOREST LAKE PRINTING	\$	150.45	4/16/2020 R
107976 FRATTALONES HARDWARE STORES	\$	644.42	4/16/2020 R
107977 FRITZ, STEVEN	\$	250.00	4/16/2020 R
107978 GOPHER STATE ONE CALL	\$	117.45	4/16/2020 R
107980 GRAINGER	\$	1,473.06	4/16/2020 R
107981 GREATAMERICA FINANCIAL SERVICES	\$	334.85	4/16/2020 R
107982 GROUP MEDICAREBLUE RX	\$	12,555.00	4/16/2020 R
107983 GROWING GENERATIONS	\$	162.00	4/16/2020 R
107984 HALO TRANSPORTATION	\$	37,563.50	4/16/2020 R
107985 HAMEL, NANCY	\$	27.00	4/16/2020 R
107986 HEALTHPARTNERS	\$	3,926.44	4/16/2020 R
107987 HEARTLAND SCHOOL SOLUTIONS	\$	500.00	4/16/2020 R
107988 HEGGIES PIZZA	\$	1,877.00	4/16/2020 R
107989 HIAWATHA HOMECARE	\$	364.00	4/16/2020 R
107990 HINDERSCHUIT-COLBY, MICHELLE	\$	73.00	4/16/2020 R
107991 HOFFMAN, VERONICA	\$	37.00	4/16/2020 R
107993 HOGLUND BUS AND TRUCK CO	\$	3,444.37	4/16/2020 R
107994 HOOVER, MARY	\$	180.00	4/16/2020 R
107995 HOUSE OF PRINT	\$	10,167.28	4/16/2020 R
107996 HUMANEX VENTURES	\$	2,000.00	4/16/2020 R
107999 IFD	\$	60,631.06	4/16/2020 R
108000 IMAGINE LEARNING	\$	4,000.00	4/16/2020 R
108001 INNOVATIVE OFFICE SOLUTIONS	\$	361.94	4/16/2020 R
108002 INSPEC INC	\$	4,607.50	4/16/2020 R
108003 JOHN HENRY FOSTER	\$	1,551.61	4/16/2020 R
108004 JAKE RUNESTAD MUSIC LLC	\$	50.00	4/16/2020 R
108005 JAYTECH INC	\$	4,845.00	4/16/2020 R
108006 JENSEN, STACIE	\$	73.00	4/16/2020 R
108007 JIMMY JOHNS #869	\$	211.01	4/16/2020 R
108008 JOHNSON, NORMA	\$	50.00	4/16/2020 R
108009 JOHNSON CONTROLS FIRE PROTECTION LP	\$	1,516.09	4/16/2020 R
108010 JOHNSON, SHARON	\$	527.19	4/16/2020 R
108011 KEYSTONE INTERPRETING SOLUTIONS	\$	142.00	4/16/2020 R
108012 KIMBALL MIDWEST	\$	58.75	4/16/2020 R
108013 KONICA MINOLTA PREMIER FINANCE	\$	7,163.81	4/16/2020 R
108014 LACHENMAYER, MARY	\$	112.00	4/16/2020 R
108015 LACROSSE UNLIMITED	\$	8,500.00	4/16/2020 R
108016 LAKESHORE LEARNING MATERIALS	\$	551.48	4/16/2020 R
108017 LAKEVILLE SOUTH HIGH SCHOOL	\$	126.00	4/16/2020 R
108018 LANGUAGE LINE SERVICES	\$	3,559.25	4/16/2020 R
108019 LDA MINNESOTA	\$	802.02	4/16/2020 R
108020 LEARNING WITHOUT TEARS	\$	108.74	4/16/2020 R
108021 LEONARD, RITA	\$	22.75	4/16/2020 R
108022 LIBERTY CLASSICAL ACADEMY	\$	2,827.56	4/16/2020 R

108023	MADISON NATIONAL LIFE	\$	42,726.60	4/16/2020	R
108024	MARUYAMA, ELLEN	\$	180.00	4/16/2020	R
108025	MCDONOUGH'S WATERJETTING AND	\$	115.00	4/16/2020	R
108026	MEDTOX LABORATORIES	\$	38.82	4/16/2020	R
108027	MENK, COLETTE	\$	73.00	4/16/2020	R
108028	METRO DEAF SCHOOL	\$	18,828.45	4/16/2020	R
108029	METRO MEALS ON WHEELS INC	\$	116.00	4/16/2020	R
108030	METRO SOUND AND LIGHTING	\$	46,242.00	4/16/2020	R
108031	MID CITY SERVICES - INDUSTRIAL LAUNDRY	\$	925.15	4/16/2020	R
108032	MINNETONKA HIGH SCHOOL	\$	480.00	4/16/2020	R
108033	MLA	\$	19,837.00	4/16/2020	R
108034	MN CHILD CARE HEALTH CONSULTANTS	\$	250.00	4/16/2020	R
108035	MN DEPT OF LABOR & INDUSTRY	\$	400.00	4/16/2020	R
108036	MN EQUIPMENT	\$	3,032.04	4/16/2020	R
108037	MN NASP	\$	45.00	4/16/2020	R
108038	MOBILE RADIO ENGINEERING INC	\$	263.70	4/16/2020	R
108039	MOHN, MONICA	\$	175.00	4/16/2020	R
108040	MOUNDS VIEW HIGH SCHOOL	\$	480.00	4/16/2020	R
108041	NAPA AUTO PARTS	\$	111.11	4/16/2020	R
108043	NARDINI FIRE EQUIPMENT CO INC	\$	2,151.25	4/16/2020	R
108044	NASSEFF MECH CONTRACTORS	\$	2,225.00	4/16/2020	R
108045	NATL HONOR SOCIETY	\$	385.00	4/16/2020	R
108046	NATL RECREATION & PARK ASSOC	\$	175.00	4/16/2020	R
108047	NCPERS MINNESOTA	\$	144.00	4/16/2020	R
108048	NELSON, ALISSA	\$	182.07	4/16/2020	R
108049	NEWMAN, TRACY	\$	191.00	4/16/2020	R
108050	NGAMNE, KEN-DARRYL JR	\$	180.00	4/16/2020	R
108051	NORDSTROM, KELLY	\$	73.00	4/16/2020	R
108052	NORTH CENTRAL BLUE BIRD BUS SALES	\$	1,086.40	4/16/2020	R
108053	NORTHBOUND CREATIVE	\$	4,127.00	4/16/2020	R
108054	O'REILLY AUTOMOTIVE INC	\$	72.75	4/16/2020	R
108055	OFFICE DEPOT	\$	117.89	4/16/2020	R
108056	OLSEN FIRE PROTECTION	\$	395.00	4/16/2020	R
108057	PAI	\$	100.00	4/16/2020	R
108058	PAN-O-GOLD	\$	118.80	4/16/2020	R
108059	PARK HIGH SCHOOL	\$	480.00	4/16/2020	R
108060	PETERSON, BETSY	\$	872.03	4/16/2020	R
108061	PETERSON, STEPHANIE	\$	73.00	4/16/2020	R
108062	PONCE TRAINED WRESTLING	\$	398.00	4/16/2020	R
108063	PREMIUM WATERS INC	\$	131.68	4/16/2020	R
108064	PRESS PUBLICATIONS	\$	310.08	4/16/2020	R
108065	PRIOR LAKE HIGH SCHOOL	\$	91.00	4/16/2020	R
108065	PRIOR LAKE HIGH SCHOOL	\$	(91.00)	4/21/2020	V
108066	PRZYBLSKI, BERNARD	\$	10.00	4/16/2020	R
108067	PUBLIC EMP RETIREMENT ASSOC	\$	2,164.26	4/16/2020	R
108069	RAMSEY COUNTY PUBLIC HEALTH	\$	1,806.19	4/16/2020	R
108070	RAMSEY COUNTY	\$	4,424.00	4/16/2020	R

108071 REDWOOD TOXICOLOGY LABORATORY	\$	806.06	4/16/2020 R
108072 REHBEIN TRANSIT CO	\$	20,685.60	4/16/2020 R
108073 REPUBLIC SERVICES #899	\$	6,757.35	4/16/2020 R
108074 THE RETROFIT COMPANIES INC	\$	1,180.60	4/16/2020 R
108075 ROCQUE, SHER	\$	73.00	4/16/2020 R
108076 ROE, ERIN	\$	686.67	4/16/2020 R
108077 ROOF SPEC INC	\$	5,500.00	4/16/2020 R
108078 ROSEVILLE AREA HIGH SCHOOL	\$	480.00	4/16/2020 R
108079 RUBBER STAMPS UNLIMITED INC	\$	48.65	4/16/2020 R
108080 RUPP ANDERSON SQUIRES & WALDSPURGER PA	\$	8,612.92	4/16/2020 R
108081 RYAN, SUZANNE	\$	20.00	4/16/2020 R
108082 SCHOOL FIX CATALOG	\$	62.15	4/16/2020 R
108083 SCHROEHER, JANE	\$	250.00	4/16/2020 R
108084 SITEONE LANDSCAPE SUPPLY	\$	3,157.69	4/16/2020 R
108085 SOUTH ST PAUL SECONDARY SCHOOL	\$	299.50	4/16/2020 R
108086 ST ANTHONY VILLAGE HIGH SCHOOL	\$	247.00	4/16/2020 R
108090 STAPLES ADVANTAGE	\$	1,336.45	4/16/2020 R
108091 STAY TUNED PIANO SERVICES	\$	98.00	4/16/2020 R
108092 STEFFENS, MATTHEW	\$	65.00	4/16/2020 R
108093 STILLWATER AREA HIGH SCHOOL	\$	480.00	4/16/2020 R
108094 STRATEGIC STAFFING SOLUTIONS	\$	4,761.50	4/16/2020 R
108095 STRYKER	\$	3,621.12	4/16/2020 R
108096 SUMMIT COMPANIES	\$	610.00	4/16/2020 R
108097 SUNDE LAND SURVEYING LLC	\$	47,050.00	4/16/2020 R
108098 SUPER DUPER PUBLICATIONS	\$	199.00	4/16/2020 R
108099 SYSCO OF WESTERN MN	\$	3,540.80	4/16/2020 R
108100 TAUGNER, LYNNETTE	\$	73.00	4/16/2020 R
108101 TAYLOR PUBLISHING CO	\$	49,591.77	4/16/2020 R
108102 TEACHER SYNERGY LLC	\$	30.97	4/16/2020 R
108103 TEKVISIONS	\$	1,737.00	4/16/2020 R
108104 TESSIER, NEIL	\$	90.00	4/16/2020 R
108105 THE FUN LAB	\$	100.00	4/16/2020 R
108106 THOM, SHEILA	\$	180.00	4/16/2020 R
108107 THYSSENKRUPP ELEVATOR CORP	\$	3,842.00	4/16/2020 R
108108 TRADE PRESS INC	\$	955.00	4/16/2020 R
108109 TRANE US INC	\$	16,448.00	4/16/2020 R
108110 TREASURED TRANSPORTATION	\$	26,564.70	4/16/2020 R
108111 TRI-STATE BOBCAT	\$	188.12	4/16/2020 R
108112 TRIMARK	\$	2,073.89	4/16/2020 R
108115 TRIO SUPPLY COMPANY	\$	3,507.97	4/16/2020 R
108116 TSA CONSULTING GROUP	\$	940.24	4/16/2020 R
108117 TWIN CITY HARDWARE	\$	1,480.67	4/16/2020 R
108118 TWIN CITY TRANSPORTATION INC	\$	48,748.90	4/16/2020 R
108119 UNITED REFRIGERATION	\$	191.74	4/16/2020 R
108120 UNITED VOLLEYBALL SUPPLY, LLC	\$	212.55	4/16/2020 R
108121 VANDERWOOD, KATHERINE	\$	33.00	4/16/2020 R
108122 VADNAIS HEIGHTS ECONOMIC DEV CORP	\$	75.00	4/16/2020 R

108124 VIKING ELECTRIC SUPPLY	\$	973.02	4/16/2020 R
108125 WALLNER, ROBERT	\$	25.00	4/16/2020 R
108126 WHITE BEAR LAKE (CITY OF)	\$	5,777.27	4/16/2020 R
108127 WILLCOXON, PETER SR	\$	578.40	4/16/2020 R
108128 WINDSTREAM	\$	2,063.18	4/16/2020 R
108130 WOLD ARCHITECTS AND ENGINEERS	\$	320,165.38	4/16/2020 R
108131 XCEL ENERGY	\$	4,928.74	4/16/2020 R
108132 XCEL ENERGY	\$	44,389.91	4/16/2020 S
108133 YANG, KAO KALIA	\$	2,500.00	4/16/2020 R
108134 YMCA OF THE GREATER TWIN CITIES	\$	95,552.93	4/16/2020 R
108135 LARSEN, MATTHEW & SANDRA	\$	2,000.00	4/27/2020 R
108136 PEARSON, JESSICA	\$	2,000.00	4/27/2020 R
108137 WILSON, SANDRA	\$	2,000.00	4/27/2020 R
108138 WORLEY, DONALD & KIMBERLY	\$	2,000.00	4/27/2020 R
108139 ADAMS, LINDA	\$	689.10	4/30/2020 R
108140 ADS ON BOARDS, LLC	\$	450.00	4/30/2020 R
108141 AHRENS, CATHERINE	\$	611.00	4/30/2020 R
108142 ALBIN AQUISITION CORP	\$	395.70	4/30/2020 R
108143 ALBIN, STEPHANIE	\$	311.00	4/30/2020 R
108144 ALBRECHT, DEAN	\$	291.00	4/30/2020 R
108145 ALLSTREAM	\$	44.67	4/30/2020 R
108146 AMAZON	\$	13.48	4/30/2020 R
108154 AMAZON CAPITAL SERVICES	\$	11,315.63	4/30/2020 R
108155 AMERICAN ENGINEERING TESTING	\$	58,200.00	4/30/2020 R
108156 AMESBURY, DAN	\$	347.00	4/30/2020 R
108157 ANCHOR SOLAR INVESTMENTS, LLC	\$	2,013.31	4/30/2020 R
108158 ANDERSON, CATHLEEN	\$	600.60	4/30/2020 R
108159 ANDERSON, DAVID	\$	1,430.75	4/30/2020 R
108160 ANDERSON, STEVE	\$	1,930.53	4/30/2020 R
108161 ANDREKUS, HOLLY	\$	1,326.96	4/30/2020 R
108162 ANDRLE, CINDI	\$	462.00	4/30/2020 R
108163 ANSLEY, CHRISTINE	\$	60.00	4/30/2020 R
108164 ARAMARK REFRESHMENT SERVICES	\$	120.03	4/30/2020 R
108165 ARVIG, KARI	\$	511.00	4/30/2020 R
108166 ASHTON, TROY	\$	298.70	4/30/2020 R
108167 ASKIN, ANGIE	\$	60.00	4/30/2020 R
108170 ASL INTERPRETING SERVICES	\$	3,198.00	4/30/2020 R
108171 ATC GROUP SERVICES LLC	\$	5,641.41	4/30/2020 R
108172 AZONWU, BLESSING	\$	245.00	4/30/2020 R
108173 BAADE, STACEY	\$	810.00	4/30/2020 R
108174 BAHRKE, GRETA	\$	291.00	4/30/2020 R
108175 BALFANZ, SUSAN	\$	1,483.13	4/30/2020 R
108176 BALLATA, WILLIAM	\$	1,461.79	4/30/2020 R
108177 BARBER, SHEILA	\$	462.00	4/30/2020 R
108178 BARTHOLD	\$	695.31	4/30/2020 R
108179 BARTLETT, CHRISTY	\$	1,515.14	4/30/2020 R
108180 BATES, JENNIFER	\$	388.00	4/30/2020 R

108181 BATTERIES PLUS BULBS	\$	89.95	4/30/2020 R
108182 BCL APPRAISALS	\$	475.00	4/30/2020 R
108183 BEATSON, DANIEL	\$	245.00	4/30/2020 R
108184 BEECROFT, MICHAEL	\$	231.00	4/30/2020 R
108185 BEGE, LAURA	\$	161.25	4/30/2020 R
108186 BELLEFEUILLE, JACQUELINE	\$	245.00	4/30/2020 R
108187 BENCHMARK EDUCATION COMPANY	\$	11,192.00	4/30/2020 R
108188 BERG, LORI	\$	545.00	4/30/2020 R
108189 BERWALD, DEANNE	\$	1,576.25	4/30/2020 R
108190 BHAKTA, ANITA	\$	611.00	4/30/2020 R
108191 BLICK ART MATERIALS	\$	41.09	4/30/2020 R
108192 BLUE CROSS / BLUE SHIELD OF MN	\$	26,436.50	4/30/2020 R
108193 BLUE, LISA	\$	1,376.43	4/30/2020 R
108194 BLUE TARP FINANCIAL INC	\$	39.98	4/30/2020 R
108195 BOCKARIE, HELENA	\$	245.00	4/30/2020 R
108196 BOEHM, MARK	\$	951.00	4/30/2020 R
108197 BOHANNON, DUSTIN	\$	611.00	4/30/2020 R
108198 BOWERMASTER, TRACI	\$	421.00	4/30/2020 R
108199 BRENNHOFER, JOHN	\$	1,526.59	4/30/2020 R
108200 BROWN, JENNIFER	\$	1,555.00	4/30/2020 R
108201 BROWN, NICOLE	\$	180.00	4/30/2020 R
108202 BROWN, TRENT	\$	331.00	4/30/2020 R
108203 BSN SPORTS	\$	1,950.00	4/30/2020 R
108204 BUERSKEN, PAUL	\$	240.00	4/30/2020 R
108205 THE BUG COMPANY	\$	22.00	4/30/2020 R
108206 BUTTERS, CRYSTAL	\$	80.00	4/30/2020 R
108207 BYRON, KIMBERLY	\$	291.00	4/30/2020 R
108208 CALLAHAN, KIMBERLY	\$	611.00	4/30/2020 R
108209 CAPITAL ONE COMMERCIAL	\$	512.24	4/30/2020 R
108210 CAPPELLIN, MICHELLE	\$	542.60	4/30/2020 R
108211 CARDINAL, KATHLEEN	\$	78.20	4/30/2020 R
108212 CARLSON, JENNIFER	\$	344.00	4/30/2020 R
108213 CARNEY, DANIEL	\$	2,879.93	4/30/2020 R
108214 CAROLINA BIOLOGICAL SUPPLY	\$	468.67	4/30/2020 R
108215 CDW GOVERNMENT INC	\$	1,144.50	4/30/2020 R
108216 CENGAGE LEARNING	\$	1,200.00	4/30/2020 R
108217 CENTURY COLLEGE - BUSINESS OFFICE	\$	112,847.00	4/30/2020 R
108218 CERNEY, ANN	\$	1,624.75	4/30/2020 R
108219 CHAMBERS, SASHA	\$	331.00	4/30/2020 R
108220 CHAPMAN, KIM	\$	3,074.90	4/30/2020 R
108221 CHARIF, ELIAS	\$	140.00	4/30/2020 R
108222 CHICLANA-AYALA, MARISOL	\$	245.00	4/30/2020 R
108223 CL BENSEN CO., INC	\$	1,106.26	4/30/2020 R
108224 CMRS-FP	\$	6,000.00	4/30/2020 R
108225 COLBY, LAURA	\$	110.00	4/30/2020 R
108226 COLLIER, SEAN	\$	544.20	4/30/2020 R
108227 COMMERCIAL KITCHEN SERVICES	\$	3,844.25	4/30/2020 R

108228 COMSTOCK, LISA	\$	3,140.09	4/30/2020 R
108230 CONTINENTAL RESEARCH CORP	\$	2,585.01	4/30/2020 R
108231 COOL, BARRY	\$	431.00	4/30/2020 R
108232 CUB FOODS OF WHITE BEAR TWSHP	\$	1,020.83	4/30/2020 R
108233 CUB FOODS	\$	47.84	4/30/2020 R
108234 CUMMINS NPOWER LLC	\$	1,783.58	4/30/2020 R
108235 CUNNINGHAM, BRENDA	\$	559.60	4/30/2020 R
108236 CURTIS, CHRISTOPHER	\$	371.00	4/30/2020 R
108237 CUSTAR, MATTHEW	\$	1,539.39	4/30/2020 R
108238 CUSTAR, SARAH	\$	611.00	4/30/2020 R
108242 DALCO CORPORATION	\$	6,240.16	4/30/2020 R
108243 DEBILZAN, MELISSA	\$	131.00	4/30/2020 R
108244 DEGNAN, SANDRA	\$	60.00	4/30/2020 R
108245 DEJARLAIS, MARILYN	\$	111.78	4/30/2020 R
108246 DELL MARKETING	\$	8,998.56	4/30/2020 R
108247 DEMCO INC	\$	361.11	4/30/2020 R
108248 DEONARINE, MELISSA	\$	1,615.05	4/30/2020 R
108249 DISCOUNT SCHOOL SUPPLY	\$	114.51	4/30/2020 R
108250 DOER, JONATHAN	\$	291.00	4/30/2020 R
108251 DONOGHUE, ROGER	\$	380.40	4/30/2020 R
108252 DOW, ADA	\$	964.55	4/30/2020 R
108253 DOWNEY, COLLIN	\$	569.60	4/30/2020 R
108254 DEFINITIVE TECHNOLOGY SOLUTIONS	\$	7,203.63	4/30/2020 R
108255 DEFINITIVE TECHNOLOGY SOLUTION	\$	12,994.00	4/30/2020 R
108256 DUFFY, CHERYL	\$	195.50	4/30/2020 R
108257 DUFRESNE, KAREY	\$	1,533.18	4/30/2020 R
108258 DUNCANSON, SHANNON	\$	1,510.29	4/30/2020 R
108259 EASTHAM, SONYA	\$	3,146.68	4/30/2020 R
108260 EBERHARDT, TERI	\$	1,624.75	4/30/2020 R
108261 ECKROTH MUSIC	\$	493.26	4/30/2020 R
108262 ECM PUBLISHERS INC	\$	1,195.00	4/30/2020 R
108263 ED'S TROPHIES INC	\$	215.00	4/30/2020 R
108264 ELIAS, NICOLE	\$	82.55	4/30/2020 R
108265 ELLIOTT, HEATHER	\$	431.00	4/30/2020 R
108266 ERICKSON, DAVID	\$	245.00	4/30/2020 R
108267 ERICKSON, PATRICE	\$	439.80	4/30/2020 R
108268 FAIRVIEW	\$	11,058.33	4/30/2020 R
108269 FARRELL, LAURA	\$	461.40	4/30/2020 R
108270 FASTENAL COMPANY	\$	29.87	4/30/2020 R
108271 FEDEX	\$	16.51	4/30/2020 R
108272 FEIDT, KARLENE	\$	848.75	4/30/2020 R
108273 FENWAY INNOVATION CENTER	\$	7,650.00	4/30/2020 R
108274 FINK, JENNIFER	\$	245.00	4/30/2020 R
108275 FIRST STUDENT INC	\$	43,458.08	4/30/2020 R
108276 FITZHARRIS, JAMIE	\$	331.00	4/30/2020 R
108277 FLEMING, JESSICA	\$	31.00	4/30/2020 R
108278 FLIEHLER, JASON	\$	611.00	4/30/2020 R

108279 FLINN SCIENTIFIC INC	\$	464.68	4/30/2020 R
108280 FLOOD, JOHN	\$	170.00	4/30/2020 R
108281 FORIWAA, ALICE	\$	120.00	4/30/2020 R
108282 FORSBERG, ANGELA	\$	200.00	4/30/2020 R
108283 FORSBERG, TAMMY	\$	97.00	4/30/2020 R
108285 FRATTALONES HARDWARE STORES	\$	279.53	4/30/2020 R
108286 FRITZ, LAURA	\$	1,613.08	4/30/2020 R
108287 FRONTIER AG & TURF	\$	59.91	4/30/2020 R
108288 FRONTRUNNER SCREEN PRINTING	\$	357.86	4/30/2020 R
108289 GALLAHER, VONNIE	\$	231.00	4/30/2020 R
108290 GARVEY, PATRICIA	\$	22.95	4/30/2020 R
108291 GAUGER, JACQUELINE	\$	1,011.00	4/30/2020 R
108292 GAYLORD, MARK	\$	521.00	4/30/2020 R
108293 GECKO MICROSOLUTIONS	\$	3,990.00	4/30/2020 R
108294 GILBERT, ANGELA	\$	245.00	4/30/2020 R
108295 GMS INDUSTRIAL SUPPLIES INC	\$	265.12	4/30/2020 R
108296 GODFREY, MICHAEL	\$	1,603.41	4/30/2020 R
108297 GOETZ, JON	\$	1,624.75	4/30/2020 R
108298 GOPHER	\$	3,033.15	4/30/2020 R
108301 GRAINGER	\$	1,478.17	4/30/2020 R
108302 GRANDMA'S BAKERY INC	\$	37.00	4/30/2020 R
108303 GRAWE, LAURA	\$	245.00	4/30/2020 R
108304 GREALISH, LORI	\$	2,655.86	4/30/2020 R
108305 GREEN, GARY	\$	75.90	4/30/2020 R
108306 GREENE, JENNIFER	\$	491.00	4/30/2020 R
108307 GRIFFIN, ROBERT	\$	507.40	4/30/2020 R
108308 GRIM, JONATHON	\$	611.00	4/30/2020 R
108309 GRISIM, LISA	\$	2,478.75	4/30/2020 R
108310 GROGAN, COLLEEN	\$	245.00	4/30/2020 R
108311 GROUP MEDICAREBLUE RX	\$	12,400.00	4/30/2020 R
108312 GRUND, BARBRA	\$	411.00	4/30/2020 R
108313 GUETZKOW, LISA	\$	431.00	4/30/2020 R
108314 GUNDERSON, ELIZABETH	\$	1,618.79	4/30/2020 R
108315 GUNNUFSON, ANDREW	\$	60.00	4/30/2020 R
108316 HAAG, FAITH	\$	3,229.13	4/30/2020 R
108317 HAINES, TYLER	\$	60.00	4/30/2020 R
108318 HALAMA, ANDREA	\$	461.00	4/30/2020 R
108319 HALO TRANSPORTATION	\$	37,720.75	4/30/2020 R
108320 HAMLIN, JENI	\$	172.50	4/30/2020 R
108321 HAMMER, JERILYNN	\$	528.80	4/30/2020 R
108322 HARJES, MELYNDA	\$	60.00	4/30/2020 R
108323 HASKINS, KATHERINE	\$	411.00	4/30/2020 R
108324 HASS, AMY	\$	710.33	4/30/2020 R
108325 HAUGEN, ANNETTE	\$	493.60	4/30/2020 R
108326 HAWKS, BRADLEY	\$	611.00	4/30/2020 R
108327 HEIBERG ATHLETICS LLC	\$	3,402.00	4/30/2020 R
108328 HELLMARK, MARY	\$	586.00	4/30/2020 R

108329 HELMES, CHARLES	\$	1,624.75	4/30/2020 R
108330 HIGGLES, SUZANNE	\$	172.40	4/30/2020 R
108331 HILDI INC	\$	7,310.00	4/30/2020 R
108332 HILL, BRIAN	\$	1,527.75	4/30/2020 R
108333 HOBART SERVICE	\$	4,554.00	4/30/2020 R
108334 HOENIGSCHMIDT, KAYLEA	\$	3,412.50	4/30/2020 R
108335 HOFLOCK, KATIE	\$	524.99	4/30/2020 R
108337 HOGLUND BUS AND TRUCK CO	\$	4,114.77	4/30/2020 R
108338 HOLEMAN, MICHELLE	\$	331.00	4/30/2020 R
108339 HOME DEPOT CREDIT SERVICES	\$	533.48	4/30/2020 R
108340 HOOK, JACKIE	\$	548.80	4/30/2020 R
108341 HORBACH, KELLY	\$	611.00	4/30/2020 R
108342 HORWATH, CHRISTINE	\$	245.00	4/30/2020 R
108343 HUNNER, MARION	\$	1,386.13	4/30/2020 R
108344 HUNTER, BARBARA	\$	3,104.00	4/30/2020 R
108345 INNOVATIVE OFFICE SOLUTIONS	\$	207.00	4/30/2020 R
108346 INSPEC INC	\$	3,390.00	4/30/2020 R
108347 JANSSEN, MARGARET	\$	1,059.43	4/30/2020 R
108348 JARNAGIN, SHELLEY	\$	1,404.56	4/30/2020 R
108349 JAROSCAK SLATTERY, VANESSA	\$	160.00	4/30/2020 R
108350 JENNRICH, KARIANN	\$	245.00	4/30/2020 R
108351 JOHNSON, BRIAN	\$	454.40	4/30/2020 R
108352 JOHNSON, SHARON	\$	543.17	4/30/2020 R
108353 JOHNSON, VICKI	\$	200.00	4/30/2020 R
108354 JONELL, ANN	\$	511.00	4/30/2020 R
108355 JONES, ANGELES	\$	536.00	4/30/2020 R
108356 JONES, SAMUEL	\$	258.60	4/30/2020 R
108357 JOSEPHSON, SONJA	\$	437.80	4/30/2020 R
108358 JW PEPPER & SON INC	\$	653.82	4/30/2020 R
108359 KADRIE, TODD	\$	1,537.45	4/30/2020 R
108360 KAMINSKI, JACOB	\$	200.00	4/30/2020 R
108361 KASHANI, PAYMON	\$	1,251.00	4/30/2020 R
108362 KAZMIERCZAK, CLARE	\$	311.00	4/30/2020 R
108363 KENDALL, NICOLE	\$	60.00	4/30/2020 R
108364 KEYSTONE INTERPRETING SOLUTIONS	\$	268.00	4/30/2020 R
108365 KHAN, SABRA	\$	611.00	4/30/2020 R
108366 KIEWELL, ROBERT	\$	431.00	4/30/2020 R
108367 KLAMERUS, DOUGLAS	\$	311.00	4/30/2020 R
108368 KLECKER, SARAH	\$	245.00	4/30/2020 R
108369 KOECKERITZ, JEANNE	\$	60.00	4/30/2020 R
108370 KOHNEN, JENNIFER	\$	118.80	4/30/2020 R
108371 KOIVISTO, LAURI	\$	60.00	4/30/2020 R
108372 KOREEN, GLORIA	\$	128.78	4/30/2020 R
108373 KOTTKE, THOMAS	\$	756.00	4/30/2020 R
108374 KRAFT CONTRACTING & MECHANICAL	\$	16,154.00	4/30/2020 R
108375 KRUEGER, DANA	\$	212.25	4/30/2020 R
108376 KRZOSKA, MICHAEL	\$	245.00	4/30/2020 R

108377 KULLY SUPPLY COMPANY	\$	357.36	4/30/2020 R
108378 KUNZE, LANCE	\$	200.00	4/30/2020 R
108379 KUZNIA, SHERYL	\$	1,742.00	4/30/2020 R
108380 LACROSSE UNLIMITED	\$	5,184.00	4/30/2020 R
108381 LAKESHORE LEARNING MATERIALS	\$	232.90	4/30/2020 R
108382 LARKINS, LISA	\$	60.00	4/30/2020 R
108383 LARSON, BEVERLEY	\$	13.60	4/30/2020 R
108384 LARSON, BRET	\$	311.00	4/30/2020 R
108385 LARSON, CHRISTINE	\$	60.00	4/30/2020 R
108386 LARSON, JULIE	\$	245.00	4/30/2020 R
108387 LAVALLEY, NICOLE	\$	1,966.51	4/30/2020 R
108388 LEE, HOUA	\$	332.20	4/30/2020 R
108389 LEE, KIA	\$	245.00	4/30/2020 R
108390 LESKA, NICOLLE	\$	1,605.35	4/30/2020 R
108391 LIBERTY CLASSICAL ACADEMY	\$	6,754.79	4/30/2020 R
108392 LILLIE, CHAD	\$	1,544.43	4/30/2020 R
108393 LINDBERG, SHERYL	\$	1,222.00	4/30/2020 R
108394 LINKE, EMMA	\$	60.00	4/30/2020 R
108395 LITZLER, GENE	\$	1,021.00	4/30/2020 R
108396 LOPPNOW, ANDREA	\$	1,575.47	4/30/2020 R
108397 LRP PUBLICATIONS	\$	284.50	4/30/2020 R
108398 LUADTKE, JULIE	\$	1,432.69	4/30/2020 R
108399 MAC RUNNEL, MINDY	\$	28.05	4/30/2020 R
108400 MACKIN EDUCATIONAL RESOURCES	\$	2,000.00	4/30/2020 R
108401 MADISON, ERIN	\$	20.00	4/30/2020 R
108402 MADISON NATIONAL LIFE	\$	40,424.10	4/30/2020 R
108403 MAIJALA AMELIA	\$	60.00	4/30/2020 R
108404 MALOSH, SARAH	\$	1,091.25	4/30/2020 R
108405 MARRERO, JOSE	\$	65.50	4/30/2020 R
108406 MARRERO, SARAH	\$	165.00	4/30/2020 R
108407 MARSTON, MELISSA	\$	490.00	4/30/2020 R
108408 MARTIN, THOMAS	\$	60.00	4/30/2020 R
108409 MARTINEZ, YVETTE	\$	65.00	4/30/2020 R
108410 MARUYAMA, ELLEN	\$	3,249.50	4/30/2020 R
108411 MASA JOBSITE	\$	1,173.00	4/30/2020 R
108412 MN ASSOC OF SCH BUSINESS OFFICIALS	\$	110.00	4/30/2020 R
108413 MASSO, JEREMY	\$	240.00	4/30/2020 R
108414 MCBRIDE, WILLIAM	\$	611.00	4/30/2020 R
108415 MCDONOUGH'S WATERJETTING AND	\$	3,392.48	4/30/2020 R
108416 MCGLADDERY, TIMOTHY	\$	2,814.94	4/30/2020 R
108417 MCGUIRE, BRODY	\$	75.00	4/30/2020 R
108418 MCPHILLIPS, BENJAMIN	\$	131.00	4/30/2020 R
108419 MENIER, ANN	\$	245.00	4/30/2020 R
108420 MERRIMAN, PETER	\$	611.00	4/30/2020 R
108421 METRO MEALS ON WHEELS INC	\$	6,223.50	4/30/2020 R
108422 METZGER, CARIN	\$	39.10	4/30/2020 R
108423 MIDWEST BUS PARTS INC	\$	24.40	4/30/2020 R

108424 MILBRANDT, TIFFANY	\$	125.00	4/30/2020 R
108425 MILLER, JAMISON	\$	176.00	4/30/2020 R
108426 MILLER, THEODORE	\$	854.00	4/30/2020 R
108427 MILLIGAN, THERESA	\$	50.00	4/30/2020 R
108428 MN HISTORICAL SOCIETY	\$	588.00	4/30/2020 R
108429 MN LOONS LACROSSE	\$	840.00	4/30/2020 R
108430 MN POLLUTION CONTROL AGENCY	\$	25.00	4/30/2020 R
108431 MN STATE UNIV MANKATO	\$	3,300.00	4/30/2020 R
108432 MOONEY, PATRICK	\$	1,491.00	4/30/2020 R
108433 MOORE, KELLY	\$	231.00	4/30/2020 R
108434 MORIS, PAULA	\$	1,140.45	4/30/2020 R
108435 MORITZ, CLAIRE	\$	1,650.00	4/30/2020 R
108436 MORRISON, JENNIFER	\$	31.00	4/30/2020 R
108437 MORTINSEN, CHRIS	\$	345.00	4/30/2020 R
108438 MOUA, NKAO	\$	245.00	4/30/2020 R
108439 MURPHY, CHRISTINE	\$	484.20	4/30/2020 R
108440 NAMI-MN	\$	100.00	4/30/2020 R
108440 NAMI-MN	\$	(100.00)	4/30/2020 V
108441 NAPA AUTO PARTS	\$	26.53	4/30/2020 R
108442 NARDINI FIRE EQUIPMENT CO INC	\$	206.50	4/30/2020 R
108443 NATL ASSOC OF STUDENT COUNCILS	\$	480.00	4/30/2020 R
108444 NCPERS MINNESOTA	\$	144.00	4/30/2020 R
108445 NECKLEN, MARK	\$	245.00	4/30/2020 R
108446 NELCO	\$	327.00	4/30/2020 R
108447 NERIOS, STEPHANIE	\$	251.00	4/30/2020 R
108448 NEUBURGER, KARA	\$	60.00	4/30/2020 R
108449 NOBLE CONSERVATION SOLUTIONS	\$	8,861.05	4/30/2020 R
108450 NORMAN, HEATHER	\$	245.00	4/30/2020 R
108452 NORTH CENTRAL BLUE BIRD BUS SALES	\$	1,373.13	4/30/2020 R
108453 NORTHERN DOOR COMPANY	\$	1,617.85	4/30/2020 R
108454 NORTHERN STAR SCOUTING	\$	280.00	4/30/2020 R
108455 NUNEZ, OSCAR	\$	245.00	4/30/2020 R
108456 O'NEILL ELECTRIC	\$	24,095.00	4/30/2020 R
108457 O'REILLY AUTOMOTIVE INC	\$	105.84	4/30/2020 R
108458 OFFICE DEPOT	\$	541.50	4/30/2020 R
108459 OGATA, CARLY	\$	245.00	4/30/2020 R
108460 OLSEN, DONALD	\$	1,534.54	4/30/2020 R
108461 OLSON, ABBY	\$	611.00	4/30/2020 R
108462 OLSON, DANIELLE	\$	60.00	4/30/2020 R
108463 ON SITE SANITATION INC	\$	98.75	4/30/2020 R
108464 OSLAND, NORA	\$	131.00	4/30/2020 R
108465 OSLUND, AMY	\$	1,520.96	4/30/2020 R
108466 OTTO, SHANNON	\$	531.00	4/30/2020 R
108467 OWENS, WILLIAM	\$	200.00	4/30/2020 R
108468 OXYGEN SERVICE CO INC	\$	116.34	4/30/2020 R
108469 PAAR, ANTHONY	\$	611.00	4/30/2020 R
108470 PARISEAU, JENNIFER	\$	1,316.29	4/30/2020 R

108471 PEDERSEN, STEVE	\$	1,624.75	4/30/2020 R
108472 PEREZ, BLANCA	\$	1,076.00	4/30/2020 R
108473 PERRON, MARGARET	\$	581.00	4/30/2020 R
108474 PERRON, RACHAEL	\$	2,235.75	4/30/2020 R
108475 PERRON, SUSAN	\$	1,595.81	4/30/2020 R
108476 PETERSON BROS ROOFING & CONST	\$	1,105.35	4/30/2020 R
108477 PETTY, DOUGLAS	\$	3,940.36	4/30/2020 R
108478 PEW, MARION	\$	60.00	4/30/2020 R
108479 PHILLIPPI, KATIE	\$	611.00	4/30/2020 R
108480 PILLA, KAREN	\$	288.80	4/30/2020 R
108481 PITNEY BOWES INC	\$	76.25	4/30/2020 R
108482 PLETSCH, BARBARA	\$	511.00	4/30/2020 R
108483 PONGRATZ, AIDAN	\$	1,390.01	4/30/2020 R
108484 PONGRATZ, ANDREW II	\$	669.40	4/30/2020 R
108485 PORTER, KAREN	\$	446.00	4/30/2020 R
108486 POTTER, AIMEE	\$	146.75	4/30/2020 R
108487 PRATT, KEVIN	\$	1,149.20	4/30/2020 R
108488 PRAX-MATTSON, JENNIFER	\$	536.00	4/30/2020 R
108489 PRAXAIR DISTRIBUTION INC	\$	33.57	4/30/2020 R
108490 PREMIER BIOTECH	\$	110.55	4/30/2020 R
108491 PRIOR, SANDRA	\$	97.00	4/30/2020 R
108492 PRIOR, SANDY	\$	86.00	4/30/2020 R
108493 PROJECT LEAD THE WAY	\$	2,400.00	4/30/2020 R
108494 PSAT/NMSQT	\$	2,227.00	4/30/2020 R
108495 PYLE, JARED	\$	511.00	4/30/2020 R
108496 QUADIENT LEASING	\$	449.61	4/30/2020 R
108497 RAINER, TIMOTHY	\$	837.00	4/30/2020 R
108498 RAJTAR, PAULA	\$	1,341.51	4/30/2020 R
108499 RAMSE, BRENT	\$	536.00	4/30/2020 R
108500 RECORDS, SHERI	\$	1,527.75	4/30/2020 R
108501 REDMOND, COURTNEY	\$	3,039.20	4/30/2020 R
108502 REDMOND, THOMAS	\$	3,220.40	4/30/2020 R
108503 REILAND, MICHAEL	\$	230.00	4/30/2020 R
108504 REINEKE, JEFFREY	\$	611.00	4/30/2020 R
108505 RICHNOFSKY, REBECCA	\$	611.00	4/30/2020 R
108506 RING, SARA	\$	490.00	4/30/2020 R
108507 ROACH, TAMMI	\$	245.00	4/30/2020 R
108508 ROBINSON, BENJAMIN	\$	245.00	4/30/2020 R
108509 ROBOVSKY, RALPH	\$	245.00	4/30/2020 R
108510 ROCKFORD, JEREMY	\$	1,261.97	4/30/2020 R
108511 RODRIGUEZ, JORDYN	\$	245.00	4/30/2020 R
108512 ROSARIO, LEANDRA	\$	231.00	4/30/2020 R
108513 RUDIE, JANET	\$	1,544.63	4/30/2020 R
108514 RYAN, JAMES	\$	98.00	4/30/2020 R
108515 RYAN, STACEY	\$	2,187.25	4/30/2020 R
108516 SAIKO, KATHY	\$	15.30	4/30/2020 R
108517 SALTZ, ANDREW	\$	220.00	4/30/2020 R

108518 SAMUELSSON, MELISSA	\$	231.00	4/30/2020 R
108519 SANDBAKKEN, TIMOTHY	\$	1,624.75	4/30/2020 R
108520 SARNE, JULIE	\$	245.00	4/30/2020 R
108521 SCHERER, XAVIER	\$	185.00	4/30/2020 R
108522 SCHMIT, DEBRA	\$	1,086.82	4/30/2020 R
108523 SCHNEIDER, APRIL	\$	1,787.94	4/30/2020 R
108524 SCHNELLER, JENNIFER	\$	182.24	4/30/2020 R
108525 SCHNELLER, SHARON	\$	353.76	4/30/2020 R
108526 SCHOBERG, ANDREW	\$	65.00	4/30/2020 R
108527 SCHOLASTIC	\$	82.35	4/30/2020 R
108528 SCHOOL FIX CATALOG	\$	26.75	4/30/2020 R
108529 SCHUETTE, JANET	\$	245.00	4/30/2020 R
108530 SCHULTE, MINDY	\$	1,543.27	4/30/2020 R
108531 SELLMAN, ANDREA	\$	245.00	4/30/2020 R
108532 SHERRICK, BRIAN	\$	245.00	4/30/2020 R
108533 SHERVHEIM, LEE	\$	1,624.75	4/30/2020 R
108534 SHOGREN, JULIE	\$	32.50	4/30/2020 R
108535 SHORT ELLIOTT HENDRICKSON, INC	\$	1,761.75	4/30/2020 R
108536 SHRED-IT USA - MINNEAPOLIS	\$	306.54	4/30/2020 R
108537 SICARD, HEIDI	\$	1,615.05	4/30/2020 R
108538 SISTERMAN, BRIAN	\$	1,521.93	4/30/2020 R
108539 SJOLANDER, JASON	\$	86.44	4/30/2020 R
108540 SKOW, KAREN	\$	1,287.00	4/30/2020 R
108541 SLATER, NICHOLAS	\$	100.00	4/30/2020 R
108542 SOMMARS, ANTHONY	\$	245.00	4/30/2020 R
108543 SPEARS, STEVE	\$	3,104.68	4/30/2020 R
108544 SPRINGER, JENNIFER	\$	615.95	4/30/2020 R
108545 SPRINGER, PAUL	\$	776.00	4/30/2020 R
108547 STAPLES ADVANTAGE	\$	632.44	4/30/2020 R
108548 STATE SUPPLY CO	\$	52.43	4/30/2020 R
108549 STEINER, DAVID	\$	1,624.75	4/30/2020 R
108550 STEINER, HEATHER	\$	611.00	4/30/2020 R
108551 STEINER, WILLIAM	\$	566.00	4/30/2020 R
108552 STENDER, JEFFREY	\$	245.00	4/30/2020 R
108553 STOB, DANA	\$	736.00	4/30/2020 R
108554 STODDARD, CAROL	\$	116.50	4/30/2020 R
108555 STOHR, AMY	\$	1,399.71	4/30/2020 R
108556 STRATEGIC STAFFING SOLUTIONS	\$	5,851.75	4/30/2020 R
108557 STRATE, SARAH	\$	345.76	4/30/2020 R
108558 STREAMLINE DESIGN INC	\$	7,568.41	4/30/2020 R
108559 STUCYNSKI, JILL	\$	1,387.10	4/30/2020 R
108560 SULEJ, BENJAMIN	\$	245.00	4/30/2020 R
108561 SULLIVAN, JENNIFER	\$	1,286.41	4/30/2020 R
108562 SUMMIT COMPANIES	\$	652.00	4/30/2020 R
108563 SYNOVIA SOLUTIONS	\$	1,551.40	4/30/2020 R
108564 TAZELAAR-WILLIAMS, LAURIE	\$	160.00	4/30/2020 R
108565 TEACHER SYNERGY LLC	\$	97.06	4/30/2020 R

108566 TENTIS, LUCINDA	\$	493.80	4/30/2020 R
108567 THALHUBER, KEVIN	\$	331.00	4/30/2020 R
108568 THAO, SHAWN	\$	511.00	4/30/2020 R
108569 THIEL, LEIGH	\$	611.00	4/30/2020 R
108570 THOM, SHEILA	\$	1,615.05	4/30/2020 R
108571 THOMPSON, STRAUDIA	\$	85.00	4/30/2020 R
108572 THOMPSON, VANESSA	\$	611.00	4/30/2020 R
108573 THURNBECK, GHERITY	\$	1,164.97	4/30/2020 R
108574 THYSSENKRUPP ELEVATOR CORP	\$	6,095.50	4/30/2020 R
108575 TOBECK, PATRICIA	\$	231.00	4/30/2020 R
108576 TORENVLIET, GERARD	\$	245.00	4/30/2020 R
108577 TRADE PRESS INC	\$	3,296.00	4/30/2020 R
108578 TREVILLION, JENNIFER	\$	331.00	4/30/2020 R
108580 TRIO SUPPLY COMPANY	\$	1,178.87	4/30/2020 R
108581 TRIPPLE, SARAH	\$	475.40	4/30/2020 R
108582 TRUSLER, TERESA	\$	1,439.29	4/30/2020 R
108583 TSA CONSULTING GROUP	\$	940.24	4/30/2020 R
108584 TURINSKE, ROBERT	\$	1,491.00	4/30/2020 R
108585 TWIN CITY JANITOR SUPPLY CO	\$	36.00	4/30/2020 R
108586 TWIST, CAROLYN	\$	611.00	4/30/2020 R
108587 TYREN, BRETT	\$	42.10	4/30/2020 R
108588 UHL CO INC	\$	9,307.41	4/30/2020 R
108589 ULINE	\$	316.03	4/30/2020 R
108590 THE UPS STORE #3299	\$	665.96	4/30/2020 R
108591 CITY OF VADNAIS HEIGHTS	\$	2,023.49	4/30/2020 R
108592 VALENTI, JASON	\$	1,591.82	4/30/2020 R
108593 VAN LOH, NATASHA	\$	575.20	4/30/2020 R
108594 VANDER HEIDEN, JOY	\$	1,624.75	4/30/2020 R
108595 VANG, HUSENG	\$	1,067.00	4/30/2020 R
108596 VANG, JEFF	\$	1,518.05	4/30/2020 R
108597 VERIZON WIRELESS	\$	1,421.43	4/30/2020 R
108598 VERKERKE, LISA	\$	95.00	4/30/2020 R
108599 VIKER, CHERYL	\$	190.75	4/30/2020 R
108600 VIKING ELECTRIC SUPPLY	\$	3,922.66	4/30/2020 R
108601 VO, TRACIE	\$	611.00	4/30/2020 R
108602 VRAA, KYLE	\$	245.00	4/30/2020 R
108603 WACHTLER, MELISSA	\$	60.00	4/30/2020 R
108604 WALCZAK, KERRY	\$	247.00	4/30/2020 R
108605 WALTON, JESSICA	\$	743.00	4/30/2020 R
108606 WHITE BEAR CENTER FOR THE ARTS	\$	2,125.00	4/30/2020 R
108607 WHITE BEAR TOWNSHIP	\$	3,995.34	4/30/2020 R
108608 WHITE BEAR LAKE ROTARY CLUB	\$	30.00	4/30/2020 R
108609 WEAKLEY, JESSICA	\$	155.00	4/30/2020 R
108610 WEDDELL, JENNIFER	\$	1,523.87	4/30/2020 R
108611 WEIDT, KIMBERLY	\$	245.00	4/30/2020 R
108612 WEIMAN, DALE	\$	1,900.19	4/30/2020 R
108613 WELCH, KATHLEEN	\$	1,595.65	4/30/2020 R

108614 WENZEL, ANISSA	\$	465.25	4/30/2020 R
108615 WEST MUSIC COMPANY	\$	4,333.95	4/30/2020 R
108616 WESTMORELAND, MEGAN	\$	431.00	4/30/2020 R
108617 WHITEBIRD KELLY	\$	1,624.75	4/30/2020 R
108618 WILK, SHELLI	\$	511.00	4/30/2020 R
108619 WILSON, BRETT	\$	1,342.48	4/30/2020 R
108620 WINNICK SUPPLY	\$	56.50	4/30/2020 R
108621 WISGERHOF, MELINDA	\$	3,070.05	4/30/2020 R
108623 WL HALL COMPANY	\$	17,185.00	4/30/2020 R
108624 WUNG, JAMES	\$	231.00	4/30/2020 R
108625 XCEL ENERGY	\$	62,743.79	4/30/2020 R
108626 YANG, VANG	\$	331.00	4/30/2020 R
108627 YOUNGHANS, MELISSA	\$	380.20	4/30/2020 R
108628 ZARATE, ALEXANDRA	\$	291.00	4/30/2020 R
108629 ZEMKE, SCOTT	\$	131.00	4/30/2020 R
108630 ZIMMERMAN, NICHOL	\$	611.00	4/30/2020 R
108631 ZUKER, SONYA	\$	611.00	4/30/2020 R
192000953 ANDERSON, CHRISTINA	\$	87.37	4/2/2020 A
192000954 ANDERSON, JON	\$	39.00	4/2/2020 A
192000955 ANDERSEN, KATHRYN	\$	106.38	4/2/2020 A
192000956 BATENHORST, LYNSEY	\$	159.85	4/2/2020 A
192000957 BREWER, ROBERT	\$	3,121.74	4/2/2020 A
192000958 CARLSON-CASA DE CALVO, JANET	\$	217.92	4/2/2020 A
192000959 COOK, TRACY	\$	291.78	4/2/2020 A
192000960 DERBY, SARA	\$	97.90	4/2/2020 A
192000961 DONAHOE, TRACI	\$	55.60	4/2/2020 A
192000962 DRANGE, ANGELA	\$	90.10	4/2/2020 A
192000963 FREEMAN, CHRISTINA	\$	112.73	4/2/2020 A
192000964 FULTON, JULIE	\$	57.50	4/2/2020 A
192000965 GARGARO, LAURA	\$	121.62	4/2/2020 A
192000966 HAGESTUEN, FAITH	\$	9.01	4/2/2020 A
192000967 JOHANNECK, PATRICIA	\$	31.34	4/2/2020 A
192000968 JORGENSEN, AMY	\$	399.00	4/2/2020 A
192000969 KROCAK, NANCY	\$	9.88	4/2/2020 A
192000970 LEAFBLAD, RACHEL	\$	10.35	4/2/2020 A
192000971 LI, MICHELLE	\$	52.46	4/2/2020 A
192000972 MILLER, MOLLY	\$	178.01	4/2/2020 A
192000973 OGNE, TAYLOR	\$	234.02	4/2/2020 A
192000974 OGRADY, CATHY	\$	799.20	4/2/2020 A
192000975 OLSON, ELIZABETH	\$	101.38	4/2/2020 A
192000976 PELOQUIN, BRIAN	\$	982.65	4/2/2020 A
192000977 RIEBOW, MATTHEW	\$	218.49	4/2/2020 A
192000978 ROSSITER, DANIEL	\$	74.75	4/2/2020 A
192000979 SCHMIDT, HEATHER	\$	61.73	4/2/2020 A
192000980 SEARLES, BRANDON	\$	10.26	4/2/2020 A
192000981 SKERLETTS, JACOB	\$	14.26	4/2/2020 A
192000982 SMITH, KATHLEEN	\$	81.58	4/2/2020 A

192000983	SUOJA, WENDY	\$	210.95	4/2/2020 A
192000984	TULBERG, AMY	\$	56.64	4/2/2020 A
192000985	VICHICH, JOHN	\$	19.00	4/2/2020 A
192000986	WEDELL, THERESA	\$	73.60	4/2/2020 A
192000987	WILLEMSEN, ABBY	\$	45.00	4/2/2020 A
192000988	YANG, NIRVANA	\$	204.39	4/2/2020 A
192000989	ALLEN, SUSAN	\$	72.78	4/16/2020 A
192000990	ANDERSEN, KATHRYN	\$	202.00	4/16/2020 A
192000991	ANDERSON, MARGARET	\$	178.37	4/16/2020 A
192000992	BEACH, RODNEY	\$	274.87	4/16/2020 A
192000993	BERNIER, JAMES	\$	29.45	4/16/2020 A
192000994	CANNIFF, AMY	\$	2.75	4/16/2020 A
192000995	DERBY, SARA	\$	50.00	4/16/2020 A
192000996	DONAHOE, TRACI	\$	47.15	4/16/2020 A
192000997	ENGSTRAN, PAUL	\$	77.99	4/16/2020 A
192000998	FROST, MEGAN	\$	51.35	4/16/2020 A
192000999	GILLESPIE, ALISON	\$	175.49	4/16/2020 A
192001000	HOLLY, TRACY	\$	41.40	4/16/2020 A
192001001	HUBBARD, MICHELLE	\$	223.87	4/16/2020 A
192001002	IMMEL, COLLEEN	\$	603.35	4/16/2020 A
192001003	KAZMIERCZAK, WAYNE	\$	204.69	4/16/2020 A
192001004	KILGO, GRACE	\$	116.15	4/16/2020 A
192001005	KLECKER, KEVIN	\$	204.65	4/16/2020 A
192001006	LAMWERS, LINDSAY	\$	58.05	4/16/2020 A
192001007	LAU, LAI	\$	166.65	4/16/2020 A
192001008	MILES, STACY	\$	8.63	4/16/2020 A
192001009	MONS, MATTHEW	\$	130.00	4/16/2020 A
192001010	MUNSON, KARI LYNN	\$	52.00	4/16/2020 A
192001011	O'LEARY, CHADRICK	\$	97.60	4/16/2020 A
192001012	OTTAVIANI, AMY	\$	77.51	4/16/2020 A
192001013	PANKRATZ, TARA	\$	8.63	4/16/2020 A
192001014	REBER, JODY	\$	57.65	4/16/2020 A
192001015	RODRIGUEZ, SANDRA	\$	69.99	4/16/2020 A
192001016	SHELSTAD, JACQUALINE	\$	315.46	4/16/2020 A
192001017	THOMAS, DAVID	\$	705.31	4/16/2020 A
192001018	WALKER, PENNY	\$	21.85	4/16/2020 A
192001019	WIECZOREK, THOMAS	\$	288.27	4/16/2020 A
192001020	XIONG, CHENTE	\$	98.44	4/16/2020 A
192001021	ZETTEL, ANN	\$	500.00	4/16/2020 A
192001022	ZWIERS, KAY	\$	10.35	4/16/2020 A
192001023	ACCIARI, NICOLE	\$	313.74	4/30/2020 A
192001024	DARR, SHELLY	\$	128.80	4/30/2020 A
192001025	DENUCCI, KRISTINA	\$	20.00	4/30/2020 A
192001026	DERBY, SARA	\$	50.00	4/30/2020 A
192001027	DRANGE, ANGELA	\$	238.94	4/30/2020 A
192001028	DULLUM, CHERYL	\$	13.36	4/30/2020 A
192001029	EDBERG, REBECCA	\$	273.88	4/30/2020 A

192001030 GRAY, DONALD	\$	147.48	4/30/2020 A
192001031 GUTHRIE, ASHLEY	\$	211.25	4/30/2020 A
192001032 HAUTMAN, CHRISTOPHER	\$	2,338.44	4/30/2020 A
192001033 KELLEY, DEBRA	\$	267.74	4/30/2020 A
192001034 KISSNER, TABBITHA	\$	70.00	4/30/2020 A
192001035 KNOPS, ROXANNE	\$	42.88	4/30/2020 A
192001036 KOBILKA, STEVEN	\$	124.20	4/30/2020 A
192001037 LEE, MOLLY	\$	47.72	4/30/2020 A
192001038 LEHN, BRIDGET	\$	369.54	4/30/2020 A
192001039 LOFQUIST, GARY	\$	14.00	4/30/2020 A
192001040 LUNDBLAD, ANGELA	\$	250.99	4/30/2020 A
192001041 MADER, SETH	\$	315.00	4/30/2020 A
192001042 RIEBOW, SHANNON	\$	149.00	4/30/2020 A
192001043 SIMMONS, CARRIE	\$	48.95	4/30/2020 A
192001044 STOFFEL, JAMES	\$	257.89	4/30/2020 A
	\$	2,939,618.43	

RESOLUTION FOR ACCEPTANCE OF GIFTS

WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages; and

WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and

WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the White Bear Lake Area Schools; and

THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the following gifts:

AGENDA ITEM: **Acceptance of Gifts**

MEETING DATE: **May 11, 2020**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations and Tom Wiczorek, Director of Finance**

Donation	Donor	Recipient
24 face masks for the childcare sites	Lisa Houchins	White Bear Lake Area School District
Face masks for our three childcare sites.	Xue Xiong Kathy Robinson Erin Hedstrom Julie Wodicka Kim Lucio Anagela Mullen Linda Jodl Jean Vette Mary Kowitz Lisa Houchins Linda Lewis Help Us Make Masks MN Mano a Mano Faith Asper Evie Miller Ann Johnson Harriet Brunjes	White Bear Lake Area School District
\$150 for student lunch accounts	Marcia Savela	Birch Lake Elementary School
\$100 for student lunch accounts	Susan Kohler	Birch Lake Elementary School
\$65.40	Anonymous	White Bear Lake Area Schools
\$65.40	Anonymous	White Bear Lake Area Schools
\$69.42 for High School Soccer in honor of Kyle Christensen	Christy Christensen	White Bear Lake Area High School
\$84	Jennifer Kohnen	White Bear Lake Area School District
\$17.06	Jennifer Tantt	Nutrition Services
\$5.65	Valentina Rodriquez	Nutrition Services
\$40.95	Vicki Johnson	Nutrition Services

\$61.65	Joanna Trudgeon	Nutrition Services
\$83.35	Tammy Engstrom	Nutrition Services
\$14.70	Ashley French	Nutrition Services
\$65.40	Stacy Redding	Nutrition Services
\$70.10	Carly Ogata	Nutrition Services
\$24.10	Candie Peterson	Nutrition Services
\$8.90	Rachael Meister	Nutrition Services
\$5.00	Theresa Weimer	Nutrition Services
\$36.35	Leigh Thiel	Nutrition Services
\$3.50	Julie Swedbeck	Nutrition Services
\$66.00	Leah Lodermeier	Nutrition Services
\$33.35	Steve Pedersen	Nutrition Services
\$18.30	Paige Nordstrom	Nutrition Services
\$52.50	Paula McWilliams	Nutrition Services
\$41.25	Peter Nelson	Nutrition Services
\$16.20	Elizabeth Walby	Nutrition Services
\$105.00	Lisa Buetow	Central Middle School
\$30.00	Melissa Aegerter	Central Middle School
\$10.85	Eric Metzler	Nutrition Services
\$1.25	Valerie Longfellow	Nutrition Services
\$13.90	Cheryl Carlson	Nutrition Services
\$33.40	Jane Usman	Nutrition Services
Food Service Cleaning Supplies 9 cs Degreaser 7 cs Detergent 3 cs Stainless Steel Polish 2 cs Sanitizers	Jesse Clochie Administration Manager Costco Wholesale #1021	Nutrition Services
Food to restock the ALC's Food Closet Cases of Noodle Cups, Easy Mac, Granola Bars, Fruit Snacks, Applesauce Cups, Pop Tarts, and Bottles of Water	Regional Center for Excellence	White Bear Lake ALC

Construction paper -Large and smaller size Color copy paper Glue and glue sticks Paint and paint containers Aprons/paint shirts, large table cloths for painting Markers and crayons Envelopes Do a dot markers Trays Liquid water color Glitter Watercolors Painting tools Scissors and craft scissors and various other craft items such as beads, cotton balls, feathers, paper towel and toilet paper tubes, coffee filters, yarn, etc.	Julie Heiden	White Bear Lake Area Schools
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RECOMMENDED ACTION: Approve

RESOLUTION FOR HUMAN RESOURCES ITEMS

WHEREAS, the School Board believes it necessary and appropriate to approve the human resources items that are reflected upon the following pages; and

WHEREAS, that human resources items, A-5(f), as revised be approved on the premise that they conform to previously Board approved actions or contractual agreements.

THEREFORE BE IT RESOLVED, that the School Board authorizes the approval of the human resources items listed in Consent Agenda Items A-5(f).

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

RESIGNATION/TERMINATION/NON-RENEWAL– CLASSIFIED STAFF
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MARY VOSS –Program Assistant Leader, Birch Lake Elementary
Employed by District 624 since 09/08/2015
Effective Date: 02/28/2020

RESIGNATION/TERMINATION/NON-RENEWAL– CERTIFIED STAFF

KELLY COUNIHAN–Grade 2 Teacher, Oneka Elementary
Employed by District 624 since 08/19/2019
Effective Date: 06/08/2020

TIANA DEFOREST–Spanish Teacher, Central and Sunrise Park Middle School
Employed by District 624 since 08/19/2019
Effective Date: 06/08/2020

DANIELLE FRISSORA–Grade 3 Teacher, Vadnais Heights Elementary
Employed by District 624 since 08/20/2014
Effective Date: 06/08/2020

ALEXANDRA HARDING–Kindergarten Teacher, Lakeaires Elementary
Employed by District 624 since 08/19/2019
Effective Date: 06/08/2020

MARGARET LANDBY–.3 FTE German Teacher, Sunrise Park Middle School
Employed by District 624 since 08/19/2019
Effective Date: 01/27/2020

KARI MCCLURE–Grade 2 Teacher, Matoska Elementary
Employed by District 624 since 08/26/2004
Effective Date: 06/08/2020

WALLACE POPE–Social Studies Teacher, WBLAHS – South Campus
Employed by District 624 since 08/19/2019
Effective Date: 06/08/2020

EMMA ROBINSON–Grade 3-5 Explorations Teacher, Lincoln Elementary
Employed by District 624 since 08/19/2019
Effective Date: 06/08/2020

LA'SONYA TAYLOR–FACS Teacher, Central Middle School
Employed by District 624 since 08/19/2019
Effective Date: 06/08/2020

AMAMDA ZAIS-.8 FTE Mathematics Teacher, WBLAHS – South Campus
Employed by District 624 since 08/19/2019
Effective Date: 06/08/2020

RESIGNATION/TERMINATION/NON-RENEWAL– NON-AFFILIATED

KRISTEN TATRO–Health Assistant, Community Services
Employed by District 624 since 11/14/2012
Effective Date: 05/01/2020

STEPHANIE VANG–Marketing Specialist, Community Services
Employed by District 624 since 05/13/2019
Effective Date: 05/01/2020

RETIREMENT– CLASSIFIED STAFF

MICHAEL CHERRIER– Bus Driver, Bus Garage
Employed by District 624 since 09/02/2014
Effective Date: 06/05/2020

BONNIE EVERT– Pupil Support Assistant, Central Middle School
Employed by District 624 since 09/01/2005
Effective Date: 06/05/2020

KARLA TESSIER– Pupil Support Assistant, Otter Lake Elementary
Employed by District 624 since 09/03/2001
Effective Date: 05/04/2020

RETIREMENT– CERTIFIED STAFF

JANE BURMEISTER– Music Teacher, Lincoln Elementary
Employed by District 624 since 11/15/2004
Effective Date: 06/08/2020

EVELYN SWENSON- .6 FTE School Social Worker, Lincoln & Central Middle School
Employed by District 624 since 09/02/2005
Effective Date: 06/08/2020

CHANGE IN ASSIGNMENT – CLASSIFIED STAFF

ELOISE NETTLETON – From Admin. Asst. Registrar/Records-HS, WBLAHS – South Campus
To Admin. Asst. Technology and Innovation
\$21.30 per hr., 40 hrs. per week, 5,452.80
Effective Date: 05/18/2020

CHANGE IN ASSIGNMENT – CERTIFIED STAFF

HEATHER BERRY – From .7 FTE Intervention Teacher, Lakeaires Elementary
To 1.0 FTE Grade 4 Teacher
Effective Date: 2020-2021 School Year

JOSEPH HELD – From Social Studies Teacher, WBLAHS – North Campus
To Dean of Students, WBLAHS – North Campus
\$93,736.00
Effective Date: 2020-2021 School Year

PAMELA JOHNSTONE – From Teacher on Leave, Lincoln Elementary
To Mathematics Teacher, Central Middle School
Effective Date: 2020-2021 School Year

STEPHANIE ROLOFF – FACS Teacher, Sunrise Park Middle School
From 1.0 FTE to .8 FTE
Effective Date: 2020-2021 School Year

CHANGE IN ASSIGNMENT – PROFESSIONAL STAFF
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BRIAN MORRIS – From Assessment/Accountability Coordinator, District Center
To Elementary Principal, Hugo Elementary
Effective Date: 04/22/2020

PART TIME LEAVE REQUEST – CERTIFIED STAFF
--

DENISE DEEN– Birth to 2 Teacher, Normandy Park
Position .8 FTE (Leave .2 FTE)
Effective Date: 2020-2021 School Year

LAURA KRUEGER– Physical Therapist, Normandy Park
Position .7 FTE (Leave .2 FTE)
Effective Date: 2020-2021 School Year

FULL TIME LEAVE REQUEST – CERTIFIED STAFF
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DANIEL BARRETT– Grade 4 Teacher, Oneka Elementary
Employed by District 624 since 08/22/2016
Effective Date: 05/01/2020 through 06/08/2020

MARY PHILLIPS– Grade 3 Teacher, Otter Lake Elementary
Employed by District 624 since 09/18/2014
Effective Date: 2020-2021 School Year

LINDSAY THOMAS– Grade 2 Teacher, Oneka Elementary
Employed by District 624 since 08/26/2010
Effective Date: 2020-2021 School Year

PART-TIME TEACHER PROGRAM – CERTIFIED STAFF
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DENISE DEEN– Birth to 2 Teacher, Normandy Park
Employed by District since 12/03/2001
Effective Date: 2020-2021 School Year

LAURA KRUEGER– Physical Therapist, Normandy Park
Employed by District since 08/27/1990
Effective Date: 2020-2021 School Year

NEW PERSONNEL – CLASSIFIED STAFF

SONSYRAE GRIFFUS– Program Assistant Leader, Matoska Elementary
\$13.98 per hr., 14.45 hrs., per week, \$4,330.30
Effective Date: 02/05/2020

REID JOHNSON– Pupil Support Assistant, Sunrise Park Middle School
\$19.15 per hr., 32.5 hrs., per week, \$7,468.50
Effective Date: 03/16/2020

MICHAEL SHERWOOD– Pupil Support Assistant, Sunrise Park Middle School
\$19.15 per hr., 32.5 hrs., per week, \$7,468.50
Effective Date: 03/16/2020

NEW PERSONNEL – CERTIFIED STAFF
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JOSEPH CLARK– Social Studies Teacher, Sunrise Park Middle School
MA Step 2, \$51,626.00
Effective Date: 2020-2021 School Year

HANNAH HENSLEY– Social Studies Teacher, WBLAHS – North and South Campus
BA Step 1, \$45,659.00
Effective Date: 2020-2021 School Year

ERIK LEPISTO– Social Studies Teacher, Central Middle School
BA Step 1, \$45,659.00
Effective Date: 2020-2021 School Year

THOMAS MITCHELL– Guidance Counselor, Sunrise Park Middle School
MA+15 Step 4, \$55,786.00
Effective Date: 2020-2021 School Year

KELSEY SHIMSHOCK– Language Arts Teacher, WBLAHS – North and South Campus
MA Step 3, \$52,754.00
Effective Date: 2020-2021 School Year

GANNON YOUAKIM– Language Arts Teacher, Sunrise Park Middle School
BA Step 1, \$45,659.00
Effective Date: 2020-2021 School Year

TESSA ZALOMSKY– Language Arts Teacher, Sunrise Park Middle School
BA Step 2, \$46,577.00
Effective Date: 2020-2021 School Year

NEW PERSONNEL – PROFESSIONAL STAFF

MARCELLUS DAVIS– Director of Equity and Engagement, District Center
\$133,620.00
Effective Date: 07/01/2020

DARCY RODRIGUEZ– Early Childhood Education Supervisor, Normandy Park Education Center
\$8,999.94 (pro-rated on \$106,363.00)
Effective Date: 06/01/2020

LONG TERM SUBSTITUTE – CERTIFIED STAFF

MOLLY BRITT – School Psychologist, Lakeaires Elementary
BA, Step 1, \$45,659.00
Effective Date: 2020-2021 School Year

SALLY BUTWIN – Special Education Teacher, Central Middle School
MA+60, Step 1, \$11,675.82
Effective Date: 04/08/2020 through 06/05/2020

CASSANDRA GOMEZ – Grade 4 Teacher, Oneka Elementary
MA, Step 1, \$6,823.90
Effective Date: 05/01/2020 through 06/08/2020

HANNAH HENSLEY – Spanish Teacher, Central Middle School
BA, Step 1, \$7,145.97
Effective Date: 04/10/2020 through 05/22/2020

LINDSAY NICKLASON – Special Education Teacher, Otter Lake Elementary
BA, Step 1, \$2,535.67
Effective Date: 04/29/2020 through 05/13/2020

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open up to 30 minutes (3 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided.
3. Those wishing to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district officials at the meeting.
4. Questions may be asked on any topic, including those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Under School Board Policy 206, complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person submitting the complaint or concern.
6. An attempt will be made to answer questions addressed to the Board. In those cases where an answer is not provided, a phone call from an appropriate school district official will be made as a follow-up.
7. A handout on the purpose of School Board meetings and the meeting process is available at each School Board meeting.
8. Citizens may be asked to address the School Board on a particular subject during the discussion of that item.
9. The School Board chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the number of requests to speak accordingly.

C. INFORMATION ITEMS

AGENDA ITEM: **Student Recognition**

MEETING DATE: **May 11, 2020**

SUGGESTED DISPOSITION: **Information Item**

CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**
Marisa Vette, Director of Communication and
Community Relations

BACKGROUND:

Due to Governor Walz's Stay at Home Executive Orders, which has resulted in the School Board conducting their meetings by electronic means, the student recognition ceremony that was scheduled before the May 11 regular Board meeting will not take place in person.

Instead, during tonight's electronic meeting we will recognize students who represented the district at a state level in the History Day competition, middle school music, M3 Math Challenge, and MAAP Stars. Their names will be read during Informational Item C-1 on the agenda. Additionally, certificates and Bear pins will be mailed to the students at their homes. Congratulations, students!

AGENDA ITEM: **Recognize Student Liaisons to the School Board**
MEETING DATE: **May 11, 2020**
SUGGESTED DISPOSITION: **Information Item**
CONTACT PERSON(S): **Don Mullin, School Board Chair**

BACKGROUND:

The White Bear Lake Area School Board would like to commend and recognize **Madison Carroll**, 12th grade student, and **Jennifer Adams**, 11th grade student, for their outstanding role as the 2019-20 Student Representatives on the School Board.

AGENDA ITEM: **Race to Reduce Legislative Grant**

MEETING DATE: **May 11, 2020**

SUGGESTED DISPOSITION: **Information Item**

CONTACT PERSON(S): **Sara Paul, Assistant Superintendent for Teaching and Learning**

BACKGROUND:

School Board Liaison Madison Carroll will be sharing her leadership journey as the student leader of the statewide initiative, Race to Reduce.

With the support from a legislative grant, our district has worked with the Minnesota Department of Education to convene a statewide student summit to empower students to take action on sustainability issues. As the student leader of this initiative, School Board Liaison Madison Carroll will share how students are working with community partners for local and global impact.

Race to Reduce

Creating a Culture of Sustainability

Our Purpose

Natural resources across the state of Minnesota are being negatively impacted by rapid development and overuse/misuse. The time is right to educate and empower students to become stewards of natural resources so we can protect and advocate for our precious resources for future generations. This generation of students is passionate about inciting change for our resources and they have a drive to protect our Earth. Student Summits were convened to strategize, plan and execute projects in their communities to promote resource conservation and protection of resources. Our goal is to promote replication of sustainability projects by sharing all projects on this website that can be accessed by schools and communities across the state and beyond through:

- Engaging student initiative and voice
 - Collaborating across grade levels and spheres of knowledge
 - Committing to a common goal of the protection of our planet
-

Our Plan

We had 10 teams of Students tasked with creating a service project focused on environmental conservation and sustainability

- 8 from North and South Campus
- 2 from schools outside of White Bear Lake

Grants of up to \$2000 were awarded to the 10 teams to complete their projects.

Teams convened for a summit in January to begin their projects.



Next Steps

After the Summit, teams had 2 months to develop and progress on their projects.

We collected results from the teams and compiled the information into a website.

<http://www.race2reduce.org/>

The Website

Projects

How We Are Improving Sustainability



Lead 4 Change

The Lead4Change Student Leadership Program gives students a jump start into the real world of leadership.

Submission of the Race to Reduce project into the contest to win grants for the continuation and expansion of the Race to Reduce Initiative.

Collaborators - Thank You!

Madison Carroll - Senior Student Representative

Sara Paul - Assistant Superintendent

Megan Frost - Administrative Assistant

Ben Butters - Matoska Teacher

Jane Stonehouse - Matoska Teacher

D. DISCUSSION ITEMS

AGENDA ITEM: **Policy 415, Mandated Reporting of
Maltreatment of Vulnerable Adults**

MEETING DATE: **May 11, 2020**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Matt Mons, Director of Human Resources
Lisa Ouren, Director of Student Services**

BACKGROUND:

School Board Policy 415, Mandated Reporting of Maltreatment of Vulnerable Adults, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. This policy had a change in IV – Reporting Procedures in section B. The change is replacing requiring with requires. There are also additions to the Cross References section.

The purpose of this policy is to make clear the statutory requirements of school personnel to report suspected maltreatment of vulnerable adults.

RECOMMENDED ACTION: To review the policy and provide suggestions or feedback to the administration, with the policy placed on the June 8 School Board meeting agenda or a subsequent meeting for action.

Adopted: April 29, 1996

Revised: August 25, 2003

Revised: January 11, 2010

Annual Review: August 8, 2011

Annual Review: September 10, 2012

Annual Review: December 9, 2013

Annual Review: October 13, 2014

Annual Review: November 9, 2015

Annual Review: January 8, 2018

Annual Review: March 4, 2019

White Bear Lake Area School District #624 Policy 415

Annual Review: March 17, 2020

415 MANDATED REPORTING OF MALTREATMENT OF VULNERABLE ADULTS

I. PURPOSE

The purpose of this policy is to make clear the statutory requirements of school personnel to report suspected maltreatment of vulnerable adults.

II. GENERAL STATEMENT OF POLICY

- A. The policy of the school district is to fully comply with Minn. Stat. § 626.557 requiring school personnel to report suspected maltreatment of vulnerable adults.
- B. A violation of this policy occurs when any school personnel fails to report suspected maltreatment of vulnerable adults when the school personnel has reason to believe that a vulnerable adult is being or has been maltreated, or who has knowledge that a vulnerable adult has sustained a physical injury which is not reasonably explained.

III. DEFINITIONS

- A. "Abuse" means: (a) An act against a vulnerable adult that constitutes a violation of, an attempt to violate, or aiding and abetting a violation of: (1) assault in the first through fifth degrees as defined in sections 609.221 to 609.224; (2) the use of drugs to injure or facilitate crime as defined in section 609.235; (3) the solicitation, inducement, and promotion of prostitution as defined in section 609.322; and (4) criminal sexual conduct in the first through fifth degrees as defined in sections 609.342 to 609.3451. A violation includes any action that meets the elements of the crime, regardless of whether there is a criminal proceeding or conviction. (b) Conduct which is not an accident or therapeutic conduct as defined in this section, which produces or could reasonably be expected to produce physical pain or injury or emotional distress including, but not limited to, the following: (1) hitting, slapping, kicking, pinching, biting, or corporal punishment of a vulnerable adult; (2) use of repeated or malicious oral,

written, or gestured language toward a vulnerable adult or the treatment of a vulnerable adult which would be considered by a reasonable person to be disparaging, derogatory, humiliating, harassing, or threatening; (3) use of any aversive or deprivation procedure, unreasonable confinement, or involuntary seclusion, including the forced separation of the vulnerable adult from other persons against the will of the vulnerable adult or the legal representative of the vulnerable adult; and (4) use of any aversive or deprivation procedures for persons with developmental disabilities or related conditions not authorized under section 245.825. (c) Any sexual contact or penetration as defined in section 609.341, between a facility staff person or a person providing services in the facility and a resident, patient, or client of that facility. (d) The act of forcing, compelling, coercing, or enticing a vulnerable adult against the vulnerable adult's will to perform services for the advantage of another. Abuse does not include actions specifically excluded by Minn. Stat § 626.5572, Subd. 2.

- B. "Caregiver" means an individual or facility who has responsibility for the care of a vulnerable adult as a result of a family relationship, or who has assumed responsibility for all or a portion of the care of a vulnerable adult voluntarily, by contract, or by agreement.
- C. "Financial Exploitation" means a breach of a fiduciary duty by an actor's unauthorized expenditure of funds entrusted to the actor for the benefit of the vulnerable adult or by an actor's failure to provide food, clothing, shelter, health care, therapeutic conduct or supervision, the failure of which results or is likely to result in detriment to the vulnerable adult. Financial exploitation also includes: the willful use, withholding or disposal of funds or property of a vulnerable adult; the obtaining of services for wrongful profit or advantage which results in detriment to the vulnerable adult; the acquisition of a vulnerable adult's funds or property through undue influence, harassment, duress, deception or fraud; and the use of force, coercion or enticement to cause a vulnerable adult to perform services against the vulnerable adult's will for the profit or advantage of another.
- D. "Immediately" means as soon as possible, but no longer than 24 hours from the time initial knowledge that the incident occurred has been received.
- E. "Mandated Reporters" means any school personnel who has reason to believe that a vulnerable adult is being or has been maltreated.
- F. "Maltreatment" means the neglect, abuse, or financial exploitation of a vulnerable adult.
- G. "Neglect" means failure or omission by a caregiver to supply a vulnerable adult with care or services, including but not limited to, food, clothing, shelter, health care or supervision which is: (1) reasonable and necessary to obtain or maintain

the vulnerable adult's physical or mental health or safety, considering the physical and mental capacity or dysfunction of the vulnerable adult; and (2) which is not the result of an accident or therapeutic conduct. Neglect also includes the absence or likelihood of absence of care or services, including but not limited to, food, clothing, shelter, health care, or supervision necessary to maintain the physical and mental health of the vulnerable adult which a reasonable person would deem essential to obtain or maintain the vulnerable adult's health, safety, or comfort considering the physical or mental capacity or dysfunction of the vulnerable adult. Neglect does not include actions specifically excluded by Minn. Stat. § 626.5572, Subd. 17.

- H. "School Personnel" means professional employees or their delegates engaged in providing health, educational, social, psychological, law enforcement or other caretaking services of vulnerable adults.
- I. "Vulnerable Adult" means any person 18 years of age or older who: (1) is a resident or inpatient of a facility; (2) receives services required to be licensed under Minn. Stat. Ch. 245A, except as excluded under Minn. Stat. § 626.5572, Subd. 21(a)(2) ; (3) receives services from a licensed home care provider or person or organization that offers, provides, or arranges for personal care assistance services under the medical assistance program; or (4) regardless of residence or type of service received, possesses a physical or mental infirmity or other physical, mental or emotional dysfunction that impairs the individual's ability to adequately provide the person's own care without assistance or supervision and because of the dysfunction or infirmity and need for care or services, has an impaired ability to protect the individuals self from maltreatment.

IV. REPORTING PROCEDURES

- A. A mandated reporter as defined herein shall immediately report the suspected maltreatment to the common entry point (as defined under Minn. Stat. § 626.5572) responsible for receiving reports.
- B. Whenever a mandated reporter, as defined herein, knows or has reason to believe that an individual made an error in the provision of therapeutic conduct to a vulnerable adult which results in injury or harm, which reasonably ~~requiring~~ **requires** the care of a physician, such information shall be reported immediately to the designated county agency. The mandated reporter also may report a belief that the error did not constitute neglect and why the error does not constitute neglect.
- C. The reporter, shall to the extent possible, identify the vulnerable adult; the caretaker; the nature and extent of the suspected maltreatment; any evidence of previous maltreatment; the name and address of the reporter; the time, date, and

location of the incident; and any other information that the reporter believes might be helpful in investigating the suspected abuse or neglect. A mandated reporter may disclose no public data as defined under Minn. Stat. § 13.02 to the extent necessary to comply with the above reporting requirements.

- D. A person mandated to report suspected neglect or abuse of a vulnerable adult who negligently or intentionally fails to report is liable for damages caused by the failure. A negligent or intentional failure to report may result in discipline. A mandatory reporter who intentionally fails to make a report, who knowingly provides false or misleading information in reporting or who intentionally fails to provide all the material circumstances surrounding the reported incident is guilty of a misdemeanor.
- E. Retaliation against a person who makes a good faith report under Minnesota law and this policy, or against a vulnerable adult who is named in a report, is prohibited.
- F. Any person who intentionally makes a false report under the provisions of applicable Minnesota law or this policy shall be liable in a civil suit for any actual damages suffered by the person or persons so reported and for any punitive damages set by the court or jury. The intentional making of a false report may result in discipline.

V. INVESTIGATION

The responsibility for investigating reports of suspected maltreatment of a vulnerable adult rests with the entity designated by the county for receiving reports.

VI. DISSEMINATION OF POLICY AND TRAINING

- A. This policy shall appear in school personnel handbooks where appropriate.
- B. The school district will develop a method of discussing this policy with employees where appropriate.
- C. This policy shall be reviewed at least annually for compliance with state law.

Legal References: Minn. Stat. § 13.02 (Collection, Security, and Dissemination of Records; Definitions)
Minn. Stat. § 245.825 (Aversive and Deprivation procedures; Licensed Facilities and Services)
Minn. Stat. § 609.221-609.224 (Assault)
Minn. Stat. § 609.234 (Crimes Against the Person)

Minn. Stat. § 609.235 (Use of Drugs to Injure or Facilitate Crime)
Minn. Stat. § 609.322 (Solicitation, Inducement, and Promotion of Prostitution; Sex Trafficking)
Minn. Stat. § 609.341 (Definitions)
Minn. Stat. § 609.342-609.3451 (Criminal Sexual Conduct)
Minn. Stat. § 626.557 (Reporting of Maltreatment of Vulnerable Adults)
Minn. Stat. § 626.5572 (Definitions)
In re Kleven, 736 N.W.2d 707 (Minn. App. 2007)

Cross References: WBLASB Policy 103 (Complaints-Students, Employees, Parents, Other Persons)
WBLASB Policy 211 (Criminal or Civil Action Against School District, School Board Member, Employee or Student)
WBLASB Policy 403 (Discipline Suspension and Dismissal of School District Employees)
WBLASB Policy 406 (Public and Private Personnel Data)
WBLASB Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
MSBA/MASA Model Policy 103 (Complaints-Students, Employees, Parents, Other Persons)
MSBA/MASA Model Policy 211 (Criminal or Civil Action Against School District, School Board Member, Employee, of Student)
MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)

AGENDA ITEM: **Policy 535, Service Animals on School Property**
MEETING DATE: **May 11, 2020**
SUGGESTED DISPOSITION: **Discussion Item**
CONTACT PERSON(S): **Lisa Ouren, Director of Student Services**

BACKGROUND:

School Board Policy 535, Service Animals on School Property, had a change in policy number from 650 to 535. This policy was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. This policy has major changes in sections I-Purpose, II – General Statement of Policy, III – Definitions, IV – Access to Programs and Activities: Permitted Inquiries, V – Requirements for All Service Animals, VI – Requesting the Use of a Service Animal at School, VII – Removal or Exclusion of a Service Animal, VIII – Additional Limitations for Miniature Horses, IX – Allergies; Fear of Animals; X – Non-service Animals for Students With Individualized Education Programs (IEPs) or Section 504 Plans, XI – Non-Service Animals As An Accommodation for Employees, XII – Liability, Legal References, and Cross Reference.

The purpose of this policy is to make clear the statutory requirements of school personnel to report suspected maltreatment of vulnerable adults.

RECOMMENDED ACTION: To review the policy and provide suggestions or feedback to the administration, with the policy placed on the June 8 School Board meeting agenda or a subsequent meeting for action.

Adopted: December 8, 2014

White Bear Lake Area School District Policy 535

Revised: March 17, 2020

650-535 SERVICE ANIMALS ON SCHOOL PROPERTY

I. PURPOSE

The purpose of this policy is to establish parameters guidelines and procedures for the use of service animals by students, employees and visitors in the White Bear Lake Area school district, including school buildings, vehicles, and other property on school district property or to a school-sponsored activity.

II. GENERAL STATEMENT OF POLICY

Individuals with disabilities shall be permitted to bring their service animals into school buildings or on school grounds on school district property or to a school-sponsored activity in accordance with, and subject to, this policy.

- A. Pursuant to the Americans with Disabilities Act (ADA), Individuals with Disabilities in Education Act (IDEA), Section 504 of the Rehabilitation Act, and other federal and state laws, service animals, under appropriate circumstances, must be allowed to accompany students and employees in public school buildings, vehicles and other property. Accordingly, the school district will comply with all applicable laws governing service animals.
- B. It is recognized that service animals are not pets or comfort animals but perform valuable functions and are trained to do important tasks for individuals with disabilities.
 - 1. Use of a service animal by a student with a disability will be allowed in school when it has been determined that the student's disability requires such use for the student to have equal access to and benefit from the services, programs, or activities offered by the school.
 - 2. Use of a service animal by an employee with a disability will be allowed when such use is necessary to enable the employee to perform essential functions of his/her position, or to enable the employee to enjoy equal benefits and privileges of employment as are being enjoyed by other similarly situated employees without disabilities.

III. DEFINITIONS

~~A. — A Comfort animal or pet — Animal whose sole function is to provide emotional support, comfort, companionship, therapeutic benefits, or to promote emotional well-being. Such animals shall not be considered to be service animals.~~

A. Service Animal

A “service animal” is a dog (regardless of breed or size) or miniature horse that is individually trained ~~or is in the process of being trained~~, to do work or perform “work or tasks” for the benefit of a ~~an individual~~ person with a disability, including an individual with a physical, sensory, psychiatric, intellectual or mental disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals. Service animals are working animals that perform valuable functions; they are not pets. The work or tasks performed ~~must be directly related to the handler’s disability~~ by the service animal must be directly related to the individual’s disability. An animal accompanying an individual for the sole purpose of providing emotional support, therapy, comfort, or companionship is not a service animal.

B. Handler

~~Person with a disability who is accompanied by a service animal.~~ A “handler” is an individual with a disability who uses a service animal. In the case of an individual who is unable to care for and supervise the service animal for reasons such as age or disability, “handler” means the person who cares for and supervises the animal on the individual’s behalf.

C. Work or Tasks

1. Work or tasks” are those functions performed by the service animal.

2. Examples of “work or tasks” include, but are not limited to, assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing non-violent protection or rescue work, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens, retrieving items such as medicine or the telephone, providing physical support and assistance with balance and stability to individuals with mobility disabilities, and helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors.

3. The crime deterrent effects of an animal’s presence and the provision of emotional support, well-being, comfort, or companionship are not “work or tasks” for the purposes of this policy.

~~1. — Such tasks include, but are not limited to, guiding individuals with impaired vision; alerting individuals with impaired hearing; providing minimal~~

protection or rescue work; pulling a wheelchair; fetching dropped items; assisting a person during a seizure; alerting a person to the presence of allergens; providing physical support and assistance with balance or stability; or helping persons with psychiatric or neurological disabilities by preventing or interrupting impulsive or destructive behaviors.

2. Service animals do not include wild animals (including non-human primates born in captivity), farm animals (including any breed of goat or pig), reptiles, rabbits, ferrets, amphibians, rodents, comfort animals, or pets.

D. Trainer

A “trainer” is a person who is training a service animal and is affiliated with a recognized training program for service animals.

B. Trainer—Person who is affiliated with a reputable training program for service animals and is training a service animal to do work or perform tasks for the benefit of a person with a disability.

IV. PROCEDURES IV. ACCESS TO PROGRAMS AND ACTIVITIES: PERMITTED INQUIRIES

In general, handlers (i.e., individuals with disabilities or trainers) are permitted to be accompanied by their service animals on school district property or at a school-sponsored activity all areas of school district properties where members of the public, students, and employees are allowed to go. A handler has the right to be accompanied by a service animal whenever and to the same extent that the handler has the right: (a) to be present on school district property or in school district facilities; (b) to attend or participate in a school-sponsored event, activity, or program; or (c) to be transported in a vehicle that is operated by or on behalf of the school district. Notification required: There is no automatic right for a student or staff member to be accompanied by a service animal in the school or school district setting. A service animal may not be on school district property without approval from district administration. No fewer than three weeks prior (whenever possible) to the placement of a service animal, the parent/guardian, adult student or staff member will provide district administration a letter from their health care provider regarding the need for a service animal. This letter shall identify and describe the need for the service animal as it relates to the student or staff member's disability and describe the manner in which the service animal meets the individual's need(s).

When an individual with a disability brings a service animal to a school district property or to a school-sponsored activity, school district employees shall not ask about the nature or extent of a person's disability, but may make the following two inquiries to determine whether the animal qualifies as a service animal:

1. Is the service animal required because of a disability; and
2. What work or tasks is the service animal trained to perform.

~~Initial meeting: After receiving notification of the need for a service animal, parties, including, where possible, the student, parent/guardian and/or staff member, district administration (such as building principal), and other appropriate parties (such as members of an IEP team) shall meet. During this meeting the request shall be evaluated and a decision regarding the request for the student or staff member to have the use of the service animal during the school day, at school activities or at the workplace will be made. This evaluation may include a request to formally assess the student's or employee's needs that might explore alternate methods of accommodation. The school district may require a meeting with and/or request additional documentation from the student's health care provider. District administration may also gather information about the service animal, including details about the tasks the service animal has been trained to perform.~~

School district employees shall not make these inquiries of an individual with a disability bringing a service animal on school district property or to a school-sponsored activity. when it is readily apparent that an animal is trained to do work or perform tasks for an individual with a disability. However, school district employees may inquire whether the individual with a disability has completed and submitted the request form described in Part VI., below. Plan:

~~Upon approval of the service animal, a plan will be developed by the parent/guardian, adult student or staff member and district administration, including the student's IEP team, where appropriate. At a minimum, the plan shall include: identification of handler; alternate person at school who can give commands to the service animal should the need arise; frequency which the service animal will be on school property; specific needs and/or issues related to a service animal in a school setting; annual communication plan to inform students, parents/guardians, and community members of the service animal, including an opportunity to identify issues and concerns; and procedures to introduce the service animal into the school environment. This plan and approval of the service animal is subject to periodic review, revision, or revocation by district administration.~~

An individual with a disability may not be required to provide documentation such as proof that the animal has been certified, trained, or licensed as a service animal. Removal: The district may require a handler or trainer to remove a service animal from district property, a district vehicle, or a school-sponsored event or activity if: The service animal is out of control and the handler does not take effective action to control it; the service animal poses a direct threat to the health and safety of others that cannot be eliminated by reasonable modifications; the animal is not housebroken; or the animal's presence or behavior fundamentally interferes with the functions of or requires fundamental alteration to district programs.

1. ~~When there is a legitimate reason to ask that a service animal be removed:~~
 - a) ~~The handler or trainer may choose to remain on district property, in the district vehicle, or at the school-sponsored event or activity, unless the handler or trainer has violated a law or school regulation that would warrant the removal of the handler or trainer.~~
 - b) ~~The person with the disability shall be offered an opportunity to obtain goods and services without the animal's presence.~~
2. ~~If a district administrator recommends excluding, limiting, or removing a service animal, the administrator shall convene a meeting to discuss the reason(s) that require the exclusion, limitation, or removal and any alternate methods or actions may resolve the problem(s).~~
3. ~~A student or staff member with a service animal who is aggrieved by a decision to remove, limit, or exclude a service animal may appeal that decision to the superintendent of the school district. Such an appeal must provide written, detailed information regarding the basis of the appeal.~~

V. **REQUIREMENTS FOR ALL SERVICE ANIMALS REQUIREMENTS**

- A. **The service animal must be required for the individual with a disability.** ~~appropriately trained: Prior to placement in the school building, the school district shall be provided a letter or identification card to demonstrate that the service animal has been trained to perform work or tasks by a reputable agency.~~
- B. **The service animal must be individually trained to do work or tasks for the benefit of the individual with a disability.** ~~standards of behavior: The service animal must not disrupt or interfere with the learning or work environment. Requirements for the service animal include the following. The animal:~~
 1. ~~Must be clean, well-groomed, and not odorous; animal must be under the control of its handler;~~
 2. ~~Does not urinate or defecate in inappropriate locations;~~
 3. ~~And/or the animal's conduct does not disrupt the normal course of school business;~~
 4. ~~Works without unnecessary vocalization;~~
 5. ~~Shows no aggression;~~
 6. ~~Does not solicit or steal food or other items;~~

- ~~7. Has been specifically trained to perform its duties in public and is accustomed to being in public;~~
 - ~~8. Must be able to lie quietly beside the handler without blocking walkways or exits; and~~
 9. Must stay within close proximity of the handler at all times unless the nature of a specific task requires it to be working at a greater distance.
- C. A service animal must have a harness, leash, or other tether, unless either the handler is unable, because of a disability, to use a harness, leash, or other tether, or the use of a harness, leash, or other tether would interfere with the service animal's safe, effective performance of work or tasks, in which case, the service animal must be otherwise under the handler's control (e.g. voice control, signals, or other effective means).
- D. The service animal must be housebroken.
- E. The service animal must be under the control of its handler at all times. The handler is responsible for the care and supervision of a service animal, including walking the service animal, feeding the service animal, grooming the service animal, and responding to the service animal's need to relieve itself, including the proper disposal of the service animal's waste. The owner of the service animal is responsible for providing veterinary care to the service animal.
- F. The service animal must be properly licensed and vaccinated in accordance with applicable state laws and local ordinances.

VI. **REQUESTING THE USE OF A SERVICE ANIMAL AT SCHOOL HANDLER RESPONSIBILITIES**

- A. Individuals with a disability seeking to be accompanied by a service animal are required to submit a written request to the building principal or Human Resources office. The recipient of the request will notify the Director of Student Support Services to address such requests. ~~Care and supervision: A handler or trainer who is accompanied by a service animal is solely responsible for the care and supervision of the service animal, including, but not limited to, feeding, watering, exercising, cleaning, and toileting. Neither the district nor its staff will assume any such responsibilities.~~
- B. Students or employees seeking to bring a service animal on school district property or to a school-sponsored activity are required to identify whether the need for the service animal is required because of a disability and to describe the work or tasks that the service animal is trained to perform.

- C. The owner of the service animal shall provide written evidence that the service animal has received all vaccinations required by state law or local ordinance.
1. The handler or trainer of the service animal shall be liable for any damage to persons, premises, property, or facilities caused by the service animal, including, but not limited to, clean-up and stain removal.
- D. Control of service animal: Every handler or trainer who is accompanied by a service animal is responsible for ensuring that the service animal can be properly harnessed, leashed, or otherwise properly restrained so the handler or trainer can maintain control of the service animal purposefully moving machinery. Determination of whether to limit or exclude access of a service animal to specific programs or areas of the school facility will be made on a case-by-case basis.
- E. Service animals in school district vehicles: Service animals will only be allowed in school district transportation vehicles when it has been determined that the service animal is a necessary part of a transportation accommodation; the inclusion of the service animal is documented on a special transportation form; and the service animal is under the control of the handler at all times, including when entering and exiting the vehicle.
1. Arrangements for the transportation of students with service animals shall be initiated by district administration through the school district's Director of Transportation.
- F. Service animals at public events: Handlers and trainers may be accompanied by a service animal while on district property for events that are open to the public. The right of access does not extend to schools generally or to other activities that are not open to the general public. School administrators may inquire of the handler or trainer whether the animal is required because of a disability and the specific tasks that the animal has been trained to perform, but shall not ask questions about the individual's disability.

VII. REMOVAL OR EXCLUSION OF A SERVICE ANIMAL EXPECTATIONS

- A. A school official may require a handler to remove a service animal from school district property or a school-sponsored activity from school district property, a school building, or a school-sponsored activity, if:
- Any of the requirements described in Part V., above, are not met.
 - The service animal is out of control and/or the handler does not effectively control the animal's behavior;
 - The presence of the service animal would fundamentally alter the nature

of the service, program or activity; or

4. The service animal behaves in a way that poses a direct threat to the health or safety of others, has a history of such behavior, and or otherwise poses a significant health or safety risk to others that cannot be eliminated by reasonable accommodations.

~~Seek permission: Students, parents/guardians, and staff should not feed or pet a service animal without permission from the handler or trainer. In addition, students, parents/guardians, and staff generally should not seek to separate a service animal from its handler or trainer.~~

- B. If the service animal is properly excluded, the school district shall give the individual with a disability the opportunity to participate in the service, program, or activity without the service animal, unless such individual has violated a law or school rule or regulation that would warrant the removal of the individual.

~~B. Allergies and other medical issues: Students or staff members with allergies or medical issues that are impacted by animals should contact the building principal to convene a meeting. The meeting will consider the conflicting needs and accommodations of all persons involved and will work to balance the rights of all individuals. Generally, allergies that are not life threatening are not a valid reason for prohibiting the presence of a service animal.~~

- ~~1. If a student or a staff member assigned to the classroom in which a service animal is permitted suffers a severe allergic reaction to the animal, the handler or trainer will be required to move the animal to a different location designated by the building principal and an alternate plan will be developed with appropriate district staff.~~
- ~~2. If an individual on school transportation suffers an allergic reaction to a service animal, an alternate transportation plan will be developed with appropriate staff and parent/guardian of the student.~~

~~VIII. LIABILITY~~ **ADDITIONAL LIMITATIONS FOR MINIATURE HORSES**

In assessing whether a miniature horse may be permitted in a school building or on school grounds as a service animal, the following factors shall be considered:

- A. The type, size, weight of the miniature horse and whether the facility can accommodate these features;
- B. Whether the handler has sufficient control of the miniature horse;
- C. Whether the miniature horse is housebroken; and

- D. Whether the miniature horse's presence in a specific building or on school grounds compromises legitimate health and safety requirements.

~~The staff member, student/parent/guardian, handler, or trainer is liable for any and all damage to district or personal property and any and all injuries to individuals caused by their service animal. The staff member or student/parent who uses a service animal on school district property will hold the district harmless and indemnify the district from any such damages. The staff member or family who owns the service animal and who are the certified handlers will provide the district evidence of liability insurance for the service animal. The amount of coverage required shall be determined by the school district. When school staff members provide services to the student, and, as part of this service, give commands to the student's service animal, these staff members are acting as district employees and will be covered for liability through the school district.~~

IX. ALLERGIES; FEAR OF ANIMALS

If a student or employee notifies the school district that he or she is allergic to a service animal, the school district will balance the rights of the individuals involved. In general, allergies that are not life-threatening are not a valid reason for prohibiting the presence of a service animal. Fear of animals is generally not a valid reason for prohibiting the presence of a service animal.

X. NON-SERVICE ANIMALS FOR STUDENTS WITH INDIVIDUALIZED EDUCATION PROGRAMS (IEPS) OR SECTION 504 PLANS

If a special education student or a student with a Section 504 plan seeks to bring an animal onto school property that is not a service animal, the written request shall be referred to the student's IEP team or Section 504 team, as appropriate, to determine whether the animal is necessary for the student to receive a free appropriate public education (FAPE) or, in the case of a Section 504 student, to reasonably accommodate the student's access to the school district's programs and activities.

XI. NON-SERVICE ANIMAL AS AN ACCOMMODATION FOR EMPLOYEES

If an employee seeks to bring an animal onto school property that is not a service animal, the individuals are required to submit a written request to the Human Resources office. The recipient of the request will notify the Director of Student Support Services to address such requests. A school district employee who is a qualified individual with a disability will be allowed to bring such animal onto school property when it is determined that such use is required to enable the employee to perform the essential functions of his or her position or to enjoy the benefits of employment in a manner comparable to those similarly situated non-disabled employees.

XII. LIABILITY

- A. The owner of the service animal is responsible for any harm or injury to an individual and for property damage caused by the service animal while on school district property.
- B. An individual who, directly or indirectly through statements or conduct, intentionally misrepresents an animal in that person's possession as a service animal may be subject to criminal liability.

Legal References: Section 504 of the Rehabilitation Act of 1973
28 C.F.R. § 35.104, 28 C.F.R. § 35.130(b)(7), and 28 C.F.R. § 35.136
(ADA Regulations)
20 U.S.C. § 36.1400 *et seq.* (Individuals with Disabilities Education Act)
Minn. Stat. § 363A.19 (Discrimination Against Blind, Deaf, or Other
Persons with Physical or Sensory Disabilities Prohibited)
Minn. Stat. § 256C.02 (Public Accommodations for Persons with
Disabilities)
Minn. Stat. § 609.226 (Harm Caused by Dog)
Minn. Stat. § 609.833 (Misrepresentation of Service Animal)
~~28 C.F.R. § 36.104~~

Cross-Reference MSBA/MASA Policy 402 (Disability Nondiscrimination Policy)
MSBA/MASA Policy 521 (Student Disability Nondiscrimination)
MSBA/MASA Model Policy 535 (Orig. 2019)
WBLASB Policy 650 (Service Animals on School Property)

AGENDA ITEM: **Policy 604, Instructional Curriculum**

MEETING DATE: **May 11, 2020**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Sara Paul, Assistant Superintendent for Teaching and Learning**

BACKGROUND:

School Board Policy 604, Instructional Curriculum, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. This policy had a large amount of changes in section II. General Statement of Policy.

The purpose of this policy is to provide for the development of course offerings for students.

RECOMMENDED ACTION: To review the policy and provide suggestions or feedback to the administration, with the policy placed on the June 8 School Board meeting agenda or a subsequent meeting for action.

-Adopted: September 8, 1997

Revised: January 10, 2011

Revised: March 11, 2013

Revised: February 10, 2014

604 INSTRUCTIONAL CURRICULUM

I. PURPOSE

The purpose of this policy is to provide for the development of course offerings for students.

II. GENERAL STATEMENT OF POLICY

A. Instruction must be provided in at least the following subject areas:

1. Language arts and basic communication skills including reading, writing, literature, **and fine arts;**
2. Mathematics and science;
3. Social studies, including history, geography, economics, government, and citizenship;
4. Health and physical education;
- ~~5. The arts;~~
6. Career and technical education; and
7. World languages.

B. The basic instructional program shall include all courses required for each grade level by the Minnesota Department of Education and all courses required in all elective subject areas. The instructional approach will be gender neutral and multicultural.

C. Elementary and middle schools shall offer at least three, and require at least two, of the following four **art areas**: ~~areas within the arts~~: dance, music, theater, and visual arts. High schools shall offer at least three, and require at least one, of the following five **art** areas ~~within the arts~~: media arts, dance, music, theater, and visual arts.

- D. The school board, at its discretion, may offer additional courses in the instructional program at any grade level.
- E. Each instructional program shall be planned for optimal benefit taking into consideration the financial condition of the school district and other relevant factors. Each program plan should contain goals and objectives, materials, minimum student competency levels, and methods for student evaluation.
- F. The superintendent shall have discretionary authority to develop guidelines and directives to implement school board policy relating to instructional curriculum.
- G. The school district will provide at least one unit in cardiopulmonary resuscitation (CPR) and automatic external defibrillator (AED) procedures as part of its grade 7 to 12 curriculum for all students in that grade beginning in the 2014-2015 school year and later.
 - 1. In the school district's discretion, training and instruction may result in CPR certification.
 - 2. CPR and AED instruction must include CPR and AED training that have been developed:
 - a. by the American Heart Association or the American Red Cross, and incorporate psychomotor skills to support the instruction; or
 - b. using nationally recognized, evidence-based guidelines for CPR and incorporate psychomotor skills to support the instruction. "Psychomotor skills" means hands-on practice to support cognitive learning; it does not mean cognitive-only instruction and training.
 - 3. The school district may use community members such as emergency medical technicians, paramedics, police officers, firefighters, and representatives of the Minnesota Resuscitation Consortium, the American Heart Association, or the American Red Cross, among others, to provide instruction and training.
 - 4. A school administrator may waive this curriculum requirement for a high school transfer student regardless of whether or not the student previously received instruction under this section, an enrolled student absent on the day the instruction occurred under this section, or an eligible student who has a disability.
- H. The school district shall assist all students by no later than grade 9 to explore their educational college and career interests, aptitudes, and aspirations and develop a plan for a smooth and successful transition to postsecondary education or employment. All students' plans must be designed to:

1. provide a comprehensive academic plan for and complete career-a-college and career college-ready curriculum ~~premised on~~ by meeting state and local academic standards and developing 21st-century skills career and employment-related skills such as teamwork, collaboration, creativity, communication, critical thinking and good work habits;
2. emphasize academic rigor and high expectations and inform the student and the student's parent or guardian, if the student is a minor, of the student's achievement level score on the Minnesota Comprehensive Assessments that are administered during high school;
3. ~~help students identify personal learning styles that may affect their postsecondary education and employment choices;~~
4. ~~help students gain access to postsecondary education and career options;~~
5. ~~integrate strong academic content into career-focused courses and integrate relevant career-focused courses into strong academic content;~~
6. ~~help students and families identify and gain access to appropriate counseling and other supports and assistance that enable students to complete required coursework, prepare for postsecondary education and careers, and obtain information about postsecondary education costs and eligibility for financial aid and scholarships;~~
7. ~~help students and families identify collaborative partnerships of kindergarten through grade 12 schools, postsecondary institutions, economic development agencies, and employers that support students' transition to postsecondary education and employment and provide students with experiential learning opportunities; and~~
8. ~~be reviewed and revised at least annually by the student, the student's parent or guardian, and the school district to ensure that the student's course-taking schedule keeps the student making adequate progress to meet state and local high school graduation requirements and be likely to ensure students succeed in employment or postsecondary education without the need to first complete remedial course work.~~
3. help students identify interests, aptitudes, aspirations, and personal learning styles that may affect their career and college-ready goals and postsecondary education and employment choices;
4. set appropriate career and college-ready goals with timelines that identify effective means for achieving those goals;

5. help students access education and career options;
6. integrate strong academic content into career-focused courses and applied and experiential learning opportunities and integrate relevant career-focused courses and applied and experiential learning opportunities into strong academic content;
7. help identify and access appropriate counseling and other supports and assistance that enable students to complete required coursework, prepare for postsecondary education and careers, and obtain information about postsecondary education costs and eligibility for financial aid and scholarship;
8. help identify collaborative partnerships among pre-kindergarten through grade 12 schools, postsecondary institutions, economic development agencies, and local and regional employers that support students' transitions to postsecondary education and employment and provide students with applied and experiential learning opportunities; and
9. be reviewed and revised at least annually by the student, the student's parent or guardian, and the school district to ensure that the student's course-taking schedule keeps the student making adequate progress to meet state and local academic standards and high school graduation requirements and with a reasonable chance to succeed with employment or postsecondary education without the need to first complete remedial course work.

The school district may develop grade-level curricula or provide instruction that introduces students to various careers, but must not require any curriculum, instruction, or employment-related activity that obligates an elementary or secondary student to involuntarily select a career, career interest, employment goals, or related job training.

Educators must possess the knowledge and skills to effectively teach all English learners in their classrooms. School districts must provide appropriate curriculum, targeted materials, professional development opportunities for educators, and sufficient resources to enable English learners to become career and college-ready.

When assisting students in developing a plan for a smooth and successful transition to postsecondary education and employment, school districts must recognize the unique possibilities of each student and ensure that the contents of each student's plan reflect the student's unique talents, skills, and abilities as the student grows, develops, and learns.

If a student with a disability has an Individualized Education Program (IEP) or standardized written plan that meets the plan components herein, the IEP satisfies the requirement, and no additional transition plan is needed.

Students who do not meet or exceed the Minnesota Academic Standards, as measured by the Minnesota Comprehensive Assessments that are administered during high school, shall be informed that admission to a public school is free and available to any resident under 21 years of age or who meets the requirements of the compulsory attendance law. A student's plan under this provision shall continue while a student is enrolled.

- I.** A student enrolled in a public school must correctly answer at least 30 of 50 civics test questions. A school or district may record on a student's transcript that the student answered at least 30 of 50 civics test questions correctly.
- 1.** "Civics test questions" means 50 of the 100 questions that, as of January 1, 2015, United States citizenship and immigration services officers use to select the questions they pose to applicants for naturalization so the applicants can demonstrate their knowledge and understanding of the fundamentals of United States history and government, as required by federal law. The Learning Law and Democracy Foundation, in consultation with Minnesota civics teachers, must select by July 1 each year 50 of the 100 questions under this paragraph to serve as the state's civics test questions for the proximate school year and immediately transmit the 50 selected civics test questions to MDE and to the Legislative Coordinating Commission, which must post the 50 questions it receives on the Minnesota's Legacy website by August 1 of that year.
 - 2.** A school or district may exempt a student with disabilities from this requirement if the student's IEP team determines the requirement is inappropriate and establishes an alternative requirement.
 - 3.** A school or district may administer the civics test questions in a language other than English to students who qualify for English learner services.
 - 4.** Schools and districts may administer civics test questions as part of the social studies curriculum.
 - 5.** A district must not prevent a student from graduating or deny a student a high school diploma for failing to correctly answer at least 30 of 50 civics test questions.
 - 6.** The school district cannot charge a fee related to this requirement

Legal References: Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 120B.021 (Required Academic Standards)
Minn. Stat. § 120B.022 (Elective Standards)

Minn. Stat. § 120B.125 (Planning for Students' Successful Transition to Postsecondary Education and Employment; Involuntary Career Tracking Prohibited)

Minn. Stat. § 120B.234 (Child Sexual Abuse Prevention Education)

Minn. Stat. § 120B.236 (Cardiopulmonary Resuscitation and Automatic External Defibrillator Instruction)

Cross References: WBLASB Policy 603 (Curriculum Development)
WBLASB Policy 605 (Alternative Programs)

AGENDA ITEM: **Policy 624, Online Learning Options**

MEETING DATE: **May 11, 2020**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Sara Paul, Assistant Superintendent for Teaching and Learning**
Steve Asper, Director of Technology and Innovation

BACKGROUND:

School Board Policy 624, Online Learning Options is a new policy. This policy was created by the Minnesota School Boards Association. Note: The provisions of this policy substantially reflect the statutory requirements of Minn. Stat. § 124D.095, the Online Learning Option Act.

The purpose of this policy is to recognize and govern online learning options of students enrolled in the school district for purposes of compulsory attendance and address enrollment of students with an online learning provider for supplemental or full-time online learning.

RECOMMENDED ACTION: To review the policy and provide suggestions or feedback to the administration, with the policy placed on the June 8 School Board meeting agenda or a subsequent meeting for action.

New Policy

624 ONLINE LEARNING OPTIONS

[Note: The provisions of this policy substantially reflect the statutory requirements of Minn. Stat. § 124D.095, the Online Learning Option Act.]

I. PURPOSE

The purpose of this policy is to recognize and govern online learning options of students enrolled in the school district for purposes of compulsory attendance and address enrollment of students with an online learning provider for supplemental or full-time online learning.

II. GENERAL STATEMENT OF POLICY

- A. The school district shall not prohibit an enrolled student from applying to enroll in online learning.
- B. The school district shall grant academic credit for completing the requirements of an online learning course or program.
- C. The school district shall allow an online learning student to have the same access to the computer hardware and education software available in the school district as all other students in the school district. An online learning provider must assist an online learning student whose family qualifies for education tax credit to acquire computer hardware and educational software for online learning purposes.
- D. The school district shall continue to provide non-academic services to online learning students.
- E. Online learning students may participate in the extracurricular activities of the school district on the same basis as other enrolled students.

[Note: The school district may itself offer digital learning to its enrolled students. Such digital learning does not generate online learning funds. To the extent digital learning is offered by the school district only to its enrolled students, it is not subject to the Minnesota Department of Education (MDE) reporting or review requirements unless the school district is a full-time online learning provider. See Minn. Stat. § 124D.095, Subd. 4(d) and (e).]

To the extent the school district provides to resident students curriculum that has both physical and electronic components, the school district must make the electronic component accessible to a resident student in a home school at the request of the home-schooled student or student's parent or guardian, provided that the school

district does not incur more than an incidental cost as a result of providing access electronically. See Minn. Stat. § 123B.42.]

III. DEFINITIONS

- A. “Blended learning” is a form of digital learning that occurs when a student learns part time in a supervised physical setting and part time through digital delivery of instruction, or a student learns in a supervised physical setting where technology is used as a primary method to deliver instruction.
- B. “Digital learning” is learning facilitated by technology that offers students an element of control over the time, place, path, or pace of their learning and includes blended and online learning.
- C. “Enrolling district” means the school district or charter school in which a student is enrolled under Minn. Stat. § 120A.22, Subd. 4, for purposes of compulsory education.
- D. “Full-time online learning provider” means an enrolling school authorized by the Minnesota Department of Education (MDE) to deliver comprehensive public education at any or all of the elementary, middle, or high school levels.
- E. “Online learning course syllabus” is a written document that an online learning provider transmits to the enrolling school district using a format prescribed by the Commissioner of MDE (Commissioner) to identify the state academic standards embedded in an online learning course, the course content outline, required course assessments, expectations for actual teacher contact time, and other student to teacher communications, and the academic support available to the online learning student.
- F. “Online learning” is a form of digital learning delivered by an approved online learning provider under Paragraph III.H.
- G. “Online learning student” is a student enrolled in an online learning course or program delivered by an authorized online learning provider.
- H. “Online learning provider” is a school district, an intermediate school district, or an organization of two or more school districts operating under a joint powers agreement, or a charter school located in Minnesota that provides online learning to students and is approved by MDE to provide online learning courses.
- I. “Student” is a Minnesota resident enrolled in a public school, a nonpublic school, church or religious organization, or home school in which a child is provided instruction in compliance with Minn. Stat. §§ 120A.22 and 120A.24.
- J. “Supplemental online learning” means an online learning course taken in place of a course period at a local district school.

IV. PROCEDURES

A. Dissemination and Receipt of Information

1. The school district shall make available information about online learning to all interested people. The school district may utilize the list of approved online learning providers and online learning courses and programs developed, published, and maintained by MDE.
2. The school district will receive and maintain information provided to it by online learning providers.
3. The online learning provider must report or make available information on an individual student's progress and accumulated credit to the student, the student's parent, and the enrolling district in a manner specified by the Commissioner unless the enrolling district and the online learning provider agree to a different form of notice and notify the Commissioner.
4. The enrolling district must designate a contact person to help facilitate and monitor the student's academic progress and accumulated credits toward graduation.

B. Student Enrollment

1. A student may apply for full-time enrollment in an approved online learning program. The student must have the written consent of a parent or guardian to do so if the student is under eighteen (18) years of age.
2. The student and the student's parents must submit an application to the online learning provider and identify the student's reason for enrolling. An online learning provider that accepts a student under this section must notify the student and the enrolling district in writing within ten days if the enrolling district is not the online learning provider. The student and the student's parent must notify the online learning provider of the student's intent to enroll in online learning within ten days of being accepted, at which time the student and the student's parent must sign a statement indicating that they have reviewed the online course or program and understand the expectations of enrolling in online learning. The online learning provider must use a form provided by MDE to notify the enrolling district of the student's application to enroll in online learning.
3. The supplemental online learning notice to the enrolling district when a student applies to the online learning provider will include the courses or program, credits to be awarded, and the start date of the online learning course or program. An online learning provider must make available the supplemental online learning course syllabus to the enrolling district. Within 15 days after the online learning provider makes information in this paragraph available to the enrolling district, the

enrolling district must notify the online learning provider whether the student, the student's parent, and the enrolling district agree or disagree that the course meets the enrolling district's graduation requirements. A student may enroll in a supplemental online learning course up to the midpoint of the school district's term. The school district may waive this requirement for special circumstances with the agreement of the online learning provider.

4. An online learning course or program that meets or exceeds a graduation standard or the grade progression requirement of the enrolling district as described in the provider's online learning course syllabus meets the corresponding graduation requirements applicable to the student in the enrolling district. If the enrolling district does not agree that the course or program meets its graduation requirements, then the enrolling district must make available an explanation of its decision to the student, the student's parent, and the online learning provider; and the online learning provider may make available a response to the enrolling district, showing how the course or program meets the graduation requirements of the enrolling district.
5. An online learning student may enroll in supplemental online learning courses equal to a maximum of 50 percent of the student's full schedule of courses per term during a single school year, and the student may exceed the supplemental online learning registration limit if the enrolling district permits for supplemental online learning enrollment above the limit or if the enrolling district and the online learning provider agree to the instructional services. To enroll in more than 50 percent of the student's full schedule or courses per term in online learning, the student must qualify to exceed the supplemental online learning registration limit or apply to enroll in an approved full-time online learning program consistent with Paragraph IV.B.2. above. Full-time online learning students may enroll in classes at a local school under a contract for instructional services between the online learning provider and the school district.
6. An online learning student may complete course work at a grade level that is different from the student's current grade level.
7. An online learning student may enroll in additional courses with the online learning provider under a separate agreement that includes terms for paying any tuition or course fees.

C. Classroom Membership and Teacher Contact Time

1. The enrolling district may reduce an online learning student's regular classroom instructional membership in proportion to the student's membership in online learning courses.

2. The school district may reduce the course schedule of an online learning student in proportion to the number of online learning courses the student takes from an online learning provider other than the school district.
3. A teacher with a Minnesota license must assemble and deliver instruction to enrolled students receiving online learning from an enrolling district. The delivery of instruction occurs when the student interacts with the computer or the teacher and receives ongoing assistance and assessment of learning. The instruction may include curriculum developed by persons other than a teacher holding a Minnesota license.
4. The online learning provider, other than a digital learning provider offering digital learning to its enrolled students only under Minn. Stat. § 124D.095, Subd. 4(d), must give the Commissioner written assurance that all courses meet state academic standards and the online learning curriculum, instruction, and assessment expectations for actual teacher contact time or other student-teacher communications and academic support meet nationally recognized standards and are described as such in an online learning course syllabus that meets the Commissioner's requirements.

D. Academic Credit; Graduation Standards or Requirements

1. The school district shall apply the same graduation requirements to all students, including online learning students.
2. The school district shall use the same criteria for accepting online learning credits or courses as it does for accepting credits or courses for nonresident transfer students under Minnesota law.
3. The school district may challenge the validity of a course offered by an online learning provider. Such a challenge will be filed with MDE.
4. The school district shall count secondary credits granted to an online learning student toward its graduation and credit requirements.
5. If a student completes an online learning course or program that meets or exceeds a graduation standard or grade progression requirement at the school district, that standard or requirement will be met.
6. Weighted grades will also be applicable if the school district has adopted a policy to offer weighted grades.

Legal References: Minn. Stat. § 120A.22 (Compulsory Instruction)
 Minn. Stat. § 120A.24 (Reporting)
 Minn. Stat. § 123B.42, Subd. 1a (Curriculum; Electronic Components)
 Minn. Stat. § 124D.03 (Enrollment Options Program)

Minn. Stat. § 124D.09 (Post-Secondary Enrollment Options Act)
Minn. Stat. § 124D.095 (Online Learning Option Act)

Cross References: MSBA/MASA Model Policy 509 (Enrollment of Nonresident Students)
MSBA/MASA Model Policy 605 (Alternative Programs)
MSBA/MASA Model Policy 608 (Instructional Services – Special Education)
MSBA/MASA Model Policy 613 (Graduation Requirements)
MSBA/MASA Model Policy 620 (Credit for Learning)

E. OPERATIONAL ITEMS

AGENDA ITEM: **Action on Nutrition Services Prime Vendor**

MEETING DATE: **April 13, 2020**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations, and Bridget Lehn, Director of Nutrition Services**

BACKGROUND:

The US Department of Agriculture (USDA) administers the National School Lunch Program (NSLP). As part of the NSLP, at least every four years school districts must prepare a Request for Proposal (RFP) to secure a prime food vendor that will supply grocery items, supplies and USDA commodity products to nutrition services departments. In consultation with the Minnesota Department of Education's School Nutrition Program Administration, the method of analysis used in White Bear Lake's RFP process placed emphasis on the annual cost of a sample market basket and annual fixed fees.

The District received offers from three vendors to establish a prime vendor contract for furnishing and delivering grocery items, supplies and commodity products for a 2-year period, beginning July 1, 2020 through June 30, 2022. Price was the most heavily weighted factor; other considerations included completeness of product line, computer capabilities, customer service, distributor experience and qualifications and overall operational plan. The following companies submitted proposals and were scored out a possible 100 points:

Nutrition Services Prime Vendor	Points
Indianhead Foodservice Distributor	94.35
Upper Lakes Foods	93.00
Sysco Western Minnesota	76.67

Based on the results of the RFP process, the District's Nutrition Services Department requests authorization to establish a contract with Indianhead Foodservice Distributor for a 2-year period beginning July 2, 2020 through June 30, 2022, for an estimated value of \$2.6 million with the option to renew for up to two additional years.

RECOMMENDED ACTION: That the School Board authorize the award of Prime Food Vendor to Indianhead Foodservice Distributor for the period of July 1, 2020 through June 30, 2022, at an estimated value of \$2.6 million with an option to renew for up to two additional years.

AGENDA ITEM: Tentative Agreement – 2019 - 2021 Contract with
School Service Employees SEIU Local 284 Extended Day

MEETING DATE: May 11, 2020

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON(S): Matthew Mons, Director of Human Resources
Tim Wald, Assistant Superintendent for Finance and
Operations
Tom Wieczorek, Director of Finance

BACKGROUND:

The District has reached a tentative agreement with the School Service Employees SEIU Local 284 Extended Day. The unit ratified the tentative agreement in April for 2019-20 and 2020-21.

Matt Mons and Tim Wald will be available to answer questions.

RESOLUTION:

WHEREAS, the parties have reached a tentative agreement on the 2019-21 Contract;

WHEREAS, the School Service Employees SEIU Local 284 Extended Day Unit have ratified the Contract;

THEN BE IT HEREBY RESOLVED that the School Board of Independent School District 624 approves the 2019-2021 Agreement and authorizes the Chair and Clerk to execute the Agreement on behalf of the School Board.

RECOMMENDED ACTION: Approve the proposed 2019-2021 Agreement with the School Service Employees SEIU Local 284 Extended Day Unit by passing the resolution.

AGENDA ITEM: **Bid Specification Considerations**

MEETING DATE: **May 11, 2020**

CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent;**
Matt Mons, Director of Human Resources and
General Counsel;
Tim Wald, Assistant Superintendent for Finance
and Operations

BACKGROUND:

As a result of the successful bond referendum last fall, the District will be soliciting bids for construction projects on a more regular basis. At the School Board meeting on Monday, May 11, an overview will be provided of projects that will be bid on in the near future. With the School Board's recent discussions about project labor agreements and prevailing wage, the Administration is looking for direction from the School Board on how to proceed with bid specifications. Specifically, the Administration is looking for direction from the School Board on whether the bid specifications for upcoming construction projects should include either a project labor agreement requirement or a prevailing wage requirement.

The direction the School Board provides will guide the approach when creating bid specifications throughout the implementation of the District's facilities plan, including the bond referendum and long-term facilities maintenance projects. Unless the School Board votes to require a project labor agreement or prevailing wage, those requirements will not be included in the bid specifications. Please contact me in advance if you have any questions about project labor agreements or prevailing wage that you would like the Administration or legal counsel to address either before or during the meeting on May 11.

Formal action will be requested of the Board.

RECOMMENDED ACTION: To be determined following School Board discussion.