



Reclassification Process

Reclassification Recommendations

1. ELPAC
2. ELA Measure
3. Grades
4. Teacher/Parent Input

1. ELPAC Overall Performance Level

4

2. ELA Measure - SBAC (Grades 3rd – 8th & 11th) or STAR

SBAC Cut Scores		<u>OR</u>	STAR Scores	
Grade	Score		Grade	
3rd	2388		<u>K-5th</u>	At least 6 months within grade level
4th	2434			
5th	2462			
6th	2481		<u>6th- 12th</u>	At least one year within grade level
7th	2503			
8th	2513			
11th	2523			

3. Grades – Level 3 and above, or C and above in content courses

4. Teacher/Parent Input- Listing of any concerns/comments from teacher and parent about language proficiency as it applies to student performance on assessments and grades.

Person(s) Responsible	Action
<ul style="list-style-type: none"> ➤ District Office Language Census ➤ Site/Teachers 	<ul style="list-style-type: none"> • <u>Create Reclassification form</u> – Form Created from Q from Administrative Assistant or Counselor (ELPAC, SBAC, STAR, scores inputted on form). • Teacher completes form, inputting Grades. • LUSD Teacher Reclassification Checklist is completed . • Meeting with Parent to discuss and get input.
<ul style="list-style-type: none"> ➤ Site Administrator, or Counselor 	<ul style="list-style-type: none"> • <u>Involve all Stakeholders</u> – Inform and include: teachers (Gen. Ed., Sped., ELD), parent, student (when applicable) in decision process as appropriate to site capability. (i.e. parent group meetings, parent conferences, etc.) • <u>Obtain all signatures on form</u> - *Note parent <i>phone conference</i> if unable to acquire parent signature. If forms are completed in June, Ed. Services will work collectively with site Principals to complete the forms.
<ul style="list-style-type: none"> ➤ Site 	<ul style="list-style-type: none"> • <u>Send forms to District Office</u> – Attention: Education Services Coordinator • <u>Keep NOT MET forms at site and continue to monitor to assist student in meeting the criteria</u>
<ul style="list-style-type: none"> ➤ Ed. Services Coordinator 	<ul style="list-style-type: none"> • <u>Review forms for approval</u> • <u>NOTIFY SITES</u> – Contact site through ongoing student approved list in Google Doc throughout school year.
<ul style="list-style-type: none"> ➤ Site 	<ul style="list-style-type: none"> • <u>Student Recognition</u> – Recognize students as determined at site. RFEP Certificates available in Q under <i>Programs</i>.
<ul style="list-style-type: none"> ➤ District Office Language Census 	<ul style="list-style-type: none"> • Enter reclassification data into Q • Notify Parents • Deliver (Salmon Colored) Progress Monitoring forms to Site Administrator, Administrative Assistant and/or Counselor.
<ul style="list-style-type: none"> ➤ Teachers 	<ul style="list-style-type: none"> • Teachers are responsible for Progress Monitoring students, completing salmon form each year, placing form in cum for next year’s teacher.



Teacher Reclassification Checklist

Staff Input *determining factors* as evidence to reclassification criteria *not* met by the student.

The recommendation to reclassify _____ / I.D. _____ is supported by the following: (Student Name and I.D.)

Designated ELD Assessment Score(s)

Check Curriculum Program: Wonders Maravillas Study Sync Inside Edge iLit English 3D Check Assessment type: Unit Assessment Benchmark Assessment Score(s): _____ Date(s): _____
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Check all that apply:

- _____ Demonstrates grade level English language skills in his/her core content course work.
- _____ Demonstrates grade level Reading skills in his/her core content work.
- _____ Satisfactory test scores on a previous session/assessment more accurately align with class performance.

Assessment: _____ Score: _____ Date: _____

_____ Other factors contribute to low grades that are not a function of English language development such as: attendance/missing scores/behavior.

Note the other factors: _____

_____ Student is more adept at English than any other language.

Note evidence: _____

_____ Performance is impacted by a specified disability under I.D.E.A. and not a function of English language learning. **(Include SEIS Reclassification form).**

Teacher Signature

Date

Parent Signature (or contact reference)