

JOB DESCRIPTION

POST: L4LTeacher

GRADE: TMS/UPS

REPORTS TO: Key Stage 3 Leadership Team

Post Summary

To work as part of the Key Stage 3 Literacy for Life Team. To develop, plan and deliver effective and high quality learning experiences for all students they teach.

- Be accountable for the learning and achievement of all students they teach.
- To liaise with teaching colleagues across the Academy to support strategic development, share good practice and plan collaborative activities.
- To take the lead for their specialist subject area within the L4L curriculum.

Duties and responsibilities:-

Teaching and learning

- Working as part of the Key Stage 3 Team plan a curriculum which allows students to make rapid progress in achievement, attendance and behaviour.
- Encourage the development of key skills needed for effective participation in Academy life, social skills, self esteem, confidence and learning skills.
- Teach students a range of subjects through cross curricular themes which do not require specialist teaching areas.
- Understand how students' learning is affected by their physical, intellectual, emotional and social developments.
- Monitor and intervene when teaching to ensure sound learning and discipline.
- Set high expectations for students' behaviour, establishing and maintaining a good standard through well focused teaching and through positive and productive relationships.
- Carry out teaching duties in accordance with the Academy's schemes of work.
- Liaise with colleagues to deliver units of work in a collaborative way.
- Work with teaching assistants, the SENCO, learning mentors as appropriate
- Set targets for student attainment levels
- Set work for students absent from Academy
- Demonstrate good practice in the teaching areas of responsibility
- Co-ordinate a yearly enrichment day with subjects
- Planning and resourcing for subjects within the themes
- Identifying and providing for Gifted and Talented subject students

Assessing and reporting

- Record students' work
- Regular subject formative assessment
- Monitoring and tracking of student performance in subjects.
- Maintain lesson evaluations
- Mark and return work within agreed time span, providing feedback and targets
- Provide assessment reports to monitor student progress
- Liaise with parents and attend consultation days and evenings

Standards and quality assurance

- Support the aims and ethos of the Academy to maximise the achievement of all
- Set a good example in terms of dress, punctuality and attendance
- Meet deadlines where given reasonable notice
- Attend and participate in open evenings and student performances
- Uphold the Academy's behaviour code and uniform regulations
- Participate in staff training
- Attend team and staff meetings

Pastoral

- To act as a tutor for students.
- Management and monitoring attendance of students in their form
- Contact with parents when necessary
- Management of attendance within their form
- To support as effectively as possible the academic and pastoral needs of each student in tutor group.
- To be aware of Child Protection issues and to report concerns where they arise.
- To treat all students equally regardless of religion, ethnicity or gender but to be mindful of the different needs, values and beliefs of different groups.
- To use Baseline Data to track the overall attainment and achievement of students in your tutor group termly; identify underachievement and work with the Head of Year to ensure intervention strategies are put in place

The Shireland Collegiate Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.