



WELCOME FUTURE REBELS!

VIRTUAL ENROLLMENT PROCESS

NEW STUDENTS

2020 - 2021 SCHOOL YEAR

The following steps describe the virtual enrollment process for new enrollments for the 2020 - 2021 school year.

Step 1 - Initial Enrollment Form

Enrollment Form to provide pertinent information (i.e. email, etc.). **Please click on the link below.**

[GOOGLE ENROLLMENT FORM FOR 2020 - 2021 SCHOOL YEAR](#)

Step 2 - Health Questionnaire

Health Questionnaire - **Please click on the link below.**

[GOOGLE HEALTH QUESTIONNAIRE FORM FOR 2020 - 2021 SCHOOL YEAR](#)

Step 3 - Sending Required Documentation

After parent/guardian completes the Google Enrollment Form, and Health Questionnaire please email all of the required enrollment documents listed below:

1. Photo ID.
2. Proof of Residency (2 utility bills, if you do not have these email QHHS-Enrollment@avhsd.org).
3. Withdrawal paperwork from previous school **(Not required for incoming 9th Grade Students)**.
4. Unofficial transcript/last report card (if available) to better place students in their classes.
5. IEP or 504 accommodations (if applicable).
6. Guardian/Custody paperwork (if applicable)

Documents must be sent by Email to:

QHHS-Enrollment@avhsd.org

Step 4 - Sending Immunizations

After parent/guardian email's the enrollment documents, please email a **copy of your immunization records** to the following email address:

QHHSHealthRecords@avhsd.org

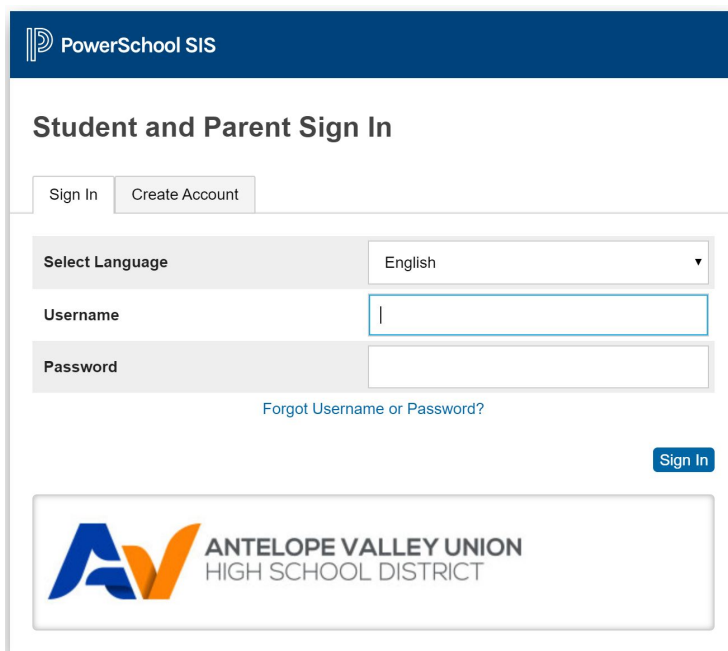
Step 5 - Creating PowerSchool Account & PowerSchool Enrollment

A new account must be established for any school in the Antelope Valley Union High School District. You will need to create a new PowerSchool account even if you had one at a previous school, outside of the AVUHSD.

Once Steps 1 - 3 are completed, a QHHS staff member will send you your AVUHSD PowerSchool Access Code and Password to create an account.

INCOMING 9th GRADE STUDENTS may have received a letter in the mail with parent/guardian Access Code and Password and can continue without a QHHS staff member reaching out to you. **If you did NOT receive a letter please contact us at QHHS-Enrollment@avhsd.org.**

Click on **Create Account** and fill in the Account Number and Password.



The screenshot shows the PowerSchool SIS login interface. At the top, there is a dark blue header with the PowerSchool SIS logo and name. Below the header, the page title is "Student and Parent Sign In". There are two buttons: "Sign In" and "Create Account". Below these buttons, there is a "Select Language" dropdown menu set to "English". There are input fields for "Username" and "Password". A link "Forgot Username or Password?" is located below the password field. A "Sign In" button is positioned to the right of the password field. At the bottom of the page, there is a logo for Antelope Valley Union High School District, featuring a stylized "AV" in blue and orange.

Once you have created a login **it will ask you to login again** with the login credentials you just entered. From here, you will need to Complete the PowerSchool Enrollment labeled **Enrollment 2020 - 2021**, which is located in the **lower left hand column** of their PowerSchool account.

Important note, please select **Enrollment 2020 - 2021**

The screenshot shows the 'Grades and Attendance' page. On the left sidebar, the 'Enrollment 2020-2021' link is highlighted with a red box and a red arrow. A red text box with an arrow points to this link, containing the text: **Once you are logged in click Enrollment 2020-2021**. The main content area shows 'Attendance By Class' and 'Attendance By Day' tables, both with zero values. A legend at the bottom explains various attendance codes.

[PowerSchool Student and Parent Sign In](#)

Step 6 - Course Selection (Class Registration)

This screenshot is similar to the previous one but highlights the 'Class Registration' link in the left sidebar with a red box and a red arrow. A red text box with an arrow points to this link, containing the text: **After you complete Enrollment 2020-2021 click Class Registration to select classes**. The main content area shows the same 'Attendance By Class' and 'Attendance By Day' tables with zero values.

Information in regards to Course Selection and Programs for 2020 - 2021 are located on the **Reb Page**. This is where you will find the following:

- **Course Description Book**
- **AP and IB Descriptions and Recommendations**
- **Registration Presentations and Course Selection Sheets**
- **Information for on and off campus programs. Off Campus classes require transportation and may not be available to all students. Most require an application.**

[THE REB PAGE: STUDENT AND PARENT RESOURCES](#)

INCOMING 9th GRADE STUDENTS

Select your courses in your parent/guardian PowerSchool account by selecting **Class Registration**. If you have questions you can refer to the video tutorials, course selection sheets and course description book.

10th - 12th GRADE STUDENTS

You will be contacted by a counselor to correctly place your student in classes to ensure you are in the proper classes based on your transcripts and current courses that are being taken.

If you need assistance, please contact any of the following staff members via their email address or schedule an appointment through their youcanbook.me account:

Ms. Duke	Clerk	mariana-duke.youcanbook.me	8:00am - 10:20am	mduke@avhsd.org
Ms. Aguilar	PST	eaguilar-qhhs.youcanbook.me	10:20am - 12:40pm	eaguilar@avhsd.org
Ms. Orosco	PST	valerie-orosco.youcanbook.me	12:40pm - 3:00pm	vorosco@avhsd.org

Please know your school counselors are ready, willing, and able to support students, families, and our community during this unprecedented time. We look forward to connecting with you soon!

Thank you very much!

QHHS School Counseling Department

