

MORRIS SCHOOL DISTRICT
Minutes of March 16, 2020
MORRISTOWN HIGH SCHOOL

The regular business meeting of the Board of Education of the Morris School District, of Morris County, New Jersey was held in the Learning Commons of Morristown High School, Morristown, New Jersey 07960 on Monday evening, March 16, 2020 at 7:30 p.m.

Anthony Lo Franco, Board Secretary, called the meeting to order and made the following announcement: The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act the Board of Education of the Morris School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, and to those persons or entities requesting notification, posted on the district website and posted at the Administration Center, 31 Hazel Street, Morristown, New Jersey.

At the Roll Call, the following Board Members were present remotely: Mrs. Nancy Bangiola, Mrs. Meredith Davidson, Ms. Linda K. Murphy, Mr. Vij Pawar, Mrs. Susan Pedalino, Mrs. Ann Rhines, and Mrs. Melissa Spiotta.

Ms. Lucia Galdi and Mr. Alan Smith were absent

Present at the Morristown High School Learning Commons were, Mr. Mackey Pendergrast, Superintendent, Mr. Anthony Lo Franco, Business Administrator/Board Secretary, and Mr. Richard Ferrone, District Manager of Safety & Operations.

Also present, remotely, Mrs. Jennifer Adkins, Community School Coordinator, Ms. Lora Clark, Director of Human Resources, Personnel & Equity, Ms. Deb Engelfried, Supervisor of Social Emotional Learning (SEL) and Information Management, Mr. Marc Gold, Director of Pupil Services, Ms. Kelly Harte, Assistant Superintendent of Curriculum and Instruction, Ms. Erica Hartman, Director of Technology.

Open Session began at 7:30 pm. There was approximately one person from the public in attendance.

PLEDGE OF ALLEGIANCE

Mrs. Bangiola led the Board in the pledge.

SUPERINTENDENT'S REPORT

Mr. Pendergrast thanked his team for all of their hard work putting together an environment to continue to support the public and teachers.

Furthermore, Mr. Pendergrast updated the Board on the district's Virtual Learning Hub to utilize for students, parents and staff members. This will keep students safe with a continuity of learning.

Additionally, Mr. Pendergrast presented and discussed the Preliminary Budget for 2020-2021 to the Board.

PRESIDENT'S REPORT

Mrs. Bangiola thanked Mr. Pendergrast and his team on behalf of the Board, for their ongoing hard work keeping staff and students safe, continue to learn and keep buildings clean.

PUBLIC COMMENT

Members of the public came forward on the following topic(s):

- *Superintendent's contract*
- *Student's virtual learning*

COMMITTEE REPORTS

Policy

Mrs. Spiotta reported the following was discussed

- *Suicide Prevention, promoting mental health*
- *Remote participation for Committee meetings*

Finance

Ms. Murphy reported the following was discussed

- *Tax Levy*
- *Revenue Projections*
- *2020-2021 Budget*
- *\$5,000 donation from Dick's Sporting Goods*
- *Grow it Green partnership*

BUSINESS PORTION OF THE MEETING

MINUTES

Motion #1 that upon the recommendation of the Superintendent, the Board of Education, approve executive session minutes from the regular business meeting of:

February 24, 2020

Motion #2 that upon the recommendation of the Superintendent, the Board of Education, approve minutes from the regular business meeting of:

February 24, 2020

MINUTES (Motions #1-2)

Moved by Mrs. Spiotta, seconded by Mrs. Davidson

AYES: Mrs. Davidson, Ms. Murphy, Mr. Pawar, Mrs. Pedalino, Ms. Pollak, Mrs. Rhines,
Mrs. Spiotta, Mrs. Bangiola

NOES: None

ABSTAIN: None

ABSENT: Ms. Galdi, Mr. Smith

POLICY

FIRST READING

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve for first reading the following new/revised bylaws/policies/regulations:

0155 Board Committees

SECOND READING

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve for second reading the following new/revised bylaws/policies/regulations:

6112 Reimbursement of Federal and Other Grant Expenditures

7440 School District Security

SCHOOL CALENDAR 2019-2020 and 2020-2021 (revised)

Motion #3 that upon the recommendation of the Superintendent, the Board of Education approve the revisions to the school calendar for the 2019-2020 school year:

2019-2020 School Calendar (revised)

RESIDENCY RESOLUTION Revised

Motion #4 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, on January 23, 2020, the parents/guardians of students #~~612595~~, 621925 and 621818 were provided with a Notice of Initial Determination of Ineligibility for a free education in the Morris School District ("MSD") based upon the administration's review of their domicile/residency status; and

~~WHEREAS, on January 30, 2020, the parents/guardians of students #701541 were provided with a Notice of Initial Determination of Ineligibility for a free education in the Morris School District ("MSD") based upon the administration's review of their domicile/residency status; and~~

WHEREAS, they were notified of the right to request a hearing before the Board of Education to demonstrate that the students are entitled to attend school in the MSD; and

WHEREAS, they did not request such a hearing; and

WHEREAS, they have provided no documentation to support the student's eligibility for a free education in the MSD.

NOW, THEREFORE, be it resolved that students #~~612595~~, 621925 and 621818 ~~and 701541~~ are not eligible to receive a free education in the MSD and the administration is authorized to provide the parents/guardians with a Notice of Final Ineligibility, which will include the rate of tuition that may

be assessed against them, along with information regarding their right to appeal this determination to the Commissioner of Education.

EXPLANATION: Motion was previously approved on February 24, 2020 Board of Education Policy Motion #2. This motion is being revised to remove student #612595 and student 701541 as the District has received all required documentation.

POLICY (Motions #1-4)

Moved by Mrs. Spiotta, seconded by Mr. Pawar

AYES: Mrs. Davidson, Ms. Murphy, Mr. Pawar, Mrs. Pedalino, Ms. Pollak, Mrs. Rhines,
Mrs. Spiotta, Mrs. Bangiola

NOES: None

ABSTAIN: None

ABSENT: Ms. Galdi, Mr. Smith

EDUCATIONAL MATTERS

HARASSMENT, INTIMIDATION, AND BULLYING REPORT

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education accept the Harassment, Intimidation, and Bullying report for the period ending, February 24, 2020.

COMMUNITY SCHOOL - GREAT HORIZONS 2019-2020

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve the following courses and instructors for the spring semester of the Community School **Great Horizons** program, to be offered June, 2020. (See attached Educational folder.)

MEF GRANTS

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education accept monies from the Morris Educational Foundation for the following grant:

<u>Amount</u>	<u>School</u>	<u>Project</u>
\$800.00	MHS	Showcasing Community Partnerships and Building New Opportunities for the Colonial L.I.F.E and Colonial P.R.E.P. Programs

The grant is designed to expand opportunities for the students who participate in the Transition Skills Programs. The programs are Preparing for Responsible Employment Practices and Learning Independence for Employment (P.R.E.P. and L.I.F.E.). This showcase has the potential to impact a larger number of students as we develop community partnerships for internships. There are 21 students currently enrolled. Thirty+ businesses/departments have or are currently offering our students a Structured Learning Experience . They will be honored at the event, as well as four departments in the Morris School District that provide internships for our students in the areas of Custodian Services, Clerical Services, Athletic maintenance, and Food Services. This grant will allow us to increase our community partnerships and to showcase our comprehensive program.

\$1,557.20 HC STEM Wonder Wall

The H.I.L.L is the interactive STEM room at Hillcrest School. The room provides opportunities for collaboration, creativity, discovery, and project-based learning. The STEM Wonder Wall project will fund a new resource. This Lego-base wall is a building foundation for all Lego building to take place. Students will draft, engineer, and create endless structures with their peers. Literature and mathematical enrichment opportunities will be enhanced through engineering in the classroom.

\$1,500.00 MHS Salud!

We have many more students for whom Spanish is their primary language. There are very few resources for health information (a required subject for graduation). It is important for these students to be provided with health information in their native language. This database will give these students access to much reliable and credible content on many health topics. It is the Gale Health and Wellness Database.

\$8,000.00 MHS Latex Ink “Print and Cut” Printer
The grant will serve to expand the graphics lab capabilities and student experience through the addition of equipment that creates long-lasting high quality, marketable products. The proposal is to purchase a full package (machine, training, and media) for the Roland VersaCutBN-20 for integration into branding, logo, and package design projects as well as design show marketing projects. This equipment can produce permanent weather-resistant graphics on decals. This system assists in expanding the production experience for the students.

\$32,000.00 K-12 Cultural Arts Grant
MHS - \$5,000.00
FMS - \$4,000.00
LLC - \$2,000.00
AV, HC, WD, AH, SX, TJ, NP - \$3,000.00 each

Each school may apply for a cultural arts grant up to the amount shown above.

EDUCATIONAL MATTERS (Motions #1-3)

Moved by Mrs. Spiotta, seconded by Mr. Pawar

AYES: Mrs. Davidson, Ms. Murphy, Mr. Pawar, Mrs. Pedalino, Ms. Pollak, Mrs. Rhines
(Motions #1-2), Mrs. Spiotta (Motions #1-2), Mrs. Bangiola

NOES: None

ABSTAIN: Mrs. Rhines (Motion #3), Mrs. Spiotta (Motion #3)

ABSENT: Ms. Galdi, Mr. Smith

PUPIL SERVICES

OUT OF DISTRICT/HOME INSTRUCTION ROSTER

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education approve placements and instructional services for students with disabilities, including those received by the district and those attending schools for which tuition is charged, for the month of March, as noted in the detailed listing maintained on file in the Board Secretary's office.

EXPLANATION

Students with IEPs whose needs cannot be met in the programs that exist within the district are placed in outside private and public schools approved by the New Jersey Department of Education for students with disabilities. Attendance is monitored monthly in order to ensure students are enrolled as agreed and the state-mandated contract with each school states that two weeks' notice is required for removal of a student. Case managers make at least two visits per school year for each student enrolled in one of these schools, including one visit that involves the convening of an IEP Team to complete an annual review of the student's IEP. In order to preserve confidentiality, all students are identified only by their local and/or state identification numbers in any listing that is maintained outside the Office of Pupil Services.

PUPIL SERVICES (Motion #1)

Moved by Mrs. Spiotta, seconded by Mr. Pawar

AYES: Mrs. Davidson, Ms. Murphy, Mr. Pawar, Mrs. Pedalino, Ms. Pollak, Mrs. Rhines,
Mrs. Spiotta, Mrs. Bangiola

NOES: None

ABSTAIN: None

ABSENT: Ms. Galdi, Mr. Smith

HUMAN RESOURCES

ESTABLISH POSITION(S) 2019-2020

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education establish the following position(s) for the 2019-2020 school year:

- (1) 1.0 ABS, PS
- (1) 1.0 Bus Driver, Transportation

RESIGNATION(S)/TERMINATION(S)/RETIREMENT(S) 2020-2021

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation(s), termination(s) and/or retirement(s) of the following staff according to the effective date and reason shown:

Employee #6346	March 16, 2020 Terminated
Carlisle, Kathleen 1.0 School Psychologist, PS	May 12, 2020 End of Leave Replacement
Smalls, Mildred 0.5 Bus Aide, Transportation	March 9, 2020 Resigned

APPOINTMENT(S) 2019-2020 */**

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring, pending approval of all Human Resource documents and/or requirements and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

Cedano, Stephany 0.5 Teacher Asst., AV	\$12,028 Col B., Step 1	02/26/20-06/30/20	<u>In place of:</u> Koba, M. Reassigned
Glueck, Evelyn 1.0 School Nurse, LLC	\$75,437 BA, Step 15	04/29/20-06/30/20	Tolmie, M. Retired
Harper, Kerry 0.5 Teacher Asst., PS	\$12,028 Col. B, Step 1	03/23/20-06/30/20	Curley M. Reassigned
Ivory, Kevin 1.0 Bus Driver, Trans.	\$27,000 \$30/hr, 5 hrs/day, 180 days	03/16/20-06/30/20	Est. 03/16/20
Pateiro, Jennifer 1.0 Spanish Teacher, MHS	\$58,332 BA, Step 7	01/30/20-06/30/20	Murphy, K. Leave Replacement

Employee	Former Assignment	New Assignment	Effective	In Place Of:	Salary
Amieva, Lucy	0.5 ABS, PS	1.0 ABS, PS	03/23/20	Est. 03/16/20	\$25,760
Arias, Kimberly	1.0 Bus Driver, Transportation \$30/hr 5.75 hrs/day 180 days/year	1.0 Bus Driver, Transportation \$30/hr 6.25 hrs/day 180 days/year	03/16/20	N/A	\$33,750
Curley, Meredith	0.5 Teacher Assistant, PS	1.0 Teacher Assistant, PS	03/23/20	Est. 02/24/20	\$25,199 + 375 Long. \$25,574 Total Col. B, Step 5
Nobles, Alice	0.5 Bus Aide, Transportation \$15/hr 2.75 hrs/day 180 days/year	0.5 Bus Aide, Transportation \$15/hr 2.75 hrs/day 180 days/year	03/16/20	N/A	\$7,425
Robinson, Rose	0.5 Bus Aide, Transportation \$15/hr 2.5 hrs/day 180 days/year	0.5 Bus Aide, Transportation \$15/hr 2.75 hrs/day 180 days/year	03/16/20	N/A	\$7,425
Schmidt, Edward	1.0 Security Monitor, MHS	1.0 Security Monitor, LLC	02/24/20	Est. 02/24/20	N/A
Toro, Rosemary	1.0 Bus Driver, Transportation \$37.89/hr 5.75 hrs/day 180 days/year	1.0 Bus Driver, Transportation \$37.89/hr 6.0 hrs/day 180 days/year	03/16/20	N/A	\$40,921 + 648 Long. \$41,569 Total
Torres, Adriana	0.5 Teacher Assistant, LLC	1.0 ABS, PS	03/16/20	Est. 02/24/20	\$25,760

COMMUNITY SCHOOL 2019-2020

Motion #7

that, upon the recommendation of the Superintendent, the Board of Education approve the following Sunrise/Sunset staff (retroactive to March 2, 2020):

Burroughs, Shari	Substitute Site Leader	\$17.00/hr
Mullen, William	Assistant	\$15.00/hr

EXPLANATION: Salaries to be paid out of collected tuitions.

COMMUNITY SCHOOL SUMMER PLUS 2020-2021

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education approve the following Summer Plus staff:

Abrams, Isabel	Aide	\$16.00/hr
Abrams, Zachary	Instructor	\$28.00/hr
Ballard, Martha	1:1 Aide	\$16.25/hr
Ballard, Martha	Assistant	\$15.25/hr
Barna, Kobie	Aide	\$11.00/hr
Beavis, Madeline	Aide	\$11.00/hr
Behrle, Alecia	Instructor	\$28.00/hr
Bell, Beverly	Security	\$20.75/hr
Brockington, Mamie	Aide	\$16.00/hr
Brown, Gerald®	Instructor	\$28.00/hr
Burroughs, Alexa®	Aide	\$13.00/hr
Burroughs, Tiffany®	Instructor	\$28.00/hr
Caravaglia, Michelle	Instructor	\$28.00/hr
Caruso, Jillian®	Instructor	\$28.00/hr
Caruso, Michael	Instructor	\$28.00/hr
Castro, Nicole	Instructor	\$28.00/hr
Ciolek, Morgan	Aide	\$11.00/hr
Ciolek, Ryan	Aide	\$11.00/hr
Compton, Rachel	Instructor	\$28.00/hr
Connor, Joel	Aide	\$11.00/hr
Damiano, Mary	Aide	\$15.50/hr
Davis, Edgar	Aide	\$16.00/hr
DeVita, Cassandra	Instructor	\$28.00/hr
Diamond, Paige	Instructor/LFT*	\$28.00/hr
Falconer, Brianna	Instructor	\$28.00/hr
Johnson, Wayne	Instructor	\$28.00/hr
Jorge, Belkis	Instructor	\$28.00/hr
Kersey, Warren	Instructor	\$28.00/hr
Koba, Migdona	1:1 Aide	\$16.75/hr
Kubin, Julia	Aide	\$13.00/hr
Lawson, Kimberly	Instructor	\$28.00/hr
Louie, Melissa	Instructor	\$28.00/hr
Majorossy, Stephanie	Instructor	\$28.00/hr
Mataj, Marieta®	Kitchen Coordinator	\$18.25/hr
McElwee, Jermaine	Instructor/LFT *	\$28.00/hr
Pallino, Jeffrey®	Instructor	\$28.00/hr
Pappas, Aferdita®	Aide	\$16.00/hr
Parish, Daniel	Instructor	\$28.00/hr
Price, Ashley	Instructor	\$28.00/hr

Rapa, Jennymarie	Aide	\$11.00/hr
Reilly, Kathleen	Instructor	\$28.00/hr
Rogers, Michelle	Instructor	\$28.00/hr
Ruppel, Megan®	Instructor	\$28.00/hr
Salas, Diego	Instructor	\$28.00/hr
Shaw, Bianca	Aide	\$13.00/hr
Shea, Rory	Aide	\$11.00/hr
Simpson, Christina	Aide	\$15.75/hr
Singleton, Melissa	Aide	\$16.00/hr
Strelec, Melissa	Instructor	\$28.00/hr
Swanson, Deanna	Aide	\$13.00/hr
Terhune, Wendy	Aide	\$15.50/hr
Turan, Najiba	Aide	\$15.75/hr
Underhill, Krista	Instructor	\$28.00/hr
Underhill, Marilyn	Aide	\$16.00/hr
Underhill, Marilyn	1:1 Aide	\$17.00/hr
Underhill, Stephanie	Instructor	\$28.00/hr
Verga, Marie	Assistant	\$13.00/hr
Vitale, Karen	Instructor	\$28.00/hr
Voltaggio, Nicholas	Aide	\$11.00/hr
Wallace, Dawn	Instructor	\$28.00/hr
Ward-Miller, Angela	Aide	\$15.50/hr
Webb, Shekai	Aide	\$13.00/hr
Zak, Christopher	Instructor	\$28.00/hr

* Leadership for Tomorrow

EXPLANATION: Salaries to be paid from collected tuitions.

Motion #9 that, upon the recommendation of the Superintendent, the Board of Education approve the following Summer Plus substitute staff:

Braun, Maura	Instructor	\$20.00/hr
Kerri, Rudina	Aide	\$16.00/hr
Sanders, Michelle	Instructor	\$20.00/hr

EXPLANATION: Salaries to be paid from collected tuitions.

HUMAN RESOURCES/CURRICULUM

PREK-12 LATINO FAMILY LITERACY PROJECT (LFLP) 2019-2020

Motion #10 that, upon the recommendation of the Superintendent, and the Board Curriculum Committee, the Board of Education approve the PreK-12 Latino Family Literacy Project:

Program: PreK-12 Latino Family Literacy Project
Description: Family Engagement Program
Dates: December, 2019 - June, 2020
Funding Source: Title III
Rate: \$38.00/hr. (Not to exceed 38 hours per person approved)

Acevedo-Ramirez, Rosario
Artiga, Monica
Ford, Jennifer
Lagos, Claudia
Perez, Cynthia
Pulgarin, Sandra
Restreppo, Maria
Rodriguez, Maria
Salas, Diego
Santana, Socorro

EXPLANATION:

Upon submission of an approved timesheet, staff member will be compensated as outlined above.

JOB DESCRIPTION(S) 2020-2021

Motion #11 that, upon the recommendation of the Superintendent, the Board of Education approve the following job descriptions:

- (1) 1.0 Early Childhood Supervisor, LLC
- (1) 1.0 Girls in Stem, MHS - Stipend

Morris School District Job Description

TITLE: Early Childhood Supervisor

REPORTS TO: Principal of Lafayette Learning Center Preschool

QUALIFICATIONS:

- ❖ Certification – Supervisor Certificate
- ❖ NJ Teaching of Elementary or Preschool-3rd Teaching Standard
- ❖ Three (3) years classroom teaching experience in elementary education or preschool
- ❖ Broad working knowledge of preschool and child development from birth-3rd grade in all areas of development.
- ❖ Demonstrate knowledge of preschool guidance and requirements from the NJ Department of Education

Assist the principal in management of staff, supervision and coordination of learning activities for children enrolled in the preschool program in accordance with school district policies and in compliance with state and

federal regulations and those outlined by the licensing agency.

REPRESENTATIVE

DUTIES:

1. Support the principal on the administration and supervision of the preschool program in accordance with school district policies and in compliance with State and federal regulations, including those outlined by the licensing agency.
2. Supervise, observe and evaluate staff according to AcheiveNJ and district policies, including the provisional and mentoring process of certificated staff.
3. Assist the principal with state and federal reports and grants.
4. Assist in the development and implementation of the curriculum and assessment.
5. Work collaboratively with the Master Teacher(s), PIRT specialist(s).
6. Assist in the management of the SGO process for teachers.
7. Provide and support teachers with current pedagogical research and resources.
8. Support staff with applying culturally responsive practices in their daily instruction as well as interactions with students and their families.
9. Meet with the principal to discuss the implementation of policies and programs.
10. Assist in attendance and discipline for preschool students.
11. Represent the district at professional and community events.
12. Assist the principal and CPIS (Community Parent Involvement Specialist) in facilitating the Early Childhood Advisory Council.
13. Assist the principal in facilitating collaborative meetings with partnered providers.
14. Prepare data analyses reports of all assessments. Assume responsibility for the documentation needed for preschool mandated programs at the direction of the principal.
15. Assist in the ordering of materials, curricula, and programming needs.
16. Assume the responsibility of staff and student scheduling at the direction of the principal.
17. Assist with preschool registration, orientation and summer programs.
18. Assist the principal with the lunch, breakfast and transportation program.
19. Be visible within the preschool program, including regular site visits of partner sites and monitor all required components of the preschool grant.
20. Assist the principal in preparing, delivering, and scheduling professional development for the preschool staff.
21. Collaborate with special education staff to assure all referrals and transitions are being met by law.
22. Prepare and submit additional assignments as requested by the principal.
23. Manage the building in the absence of principal.
24. Maintain an effective, honest, and positive working relationship with staff.
25. Perform additional duties as assigned by the Principal or his/her designee.

**MORRIS SCHOOL DISTRICT
JOB DESCRIPTION**

(Revision to Girls in STEM/Engineering Advisor 7/24/17 Agenda)

Position: Girls In STEM-MHS

Stipend Position

Supervisor: Principal and /or his/her designee

The Girls In STEM club is to create an inclusive environment for girls who have an interest in STEM fields of study and careers. The club is founded on the common understanding that there is a dearth of women in STEM fields, and that supporting one another as future scientists, mathematicians, coders and engineers is an important step in achieving gender balance. In our meetings we incorporate fun engineering challenges, and also have professional women in engineering, science and technology come in to discuss different careers in STEM and what it's like being a woman a male-dominated environment. The club also plans, organizes and facilitates the annual Girls in STEM Day event, during which club members host 50 eighth grade girls for a day of fun STEM activities, discussions and sharing about STEM opportunities at the high school.

Qualifications:

- Standard Teacher Certification
- Has deep knowledge of STEM fields of study and professional careers
- Has a desire to share and communicate careers and skill sets related to STEM programs
- Has effective communication/organizational skills and is willing to coordinate district events

Responsibilities:

- Recruit membership from student body
- Conduct regular meetings with the club
- Coordinate and oversee educational activities that share gender awareness in STEM
- Communicate with parent/community organizations to enhance school-community relations
- Communicate with administration, class activities, events, and issues pertaining to the school
- Submit activity reports, meeting agendas and minutes to supervisor
- Organize and oversee professional speakers, mentors, and intern programs related to STEM skill sets and careers
- Provide guidance and support to participants in specific club/activity
- All other duties as assigned by the immediate supervisor

HUMAN RESOURCES (Motions #1-11)

Moved by Mrs. Spiotta, seconded by Ms. Pollak

AYES: Mrs. Davidson, Ms. Murphy, Mr. Pawar, Mrs. Pedalino, Ms. Pollak, Mrs. Rhines,
Mrs. Spiotta, Mrs. Bangiola

NOES: None

ABSTAIN: None

ABSENT: Ms. Galdi, Mr. Smith

SALE OF SURPLUS PROPERTY

Motion #6 WHEREAS the following property is not needed for school purposes; there exists a need for all available space at the various schools; and, the NJ Public School Contracts Law, 18A: 18A-45, requires a resolution authorizing the disposition of surplus property,

NOW, THEREFORE BE IT RESOLVED by the Morris School District Board of Education authorizes the Business Administrator to dispose of this surplus property. The items that are in saleable condition will be listed on the online auction site www.GovDeals.com. The sale is being conducted pursuant to Local Finance Notice 2008-9. The terms and conditions of the agreement entered into with GovDeals are available on the vendor’s website and available in the Morris School district’s Business Office. Items not sold within 14 days of listing may be removed from district premises at no cost to the district. Items listed as salvage will be removed from school property.

<u>Description</u>	<u>Quantity</u>	<u>Age</u>	<u>Asset Tag #</u>	<u>Location</u>	<u>Comment</u>
Softball Shin Guard	4 pair and 3 singles	10+ years	N/A	FMS	Out of compliance with current safety standards
2006 Thomas (Freightliner) 54 passenger bus M-1	1	14 years	2006-2126	Trans.	End of useful life
Ping pong table (top only)	7	7+ years	N/A	FMS	Unsafe, no longer in use
E-Z Rider Stroller	1	7 years	N/A	LLC	Damaged beyond repair
Hobart Mixer H-600	1	35 years	07651	FMS	Outdated, no longer in use
Refrigerated Air Screen Case	2	11 years	14644/14629	MHS/FMS	No longer in working condition
HILD Rocket Vacuum	1	34 years	01224	AH	No longer in working condition
iPad - 1st & 2nd generation	15	Approx. 7-9 years	N/A	LLC	Outdated, no longer in use

EMERGENCY CONTRACTING

Motion #7 that upon the recommendation of the Superintendent, the Board of Education recognizes the emergency situation at Morristown High School due to a broken pipe . and authorizes a contract with All Risk, Inc. in accordance with N.J.S.A.18A:18-7.

EXPLANATION

On January 19, 2020 Morristown High School experienced a broken pipe that impacted the Broadcasting, Science and adjacent rooms. All Risk, Inc. was used to clean and sanitize the impacted areas. No additional quotes were obtained. This was discussed at the February Finance Committee Meeting.

CONSTRUCTION

Motion #8 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

Whereas, The Board of Education of the Morris School District in the County of Morris, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

Turf Field & Track Replacement at Morristown High School

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE MORRIS SCHOOL DISTRICT IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications prepared in connection with the project and the Board further authorizes the submission of same to the Morris County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Morris County Superintendent of Schools and the New Jersey Department of Education for approval. The Board further authorizes the submission of the Schematic Plans to the Municipal planning board for its review.

Section 3. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 4. The Board seeks approval from the New Jersey Department of Education as an "Other Capital Project", not seeking state funding.

Section 5. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 6. This resolution shall take effect immediately.

PAYMENT

Motion #9 that upon the recommendation of the Superintendent, the Board of Education approve the Final Payment, Application #2 in the amount of \$11,944.02 to Punjab Restoration Co, LLC for the work done on Masonry Repointing at Morristown High School through October 15, 2019.

Motion #10 that upon the recommendation of the Superintendent, the Board of Education approve Payment Application #6 in the amount of \$31,810.31 to M&M Construction Company, Inc. for the work done on the Broadcast Studio Renovations at Morristown High School through January 31, 2020.

PROFESSIONAL SERVICES 2019-2020

Motion #11 WHEREAS, there exists a need for professional services for 2019-2020 and funds are available for these purposes.

WHEREAS, the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that the following be engaged for professional services as described and in an amount not to exceed as follows:

AHS Hospital Corp / Morristown Medical Center	School Physician and Related Services	\$33,000
Rutgers, The State University of New Jersey, University Behavioral Health Care	Home Instruction	\$65/hour

TRAVEL & REIMBURSEMENT

Motion #12 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, employees are attending conferences, conventions, staff training seminars or workshops as depicted on attachment: and

WHEREAS, the attendance at stated functions was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendees; and

WHEREAS, the attendance at the functions was approved as critical to the instructional needs of the school district or furthering the efficient operation of the school district; and

WHEREAS, the travel and related expenses particular to attendance at these functions are in compliance with the state travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget; be it

RESOLVED, that the board approves the travel and related expenses particular to attendance at these functions.

PRELIMINARY BUDGET

SUBMISSION OF PRELIMINARY BUDGET 2020-2021

Motion #13 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

BE IT RESOLVED that the preliminary budget be approved for the 2020-2021 School Year using the state aid figures

BE IT FURTHER RESOLVED the Secretary to the Board of Education be authorized to submit the following preliminary budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICES	TOTAL
2020-2021 Total Expenditures	\$ 117,948,918	\$ 10,287,947	\$ 0	\$ 128,236,865
Less: Anticipated Revenues	< \$ 22,639,104 >	< \$ 10,287,947 >	< \$ 0 >	< \$ 32,927,051 >
Taxes to be Raised	\$ 95,309,814	\$ 0	\$ 0	\$ 95,309,814

BE IT FURTHER RESOLVED, that upon the recommendation of the Superintendent, that the Morris School District Board of Education, in the County of Morris, New Jersey approves the following resolution;

WHEREAS, N.J.S.A. 18A:7F-39 was amended in 2010 effective beginning in 2011-2012 to allow a school district that has not been granted approval to exceed its tax levy cap by a separate proposal to bank the unused tax levy for use in any one of the next three succeeding budget years;

WHEREAS, the maximum amount of tax levy to be raised for 2020-2021 amounts to **\$95,917,478**.

WHEREAS the 2020-2021 budget shows the estimated tax levy to be raised of **\$95,309,814** for the General Fund and \$ 0 for Debt Service.

WHEREAS, the estimated tax levy to be raised for 2020-2021 includes the use of banked cap in the amount of **\$449,901**.

NOW, THEREFORE BE IT FURTHER RESOLVED, that the Morris School District Board of Education in the County of Morris, New Jersey hereby establishes a banked unused tax levy in the amount of **\$577,109** which is made up of the unused health care cost adjustment and enrollment adjustment generated in 2018/19 and 2019/20 to be possibly utilized in the 2021/22 - 2023/24 school years.

CAPITAL RESERVE ACCOUNT WITHDRAWAL

Motion #14 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution

RESOLVED that the Morris School District Board of Education requests the approval of a capital reserve withdrawal for the 2020-2021 budget in the amount of \$3,333,500. The district intends to utilize these funds for the:

High School Turf and Track Replacement	\$ 1,440,000
Security Vestibules	\$ 644,000
Parking Lot Expansion	\$ 238,000
MHS Classroom Redesign	\$ 253,000
Partial Roof Replacement	<u>\$ 758,500</u>
	\$ 3,333,500

PROFESSIONAL SERVICES 2020-2021

Motion #15 WHEREAS, pursuant to N.J.A.C. 6A:23A:5.2 (a) a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A:9.3-14

NOW, THEREFORE, BE IT RESOLVED, that the Morris Board of Education hereby establishes the following maximums for the 2020-2021 school year as follows

Architecture/Engineering *	\$ 73,900
Legal	\$ 280,000
Audit	\$ 42,200
Physician	<u>\$ 33,000</u>
For a total amount of	\$ 429,100

BE IT FURTHER RESOLVED, that the School Business Administrator track and record these costs to ensure that the maximum amount is not exceeded.

- * Does not include projects funded through Capital Reserve.

TRAVEL

Motion #16 WHEREAS, pursuant to N.J.S.A. 18A:11-12 (4p), in each pre-budget year, the Morris School District Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, The Board of Education had determined that the total amount of travel expenditures supported by State and local funds for the 2019-2020 school year, was **\$143,455**; and

WHEREAS, The board has determined that the total amount of travel expenditures supported by State and local funds as of March 16, 2020 for 2019-2020 were **\$ 41,339**; and

WHEREAS, The Board of Education determined at its March 16, 2020 board meeting that the maximum 2020-2021 local travel expenditure amount including all travel that is supported by State and local funds to be **\$ 148,463**; and

WHEREAS, the Board of Education resolution did not address the election to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount; and

RESOLVED that the Morris School District, Board of Education hereby elects to exclude federal travel expenditures supported by federal funds from the maximum travel expenditure amount and reaffirms the maximum travel expenditure amount for the 2020-2021 school year to be **\$148,463**.

SEMI Corrective Action Plan

Motion #17 that upon the recommendation of the Superintendent, the Board of Education approves the Corrective Action Plan for the SEMI Federal Medicaid Reimbursement Program, to be submitted to the Executive County Superintendent of Schools with the FY21 Budget.

EXPLANATION

An action plan is required for districts that did not meet at least 90 percent parental consent response by June 30, 2019.

BUSINESS MOTIONS (Motions #1-17)

Moved by Mrs. Spiotta, seconded by Ms. Pollak

AYES: Mrs. Davidson, Ms. Murphy, Mr. Pawar, Mrs. Pedalino, Ms. Pollak, Mrs. Rhines, Mrs. Spiotta, Mrs. Bangiola

NOES: None

ABSTAIN: None

ABSENT: Ms. Galdi, Mr. Smith

NEW BUSINESS BROUGHT BEFORE THE BOARD

Mrs. Davidson and Mrs. Rhines thanked Mr. Pendergrast for the ease of working remotely for the Board Meeting. Mr. Pendergrast thanked Mrs. Hartman for her work in getting everyone set up virtually.

ADJOURNMENT (8:29 PM)

Moved by Mr. Pawar, seconded by Ms. Pollak

AYES: Mrs. Davidson, Ms. Murphy, Mr. Pawar, Mrs. Pedalino, Ms. Pollak, Mrs. Rhines,
Mrs. Spiotta, Mrs. Bangiola

NOES: None

ABSTAIN: None

ABSENT: Ms. Galdi, Mr. Smith

Respectfully Submitted,

Anthony Lo Franco
Business Administrator/
Board Secretary