

OFFICIAL MINUTES
LAKE WASHINGTON SCHOOL DISTRICT NO. 414
Board of Directors' Study Session
March 9, 2020

The March 9, 2020 study session was called to order by President Siri Bliesner at 5:00 p.m.

CALL TO ORDER

Members present: Siri Bliesner, Mark Stuart, Cassandra Sage, Chris Carlson, and Eric Laliberte.

ROLL CALL

Present: Superintendent Jane Stavem.

The following topic was discussed:

TOPICS

- Public Health Update

Staff provided updates regarding district plans that comply with current Office of Superintendent of Public Instruction (OSPI) guidance due to the Coronavirus (COVID 19).

Matt Gillingham, Associate Superintendent of Student and Community Services, related that a decision was made to suspend all student travel. Some of the field trips are offered through booster clubs and the district will be working with them.

Communications staff have been fielding and responding to questions and using Let's Talk on the district website. There are daily updates and information is constantly changing which means messaging needs to be reshaped.

The Emergency Operations Center (EOC) has been activated and meeting daily. They are working with staff and providing guidance if staff suspect they have COVID and identifying what steps will be taken when there is a confirmed case of COVID.

Mike Van Orden, Associate Superintendent of Teaching and Learning Services, indicated that plans are being developed in the case of an extended school closure. The core mission of the district is to educate every student (ESL students, students with disabilities, students at-risk or highly gifted). Distance learning cannot guarantee that this can be accomplished. Teachers and staff can provide students and

families with online resources to keep students engaged in learning if there is an extended closure. Assignments would not be graded. Staff is exploring multiple avenues, including working with Microsoft.

Dr. Stavem reported that the Puget Sound Educational Service District is serving as a repository so that districts can share information with other school districts.

Barbara Posthumus, Associate Superintendent of Business and Support Services, identified the additional resources and expenses that are occurring and noted that these expenses are being tracked. Schools and buses are being deep cleaned and additional cleaning supplies have been ordered. Spray bottles have been made available for staff to disinfect surfaces. In addition, additional masks are being sought to provide to the health rooms; masks are getting difficult to be obtained.

In the case of extended school closure, grab and go lunches will be made available for free- and reduced students at sites with base kitchens in accordance with state regulations.

Dr. Holmen indicated that the district is working with Lake Washington Education Association (LWEA) to enter into a letter of agreement regarding cleaning and development of plans if a teacher is out due to COVID. A staff plan is being developed to identify who can work remotely and what the plans would be if a teacher is out of the classroom and what the remedies would be.

All staff travel and professional learning opportunities have been cancelled. Staff need to be on site. There is essential work that is continuing in preparation for the next school year such as interviewing which is continuing. In addition, Frequently Answered Questions (FAQ) is being developed if staff needs to quarantine along with those who are in a vulnerable category.

The meeting was recessed at 6:55 p.m. and reconvened at 8:15 p.m.

BREAK

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The board discussed the superintendent search process.

DISCUSSION OF
SUPERINTENDENT
SEARCH PROCESS

The meeting was adjourned at 9:00 p.m.

ADJOURNMENT

Siri Bliesner, President

Jane Stavem, Superintendent

Diane Jenkins
Recording Secretary