



MT. BETHEL CHRISTIAN
ACADEMY

Carpool Information

To ensure the safety and quick dismissal of our student population, please read and follow these carpool procedures carefully. **Please do not use cell phones in carpool.**

Carpool Number

- Each lower school family has one carpool number that remains throughout their years at MBCA. *New families will receive a number decal at Meet & Greet (in the oldest student's classroom).*
- If carpooling with another family, please write all numbers in bold marker on a piece of paper (or paper plate) and place it visibly on the passenger side of the front windshield.

Carpool Route

- *Please adhere to the carpool route at all times to prevent traffic from backing up onto Lower Roswell Road. We must abide by this safety precaution.*
- Follow the carpool map.
- **Entrance:** All cars enter the campus at the Mt. Bethel UMC Chapel entrance and form ONE carpool line. Proceed to the left and zig-zag through the parking lot along the established route (see map).
- **Exit:** All cars exit the campus at the Mt. Bethel UMC Sanctuary exit next to the Post Office.

Morning Carpool (*Lower School 7:50–8:10 a.m. / Middle School 7:40-8 a.m.*)

- The line forms along the sidewalk from the Sanctuary (Kindergarten door) back towards the Flagpole. Students must remain in their cars until MBCA staff is present.
- Once MBCA staff arrives, students exit their cars ANYWHERE ALONG THE SIDEWALK from the Sanctuary (Kindergarten door) to the Flagpole. *Please pull up right behind the car in front of you and have your students exit your car. Please do not stop in front of the Academy after 7:50, unless the carpool line is backed up.* All students may enter any of the three main Academy doors. Staff assists with car door opening only when necessary.
- ***Under no circumstances may students be “dropped off” at undesignated areas on campus. This is for their safety.***

Afternoon Carpool (*Lower School Only; Dismissal 2:55 p.m.*)

- The line forms along the sidewalk from the Sanctuary (Kindergarten door) back along the route.
- Please remain in your car to help avoid carpool delays.
- Make sure your carpool decal number is visible in the upper right-hand corner of your windshield (i.e., passenger side).
- Staff begins calling carpool numbers at 2:55.

Additional Carpool Information

- Any carpool students left at the end of carpool will be sent to the After School Program and will be billed an ASP charge.
- All students are asked to carry appropriate weather gear in their backpacks.
- In writing, notify your children's teachers of **any** changes in carpool plans.
- JK and Kindergarten dismissal will occur at 1:00 p.m. the first week of school.

-For Walk-Up and Middle School Dismissal information, please turn over-

MAIN CAMPUS JK-8
4385 LOWER ROSWELL ROAD, MARIETTA, GA 30068

NORTH CAMPUS 9-12
2509 POST OAK TRITT ROAD, MARIETTA, GA 30062

Walk-Up (Morning & Afternoon)

As a matter of safety, we strongly recommend that you utilize the morning and afternoon carpool line. Children enjoy the independence and it is easier for those with separation anxiety. If you choose to walk your children to and from the Academy, follow these guidelines:

- Park only in the designated “walk-up parking” area on the west side of campus (see map) and accompany your students all the way to the front door of the Academy.
- **Please say good-bye at the Academy front door.**
- Do not drop MIDDLE SCHOOL STUDENTS off anywhere except in the designated carpool line.
- If you have an item to deliver to the classroom, please leave it at the reception desk and the receptionist will notify the teacher.
- If you have students in many grades, please pick-up the younger ones first at walk-up.
- **At 2:50** – 2nd and 3rd grade students are dismissed through the outside Library door. Please form a line and have your carpool number paddle visible for the caller to see.
 - Kindergarten and 1st grade students are dismissed in the hall outside their classrooms. Follow the walk all the way around the building and enter the doors by the kindergarten classrooms.
- **At 2:55** – 4th and 5th grade students are dismissed through the outside Library door. Please form a line and have your carpool number paddle visible for the caller to see.
- If you are not present when you students are dismissed, your students will return to their classroom and you will be asked to get into the carpool line.

Middle School Dismissal @ 3:15 p.m.

- Those with both middle school and lower school students are advised to wait until the latter part of lower school dismissal to enter the carpool line.
- Pick up begins at the front steps to the Academy.
- Please do not park around the median area in front of the Academy building.

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