



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

RICK SNYDER
GOVERNOR

BRIAN J. WHISTON
STATE SUPERINTENDENT

MEMORANDUM

DATE: September 28, 2017

TO: Local and Intermediate School District Superintendents
Public School Academy Directors

FROM: Kyle Guerrant, Deputy Superintendent

SUBJECT: Competitive Bid Threshold, FY 2018

The purpose of this letter is to communicate changes to the base amount above which competitive bids must be obtained for remodeling, procurement of supplies, materials, and equipment. Sections 623a, 1267, and 1274 of the Revised School Code establish a base above which competitive bids must be obtained and provide for an increase in the base that corresponds with increases in the Consumer Price Index. The fiscal year 2017-2018 base for Section 1267, pertaining to construction, renovation, repair, or remodeling and the new base for Sections 623a and 1274, pertaining to procurement of supplies, materials, and equipment, is \$23,881.

Our analysis shows that the average Consumer Price Index (CPI) for the 12 month period ending August 31, 2016 was 238.65. The similar average for the 12 months ending August 31, 2017 was 243.39, a percentage increase of 1.98%. Therefore, the fiscal year 2016-2017 base of \$23,417 for Sections 623a, 1267, and 1274 items increases by \$464 to \$23,881 ($\$23,417 \times 1.0198$) for fiscal year 2017-2018.

Section 620(1) of the Revised School Code [MCL 380.620(1)] establishes a base above which travel expenses paid with intermediate funds must be posted to the ISD website. Section 620(1) provides for an increase in the base that corresponds with increases in the Consumer Price Index. For fiscal year 2017-18, the base amount for travel increases by \$75 to \$3,906 ($3,831 \times 1.0198$).

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608 WEST ALLEGAN STREET • P.O. BOX 30008 • LANSING, MICHIGAN 48909
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There are changes to the limits on the value of awards given by an ISD to an employee, volunteer, or pupil, as well as the value above which an ISD administrator may not accept a gift from a vendor or potential vendor. Section 634 places an upper limit on the value of awards given by an ISD to an employee, volunteer, or pupil, as well as the value above which an ISD administrator may not accept a gift from a vendor or potential vendor. The fiscal year 2016-17 cap of \$130 for awards increases to \$133 and the cap of \$56 for gifts increases to \$57 due to the increase in the average CPI.

Please note that all of the thresholds and caps mentioned in this communication are effective as of this date, and are in effect until the next communication revises them.

If you have any questions, please contact Phil Boone, Office of State Aid and School Finance, at 517-335-4059 or boonep2@michigan.gov.

Item	Section	Requirement	Base Amount	2005-06 Base	2015-16 Thresholds	2016-17 Thresholds	2017-18 Thresholds
ISD Travel expenditures	620	Posting	\$3,000	\$3,093	\$3,800	\$3,831	\$3,906
ISD Procurement of supplies, materials, and equipment	623a	Comp. Bid	\$17,932	\$18,489	\$23,230	\$23,417	\$23,881
ISD Award value limit	634, 1814	Award Cap	\$100	\$105	\$129	\$130	\$133
ISD Gift value limit (monthly)	634	Gift Cap	\$44	\$46	\$56	\$56	\$57
School building construction, addition, renovation, or repair	1267	Comp. Bid	\$17,932	\$18,915	\$23,230	\$23,417	\$23,881
School District or PSA Procurement of supplies, materials, and equipment	1274	Comp. Bid	\$17,932	\$18,489	\$23,230	\$23,417	\$23,881

cc: Michigan Education Alliance