



HOLMDEL TOWNSHIP SCHOOLS BOARD OF EDUCATION MEETING

AGENDA
REGULAR BUSINESS MEETING
REMOTE MEETING
MARCH 25, 2020 7:00 PM

Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Student Learning Standards, and to become responsible and resourceful citizens and lifelong learners.

A. Call to Order

The Board of Education, Township of Holmdel, met in a Regular Business Meeting on Wednesday, March 25, 2020, via a remote meeting. Ms. Flynn, President of the Board, called the meeting to order at 7:50 p.m.

B. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

C. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- There are certain matters that may be brought before the board that cannot be immediately addressed in public. Such matters may be referred by the president to a board committee and/or to the Superintendent for consideration and/or resolution.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

D. Roll Call/Flag Salute

The following Board members were present: Mesdames: Flynn, Briamonte, Collins and Urbanski. Messrs: Sockol, Foster, Hammer, Reddy and Wall. Also present, Dr. Robert McGarry, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary and Mr. Paul Green, Board Attorney. Student Representatives to the Board, Ms. Hannah Lin was present and Mr. Jide Anifowoshe was absent.

AGENDA
REGULAR BUSINESS MEETING
REMOTE MEETING
MARCH 25, 2020 7:00 PM

E. Presentation(s)/Public Hearing(s) - None

F. Report of the Student Representatives to the Board

Resolved: That the Report of the Student Representatives to the Board is hereby accepted.

MOTION: Show of Hands to Accept – All Approved

G. Report of the Superintendent

Good evening everyone - I hope everyone who is listening and their families are well. All of you continue to be in my thoughts as we continue to meet the challenges with which we are faced.

I introduced four key concepts to you all last week - Perseverance, Patience, Empathy and Creativity. I have seen these concepts put into action throughout this period and I have observed on numerous occasions how they are helping to guide our work.

I am incredibly grateful for how quickly our staff mobilized and how quickly they prepared themselves for our current reality. Together we reinvented our school district - practically overnight.

None of us could have ever predicted this and no teacher preparation program covers it - although I am sure new chapters in educational pedagogy books are being written as we speak. As I said in a recent social media post, while we are working to flatten one curve, we are all quickly climbing another one - a steep learning curve focused on remote learning.

To my educators - your climb continues to impress me! You have persevered, demonstrated patience empathy and creativity throughout! As the husband of a high school teacher, I have seen first-hand that which you have all experienced.

To my educational leaders, you have truly led the way - always there to support those climbing the learning curve with support, guidance and a can-do attitude.

To parents, your feedback continues to help us revise this new way of “doing school.” You have always been and continue to be valued partners - maybe even a little more than ever before!

To the Board of Education, thank you for continuing to support our work. It’s hard to believe that it's almost been 2 weeks since we met and discussed closing our schools for what we thought would be two weeks but appears will last a while longer. Thank you for understanding that this has been an immense challenge for our entire community and for offering your assistance. When you’re in the creative process, it’s hard to know what assistance you need, so I appreciate your patience as we have created something completely new.

I wish everyone continued wellness as we face this challenge together - we’ve got this!

The Superintendent reported the following current student enrollment: 2,985	
Village School.....784	W.R. Satz School..... 524
Indian Hill School739	High School.....938

AGENDA
REGULAR BUSINESS MEETING
REMOTE MEETING
MARCH 25, 2020 7:00 PM

Resolved: That the Superintendent’s report is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved

H. Harassment, Intimidation and Bullying (H.I.B.) Report – March 2020

School	# of Incidents	Unsubstantiated	Substantiated
Holmdel High School	0		
W.R. Satz School	0		
Indian Hill	2	2	
Village	0		

I. Committee Report(s)

Before a matter is placed on the agenda at a public meeting, the administration reviews the matter with the Superintendent of Schools. Members of Board committees then work with the Superintendent to ensure a full review of these matters and after committee review and discussion, administrative recommendations are placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

- Mrs. Collins – Curriculum, Instruction & Special Services
- Mr. Foster – Budget & Finance
- Mrs. Briamonte – Buildings, Grounds & Safety
- Mr. Wall – Labor Negotiations/Personnel

J. Questions or Comments from the Public on Action Items Only

- Ms. Flynn, Board President, stated she received a question from the public (via email) regarding Home Instruction and how that works with the current remote learning. Dr. Seeley advised that everyone is currently on Home Instruction; however, Eric Swensen and Meryl Gill are the point persons to contact regarding Home Instruction needs/questions.
- Rebecca Kaplan, parent, asked if there is any information that can be shared regarding the Pre-K information session. Dr. McGarry advised they would be sending information out soon regarding this matter.

K. Action Items

• **Approval of Minutes:**

1. Approval of Minutes – Closed Executive Session Meeting - February 26, 2020

Resolved: That the Board approve the minutes of the following meeting: Closed Executive Session Meeting – February 26, 2020.

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 8-0-1
Abstained: Mrs. Flynn

AGENDA
REGULAR BUSINESS MEETING
REMOTE MEETING
MARCH 25, 2020 7:00 PM

2. Approval of Minutes – Regular Business Meeting - February 26, 2020

Resolved: That the Board approve the minutes of the following meeting: Regular Business Meeting – February 26, 2020.

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

3. Approval of Minutes-Regular Business Meeting/Committee of the Whole- Closed Executive Session March 18, 2020

Resolved: That the Board approve the minutes of the following meeting: Closed Executive Session Meeting – March 18, 2020

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

4. Approval of Minutes-Regular Business Meeting/Committee of the Whole- March 18, 2020

Resolved: That the Board approve the minutes of the following meeting: Regular Business Meeting/Committee of the Whole – March 18, 2020.

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

• Policy:

5. Approval of Revised Policy - TABLED

~~Resolved: That the Board approve the following revised policy, and hereby designate it as a second and final reading, as per attachment:~~

~~Policy 5701 Philosophy Statement Academic Integrity~~

MOTION: _____ SECOND: _____ VOTE: _____

6. Approval of Revised Regulation - TABLED

~~Resolved: That the Board approve the following revised regulation, and hereby designate it as a first and final reading, as per attachment:~~

~~Regulation 5701 Philosophy Statement Academic Integrity~~

MOTION: _____ SECOND: _____ VOTE: _____

• **Superintendent's Recommendations**

7. Approval of Out-of-District Travel, District Personnel

Resolved: That the Board approve the out-of-district travel for professional development activities or professional development meetings, as authorized by the Superintendent under Policy 6471 School District Travel, and in accordance with Regulation 6471 Staff Member Expenses, as per attachment. [B]

AGENDA
REGULAR BUSINESS MEETING
REMOTE MEETING
MARCH 25, 2020 7:00 PM

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

8. Approval of Out-of-District Travel, Non-Public Staff

Resolved: That the Board approve the out-of-district travel for professional development activities or professional development meetings for non-public staff, as authorized by the Superintendent under Policy 6471 School District Travel, and in accordance with Regulation 6471 Staff Member Expenses, as follows: [B]

Dates	Name	Location	Professional Development Activities/Meetings	City, State	Cost/Fee*
07/19/20 - 07/22/20	Kevin Donahue	St. Benedict School	Student Safety and Security Conference and Workshop	Las Vegas, NV	\$1,250.00
07/19/20 - 07/22/20	Anita Magnan	St. Benedict School	Student Safety and Security Conference and Workshop	Las Vegas, NV	\$1,250.00

* Funded by Title II-A

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

9. Approval of Student Trips

Resolved: That the Board approve the list of student trips and the educational objectives, itineraries, rules and regulations set forth for each that are on file in the Office of the Superintendent of Schools and the office of the appropriate school principal. [B]

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

10. Approval of Adoption of New Course, Grades K-12

Resolved: That the Board approve the adoption of new course, grades K-12, as follows: [B]

Course	Grade
Mythology	7 & 8

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

11. Approval of Curriculum Writing Projects for the 2020/2021 School Year

Resolved: That the Board approve the following curriculum writing projects for the 2020/2021 school year, as per attachment. [B]

Comment: Mrs. Briamonte wanted to make sure we are mindful of the Academic Integrity Policy. Mrs. Urbanski agreed with these comments.

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

AGENDA
 REGULAR BUSINESS MEETING
 REMOTE MEETING
 MARCH 25, 2020 7:00 PM

12. Approval of District Summer Programs

Resolved: That the Board approve the following district summer programs for the 2020/2021 school year: [B]

Course	School	Grade
Algebra I – Refresher Program*	High School	9
Math 8 Step-Up Program*	W.R. Satz School	8

*Funded by Title I-A

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

13. Approval of Presenters for Staff Professional Development

Resolved: That the Board approve the following presenters for staff professional development at a rate of \$75.00 per hour, for the 2019/2020 school year, as follows: [B]

Katlyn Leibner	Steve Tetrault
Joseph O’Connor	Michael Welter
Ryan O’Keefe	

Comment: Mrs. Briamonte wanted to make sure we are mindful of the Academic Integrity Policy. Mrs. Urbanski agreed with these comments.

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

14. Approval of Feeding Evaluation

Resolved: That the Board approve New Jersey Pediatric Feeding Associates of provide feeding evaluations at the rate of \$750.00 per student for the 2019/2020 school year. [B]

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

15. Approval of Home/Bedside Instruction

Resolved: That the Board approve home/bedside instruction services for students for the period indicated, as follows: [B]

SID	Services	Classification	Start Date	End Date	Cost per hour	Online System Cost
7998307685	Home Instruction	n/a	02/26/20	03/19/20	\$57.00	
1736843528	Bedside Instruction	OHI	02/20/20	04/02/20	\$57.00	

AGENDA
REGULAR BUSINESS MEETING
REMOTE MEETING
MARCH 25, 2020 7:00 PM

2005161649	Home Instruction	AUT	02/20/20	TBD	\$75.00	\$399.00
5073167385	Bedside Instruction	n/a	02/07/20	TBD	\$57.00	
2371940076	Home Instruction	MD	01/15/20	03/15/20	\$57.00	
2371940076	Home Instruction	MD	03/15/20	05/15/20	\$57.00	
5801553371	Home Instruction	OHI	02/24/20	04/24/20	\$57.00	\$199.50
8830599676	Home Instruction	n/a	03/09/20	05/08/20	\$57.00	
3570043949	Bedside Instruction	OHI	03/11/20	04/22/20	\$57.00	

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

16. Acceptance of Retirement

WHEREAS: Mrs. Teri Aniello has served the Holmdel Township Public Schools with distinction since August 23, 1995 and,

WHEREAS: Mrs. Teri Aniello has always displayed a work ethic that goes beyond the stated requirements of the job; and,

WHEREAS: Mrs. Teri Aniello has faithfully executed her duties with skill and competency; and,

WHEREAS: Mrs. Teri Aniello has earned the respect of her colleagues and community residents; and,

WHEREAS: Mrs. Teri Aniello has submitted a letter announcing her retirement from the Holmdel Township School District, effective July 1, 2020;

NOW THEREFORE BE IT RESOLVED:

That the Holmdel Township Board of Education accepts Teri Aniello's retirement with regret and deep gratitude for Mrs. Aniello's dedication, loyalty and outstanding services performed and further extend to Mrs. Aniello its best wishes for a happy and healthy retirement.

MOTION: Mrs. Collins SECOND: Mrs. Briamonte VOTE: 9-0

17. Acceptance of Retirement

WHEREAS: Mrs. Marian Amitrani has served the Holmdel Township Public Schools with distinction since September 1, 1986 and,

WHEREAS: Mrs. Marian Amitrani has always displayed a work ethic that goes beyond the stated requirements of the job; and,

WHEREAS: Mrs. Marian Amitrani has faithfully executed her duties with skill and competency; and,

WHEREAS: Mrs. Marian Amitrani has earned the respect of her colleagues and community residents; and,

WHEREAS: Mrs. Marian Amitrani has submitted a letter announcing her retirement from the Holmdel

AGENDA
REGULAR BUSINESS MEETING
REMOTE MEETING
MARCH 25, 2020 7:00 PM

Township School District, effective July 1, 2020;

NOW THEREFORE BE IT RESOLVED:

That the Holmdel Township Board of Education accepts Marian Amitrani's retirement with regret and deep gratitude for Mrs. Amitrani's dedication, loyalty and outstanding services performed and further extend to Mrs. Amitrani its best wishes for a happy and healthy retirement.

MOTION: Mrs. Collins SECOND: Mr. Sockol VOTE: 9-0

18. Acceptance of Retirement

WHEREAS: Mr. Robert Amitrani has served the Holmdel Township Public Schools with distinction since September 1, 1984 and,

WHEREAS: Mr. Robert Amitrani has always displayed a work ethic that goes beyond the stated requirements of the job; and,

WHEREAS: Mr. Robert Amitrani has faithfully executed his duties with skill and competency; and,

WHEREAS: Mr. Robert Amitrani has earned the respect of his colleagues and community residents; and,

WHEREAS: Mr. Robert Amitrani has submitted a letter announcing his retirement from the Holmdel Township School District, effective July 1, 2020;

NOW THEREFORE BE IT RESOLVED:

That the Holmdel Township Board of Education accepts Robert Amitrani's retirement with regret and deep gratitude for Mr. Amitrani's dedication, loyalty and outstanding services performed and further extend to Mr. Amitrani its best wishes for a happy and healthy retirement.

MOTION: Mr. Sockol SECOND: Mrs. Collins VOTE: 9-0

19. Acceptance of Resignation, Elementary Teacher, Village School

Resolved: That the Board accept the resignation of Jennifer DeYoung, Elementary Teacher, Village School, effective June 1, 2020.

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

20. Acceptance of Resignation, Lunchroom/Playground Aide, Village School

Resolved: That the Board accept the resignation of Lindsey Shevins, Lunchroom/Playground Aide, Village School, effective March 8, 2020.

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

21. Approval of Leaves of Absence

Resolved: That the Board approve leaves of absence as follows: [B]

Last Name	First Name	Leave Dates*
-----------	------------	--------------

AGENDA
REGULAR BUSINESS MEETING
REMOTE MEETING
MARCH 25, 2020 7:00 PM

DaSilva	Kailyn	09/11/20-02/13/21
Fanciullo	Josephine	03/03/20-06/30/20
Fisher	Kelly	03/04/20-03/16/20

**type of leave is on file in the Superintendent's office*

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

22. Approval of Extension of Appointment, Temporary Leave Replacement, Special Education Teacher, Village School

Resolved: That the Board approve to extend the appointment of Desiree Fernandez, Temporary Leave Replacement, Special Education Teacher, Village School, step 1MA+30, at a salary of \$65,875.00 prorated, effective retroactive from March 5, 2020 through March 18, 2020. Salary for the 2019/2020 school year to be dependent upon completion of negotiations with HTEA. [C. Scott – Paid Leave][B]

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

23. Approval of Extension of Appointment, Temporary Leave Replacement, .8 Special Education Teacher, Holmdel High School

Resolved: That the Board approve to extend the appointment of Kevin Vitale, Temporary Leave Replacement .8 Special Education Teacher, Holmdel High School, step 2-4 (3) BA, at a salary of \$53,175.00 prorated, effective April 11, 2020 through June 30, 2020. Salary for the 2019/2020 school year to be dependent upon completion of negotiations with HTEA. [R. Bandini – Leave] [B]

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

24. Approval of Extra Level of Staffing

Resolved: That the Board approve an extra level of staffing effective April 11, 2020 through June 30, 2020, as follows: [B]

Last Name	First Name	Location	Proportion
Snodgrass	MaryKaye	Holmdel High School	.2

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

25. Approval of Appointment, Special Education Monitor, Before and After School Activities

Resolved: That the Board approve the appointment of Cristina Steriti, Special Education Monitor, before and after school activities, for the 2019/2020 school year at a salary of \$24.20 per hour. Salary for the 2019/2020 school year to be dependent upon completion of negotiations with HTEA.

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

AGENDA
REGULAR BUSINESS MEETING
REMOTE MEETING
MARCH 25, 2020 7:00 PM

26. Approval of Appointment, Teacher Interventionists, Extra Hours, 2019/2020 School Year

Resolved: That the Board approve the appointment, retroactively, of staff members as Title 1, Part A Teacher Interventionists for extra hours, on an as needed basis, at their pupil contact hourly rate, Salary for the 2019/2020 school year to be dependent upon completion of negotiations with HTEA, for the 2019/2020 school year as follows: [B]

Last Name	First Name	Location	Position*	Hourly Rate*
Bennett	Karen	Village School	Title 1 Interventionist	\$68.47

**Funded Title 1-A*

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

27. Approval to Amend Schedule B Appointment

Resolved: That the Board approve to amend the Schedule B appointment as follows:

Last Name	First Name	Season From	Stipend*	Positon	Season To	Stipend*
McMahon	Leslie	Full Year	\$1,200.00	Unified Sports	Winter	\$600.00

**Salary for the 2019/2020 School year to be dependent upon completion of negotiations with HTEA*

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

28. Approval of Appointment, Day-to-Day Substitutes, 2019/2020 School Year

Resolved: That the Board approve the appointment of day-to-day substitutes, as follows [B]

Last Name	First Name	Substitute Position(s)	Effective Dates
Chiang	Haining	Bus Monitor	02/24/20
DelBuono	Alicia	Teacher	03/03/20
Russo	Wendy	Lunchroom/Playground Aide, Bus Monitor	02/21/20
Sharp	Elizabeth	Teacher, Nurse	02/25/20

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

29. Acceptance of Harassment, Intimidation and Bullying (HIB) Report

Resolved: That the Board move to accept the Report on Harassment, Intimidation and Bullying (HIB) as reported to the Board on February 26, 2020.

29A - Involves all of the HIBs except HHS #4.

MOTION: Mr. Sockol SECOND: Mrs. Collins VOTE: 9-0

29B - Involves HHS #4 as modified per executive session.

MOTION: Mrs. Collins SECOND: Mrs. Briamonte VOTE: 9-0

AGENDA
REGULAR BUSINESS MEETING
REMOTE MEETING
MARCH 25, 2020 7:00 PM

30. Approval of the Shared Services Agreement with the Freehold Regional High School District Board of Education for a Cooperative Sports Program – Ice Hockey

Resolved: That Board approve the shared services agreement between the Holmdel Township Board of Education and the Freehold Regional High School District Board of Education for a Cooperative Sports Program – Ice Hockey, subject to any modifications necessary in order to ensure that there will be no financial obligations on behalf of the District for the program, as on file in the Business Office.

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

• **Business Administrator’s Recommendations**

31. Approval of Monthly Certification – February 29, 2020

Resolved: That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of February 29, 2020 after review of the Secretary’s Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

32. Approval of Business Administrator/Board Secretary’s Financial Report – February 29, 2020

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending February 29, 2020 is hereby approved and the Business Administrator/Board Secretary instructed to file same.

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

33. Approval of Treasurer’s Financial Report – February 29, 2020

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending February 29, 2020 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report approved is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

34. Approval of Bills Payment – March 25, 2020

Resolved: That the Board approve payment of the March 25, 2020 regular bills list in the amount of \$1,102,025.35 and as certified and approved.

Discussion: The Board, referencing the transportation invoices discussed in Executive Session, supported approving this bills list as long as the disputed amounts are held in escrow.

MOTION: Mr. Sockol SECOND: Mrs. Collins VOTE: 9-0

AGENDA
REGULAR BUSINESS MEETING
REMOTE MEETING
MARCH 25, 2020 7:00 PM

L. Old Business - None

M. New Business

- Dr. McGarry and Dr. Seeley provided an update regarding the status of Remote Learning and the data results.
- Dr. McGarry referenced the School Calendar and the (1) emergency snow day left. It was originally scheduled to be used on April 13, 2020, but he recommended holding that day until later in the year based on the status of remote learning. After a general discussion, the Board agreed with Dr. McGarry's recommendation.

N. Questions or Comments from the Public - None

O. Executive Session (if required) – N/A

P. Adjournment

Board President Flynn called for a motion to adjourn the meeting. Mr. Sockol motioned, Mrs. Briamonte seconded and by a unanimous voice vote, the meeting adjourned at 9:03 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA
Business Administrator/Board Secretary