Tomlinson Middle School

200 Unquowa Road
Fairfield, CT 06824-5010
Phone (203) 255-8336
Fax (203) 255-8211

Anthony Formato, Principal   Amanda Kirik, Assistant Principal

May 8, 2020

Dear TMS Families,

I hope this letter finds you and your family safe and healthy. This crisis has been a test of our resourcefulness and creativity. I am very proud of the work the staff and students have done during this fourth term given the unusual circumstances. We want to honor that work by refining our grading procedures for the 4th term. Below is an outline of the grading guidelines we will use at Tomlinson to assess your child's progress and assign a grade for the term. Please know that we understand that the teaching and learning process during this pandemic has not been the same as it would have been if we were all together at TMS.

Anthony Formato

Middle School Grading and Reporting Guidelines

- Students will earn the cumulative grade earned in each class throughout the school year including distance learning.
- Students who have earned a cumulative percentage grade of 60% or higher in any class will have the choice of:

    - Opting for the grade they have earned during the school year including the scores earned during distance learning
    OR
    - Opting for a "Pass" for the class.

The process of offering students the option of a "PASS" instead of the letter grade they would have earned is described below. (This applies only for grades of 60% or higher.)

- Each teacher will send a standard Google Form to all students in their courses by Friday, May 22, 2020.
- The student is required to complete and submit the form by June 1, 2020. If the student does not respond to the Google Form, a letter grade will be assigned to the student as a default.
- Teachers will enter a "P" for students who are opting for a "Pass" instead of the grade they earned.
- Once all grades are posted, parents and students will have an opportunity to review all final entries through report cards. The school will provide a process for parents to follow if there are any concerns.