Mission Statement

Faribault Public Schools strives to empower, engage, and energize all students through its commitment to a quality education and creating an effective learning environment.

When at all possible, family trips should be planned so as not to interfere with a student's school attendance and education. If this cannot be arranged and students must be absent from school for the purpose of a family trip, prior authorization is needed for the absences to be considered excused.

Student absence requests should be submitted two weeks before the planned absences. The request should be made on this form and submitted to the principal for approval.

It may not be possible for all the missed schoolwork to be prepared ahead of time. Some work may be very difficult to complete outside of the classroom. The teacher(s) will inform you of any homework that needs to be completed during the missed school days. If homework is provided ahead of time, it is expected that the work be completed and turned in when the student returns to school.

I request that _____. Grade: _____. Teacher: _____
be excused from attendance at school on the following dates for a family vacation.

Dates: _____ Parent Signature: _____

To be completed by teacher (please check all that apply)

_____ District or state testing will occur during requested absence.
_____ Student is likely to maintain progress even with missed days.
_____ Student may struggle with gaps created by missed instruction.
_____ Student has difficulty whenever a day is missed.

To be filled out by office.

Days of Absence: Current year Ex: _____ Unex: _____ Last year Ex: _____ Unex: _____

_____ Absence approved
_____ Absence approved with reservations due to previous absences.
_____ Absence approved with reservations about missed learning.
_____ Absence not approved

Principal's Signature: _____ Date: _____

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AN EQUAL OPPORTUNITY EMPLOYER