

OFFICIAL MINUTES
LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Meeting
February 10, 2020

The February 10 board meeting was called to order by President Siri Bliesner at 7:00 p.m. She noted that the January 13, 2020 board meeting had been cancelled due to snow.

CALL TO ORDER

Members present: Siri Bliesner, Mark Stuart, Chris Carlson, and Cassandra Sage.

ROLL CALL

Teleconference: Eric Laliberte

Present: Superintendent Jane Stavem

Mark Stuart moved to approve the agenda. Seconded by Cassandra Sage.

APPROVAL OF AGENDA

Motion carried.

RECOGNITIONS

Dr. Stavem read a proclamation by Governor Jay Inslee proclaiming January as school board appreciation month. This recognition was delayed because the January 13 board meeting was cancelled due to snow. She noted that the board members serve to ensure that our children have a robust education.

JANUARY – SCHOOL BOARD APPRECIATION MONTH

Dr. Stavem thanked the board members for their service to the students and the community. She presented them with three books for each of them to present as a donation to a school of their choice.

The following proclamations were read:

PROCLAMATIONS

- *Proclamation – National School Counseling Week, Feb 3-7, 2020*
- *Proclamation – Career and Technical Education Month, February 1-29, 2020*

NATIONAL SCHOOL COUNSELING WEEK – FEB. 3-8, 2020

CTE EDUCATION MONTH – FEBRUARY

Mindy Linicome, PTSA Council President, related that the PTSA Council supports 44 local units in the Lake Washington School District (LWSD). She highlighted their mission and activities to support schools and families.

HOST SCHOOL -
LAKE WASHINGTON
PTSA COUNCIL

Michele Simmons and Sangeeta Dutt, 2020 PTSA Council Reflections Co-Chairs, conveyed that Reflections is a National PTSA and Washington State PTSA cultural arts competition. The purpose is to provide an opportunity for students to use their creative talents by expressing themselves through their own original works. The theme this year was "Look Within."

LAKE WASHINGTON
PTSA COUNCIL AND
2020 PTSA
REFLECTIONS

Forty-three schools participated in this event and the schools selected over 400 entries that were submitted to the Council. There will be 89 entries representing all categories that will be advanced to the State. The winners will be showcased at the State PTSA Convention in May.

Liam Holzer, a 5th grader from McAuliffe Elementary, read his poem, "Compassion Soup for the Soul."

Dasha Velushchak, an 8th grader from ICS, shared a video of her dance entry, "Look for it Within."

Dr. Stavem opened the nominations for president.

BOARD REORGANIZATION

Cassandra Sage moved to nominate Siri Bliesner. Siri Bliesner accepted the nomination. No other nominations were submitted. Nominations were closed.

Motion carried.

Siri Bliesner opened nominations for vice president.

Chris Carlson moved to nominate Mark Stuart for vice president. Mark Stuart accepted the nomination. No other nominations were submitted. Nominations were closed.

Motion carried.

Siri Bliesner opened nominations for legislative representative.

Chris Carlson moved to nominate Eric Laliberte for legislative representative. Eric Laliberte accepted the nomination. Nominations were closed.

Motion carried.

Eric Laliberte moved to amend the consent agenda to remove OGP-5, Board Organization, from the consent agenda. Seconded by Chris Carlson.

CONSENT AGENDA

Motion carried.

Chris Carlson moved to approve the consent agenda as amended. Seconded by Mark Stuart.

Siri Bliesner, yes; Mark Stuart, yes; Eric Laliberte, yes; Chris Carlson, yes; and Cassandra Sage, yes.

Motion carried.

The following January 2020 vouchers were approved:

APPROVAL OF
VOUCHERS

<u>General Fund</u>	
367083-367360	\$5,702,656.09
<u>Payroll</u>	
3002-3011	\$6,323.31
<u>Electronic Transfers</u>	
Accounts Payable Direct Deposit	\$5,307,363.34
Acquisition Card	739,870.78
Deferred Comp	160,740.00
Department of Revenue	3,929.54
Dept. of Retirement Systems	3,686,142.93
Dept. of Retirement Systems	1,085,061.43
DSHS - Division of Child Support	4,558.69
Payroll Direct Deposit	15,187,960.42
Payroll Tax Withdrawal	5,421,510.13
TSA Envoy	410,239.80
VEBA	366.35
Vision/(NBN)	9,609.33
Key Bank Processing Fees	\$ 5,741.38
	<u>\$32,023,094.12</u>
<u>Capital Projects</u>	
700718-700765	\$2,190,496.59
<u>ASB</u>	
64687-64729	\$30,943.84
<u>Transportation Vehicle Fund</u>	
	\$0.00
<u>Private Purpose Trust Fund</u>	
3213-3228	\$5,039.00

Approves the minutes of the December 9 study session and board meeting and January 25 study session.

APPROVAL OF MINUTES

Approves February 10, 2020 Human Resources Report.

APPROVAL OF HUMAN RESOURCES REPORT

Approval of the following instructional materials for use in the Lake Washington schools -

INSTRUCTIONAL MATERIALS ADOPTION

Title: They Called Us Enemy
Author: George Takei
Publisher: Top Shelf
Copyright: 2019
No. of Copies: 30
Price: \$19.99 per book
School Requesting: Renaissance School of Art & Reasoning
Classification: Grade 8

Title: Beast Academy Math
Author: Batterson/Rogers
Publisher: Art of Problem Solving
Copyright: 2017
No. of Copies: Optional per teacher
Price: \$15.00 per book
School Requesting: Accelerated Programs
Classification: Grade 2

Title: A World Below
Author: Wesley King
Publisher: Simon & Schuster
Copyright: 2018
No. of Copies: 15
Price: \$6.59 per book
School Requesting: Redmond Middle School
Classification: Grade 6

Title: First Light
Author: Rebecca Stead
Publisher: Penguin/Random House
Copyright: 2007
No. of Copies: 15
Price: \$7.99 per book
School Requesting: Redmond Middle School
Classification: Grade 6

Title: The Great Hibernation
Author: Tara Dairman
Publisher: Penguin/Random House
Copyright: 2017
No. of Copies: 15
Price: \$11.71
School Requesting: Redmond Middle School
Classification: Grade 6

Authorizes the Superintendent to enter into an Interdistrict Cooperative Agreement with Edmonds School District to provide an educational program for special needs children for 2019-2024.

INTERDISTRICT
COOPERATIVE
AGREEMENT, EDMONDS
SCHOOL DISTRICT,
SERVICES TO SPECIAL
NEEDS CHILDREN,
2019-2024

Approves the revised 2019-20 board meeting schedule to include a study session, 5:00 p.m. and board meeting, 7:00 p.m. on February 24, as presented.

2019-20 BOARD MEETING
SCHEDULE - REVISION

Approves the Lake Washington Educational Support Professionals 2019 - 2022 Collective Bargaining agreement.

LAKE WASHINGTON
EDUCATIONAL SUPPORT
PROFESSIONALS
COLLECTIVE
BARGAINING
AGREEMENT, 2019-2022

Approves the reasonable interpretation and indicators for Results-1, Mission of the Lake Washington School District; Results-2, Academic Content Knowledge and Skills; and Results-3, Life Skills and Citizenship as presented.

RESULTS 1-3
REASONABLE
INTERPRETATION AND
INDICATORS, APPROVAL

Approves the following policies: OGP-1, School Board Legal Status and Director Districts; OGP-2, Board Member Qualifications and Elections; OGP-3, Board Meetings; OGP-4, Quorum; and OGP-6, Orientation of Directors, as presented.

OPERATIONAL
GOVERNANCE POLICIES
(OGP) 1-4 AND 6
SECOND
READING/APPROVAL

Approves the reasonable interpretation and indicators for OE-3, Treatment of Community Stakeholders; OE-4, Personnel Administration; OE-5, Financial Planning; OE-6, Financial Administration; OE-7, Asset Protection; OE-8, Communication with and Counsel to the Board; OE-9, Communication and Engagement with the Community; OE-10, Learning Environment/Treatment of Students; OE-11, Instructional Program; OE-12, Facilities; and OE-13, Technology.

OPERATIONAL
EXPECTATIONS (OE) 3-13
REASONABLE
INTERPRETATION AND
INDICATORS, APPROVAL

Accepts the donations/grants as identified -

DONATIONS

Acceptance from Lake Washington Schools Foundation to Lake Washington School District in the amount of \$3,200.00 to support Teen Mental Health First Aid Trainer training.

Acceptance from Louisa May Alcott Elementary PTSA to Alcott Elementary School in the amount of \$6,750.00 to purchase Nature Vision programs.

Acceptance from Audubon Elementary PTSA to Audubon Elementary School in the amount of \$2,467.40 to provide stipends for running club and intramural sports.

Acceptance from Lifetouch to Clara Barton Elementary School in the amount of \$1,700.00 to support classroom enrichment.

Acceptance from Rachel Carson PTSA to Carson Elementary School in the amount of \$24,926.70 to provide academic enrichment (\$4,400.00) and stipends for outdoor education, WatchDOGS, student council, choir, and intramural sports (\$15,977.70); and purchase Child Protection Unit materials (\$1,129.00) and Nature Vision program (\$3,420.00).

Acceptance from Emily Dickinson PTSA to Dickinson Elementary School in the amount of \$12,494.00 to provide stipends for ASB, outdoor education, assemblies, and choir.

Acceptance from Ella Baker PTSA to Ella Baker Elementary School in the amount of \$2,583.00 to provide outdoor education scholarships (\$1,500.00); and purchase library books (\$1,083.00).

Acceptance from Ben Franklin PTA to Franklin Elementary School in the amount of \$1,045.50 to provide stipend for extracurricular sports.

Acceptance from Robert Frost PTSA to Frost Elementary School in the amount of \$1,627.00 to provide stipend for choir.

Acceptance from First Tech Federal Credit Union to Lakeview Elementary School in the amount of \$10,000.00 to provide classroom enrichment.

Acceptance from Lakeview Elementary PTSA to Lakeview Elementary School in the amount of \$24,103.13 to provide scholarships (\$101.50) and stipends for Math Olympiad, newspaper, STEM, choir, and math clubs (\$22,536.71); and purchase playground and classroom supplies (\$1,464.92)

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Acceptance from Horace Mann Elementary PTA to Mann Elementary School in the amount of \$2,466.15 to provide stipend for spirit team.

Acceptance from Tabitha L. Roach to Mann Elementary School in the amount of \$2,615.00 to support professional development.

Acceptance from Christa McAuliffe PTSA to McAuliffe Elementary School in the amount of \$56,527.34 to purchase risers (\$12,040.60), classroom supplies (\$2,950.00), library books (\$950.00), and site licensing for Accelerated Reader (\$6,848.00); provide stipends for McAuliffe Reads, March Madness, ASB, choir, field day, outdoor education (\$16,371.24), and recess coaching (\$1,567.50); reimbursement of copier use and supplies (\$5,900.00); and support field trips (\$9,900.00).

Acceptance from Redmond Elementary PTSA to Redmond Elementary School in the amount of \$3,500.00 to purchase classroom supplies (\$2,000.00) and site licensing for Lexia Reading Core 5 (\$1,500.00).

Acceptance from Norman Rockwell PTA to Rockwell Elementary School in the amount of \$20,360.71 to provide academic enrichment (\$7,972.00) and stipends for choir, outdoor education, and running club (\$8,576.25); and purchase Scholastic News (\$3,812.46).

Acceptance from Rosa Parks PTSA to Rosa Parks Elementary School in the amount of \$16,394.34 to purchase two-way radios (\$8,894.34) and sound system upgrade (\$7,500.00).

Acceptance from Rose Hill Elementary PTSA to Rose Hill Elementary School in the amount of \$2,892.17 to purchase playground equipment (\$1,877.17) and copy paper (\$1,015.00).

Acceptance from Ben Rush PTA to Rush Elementary School in the amount of \$3,253.00 to provide stipend for choir.

Acceptance from Believe Productions, Inc. to Sandburg Elementary School in the amount of \$6,645.05 to support outdoor education.

Acceptance from Carl Sandburg PTSA to Sandburg Elementary School in the amount of \$4,000.00 to support outdoor education.

Acceptance from Samantha Smith PTSA to Smith Elementary School in the amount of \$5,708.10 to purchase PE mats (\$2,584.80) and music instruments and supplies (\$3,123.30).

Acceptance from Laura Ingalls Wilder Elementary PTSA to Wilder Elementary School in the amount of \$2,000.00 to support academic enrichment.

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Acceptance from Anonymous donor to EAS in the amount of \$25,000.00 to support outdoor education.

Acceptance from Inglewood Middle School PTSA to Inglewood Middle School in the amount of \$4,500.00 to provide stipends for homework club.

Acceptance from Bryce S. Burgin to Kirkland Middle in the amount of \$1,250.00 to support orchestra.

Acceptance from Kirkland Middle School PTSA to Kirkland Middle School in the amount of \$4,833.90 to provide stipend for after school power hour and homework help.

Acceptance from Northstar Community Jr. High Ad/Northstar Parent Fund to Northstar in the amount of \$2,763.50 to purchase novels (\$646.39), color printer (\$333.49), and site license for IXLearning Science (\$1,783.62).

Acceptance from Redmond Middle School PTSA to Redmond Middle School in the amount of \$4,687.85 to purchase classroom equipment (\$2,340.07) and two-way radios (\$1,347.78); and support InvestED (\$1,000.00).

Acceptance from Renaissance School PTSA to Renaissance School in the amount of \$12,416.85 to provide stipends for activities supervisor, honor society, and staff development (\$8,579.25); to support extracurricular activities (\$3,837.60).

Acceptance from Eastlake High School PTSA to Eastlake High School in the amount of \$2,500.00 to support Unspoken Truths history exhibit.

Acceptance from Eastlake Robotics Booster Club to Eastlake High School in the amount of \$2,000.00 to support robotics.

Acceptance from International Community School PTSA to ICS in the amount of \$30,000.00 to support outdoor education.

Acceptance from Lake Washington High School Booster to Lake Washington High in the amount of \$4,561.66 to support cheer camp.

Acceptance from LWHS Cross Country/Track Booster Club to Lake Washington High School in the amount of \$5,258.20 to provide stipend for track and field coaches.

Acceptance from Redmond Basketball Booster Club to Redmond High School in the amount of \$2,572.30 to provide stipend for assistant coach.

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Acceptance from Redmond Girls Basketball Boosters to Redmond High School in the amount of \$5,144.60 to provide stipend for assistant coach.

Acceptance from Redmond Mustang Band Boosters to Redmond High School in the amount of \$10,891.14 to provide bus transportation for band field trip.

TOTAL \$335,638.59

Eric Laliberte referred to OGP-5, Board Organization. He noted that the board reorganizes in January and suggested that the board reorganize at the last board meeting in June by amending the policy as follows:

“At the ~~second regular meeting in January~~ second board meeting in June, ...”

Eric Laliberte moved to revise OGP-5, Board Organization, as shown above. Seconded by Chris Carlson.

Motion carried.

Barbara Posthumus, Associate Superintendent of Business and Support Services, reported that in January 2016, the board passed Resolution No. 2205 authorizing a special election on April 26, 2016 in order to propose the issuance of general obligation bonds in the amount of \$398 million. The bonds were to be used to complete the first phase of projects recommended by the 2014 Long-Term Facility Task Force. The projects included two new elementary schools; one new middle school; rebuilding and enlarging Juanita High School, Kirk Elementary School, and Mead Elementary School; replace Explorer Community School; and remodel Old Redmond Schoolhouse for preschool. The bond election passed, and the district proceeded to sell \$398 million of the bonds over the next three years to complete the projects.

Six of eight school projects have opened, with the remaining projects to be opened Fall 2020. The district currently estimates

NON-CONSENT AGENDA

OPERATIONAL
GOVERNANCE POLICY
OGP-5 SECOND
READING/ APPROVAL

REDIRECTING BOND
PROCEEDS AND
MATCHING FUNDS
PUBLIC HEARING
RESOLUTION NO. 2283

that project revenues including bond proceeds, state construction assistance funds (SCAP), impact fees, and interest earnings will exceed the cost of completed projects by approximately \$10 million.

Since the 2016 bond was passed, the district also passed a 2019 six-year Capital Projects Levy to address critical capacity needs by providing additions to five schools and district-wide safety and security upgrades. These projects are being funded with the Capital Levy proceeds as well as remaining 2006 bonds and SCAP funds. The 2006 bonds were repurposed in October 2014 and May 2019 for these additions and other capacity projects.

The district currently has multiple revenue sources that are being used to complete capital construction and capacity projects: 2006 Bonds and SCAP funds; 2016 Bonds and SCAP Funds; and the 2019 Capital Projects Six-Year Levy. Revenues from these sources are being received over different time periods and expenditures for construction projects are ongoing and overlapping.

District bond legal counsel recommends that the 2016 Bond and SCAP funds be repurposed in the same manner as the 2006 funds so that all revenue sources can be used for all projects that have been approved and for similar capital purposes. This allows funds to be used on any approved bond and levy project, allows estimated remaining funds to be used for other approved capital projects, and allows the same use as the 2006 bonds.

In order to redirect bond funds and state matching funds for additional purposes, it is necessary for the board to hold a public hearing and adopt a resolution modifying the original bond resolution.

The resolution authorizes the bond proceeds and SCAP funds to be redirected so that they also may be used for additional capital construction projects to serve the district's growing enrollment. These include facility additions; district-wide upgrades to building safety and security measures; and other capacity projects including portables, upgrades to classrooms, future bond planning, internal building modifications and property acquisition.

Siri Bliesner opened the public hearing. Seeing no one come forward, she closed the public hearing.

The Board of Directors held a public hearing regarding redirecting of bond proceeds and matching funds as outlined in Resolution No. 2283. Board action to adopt the resolution will be placed on the February 24, 2020 agenda.

Brian Buck, Director of Support Services, provided an update on the 2016 Bond projects.

FACILITIES UPDATE

Barbara Posthumus recapped the program expenditures and revenues. She reported that a Facilities Advisory Committee had been convened who will make recommendations for future planning.

Mark Stuart and Cassandra Sage provided highlights from attending the National School Board Association Advocacy Institute in Washington D.C. on Feb. 2-4. Board members and district staff attended the Washington Association of School Administrators, Washington State School Directors' Association, and Washington Association of School Business Officials 2020 Legislative Conference and Day on the Hill in Olympia on Feb. 9-10, 2020.

PUBLIC AND
COMMUNITY AFFAIRS

Dr. Stavem referenced public concerns related to the Coronavirus. The district is actively monitoring this situation. Information is available on the district website to provide the latest updates from the Washington State Department of Health and Center for Disease Control.

SUPERINTENDENT
REPORT

Eric Laliberte moved to adjourn. Seconded by Chris Carlson.

ADJOURNMENT

Motion carried.

The meeting was adjourned at 8:32 p.m.

Siri Bliesner, President

Jane Stavem, Superintendent

Diane Jenkins, Recording Secretary