

## IDEA - Part B (611) Grant Introduction

### Each Agency (LEAs, SOPs, and Charter Schools) must submit an IDEA-Part B Project and Budget in order to access funds.

The elements of the Project must meet acceptable criteria of compliance *prior* to the approval of any federally funded Project. Each agency must ensure that children with disabilities (in those schools) receive services in accordance with a properly developed Individualized Education Plan (IEP) and are afforded all applicable rights and services guaranteed under the Individuals with Disabilities Education Act (IDEA).

The purposes of IDEA include (a) ensuring that all children with disabilities have available to them a free appropriate public education (FAPE) that emphasizes special education and related services designed to meet their unique needs and prepare them for employment and independent living; (b) ensuring the rights of children with disabilities and their parents are protected; (c) assisting states, localities, educational service agencies, and Federal agencies in providing the education for all children with disabilities; and (d) assessing and ensuring the effectiveness of efforts to educate children with disabilities. [300.1]

The Agency Project must describe policies and procedures the agency has in place to comply with the requirements of Public Law 108.446. Each agency must adopt policies which reflect legal obligations contained in Public Law 108.446 and North Carolina General Statutes 115-C-106, Article 9. The Project must describe the total special education program for children, ages 3-21, with disabilities of the agency, *irrespective of the funding source*.

No Project may obligate federal funds prior to the date the Project and Budget are submitted in substantially approvable form, and approved by the state education agency.

The Project is a public document and must be made available for public review and inspection (as mandated by Section 614 of Public Law 108.446) prior to submission.

The Project consists of procedures, policies, data tables and assurances. The Project is approved for a one year period. Any changes made in agency policy or procedure described in the Project must be submitted as an amendment to the One-Year Project.

### Use of Funds

Funds must be used to develop comprehensive programs and services for children with disabilities in the least restrictive environment (LRE). The State Board has approved and adopted the Continuum of Services outlined in the [Policies Governing Services for Children with Disabilities](#). Adherence to the Policies should ensure a systematic program with alternatives for meeting the LRE requirements. Some or all of the following may be included in the Project:

TEACHERS	TEACHER ASSISTANTS	MATERIALS
SUPPLIES	EQUIPMENT	PHYSICAL THERAPY
HOME/HOSPITAL TEACHERS	PARENT TRAINING	OCCUPATIONAL THERAPY
CHILD IDENTIFICATION	DIAGNOSIS	SCHOOL SOCIAL WORK
TRANSITION SERVICES	*PURCHASED SERVICES	

**\* PURCHASED SERVICES INCLUDE PROFESSIONAL AND EDUCATIONAL, ADAPTED PE AND OTHER RELATED SERVICES AS PROVIDED IN IDEA**

**FUNDS SHALL NOT BE USED TO PAY ATTORNEY FEES FOR EITHER PARENTS OR LOCAL EDUCATION AGENCIES IN CONNECTION WITH LITIGATION OR DUE PROCESS HEARINGS [Teague, 17 EHLE 1186, OSEP, 1991]**

**Children with Disabilities**

Children with disabilities include all children who, because of permanent or temporary mental, physical or emotional disabilities, need special education and are unable to have all their educational needs met in a regular class without special education and related services. The terms used in the definition of children with disabilities are:

AUTISM	DEAF/ BLINDNESS	DEAFNESS
DEVELOPMENTAL DELAY	HEARING IMPAIRMENT	INTELLECTUAL DISABILITY
MULTIPLE DISABILITIES	ORTHOPEDIC IMPAIRMENT	OTHER HEALTH IMPAIRMENT
EMOTIONAL DISABILITY	SPECIFIC LEARNING DISABILITY	SPEECH LANGUAGE IMPAIRED
TRAUMATIC BRAIN INJURY	VISUAL IMPAIRMENT	

**IDEA - Part B (611) Grant  
Required Components of Grant and Instructions**

**PART I. PROJECT APPROVAL**

**A. PROJECT APPROVAL STATISTICAL DATA**

**1. Identification and Signatures**

Title of Project – IDEA Part B

Legislative Authority – Part B EHA

Type of Form – Application

Project Duration – 7/1/2019 – 6/30/2020

Applicant Agency – Demographics/Submission signature

Project Director – Demographics/Review submission signature

SEA Action – State project number/Date approved

DPI/Exceptional Children Division Authorization – Approval signature

**2. Maintenance of Fiscal Effort – Budget**

(a) Enter 2019-2020 LEA budget for the education of students with disabilities. (34 CFR §203): If the budget level is reduced, an exception, adjustment or LEA eligibility must be documented in section (b) for an eligible reduction allowance (34 CFR §300.204 Exception, 34 CFR §300.205 Adjustment or 34 CFR §300.203(b) MOE - §300.200 LEA Eligibility). If LEA eligibility is documented for ineligible budget reduction and decrease of budgeted total or per child expenditures in the same funding source (selected MOE method) from the second preceding fiscal year expenditures, an amendment to this section to meet budget eligibility is required by September 30, when actual MOE expenditures are reported in Section 3.

Note: Use the same child count number to calculate each per child amount.

**3. Maintenance of Fiscal Effort – Expenditures**

(a) Enter LEA expenditures FY 2018-2019 for the education of children with disabilities. (34 CFR §203). If the level of expenditures (local, or State and local) are reduced, an exception and/or adjustment must be documented in section (b) for an eligible reduction allowance, and a MOE Justification Form (§300.204/§300.205) with cover letter from the superintendent must be

submitted to the Director of the Exceptional Children Division/DPI by September 30th . The amount of expenditure reduction must be equal or less than the total amount of reduction documented on the required justification form. If §300.203(a) MOE - §300.200 LEA Eligibility is documented for failure to meet MOE obligations (first preceding fiscal year decrease without allowable reduction in all total and per child expenditures from second preceding fiscal year), an explanation letter from the superintendent must be submitted immediately to the Director of the Exceptional Children Division/DPI and no later than September 30th. If the MOE requirement is not met, the established level of effort set before failure to meet the requirement is the level of effort the LEA must maintain.

Note: Attach the MOE Calculation form. If section (b) is completed (reduction allowances), complete justification forms §300.204 and/or §300.205.

## **PART II. PRIVATE SCHOOL AND CEIS**

### **A. NON-PROFIT PARENTALLY PLACED PRIVATE SCHOOL CHILDREN AND PROPORTIONATE SHARE CALCULATION**

Proportionate share requirements are applicable to traditional LEAs only. Charter schools and SOPs must enter initial allocation/planning allotment on line (3).

For each category that is not applicable enter a zero.

Enter proportionate share amount expended 2018-2019 to determine carry-over funds for 2019-2020 proportionate share calculation. Enter proportionate share amount released 2016-2017.

Enter Private School Counts in whole numbers only for children with service plans, and enrolled children who have been evaluated.

Enter federal allocation (PRC 060) and number of eligible public and private school children to determine total proportionate share calculation for the 2019-2020 school year. Provide date of consultation meeting with private school representatives.

### **B. COORDINATED EARLY INTERVENING SERVICES AND PERMISSIVE USE DESCRIPTION**

LEAs identified as having significant disproportionality or requesting permissive use of funds, including continued use of any carryover funds, must submit a CEIS plan. LEAs must track the students who receive CEIS and annually report the number of students who received CEIS and subsequently received special education and related services during the preceding two-year period. (300.205, 300.208, 300.226, 300.646) Complete each line item for new and/or carryover budgets in PRC 070. If no PRC 070 funds including carryover are available and student counts are required, complete statements 6-7 and enter n/a for statements 1-5. If this the entire section is not applicable, check n/a.

## **PART III. ASSURANCES**

### **A. DEBARMENT ASSURANCES - ASSURANCE CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Must be completed and signed by the LEA superintendent.

### **B. PROGRAM AND FISCAL AUDIT ASSURANCES**

Must be completed and signed by the LEA superintendent.

**Assurance Regarding Implementation of the Requirements During Federal Fiscal Year 2019-2020**  
**Assurance Regarding Fiscal Audit**

**C. BUDGET ASSURANCE (FOR SYSTEMS ON AN ELECTRONIC BUDGET SYSTEM ONLY)**

Must be completed and signed by the LEA exceptional children program director  
**Assurance Regarding Budget Submission 2019-2020**

**PART IV. FEDERAL PROGRAM BUDGET (FOR SYSTEMS NOT ON AN ELECTRONIC BUDGET SYSTEM)****A. APPROVED BUDGET**

Enter 2019-2020 approved budget amount, expenditure budget accounts and budgeted positions FY 2019-2020.

**An initial budget must be submitted within the electronic budget system (ie. BAAS) before the grant is submitted for approval.**

**B. EQUIPMENT SUMMARY & DISPOSITION REQUEST**

Enter each line item for description of budgeted and disposed equipment. If equipment summary is not applicable, enter a 0 in the Projected Total Cost column of the first line. If disposition request is not applicable, enter a 0 in the Unit Cost column of the first line.

**C. AMENDED BUDGET**

Enter each line item as needed for budget changes including budgeted positions. If budget amendment is not applicable, enter a 0 in the Approved Budget column of the first line in the Amended Budget section, and/or a 0 in the Dollars column of the first line in the Budgeted Positions section.

**PART V. PUBLIC NOTICE & NARRATIVE****A. PUBLIC NOTICE**

Complete each line item for media and advertisement specific. Attach the actual advertisement (with the name of newspaper and date visible) or an affidavit from media source. A Word document of the public notice is not acceptable.

**B. PROJECT NARRATIVE**

Complete statement assurance for the Policies Governing Services for Children with Disabilities. Enter a detailed description as specified for the following sections:

A. GENERAL DESCRIPTION OF LEA, FACILITIES AND SERVICES

B. USE OF FUNDS

C. PERSONNEL AND COMPREHENSIVE SYSTEM OF PERSONNEL DEVELOPMENT

D. PRIVATE SCHOOL PARTICIPATION/PARENTALLY PLACED

E. CHILD FIND

Complete assurance requirements for the following sections:

F. CONFIDENTIALITY and ACCESS (300.612)(300.613)(300.614)(300.617)(300.618)(300.619)(300.620)(300.622)

(300.623)(300.624)(300.625)

G. LEAST RESTRICTIVE ENVIRONMENT (300.114-300.120)(300.124C)

H. INDIVIDUALIZED EDUCATION PROGRAM (300.320)(300.321)

(300.322)(300.323)(300.324)

I. FREE APPROPRIATE PUBLIC EDUCATION (FAPE)(300.101)(300.102)

J. NATIONAL INSTRUCTIONAL MATERIALS ACCESS CENTER (NIMAC) (300.210)

**\*\*\*GRANTS CANNOT BE APPROVED UNTIL THE BUDGET IS SUBMITTED VIA AN ELECTRONIC BUDGET SYSTEM\*\*\***

**\*\*\*PLEASE SUBMIT GRANT AND BUDGET AT THE SAME TIME\*\*\***

**SOPs - Grant must include your budget (Form FPD 208) \*\*\***

**Comments History**

**Jackson County Schools  
IDEA - Part B (611) Grant**

No Comments have been added

**Jackson County Schools  
IDEA - Part B (611) Grant**

**AMENDMENT -- This Document is an Amendment to the original plan  
created on 09/27/2019 by Kelly Doppke**

**APPROVED -- This Plan Has Been Approved by the  
NC Department of Public Instruction Exceptional Children Division.  
For Further Information Contact the Superintendent's Office.**

**United States Department of Education  
Office of Special Education and  
Rehabilitative Services  
Department of Education  
Washington, DC 20202-2600**

**Federal Assistance for the Education of Children with Disabilities**

**Annual Application Under Part B of the  
Individuals with Disabilities Education Act as Amended In 2004**

**CFDA No. 84.027A**

**OMB No. 1820-0030**

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**1. STATE EDUCATIONAL AGENCY ACTION (To be completed by State Educational Agency)**

(a) State Project Number  
**19-060-500**

(b) Date Approved  
**04/23/2020**

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**2. MAINTENANCE OF FISCAL EFFORT - BUDGET**

(a) Enter LEA budget for the education of students with disabilities. (34 CFR 203) Funds Budgeted  
FY 2019-2020 must equal or exceed funds spent from the same funding source for the most recent

prior fiscal year for which information is available. If the budget level is reduced, an exception and/or adjustment must be documented below in section (b) for an eligible reduction allowance.

**Note:** Use the same child count number to calculate each per child amount.

<b>Selected Budget Method</b>	<b>Selected MOE Method</b>
2019-2020	2017-2018
<b>(1) State and Local Expenditures</b>	<b>(1) State and Local Expenditures</b>

<b>Methods for Determining Budget</b>	<b>(I) Funds Budgeted</b> 2019-2020	<b>(II) Funds Spent</b> 2017-2018  <i>Second Preceding Fiscal Year</i>	<b>Budget Reduction Amount</b> 2019-2020
Projected Child Count:	<b>545</b>		
(1) Total State and Local Expenditures	<b>2981481.47</b>	<b>2,908,781.32</b>	<b>N/A</b>
(2) Total Local Expenditures Only	<b>67460.33</b>	<b>56,590.76</b>	<b>N/A</b>
(3) Per Child State and Local Total Expenditures	<b>5,470.61</b>	<b>5,327.44</b>	<b>N/A</b>
(4) Per Child Local Total Expenditures Only	<b>123.78</b>	<b>103.65</b>	<b>N/A</b>

**(b) Reduction Allowances (check all that apply)**

**34 CFR §300.204 Exception:**

Voluntary departure, by retirement or otherwise, or departure for just cause, of special education or related services personnel;

Exception

Amount:

Decrease in the enrollment of children with disabilities;

Exception

Amount:

Termination of costly expenditures for long-term purchases, such as the acquisition of equipment or the construction of school facilities;

Exception

Amount:

Termination of an exceptionally costly obligation to a particular child with a disability because the child: (check all that apply)

Exception

Amount:

Has left jurisdiction;

Has reached the age at which the obligation to provide a free appropriate public education (FAPE) to the child is terminated; or

No longer needs the program of special education.

Assumption of cost by a high cost fund operated by the State Education Agency under 34 CFR 300.704( c).

Exception

Amount:

**34 CFR §300.205 Adjustment**

Total LEA Part B allocation under section 611 for current grant fiscal year exceeds the amount the LEA received for the previous fiscal year; and LEA meets the following criteria for reduction of no more than fifty percent (50%) of the amount of the excess which will be used for Elementary & Secondary Education Act (ESEA) activities:

Receives increase in total IDEA section 611 funds since the previous fiscal year;  
 “Meets Requirements” under IDEA section 616 determinations;  
 Has not had action taken against it by the state education agency under IDEA section 616;  
 Has not had responsibility for providing a free appropriate public education (FAPE) taken from it by the state education agency;  
 Has not been found by the state education agency to have significant disproportionality under 34 CFR §300.646; AND  
 elects permissive use of coordinated early intervening services (CEIS) under CFR §300.226, pursuant to this adjustment section the

- CEIS amount the LEA intends to use is less any amount reduced for the maintenance of fiscal effort and
- CEIS and reduction total amounts together do not exceed the lesser of the total amount available for the reduction (maximum 50% of excess amount) or CEIS (maximum 15% of total allocation under sections 611 and 619).I

Adjustment

Amount:

**34 CFR §300.203 (b) MOE – §300.200 LEA Eligibility.**

With certain exceptions under §300.204 and §300.205, an LEA budgets for the education of children with disabilities at least the same amount of funds as spent from those same sources in the most recent prior fiscal year for which information is available.

Adjustment

Amount

**Checking the box in this section documents ineligible budget reduction and a decrease of budgeted total or per child expenditures in the same funding source from the second preceding fiscal year, and assures, upon reporting of actual expenditures from the first preceding fiscal year, that budgeted expenditures will be amended to meet eligibility requirements; or reporting of budgeted expenditures for the established level of effort set before unallowable expenditure reduction.**

**3. MAINTENANCE OF FISCAL EFFORT - EXPENDITURES**

- (a) Enter LEA expenditures for the education of students with disabilities. (34 CFR 203) \*\*\* First Preceding Fiscal Year amount must be equal to OR more than Second Preceding Fiscal Year. \*\*\*If the level of expenditures (local, or State and local) are reduced, a MOE Justification Form (§300.204/§300.205) and cover letter must be submitted by September 30th from LEA superintendent to DPI Exceptional Children Division director for approval. The amount of expenditure reduction must be equal or less than the total amount of reduction documented on the required justification form.

If LEAs second preceding fiscal year figures are different in the grant from the submitted MOE calculation form, a letter of justification with the MOE changes must be submitted from the LEA Superintendent to the DPI Exceptional Children Division Director along with copies of the corresponding expenditure reports.

**Note:** Use the official December 2018 child count number as indicated below, to calculate each per child amount.

**Selected MOE Method**

2018-2019

**(one must be selected)**

**(1) State and Local Expenditures**

**Attach the MOE Calculation form. If section (b) is completed (reduction allowances), attach justification forms §300.204 and/or §300.205.**

<b>Methods for Determining MOE</b>  <i>December 2018 Child Count: 545</i>  <b>Use this official child count number on the MOE calculation form</b>	<b>(I) Funds Spent 2018-2019</b> <i>First Preceding Fiscal Year</i> <b>Due by September 30th</b>	<b>(II) Funds Spent 2017-2018</b> <i>Second Preceding Fiscal Year</i> <b>Figures on MOE calculation form must match figures below</b>	<b>MOE Reduction Amount 2018-2019</b>
(1) Total State and Local Expenditures	<b>3217483.65</b>	<b>2,908,781.32</b>	<b>N/A</b>
(2) Total Local Expenditures Only	<b>54184.41</b>	<b>56,590.76</b>	<b>2,406.35</b>
(3) Per Child State and Local Total Expenditures <i>Note: This will be calculated once (1) Total State and Local Expenditures has been entered and saved.</i>	<b>5,903.64</b>	<b>5,327.44</b>	<b>N/A</b>
(4) Per Child Local Total Expenditures Only <i>Note: This will be calculated once (2) Total Local Expenditures Only has been entered and saved.</i>	<b>99.42</b>	<b>103.65</b>	<b>4.23</b>

**(b) Reduction Allowances (check all that apply)**

**34 CFR §300.204 Exception:**

Voluntary departure, by retirement or otherwise, or departure for just cause, of special education or related services personnel;

Exception

Amount:

Decrease in the enrollment of children with disabilities;

Exception

Amount:

Termination of costly expenditures for long-term purchases, such as the acquisition of equipment or the construction of school facilities;

Exception

Amount:



Termination of an exceptionally costly obligation to a particular child with a disability because the child: (check all that apply)

Exception

Amount:

Has left jurisdiction;

Has reached the age at which the obligation to provide a free appropriate public education (FAPE) to the child is terminated; or

No longer needs the program of special education.

Assumption of cost by a high cost fund operated by the State Education Agency under 34 CFR 300.704( c).

Exception

Amount:

### **34 CFR §300.205 Adjustment**

Total LEA Part B allocation under section 611 for current grant fiscal year exceeds the amount the LEA received for the previous fiscal year; and LEA meets the following criteria for reduction of no more than fifty percent (50%) of the amount of the excess which will be used for Elementary & Secondary Education Act (ESEA) activities:

Receives increase in total IDEA section 611 funds since the previous fiscal year;

“Meets Requirements” under IDEA section 616 determinations;

Has not had action taken against it by the state education agency under IDEA section 616;

Has not had responsibility for providing a free appropriate public education (FAPE) taken from it by the state education agency;

Has not been found by the state education agency to have significant disproportionality under 34 CFR §300.646; AND

If elects permissive use of coordinated early intervening services (CEIS) under CFR §300.226, pursuant to this adjustment section the

- CEIS amount the LEA intends to use is less any amount reduced for the maintenance of fiscal effort and
- CEIS and reduction total amounts together do not exceed the lesser of the total amount available for the reduction (maximum 50% of excess amount) or CEIS (maximum 15% of total allocation under sections 611 and 619).

Adjustment

Amount:

### **34 CFR §300.203 (a) MOE - §300.200 LEA Eligibility**

Except as provided in 300.204 and 300.205, funds provided to an LEA under IDEA, Part B must not be used to reduce the level of expenditures for the education of children with disabilities below the level of expenditures for the preceding fiscal year.

Adjustment

Amount:

**Checking the box in this section documents first preceding fiscal year decrease in all total and per child expenditures from the second preceding fiscal year resulting in failure to meet obligations under the MOE requirement with allowable reduction; or reporting of prior fiscal year expenditures for the established level of effort set before unallowable deduction.**

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## **4. APPLICANT AGENCY**

(a) Name of Superintendent  
**Kimberly Elliott**

(b) Name of Agency  
**Jackson County Schools**

(c) Number and Street Address  
**398 Hospital Rd**

(d) City           (e) State  
**Sylva           North Carolina**

(f) Zip Code  
**28779**

(g) Date Signed by Superintendent  
**07/29/2019**

(h) Telephone   (i) Facsimile  
**8285862311   8285865751**  
**(ext. 1950)**

(j) Email  
**kdoppke@jcpsmail.org**

## 5. PROJECT DIRECTOR

(a) Name of Director  
**Kelly Doppke**

(b) Name of School or Agency  
**Jackson County Schools**

(c) Number and Street Address  
**398 Hospital Rd**

(d) City           (e) State  
**Sylva           North Carolina**

(f) Zip Code  
**28779**

(g) Date Signed and Submitted for Review by Project Director  
**06/25/2019**

(h) Telephone   (i) Facsimile  
**8285862311   8285865157**  
**(ext. 1928)**

(j) Email  
**kdoppke@jcpsmail.org**

## 6. PROJECT DURATION

	Month	Day	Year		Month	Day	Year
From:	7	01	2019	To:	6	30	2020

**7. TITLE OF PROJECT**

Individuals with Disabilities Education Act (IDEA) Part B

**8. LEGISLATIVE FUNDING AUTHORITY**

(b) Part B, EHA

**9. TYPE OF FORM**

(a) Application

**10. DEPARTMENT OF EXCEPTIONAL CHILDREN AUTHORIZATION**

(a) Approved by (Program Coordinator)  
**Keashia Walker**

(b) Date Approved  
**04/23/2020**

**Jackson County Schools  
IDEA - Part B (611) Grant**

**APPROVED -- This Plan Has Been Approved by the  
NC Department of Public Instruction Exceptional Children Division.  
For Further Information Contact the Superintendent's Office.**

**Part II. NON-PROFIT PARENTALLY PLACED PRIVATE SCHOOL CHILDREN AND  
PROPORTIONATE SHARE CALCULATION**

**A. Non-Profit Parentally Placed Private School Children**

**For each category that is not applicable, enter a zero**

Carry-Over Funds from 2018-2019 School Year Proportionate Share Calculation for Parentally-Placed School Children with Disabilities	Total
(a) Proportionate Share Amount for Prior School Year:	<b>19469.9</b>
(b) Total Proportionate Share Amount Expended for Prior School Year:	<b>270.00</b>
(c) Total Proportionate Share amount released for 2016-2017 school year:	-
(d) Carry-Over Funds Proportionate Share:	<b>19199.9</b>

<b>(Note: The carry-over funds must be added to the proportionate share amount calculated below to determine the total proportionate share for the 2019-2020 school year.)</b>	
<b>Private School Counts</b> <b>** Count in Whole Numbers Only **</b>	
(1) Children in private schools with Service Plans.	<b>1</b>
(2) Number of Children enrolled in private school who have been evaluated.	<b>4</b>
<b>Proportionate Share Calculation for Parentally-Placed School Children with Disabilities</b>	
(3) Enter Planning Allotment for PRC 060: <b>(Note: This item <u>must</u> be amended for traditional LEAs when Initial Allotment is received.)</b>	<b>809180</b>
(4) Enter the number of Eligible Public and Private School Children:	<b>556</b>
(5) Enter the number of Eligible Private School Children :	<b>11</b>
(6) Proportionate Share for Private School Children:	<b>16008.96</b>
(7) Carry-Over Funds Proportionate Share (same as line d above):	<b>19199.9</b>
Total Proportionate Share for the Private School Children FY 2019-2020 :	<b>35208.86</b>
(8) Date of Consultation/meeting with representatives of private school to discuss children with disabilities.	<b>4/24/19</b>

**Jackson County Schools**  
**IDEA - Part B (611) Grant**

**APPROVED -- This Plan Has Been Approved by the**  
**NC Department of Public Instruction Exceptional Children Division.**  
**For Further Information Contact the Superintendent's Office.**

**Coordinated Early Intervening Services (CEIS) and Permissive Use Description**  
**REQUIRED SECTION OF IDEA, PART B**

LEAs identified as having significant disproportionality with respect to identification of children as children with disabilities, placement settings or placement disciplinary actions are required to reserve the maximum amount (15%) of the allotment to provide comprehensive coordinated early intervening services (300.205, 300.226 and 300.646). LEAs not identified as having significant disproportionality, may use up to 15% of their allotment for coordinated early intervening services. (300.208) LEAs must track the students who receive CEIS and annually report the number of students who received CEIS and subsequently received special education and related services during the preceding two year period. LEAs assure that funds used for coordinated early intervening services will supplement, not supplant, other Federal, State and local funds including funds made available under the ESSA.

- X N/A - Check N/A FY 2018-2019 if no PRC 070 funds including carryover, no required or voluntary CEIS and no student reporting requirements are needed (Data must be reported in the CEIS plan #8 for three years 2016-2017, 2017-2018 and 2018-2019).**

**CEIS Status:** (Check all that Apply)  
Permissive Use

Mandatory  
 Carryover  
 1st Year  
 2nd Year  
 3rd Year

**Enter Planning Allotment/Projected Budget:**

- 1. Indicate the area, or potential area, of disproportionality and contributing factors.**
- 2. Describe the district-wide implementation of EIS or permissive use of funds.**
- 3. Describe the group of students who have been targeted for EIS:**
- 4. Describe the data used in determining what students were targeted:**
- 5. Describe how the LEA will track the effectiveness of the EIS (ie: did the student end up in special education):**
- 6. Describe how the funds will be expended (example: a portion of an individual's salary, supplies and materials, etc.):**
- 7. Number of students receiving Coordinated Early Intervening Services in 2018-2019:**
- 8. Total number of students** who received Coordinating Early Intervening Services under the IDEA anytime in the past three school years (2016-2017, 2017-2018 and 2018-2019) and who received special education and related services in 2018-2019.:

**Attach the CEIS Student Log**

**Jackson County Schools  
 IDEA - Part B (611) Grant**

**ASSURANCE**

**PART 3 - ASSURANCE CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Applications should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements in 34 CFR Part 82, "New Restrictions on Lobbying and 34 CFR Part 85", "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Education determines to award the covered transaction grant or cooperative agreement.

**1. LOBBYING**

As required by Section 1352, Title 31 of the US Code and implemented at 34 CFR Part 82 for persons entering into a grant or cooperative agreement over \$100,000, as defined at 34 CFR Part 82, Sections 82.105 and 82.110, the applicant certifies that:

- X (A) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- X (B) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying" in accordance with its instructions;
- X (C) The undersigned shall require that the language of this certification be included in the award documents for all subawards to all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

## **2. DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS**

As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, defined at 34 CFR Part 85, Sections 85.105 and 85.110.

- (A) The applicant certifies that it and its principals:
  - X (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
  - X (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - X (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
  - X (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State or local) terminated for cause or default; and
- (B) Where the applicant is unable to certify to any of the statements in this certification, he or she shall include an explanation with this application.

## **3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988 and implemented at 34 CFR Part 85, Sections 85.605 and 85.610.A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

- X (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- X (b) Establishing an on-going drug-free awareness program to inform employees about -
  - (1) The dangers of drug abuse in the workplace;
  - (2) The grantee's policy of maintaining a drug-free workplace;
  - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- X (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph(a);
- X (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will -
  - (1) Abide by the terms of the statement; and
  - (2) Notify the employer in writing of his or her conviction for violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- X (e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title to:
 

Director, Grants and Contracts Services  
 US Department of Education  
 400 Maryland Avenue, SW (Room 3124)  
 GSA Regional Office Building No. 3  
 Washington, DC 20202-4571.

Notice shall include the identification number(s) of each affected grant;
- X (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted -
  - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State or local health, law enforcement, or other appropriate agency;
- X (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done

in connection with the specific grant: Place of Performance (Street Address, City , County, State, Zip Code)

Check if there are workplaces on file that are not identified here.

No

**4. DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988 and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610 -

- X A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and
- X B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report conviction, in writing, within 10 calendar days of the conviction to:

Director, Grant and Contracts Service  
 US Department of Education  
 400 Maryland Avenue  
 SW (Room 3124)  
 GSA Regional Office Building No. 3  
 Washington, DC 20202-4571.

Notice shall include the identification number(s) of each affected grant.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Name of Applicant/LEA  
**Jackson County Schools**

PR/Award Number and/or Project Name  
**IDEA, Part B (Section 611) 2019-2020**

Name of Superintendent  
**Kimberly Elliott**

Date Signed by Superintendent  
**07/29/2019**

**Jackson County Schools**  
**IDEA - Part B (611) Grant**

**APPROVED -- This Plan Has Been Approved by the  
 NC Department of Public Instruction Exceptional Children Division.  
 For Further Information Contact the Superintendent's Office.**

**ASSURANCE**

**PART B OF THE INDIVIDUALS WITH DISABILITIES EDUCATION ACT, AS AMENDED BY THE INDIVIDUALS WITH DISABILITIES EDUCATION ACT AMENDMENTS OF 2004**

**Assurance Regarding Implementation of the Requirements During Federal Fiscal Year 2019-2020**

For the purpose of implementing provisions of the Individuals with Disabilities Education Act Amendments of 2004, which amended the Individuals with Disabilities Education Act (the Act), the



local educational agency will comply with all of the requirements of Parts A and B of the IDEA, as amended by the IDEA Amendments of 2004, including (1) all of the policies and procedures that were approved as part of the State's most recent prior year State plan under Part B of the IDEA that are not inconsistent with the IDEA as amended by the IDEA Section 611 Amendments of 2004; and (2) all of the eligibility requirements of IDEA Section 611 of the Act, including use of funds in accordance with requirements for supplement not supplant, excess cost and ESSA Title 1 schoolwide program. The LEA also assures that it will revise its policies and procedures to make them fully consistent with the IDEA as amended by the IDEA Amendments of 2004. If requested, the LEA will provide the Director of the Exceptional Children Division copies of the policies and procedures it has in effect to ensure that it meets each of the eligibility requirements in **IDEA Section 611 of the Act**.

### **Assurance Regarding Fiscal Audit**

If the agency receives over \$750,000 or more in total (includes all federal and state funds allocated to the LEA for all education programs) federal financial assistance in a fiscal year from the North Carolina Department of Public Instruction, the agency agrees to:

have a fiscal audit made in accordance with Federal Office of Management and Budget Uniform Guidance 200.331 (for state and local governments) or Part 200 Uniform Administrative Requirements Cost Principles and Audit Requirements for Federal Awards (for universities, hospitals and nonprofit organizations),

take corrective action on matters of noncompliance with laws and regulations identified by the fiscal auditor within six months after receipt of the fiscal audit report, and

permit independent auditors of the North Carolina Department of Public Instruction access to records and financial statements as necessary.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Name of Applicant/LEA  
**Jackson County Schools**

PR/Award Number and/or Project Name  
**IDEA, Part B (Section 611) 2019-2020**

Name of Superintendent  
**Kimberly Elliott**

Date Signed by Superintendent

**Jackson County Schools  
IDEA - Part B (611) Grant**

### **Assurance Regarding Budget Submission 2019-2020**

**An initial budget must be submitted within the electronic budget system (ie. BAAS) before the grant is submitted for approval.**

For the purpose of coordinating submission of this IDEA Section 611 Exceptional Children Grant application along with budget information. By checking this assurance, the Exceptional Children Director of IDEA Section 611 for the above LEA is hereby assuring to have met with the finance officer regarding any and all budget data for exceptional children and has already submitted said

budget information. **This assures that the budget matches the activities outlined in the "Use of Project Funds", Part IV section.**

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Name of Applicant/LEA  
**Jackson County Schools**

PR/Award Number and/or Project Name  
**IDEA, Part B (Section 611) 2019-2020**

Name of Director  
**Kelly Doppke**

Date Assured by Director  
**06/25/2019**

Name of Finance Officer  
**Kristie Walker**

Date Assured by Finance Officer

**Jackson County Schools  
IDEA - Part B (611) Grant**

**NOT APPLICABLE -- This document is deemed to be Not Applicable to this Agency's Plan by the NC Department of Public Instruction Exceptional Children Division.**

**Department of Public Instruction  
Federal Programs Section**

**301 N Wilmington Street  
Raleigh, North Carolina 27601-2825**

**Part 4 - Federal Program Budget**

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**1. Program and Applicant Information**

Program Name <b>IDEA - Part B (611) Grant</b>	Program Reporting Code <b>060</b>
Lea Name <b>Jackson County Schools</b>	Lea Number <b>500</b>
Project Number <b>2020-060-500</b>	Approved Budget Amount
Project Period: Beginning <b>07/01/2019</b>	Ending <b>06/30/2020</b>

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**2. Approved Budget (FPD 208) - Enter each line item as needed.**

**For SOPS, this section cannot be left blank. At least one line of transaction is required.**

<b>Approved Budget</b>
------------------------

<b>Account Classification</b>	<b>3-XXXX- -XXX Account Code</b>	<b>Approved Budget</b>
<b>Expenditure Budget Total</b>		<b>0</b>
<b>+ Unbudgeted Federal Grant Funds</b>	<b>3-8200-060-399</b>	
<b>= Total Grant Funds</b>		<b>0</b>

**3. Summary of Budgeted Positions (FPD 208 Continued) - Enter each line item as needed.  
If this section is not applicable, enter a 0 in the Dollars column of the first line.**

Summary of Budgeted Positions					
Account Code	Number of Positions	Position Description	Percent (%) Assigned to Project	Num of Months Assigned to Project	Dollars
<b>Total Dollars</b>					<b>0</b>

**Jackson County Schools  
IDEA - Part B (611) Grant**

**NOT APPLICABLE -- This document is deemed to be Not Applicable to this Agency's Plan by the NC Department of Public Instruction Exceptional Children Division.**

**Department of Public Instruction  
Federal Programs Section**

**301 N Wilmington Street  
Raleigh, North Carolina 27601-2825**

**Part 4 - Federal Program Budget**

**1. Equipment Summary (FPD 210-A) - Enter each line item as needed.  
If this section is not applicable, enter a 0 in the Projected Total Cost column of the first line.**

Equipment Summary					
Description of Item	Quantity	Projected Unit Cost	Projected Total Cost	Original or Replacement	Planned Use of Equipment in Project
<b>Projected Cost of Itemized Equipment Total</b>					<b>0</b>
<b>Equipment with Cost Less Than \$7,500 (Total Amount)</b>					
<b>Total Projected Budgeted Amount</b>					<b>0</b>



**2. Changes to Budgeted Positions (FPD 209 Continued) - Enter each line item as needed.  
If this section is not applicable, enter a 0 in the Dollars column of the first line.**

Changes to Budgeted Positions							
Account Code	Number of Positions			Position Description	Percent (%) Assigned to Project	Num of Months Assigned to Project	Dollars
	Old	Inc/Dec	New				

**Jackson County Schools  
IDEA - Part B (611) Grant**

**APPROVED -- This Plan Has Been Approved by the  
NC Department of Public Instruction Exceptional Children Division.  
For Further Information Contact the Superintendent's Office.**

**Public Notice**

**SAMPLE OF PUBLIC NOTICE**

The Individuals with Disabilities Education Act (IDEA-Part B, Public Law 108.446) Project is presently being amended. The Project describes the special education programs that \_\_\_\_\_ (name of your LEA) proposes for Federal funding for the 2019-2020 School Year. Interested persons are encouraged to review amendments to the Project and make comments concerning the implementation of special education under this Federal Program. All comments will be considered prior to submission of the amended Project to the North Carolina Department of Public Instruction in Raleigh, North Carolina. The IDEA-Part B Project is open to the public for review and comments during the week of \_\_\_\_\_ (insert the dates you select) in the office of \_\_\_\_\_ (insert the name of the Director of E C Programs) located at \_\_\_\_\_ (insert the address of your E C Office).

**SAMPLE SAMPLE SAMPLE SAMPLE**

**1. Media Specifics**

(a) Type of Media (Daily or weekly newspaper, bulletin, periodical, etc.)

**Newspapers**

(b) Media Agency Name

**Sylva Herald and Crossroads Chronicle**

**2. Advertisement Specifics**

Include in the ad the dates the ad will run in the newspaper, location of the project public review, contact person for the project and the dates the project will be available for public review. Give reasonable notice for public participation prior to the public review dates.

**The grant cannot be submitted until completion of the public review dates.**

Attach the actual advertisement (with the name of newspaper and date visible) or an affidavit from media source. A Word document of the public notice is not acceptable.

Public Review Dates:

- Give reasonable Public Notices for participation prior to the grant review dates.
- The public notice ad needs to be published before the public review dates.
- The grant cannot be submitted until the completion of the public review dates.

## **Jackson County Schools IDEA - Part B (611) Grant**

**APPROVED -- This Plan Has Been Approved by the  
NC Department of Public Instruction Exceptional Children Division.  
For Further Information Contact the Superintendent's Office.**

### **Project Narrative**

**X** The LEA has adopted and follows the Policies Governing Services for Children with Disabilities

#### **A. GENERAL DESCRIPTION OF LEA, FACILITIES AND SERVICES**

# of schools

**9**

Socio-economic data (data current within last 2 years)

**4 of our schools operated under Community Eligibility Provision for the last 4 years indicating that the majority of students (56-82%) fall in the category of economically disadvantaged.**

**The current data for the remaining 5 schools indicates the following:**

**Cullowhee Valley= 61%**

**Fairview= 57%**

**Jackson County Early College= 21%**

**Scotts Creek=66%**

**Smoky Mountain High School= 41%**

# of EC Students on December 1, 2018 child count (available in Part I of the grant)

545

Building accessibility

**All facilities meet ADA guidelines for handicapped accessibility**

Program delivery for exceptional students

**The Exceptional Children's Program provides a full range of services with**

**27 Teachers**

**22 Teacher Assistants**

**6- full time Speech Pathologists**

**1- part time Speech Pathologist**

**1- part time Contracted Speech Pathologist**

**2- full time School Psychologists**

**1- part time School psychologist**

**1- Occupational Therapist**  
**1- Occupational Therapist Assistant**  
**1 part time contracted Audiologist**  
**1 part time contracted Physical Therapist**  
**1 Preschool Coordinator**  
**2 Behavior Intervention Specialists**  
**1 part time contracted Visual Impairment specialist**  
**1 part time contracted Orientation and Mobility specialist**  
**4 bus monitors**  
**1 EC Compliance Specialist**  
**1 EC Instructional Coach**  
**1 EC Data Manager**  
**1 Director**

The EC Program provides a full continuum of services for eligible students in the least restrictive environment. Program services also include related services for eligible students in order to promote academic and functional growth based on Individualized Education Plans.

**B. USE OF FUNDS** - State specifically how funds will be utilized. This section can be completed using bullets instead of full sentences. *The narrative must agree with the submitted budget. Employer provided benefits (if social security, hospitalization, retirement and supplementary and benefits related pay (i.e. supplement, bonus, longevity) will be paid from this grant, it can be included in one bullet as "benefits", covering all employees paid under this funding source.) Any additional benefits paid from this funding source that all employees do not receive (salary differential, additional responsibility stipend, etc.) must be listed separately from "benefits". If Indirect costs and unbudgeted funds are in the budget, they should be listed in use of funds. If funds are used to purchase equipment, indicate how the equipment will improve the education of students with disabilities. The grant cannot be approved until the budget is submitted.*

From the VI-B Project, funds will be used for personnel needed to implement services to children with disabilities, ages 3-21, for the 2019-20 academic year include:

- 20 teacher assistants
- 1 teacher
- 1 instructional coach (partial salary)
- 4 bus monitors
- benefits to include social security, hospitalization, retirement, longevity, and workers compensation.

VI-B funds are also use for several contractual agreements.

- The first is with the Hope Center on the Cherokee Reservation to provide special education and related services to identified students and part of the amount will be paid for from grant funds.
- Contracted Transportation for students with disabilities requiring specialized transportation.

- Contracted Services for Proportionate Share will be paid from these funds

Indirect Costs and unbudgeted funds are also included in the budget.

### **C. PERSONNEL and COMPREHENSIVE SYSTEM OF PERSONNEL DEVELOPMENT**

Address licensure status and number of all teachers of students with disabilities (regardless of funding source), i.e. twenty fully certified EC teachers, five EC teachers holding lateral entry license, etc.

27 fully licensed EC teachers  
 6 fully licensed SLPs  
 3 Fully licensed School Psychologists  
 1 Licensed OT  
 1 licensed COTA

All Contracted staff are fully licensed as part of the contractual agreement.

**Provide** relevant information on current and anticipated personnel vacancies, etc. relevant information on current and anticipated personnel vacancies, etc.

**JCPS does not have any current vacancies for EC Teachers. We have 2 vacancies for EC TAs and have several qualified applicants to be interviewed soon. We have a vacancy for 1 Speech Language pathologist and have several qualified applicants to be interviewed by the end of the month. We anticipate all positions to be filled at the beginning of the 2019-20 school year. We attend the WCU Teacher Recruitment fair annually to meet potential applicants.**

**Currently, we have a sufficient number of related service personnel, often times related service personnel are difficult to recruit to this area. In a rural area, we are limited to the number of therapists available to provide services for our students. The shortage forces us to contract with companies who charge astronomical rates, which decreases the funds available to support the program. The EC Director attends job fairs to recruit individuals. Local funds and Title II funds are used to assist teachers in becoming highly qualified in hard to fill positions such as EC**

**Describe** in-service training for personnel providing special education and related services, training for personnel paid from grant. If funds are budgeted for workshops and indicated in the Use of Funds section, describe the planned staff development activities.

**JCPS does not use 611 funds for PD and workshop expenses.**

**At the beginning of a new school year, all staff receive annual required training through the HR department. They also participate in on-going training for updates relevant to their position and needs. Updates could include information related to changes in assessments, curriculum, IEP compliance, and procedural changes. EC teachers and TAs receive Crisis Prevention and Intervention training. SLPs receive training with the audiologist and third party billing for Medicaid. We hold regular training for new teachers. Teachers have the opportunity to attend the state conference to increase knowledge and skills. Our teachers participate in PD to support IEP development and attend training annually with our compliance specialist. As a NCSIP site for reading and math, our teachers are participating in state Reading Research to Classroom Practice, and Math Foundations as well as training in reading and math programs such as Wilson, Foundations, SRA, and TransMath. VI-B funds are used to pay for substitutes when teachers and/or TAs are out for staff development. The district focus for professional development for the 2019-20 school year will be Multi-Tiered Systems of Support, Positive Behavior Intervention Support, School Mental Health, and Professional Learning Communities**

**D. PRIVATE SCHOOL PARTICIPATION/PARENTALLY PLACED - ALL REQUIREMENTS BELOW MUST BE ADDRESSED** - Specifically describe the procedure implemented to ensure Private School Participation **NOT REQUIRED FOR STATE OPERATED PROGRAMS AND CHARTER SCHOOLS**

Give description of how a timely and meaningful consultation occurs with private school representatives and representatives of parents of a parentally placed private school child with disabilities during the design and development of special education and related services (300.134)

**Provision is made for the participation of parentally-placed private school children with disabilities. Private schools were invited to a meeting (4/24/19) to discuss and be informed of services available at no cost to the parents through the VI-B Project. The EC director shares with representatives a plan for how children suspected of having a disability can participate equitably,**



**how the proportionate share of federal funds is determined, and how the process will operate throughout the school year.**

Give a description of how the process operates throughout the year. (300.134)(c)

**Contact information is shared with the representatives from each private school and can be shared with parents at the private school. The Exceptional Children's Program Director maintains a file documenting written attempts to involve non-public schools and to serve non-public school children with disabilities. Private school students qualify for services using the same criteria as those outlined by the State of North Carolina for public school students. Child Find documents are shared with all local private schools and can be placed in private school administrative offices. Child Find posters are sent to various physicians offices in the area and can be shared with all parents including private school and home school families.**

Give description of how (each parentally placed private school child with a disability who has been designated to receive services) the Service Plan is developed addressing the specific special education and related services the LEA will provide (300.138)(b)

**The Exceptional Children's Program Director along with a special education teacher and staff from the private school meets with parents and appropriate private school officials to determine evaluation needs. The district explains how FAPE can be provided in the public setting. IF the parent/guardian elects to remain in the private/homeschool setting, the team develops, reviews, and revises the private school service plan. The service plan includes the special education and related services that will be provided by the LEA based on the child's need(s). Students in private schools may receive Speech services in the private school served by a contracted speech therapist, or they may attend one of the local schools for services. The service plan review team will determine appropriate services and location of services based on evaluations and parent preferences.**

Give description of how parentally placed children are provided services using proportionate share of Part B funds for services included in the student's services plan. Be specific in the statement about which children will receive services; what services will be provided; how and by whom services will be provided; and where the services will be provided. (300.134)(d)

**Each private school child with a disability, who has been designated to receive services will have an annually reviewed service plan addressing the speech services that Jackson County Schools has determined it will make available based on the child's needs. Speech services will be provided by a contracted speech therapist in one of Jackson County Public Schools, in the student's home, or by Western Carolina Speech and Hearing Clinic at Western Carolina University.**

Give a description how the LEA locates, identifies and evaluates all children with disabilities who are enrolled by their parents in private, including religious, elementary schools and secondary schools located in the school district served by the LEA. (300.111)(300.131)(300.201)

**The LEA holds an annual private/home school meeting to inform administrators and parents of services available. Child Find materials are distributed to local private schools. The LEA maintains a spreadsheet of students who exit our schools to home schools/private schools. The EC compliance specialist is the contact for screenings and referrals, and her contact information is shared with local private schools. Upon receipt of a referral the EC Compliance specialist acts as case manager and convenes an referral and/or reevaluation to determine evaluations and eligibility. The LEA has one school psychologist designated to complete evaluations for private/home school students.**

How parentally placed private school children suspected of having a disability can participate equitably; and how parents, teachers and private school officials will be informed of the process. (300.134)

**Speech services will be provided by school personnel or contracted personnel in the public school, WCU clinic, or the private school facility. The private school service plan will be reviewed annually. The EC Compliance Specialist will be the case manager.**

- E. CHILD FIND (300.111)(300.131)** - Child Find posters and brochures are furnished by the NC Department of Public Instruction for display in a public entry to each campus and office. Both posters and brochures are designed for insertion of appropriate contact name, address and telephone number for public information. Posters and brochures are made available to the public throughout the school year. (300.612)(300.622)(300.625).

**EACH OF THE FOLLOWING REQUIREMENTS MUST BE ADDRESSED**

Give description of your LEA Child Find Process addressing the method implemented to

**Locate** students with disabilities:

**All children with disabilities residing within Jackson County, regardless of the severity of their disability, and who are in need of special education and related services are located, evaluated and identified. Child Find posters and brochures, furnished by the NC Department of Public Instruction, are displayed in a public entry to each campus and office. Both posters and brochures give the appropriate contact name, address and telephone number. The public is invited to take brochures and/or copy information from the posters in order to make contact with the appropriately named person for further information. Posters and brochures are made available to the public throughout the school year in both English and Spanish. Posters and brochures are mailed to the local pediatricians' offices and the local health department to be shared with families**

**Identify** students with disabilities:

**In an effort to identify students who are eligible, JCPS uses a problem solving approach in all schools. General Education teachers and LEA representatives at the school level use universal screenings, classroom assessments, and progress monitoring tools to determine which students may be in need of special education. Schools follow the referral process and work closely with families to identify eligible students. The preschool coordinator develops a working relationship with many local preschools and offers Child Find information as well as screening opportunities through out the year to identify students with developmental delays as well as speech language delays. JCPS attends regular LICC and other stakeholder meetings to work with local agencies to identify, refer, and evaluate highly mobile children such as migrant and homeless**

**Evaluate** all children with disabilities, including highly mobile children such as migrant and homeless, and who are suspected of being a child with a disability and in need of special education. (300.111): **JCPS employs 2.5 school psychologists who are responsible for completing the evaluation process and reviewing eligibility results with the IEP team. Speech Language Pathologists, the OTs, and PT also work closely with IEP teams to evaluate students. JCPS attends regular LICC and other stakeholder meetings to work with local agencies to identify, refer, and evaluate highly mobile children such as migrant and homeless.**

**\*\*\* REMAINING REQUIRED COMPONENTS ARE TO BE ADDRESSED BY CHECKING EITHER THE YES OR NO BOX. BY CHECKING THE YES BOX, THE APPLICANT CERTIFIES THAT THE LEA MEETS ALL THE ASSURANCE AND CERTIFICATION REQUIREMENTS NECESSARY TO RECEIVE IDEA, PART B FUNDS \*\*\***

**If 'Yes' is selected, no additional comments are necessary. If 'No' is selected, an explanation is required to be entered in the corresponding text box provided below each option.**

- F. CONFIDENTIALITY and ACCESS (300.612)(300.625)(300.622)** - Notice to parents are adequate to fully inform parents about confidentiality and access rights, including a description of the extent that the notice is given in the native languages of the various population groups in the LEA.

Notice is available describing the children on whom personally identifiable information, the types of information sought, the methods the LEA intends to use in gathering the information, and the uses to be made of the information.

Policy and/or procedure are established regarding the storage, disclosure and third parties, retention, and destruction of personally identifiable information

The Parent Handbook of Rights is issued to parents once a School year. The content addresses all of the rights of parents and children regarding the rights under the Family Educational Rights and Privacy Act (FERPA) of 1974 and implementing regulations in 34 CFR part 99.

Before any major identification, location, or evaluation activity, the notice must be published or announced in newspapers or other media, or both, with circulation adequate to notify parents throughout the region of the activity.

### **Meets Requirements: Yes**

**ACCESS RIGHTS (300.613)** - Permission is granted to parents to inspect and review any education record(s) relating to their children that are collected, maintained, or used by the LEA. The LEA complies with a request without unnecessary delay and before any meeting regarding an IEP , or any hearing, and in no case more than 45 days after the request has been made.

The right to inspect and review education records includes: the right to a response from the participating LEA to reasonable requests for explanations and interpretations of the records; the right to request that the LEA provide copies of the records containing the information if failure to provide those copies would effectively prevent the parent from exercising the right to inspect and review the records; and the right to have a representative of the parent inspect and review the records.

The LEA may presume that the parent has authority to inspect and review records relating to his or her child unless the LEA has been advised that the parent does not have the authority under applicable State law governing such matters as guardianship, separation and divorce.

### **Meets Requirements: Yes**

**RECORD of ACCESS (300.614)(300.617)** - The LEA keeps a record of parties obtaining access to education records collected, maintained, or used under Part B (except access by parents and authorized employees of the LEA), including the name of the party, the date access was given, and the purpose for which the party is authorized to use the records. The LEA provides parents on request a list of the types and locations of education records collected, maintained, or used by the LeA.

The LEA may charge a fee for copies of records that are made for parents if the fee does not effectively prevent the parents from exercising their right to inspect and review those records. The LEA may not charge a fee to search for or to retrieve information.

### **Meets Requirements: Yes**

**AMENDMENT of RECORDS at PARENT'S REQUEST (300.618)** - A parent who believes that information in the education records collected, maintained, or used under this part is inaccurate or misleading or violates the privacy or other rights of the child, may request the participating LEA that maintains the information to amend the information. The LEA decides whether to amend the information in accordance with the request within a reasonable period of time of receipt of the request. If the agency decides to refuse to amend the information in accordance with the request, it shall inform the parent of the refusal and advise the parent of the right to a hearing.

**Meets Requirements: Yes**

**OPPORTUNITY FOR and RESULT of HEARING (300.619)(300.620)** - Upon request, the LEA provides an opportunity for a hearing to challenge information in education records to ensure that it is not inaccurate, misleading, or otherwise in violation of the privacy or other rights of the child. If, as a result, of the hearing, the agency decides that the information is inaccurate, misleading or otherwise in violation of the privacy or other rights of the child, it shall amend the information accordingly and so inform the parent in writing. If, as a result of the hearing, the LEA decides that the information is not inaccurate, misleading, or otherwise in violation of the privacy or other rights of the child, it shall inform the parent of the right to place in the records it maintains on the child a statement commenting on the information or setting forth any reasons for disagreeing with the decision of the agency.

**Meets Requirements: Yes**

**CONSENT (300.622)** - Parental consent must be obtained before personally identifiable information is disclosed to parties other than officials of participating agencies/LEAs unless the information is contained in educational records, and the disclosure is authorized without parental consent. Parental consent, or the consent of an eligible child who has reached the age of majority under state law, must be obtained before personally identifiable information is release to officials of participating agencies providing or paying for transition services. If a child is enrolled, or is in a private school that is not located in the LEA of the parent's residence, parental consent must be obtained before any personally identifiable information about the child is released between officials in the LEA where the private schools is located and officials in the LEA of the parent's residence. The LEA has policies and/or procedures that are used in the event that a person refuses to provide consent.

**Meets Requirements: Yes**

**SAFEGUARDS (300.623)** - The LEA protects the confidentiality of personally identifiable information at collection, storage, disclosure and destruction stages. One official at each participating LEA shall assume responsibility for ensuring the confidentiality of any personally identifiable information. All persons collecting or using personally identifiable information must receive training or instruction regarding the LEA's policies and procedures. Each participating agency maintains, for public inspection, a current listing of the names and positions of those employees within the LEA who may have access to this information.

**Meets Requirements: Yes**

**DESTRUCTION of INFORMATION (300.624)** - The LEA informs parents when personally identifiable information collected, maintained, or used is no longer needed to provide educational services to the child. The information must be destroyed at the request of the parents. However, a permanent record of a student's name, address, and phone number, his/her grades, attendance records, classes attended, grade level completed and year completed are maintained without time limitation.

**Meets Requirements: Yes**

**CHILDREN'S RIGHTS (300.625)** - The LEA provides policies and procedures regarding the extent to which children are afforded rights of privacy similar to those afforded to parents, taking into consideration the age of the child and type or severity of disability. Under the regulations for the Family Educational Rights and Privacy Act, the rights of parents regarding education records are transferred to the student at age 18. If the rights accorded to parents under Part B are transferred to a student who reaches the age of majority, the rights regarding educational records must also be transferred to the student. However, the LEA provides any notice required to the student and the parents.

**Meets Requirements: Yes**

**G. LEAST RESTRICTIVE ENVIRONMENT (300.114-300.120)(300.124C)** - The LEA ensures that a continuum of alternative placements is available to meet the needs of children with disabilities for special education and related services. To the maximum extent appropriate, children with disabilities including children in public or private institutions or other care facilities, are educated with children who are nondisabled. Special classes, separate schooling, or other removal of children with disabilities from the regular educational environment occurs only if the nature or severity of the disability is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily.

**Meets Requirements: Yes**

**H. INDIVIDUALIZED EDUCATION PROGRAM (300.323)** - The IEP is in effect for each child with a disability at the beginning of each school year and it is in effect before special education and related services are provided to an eligible child. The IEP is implemented as soon as possible following development of the IEP, special education and related services are made available to the child in accordance with the child's IEP. It is accessible to each regular education teacher, special education teacher, related service provider, and other service providers who is responsible for its implementation. Each teacher and provider is informed of their responsibilities related to implementing the child's IEP and is informed of specific accommodations, modifications, and supports that must be provided for the child in accordance with the IEP.

**Children Placed or Referred to Private School by the Public Agency (300.145):**

The LEA ensures that before a child with a disability is placed, or referred to a private school, the agency shall initiate and conduct a meeting to develop an IEP for the child. The LEA ensures that a representative of the private school attends the meeting. If the representative cannot attend, the LEA uses other methods to ensure participation by the private school. After a child with a disability enters a private school, any meetings to review and revise the child's IEP may be initiated and conducted by the private school at the discretion of the LEA. If the private school initiates and conducts these meetings, the LEA shall ensure that the parents and a LEA representative are involved in any decision about the child's IEP; and agree to any proposed changes in the IEP before those changes are implemented. When the private school implements the IEP, the LEA is responsible for compliance.

**Meets Requirements: Yes**

**IEP MEETINGS and IEP TEAM (300.321)** - The LEA is responsible for initiating and conducting meetings for the purpose of developing, reviewing, and revising the IEP of a child with a disability. Within a reasonable period of time following the LEA's receipt of parent consent to an initial evaluation, the child is evaluated, and if determined eligible under this part, special education and related services are made available to the child in accordance with an IEP. A meeting to develop the IEP must be conducted within 30 days of a determination that the child needs special education and related services. The IEP Team reviews the IEP periodically, but not less than annually, to determine whether the annual goals for the child are being achieved; and revises the IEP as appropriate.

The LEA ensures the IEP team for each child with a disability includes the parents of the child, at least one regular education teacher of the child (if the child is, or may be, participating in the regular education environment), at least one special education teacher of the child, or if appropriate, at least one special education provider of the child, a representative of the LEA who is qualified to provide, or supervise the provision of, specially designed instruction to meet the unique needs of children with disabilities. This representative is knowledgeable about the availability of resources of the LEA, an individual who can interpret the instructional implications of evaluation results, who may be member of the team. At the

discretion of the parent or the LEA, other individuals who have knowledge or special expertise regarding the child, including related services personnel as appropriate.

**Meets Requirements: Yes**

**PARENT PARTICIPATION (300.322)** - The LEA ensures that one or both parents of a child with a disability are present at each IEP meeting or are afforded the opportunity to participate. Parents are notified of the meeting early enough to ensure they will have an opportunity to attend. Meetings are scheduled at a mutually agreed on time and place. The notice gives the purpose of the meeting, time, and location, who will be in attendance and gives the parent the opportunity to include other participants who have knowledge or special expertise about the child. Beginning at age 14, or younger, if appropriate, the notice must also indicate that the purpose of the meeting will be the development of statement of the transition services needs of the student and the student is invited.

Beginning at age 16, or younger, if appropriate, the notice indicates if the purpose of the meeting is the consideration of needed transition services for the student. The notice indicates that the LEA will invite the student; and identify any other agency that will be invited to send a representative. If neither parent can attend, the LEA shall use other methods to ensure parent participation. A meeting may be conducted without a parent in attendance if the LEA is unable to convince the parents that they should attend. In this case, the LEA maintains records of attempts to arrange a mutually agreed on time and place. The LEA takes whatever action is necessary to ensure that the parent understands the proceedings at the IEP meeting, including arranging for an interpreter for parents with deafness or whose native language is other than English. The LEA gives a copy of the child's IEP to the parent at no cost to the parent.

**Meets Requirements: Yes**

**DEVELOPING, REVIEW and REVISION of IEP (300.324)** - The IEP team, when developing the IEP considers the strengths of the child, concerns of the parents for enhancing the education of their child, recent evaluation(s), and the academic developmental, and functional needs of the child. The Team takes into consideration special factors such as a child whose Behavior impedes his learning or that of others, consider the use of positive behavioral interventions and support strategies the child with limited English proficiency, the child who is blind or visually impaired, communication needs of the child, whether the child requires assistive technology devices and services. If, in considering the special factors, the IEP Team determines that a child needs a particular device or service (including an intervention, accommodation, or other program modifications) in order for the child to receive FAPE, the Team must include a statement to that effect in the child's IEP. The regular education teacher of the child must participate in the development, review and revision of the child's IEP.

**Meets Requirements: Yes**

**CONTENT of IEP (300.320)** - The IEP for each child with a disability must include a statement of the present levels of academic achievement and functional performance, a statement of measurable annual goals, including functional goals, a statement of the special education and related services and supplementary aids and services based on peer-reviewed research to the extent practicable be provided to the child, or on behalf of the child and a statement of the program modifications or supports for school personnel that will be provided.

Content of the IEP will include an explanation of the extent, if any, to which the child will not participate with non-disabled children in the regular class and in the activities, a statement of any individual modifications in the administration of State or district wide assessments of student achievement that are needed in order for the child to participate in the assessment. For children with disabilities who take alternate assessments aligned to alternate standards, a description of benchmarks or short term objectives is given. Included in the content of the IEP will be the projected date for the beginning of the services

and modifications, a statement of how the child's progress will be regularly informed.

A statement of any individual appropriate accommodations that are necessary to measure the academic achievement and functional performance of the child on state and districtwide assessments.

Beginning at age 14 (or younger, if appropriate) an annually updated statement of the transition service needs of the student under the applicable components of the students' IEP that focuses on the student's courses of study. For each student beginning at age 16 (or younger, if appropriate) a statement of needed transition services for the student, including, if appropriate, a statement of the interagency responsibilities or any needed linkages. At the age of majority, beginning not later than one year before a student reaches the age of majority, the student's IEP will include a statement that the student has been informed of his/her rights under Part B of the Act. The IEP includes appropriate measurable post secondary goals based on age appropriate transition assessments related to training, education, employment; and where appropriate independent living skills and the transition services (including courses of study) needed to assist the child in reaching those goals.

**Meets Requirements: Yes**

- I. FREE APPROPRIATE PUBLIC EDUCATION (FAPE)(300.101)(300.102)** - The LEA ensures that a free appropriate public education is available to children ages 3 through 21, including children with disabilities who have been suspended or expelled from school. The LEA further ensures that FAPE is available to any individual child with a disability who needs special education and related services, even though the child has not failed or been retained in a course or grade, and is advancing from grade to grade (300.103 - 300.109).

The LEA assures that Special Education and related services (a) are provided at public expense, under public supervision and direction, and without charge (b) meet the standards of the SEA, including the requirements of this part (c) include preschool, elementary school, or secondary school education in the State; and (d) are provided in conformity with an individualized education program (IEP) that meets the requirements (300.320-300.324)

**Meets Requirements: Yes**

- J. National Instructional Materials Access Center (NIMAC) ASSURANCE (300.210)** -The LEA is coordinating with the National Instructional Materials Access Center (NIMAC) to provide instructional materials to blind persons or other persons with print disabilities in a timely manner, or if not, assures instructional materials will be provided to blind persons or other persons with print disabilities in a timely manner.

**Meets Requirements: Yes**

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