

**Holmdel Board of Education**  
**Buildings, Grounds & Safety Committee**  
**Meeting Notes – April 30, 2020 - 6:00 p.m.**

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**Board Members Present:** E. Briamonte, Chair | P. Reddy | E. Urbanski | T. Wall

**Administrators Present:** R. McGarry, Superintendent | M. Petrizzo, BA | K. Stromsland, Dir Plant Ops & Maint | S. Rogers, Asst Dir Plant Ops & Maint | J. DeWysockie, ABA

**Guests:** Greyhawk Construction Manager, Spiezle Architects

**Meeting Location:** Zoom meeting

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1. Holmdel 2020 (Referendum) Update:

- Interior Renovations and Exterior Site Renovations (Village & Indian Hill School): At both Village and Indian Hill Elementary Schools, all work is completed with the following notation.
  - i. A proposed change order by the Contractor relative to the Indian Hill parking lot was submitted and is being reviewed by Spiezle and Greyhawk.
- Exterior Site Additions & Renovations and Interior Alterations (Satz & High School):

i. Satz Middle School

1. Link: The brickwork continues and should be complete before the end of this week, pending weather conditions.
2. New Entrance: Brickwork around the lower area of the addition is complete with the upper portion over the canopy nearing completion. The erection of metal stud partitions has defined the interior rooms within the new Satz Entrance. The individual HVAC units within the rooms along with the ductwork have been connected as are the roof-top units. The rough plumbing for the bathrooms has been completed and inspected. The base roofing material has been completed allowing for work to continue inside.
3. Cyber Center: The Cyber Center as well as the Guidance offices, have been completely gutted, including walls, furniture, flooring, ceilings lighting, HVAC and electrical. Openings left by the removal of doors, are getting blocked-up with concrete masonry blocks.

ii. High School

1. Engineering Wing: The installation of the equipment in the Fabrication Area which was completed last month requires the final accessory connection from the exhaust ductwork to the equipment. The contractor will schedule this in the immediate short term.
2. PE Wing:
  - a. The exterior of the Multipurpose Room has had the translucent panels installed. The Team Rooms will follow with the same material.
  - b. The exterior handicap ramp has started with the installation of the footings and side walls.
  - c. The previously installed ductwork within the Team Rooms and main corridor, has been connected to the newly installed HVAC units on the roof. The spiral ductwork within the Multipurpose Room is installed with penetrations to the roof and equipment to follow.
  - d. The painting of the interior spaces has begun as has the installation of the ceramic tiles within the Team Room Bathroom.
  - e. The new Forced Main Sanitary Piping from the PE Wing bathrooms to the existing Main, has commenced with approximately one half of the piping installed.
3. Main Entrance Canopy: The benches, retaining wall, stairs, railing, concrete walkway, trees and vegetation have been removed and the concrete footings for the columns of the new Canopy have been poured.

iii. High School & Satz:

1. Renovations & Miscellaneous:
  - a. The Handicap modifications of the bleachers at Roggy Field, has started on both the Home and Visitors sides.

- b. The replacement of the Roggy Field Turf will commence on 5/1/2020, ahead of schedule, with the removal of the existing turf and the preparation of the field, including Ball Stopper footings, Poles and Netting, allowing for the new Turf and completed process anticipated by the second week in June. The Track replacement will follow thereafter.
  - c. The Contractor's schedule, received this month, indicates that M&M is maintaining the progress for the three additions including exterior and interior renovations.
  - d. As part of the 2020 Referendum, a comprehensive survey and review of the District requirements for the PA and CCTV Systems is being conducted by Spiezle Architects. Once the surveys have been completed, Spiezle will prepare specifications and drawings for the PA and CCTV Systems for bidding purposes.
2. District Facilities, Cleaning and Maintenance Efforts Update: The facilities staff is completing maintenance projects that are more effectively addressed while there are no people in the schools. They are also continuing to perform deep cleaning procedures similar to the summer cleaning. The cleaning procedures are a two-step process; first involving the use of a cleaning detergent, second involving an EPA registered disinfectant. As an additional unique process to help safeguard our district community, an application for all door handles, push bars and handrails will be installed on these high contact areas. This application is an anti-microbial silver ion die cut tape providing on-contact bacteria killing performance. The committee also reviewed the following procedures that have been implemented, per CDC guidelines, washing hands regularly, wearing appropriate personal protective equipment and maintaining social distancing guidelines.
3. Date and Time of next Committee Meeting: May 21, 2020 at 5:30 p.m.