

**WASHINGTONVILLE CENTRAL SCHOOL DISTRICT  
CALENDAR FOR DEVELOPING THE 2020-21 BUDGET**

DATE	ACTION
October – March	Administrators analyze staffing needs & school programs for ensuing school year.
November 2019	<ul style="list-style-type: none"> <li>• Meet with Administrators &amp; discuss budget guidelines</li> <li>• Meet with Asst. Supt to discuss professional development</li> <li>• Preliminary staffing requests to Asst. Supts &amp; Supt</li> <li>• Budget materials distributed to instructional, custodial, cafeteria &amp; transportation staff.</li> <li>• Staff gathers information &amp; formulates requests for teaching materials, supplies, equipment, contractual work &amp; staffing.</li> </ul>
Monday, December 16, 2019	<b>Work session &amp; Regular Board of Education Meeting – 7:00 pm High School Library</b> <ul style="list-style-type: none"> <li>• Preliminary budget overview, planning &amp; parameters</li> </ul>
Tuesday, January 7, 2020	<ul style="list-style-type: none"> <li>• Instructional staff requests due to Principals.</li> <li>• Custodial, cafeteria &amp; transportation requests reviewed &amp; submitted to Business Office.</li> </ul>
Monday, January 13, 2020	<b>Work session Board of Education Meeting – 7:00 pm High School Library</b>
Monday, January 21, 2020	<b>Regular Board of Education Meeting – 7:00 pm Little Britain Elementary</b> <ul style="list-style-type: none"> <li>• Instructional requests due to Business Office</li> </ul>
Monday, February 10, 2020	<b>Work session Board of Education Meeting – 7:00 pm High School Library</b>
Tuesday, February 18, 2020	<b>Regular Board of Education Meeting – 7:00 pm Round Hill Elementary</b>
Monday, March 23, 2020	<b>Regular Board of Education Meeting – 7:00 pm Online Meeting</b>
Tuesday, April 16, 2020	<b>Work Session Board of Education Meeting – 7:00 pm Online Meeting</b> Budget Presentation #1
Monday, April 20, 2020	<del><b>Regular Board of Education Meeting – 7:00 pm Online</b></del> <ul style="list-style-type: none"> <li>• <del>Budget Presentation #2</del> – Cancelled – Rescheduled to April 27</li> </ul>
Monday, April 27, 2020	<b>Regular Board of Education Meeting – 7:00 pm Online</b> Budget Presentation #2
Monday, May 11, 2020	<ul style="list-style-type: none"> <li>• <b>Work Session Board of Education Meeting – 7:00 pm Online</b></li> <li>• Budget Presentation #3</li> <li>• Board Candidate Petitions Due (no minimum signature required)</li> </ul>
Tuesday, May 12, 2020	<ul style="list-style-type: none"> <li>• <b>Mail Postcard Notification</b></li> <li>• <b>1<sup>st</sup> Legal Notice Published</b></li> </ul>
Monday, May 18, 2020	<b>Regular Board of Education Meeting – 7:00 p.m. Online</b> <ul style="list-style-type: none"> <li>• Budget Presentation #4</li> <li>• Adoption of Budget &amp; Property Tax Report Card</li> </ul>
Wednesday, May 20, 2020	<ul style="list-style-type: none"> <li>• File Property Tax Report Card</li> </ul>
Friday, May 22, 2020	<ul style="list-style-type: none"> <li>• Mail Absentee Ballots</li> </ul>

Tuesday, May 26, 2020	<ul style="list-style-type: none"> <li>• Budget Statement Available to Public</li> </ul>
Friday, May 29, 2020	<ul style="list-style-type: none"> <li>• Public Notice #2</li> </ul>
Monday, June 1, 2020	<ul style="list-style-type: none"> <li>• <b>Regular Board of Education Meeting – 7:00 p.m. Online Budget Hearing</b></li> </ul>
Tuesday, June 2, 2020	<ul style="list-style-type: none"> <li>• Mail School District Budget Notice</li> </ul>
Monday, June 8, 2020	<ul style="list-style-type: none"> <li>• Regular Board of Education Meeting (Work session)- 7:00 p.m. Online</li> </ul>
Tuesday, June 9, 2020	<ul style="list-style-type: none"> <li>• Annual Budget Vote - Absentee Ballots Accepted Until 5:00 p.m.</li> </ul>
Wednesday, July 1, 2020	<ul style="list-style-type: none"> <li>• Implementation of 2020-21 Budget</li> </ul>

Updated: 05/06/20