



**Mascotte Charter School Governing Board
Meeting MINUTES**

Date and Time: Monday, February 24, 2020
5:30pm

1. Opening Items

- a. Call to Order by Board Chairman @ 5:30pm.

2. Changes, Amendments, Additions or Deletions to Agenda –

3. Quorum= YES

Voting Members	Role	Present	Absent
Richard Backus	Board Member	X	
Joann Jones	Board Chairman	X	
Diana Leist	Board Member	X	
Stacy Gaines	Board Member		X
Elizabeth Villanueva	Board Co-Chairman	X	

Others present: Tiffany Mayhugh (Principal), Radean Johnson (AP), Tarsha Jacobs (CPA), Robin Harris (Technology), Yvonne McEwen (Board Scribe)

4. Approval of Minutes

- a. January 27, 2020-General Meeting

	Motio	Yes	No	Abstain	Absent
Richard Backus	MM	x			
Joanne Jones		x			
Diana Leist	2nd	x			
Stacy Gaines					x
Elizabeth Villanueva		x			
Vote Count Total: 4-0 Yes					

- b. February 13, 2020-Board Workshop

	Motio	Yes	No	Abstain	Absent
Richard Backus	MM	x			
Joanne Jones		x			
Diana Leist	2nd	x			
Stacy Gaines					x
Elizabeth Villanueva		x			
Vote Count Total: 4-0 Yes					

- 5. **Public Comment:** Mrs. Stansell (Science Teacher) inquired about instructional sick time. Mrs. Mayhugh explained that instructional plan is still in the works. Mr. Backus explained the board's position on the cap of time. The board is still working towards a solution on instructional and administration hours accrued with LCS. More information to come.
- 6. **Reports-** Ms. Jacobs reviewed the At a Glance Financial Report.
- 7. **Business and Support Items**

- a. **Job Description update for Educational Paraprofessionals-**Mrs. Mayhugh reviewed the current EdPara job description and stated updates were needed due to wording and job requirements.

Recommendation: Approval of updated Educational Paraprofessional Job Description

	Motio	Yes	No	Abstain	Absent
Richard Backus	2nd	x			
Joanne Jones		x			
Diana Leist		x			
Stacy Gaines					x
Elizabeth Villanueva	MM	x			
Vote Count Total: 4-0 Yes					

- b. **Educational Paraprofessional (non-instructional) sick time transfer resolution-**Mrs. Mayhugh reviewed sick time transfer of hours from LCS to Mascotte Charter. Resolution was presented.

Recommendation: Approval of Board Resolution for non-instructional sick time hours

	Motio	Yes	No	Abstain	Absent
Richard Backus	MM	x			
Joanne Jones		x			
Diana Leist		x			
Stacy Gaines					x
Elizabeth Villanueva	2nd	x			
Vote Count Total: 4-0 Yes					

- c. **Employee Calendars**

Recommendation: Approval of 187-Day Calendar

	Motio	Yes	No	Abstain	Absent
Richard Backus	MM	x			
Joanne Jones		x			
Diana Leist		x			
Stacy Gaines					x
Elizabeth Villanueva	2nd	x			
Vote Count Total: 4-0 Yes					

Recommendation: Approval of 247-Day Calendar

	Motio	Yes	No	Abstain	Absent
Richard Backus	MM	x			
Joanne Jones		x			
Diana Leist		x			
Stacy Gaines					x
Elizabeth Villanueva	2nd	x			
Vote Count Total: 4-0 Yes					

d. Presidio Technology

Recommendation: Approval of Presidio as the tech company for Mascotte Charter.

	Motio	Yes	No	Abstain	Absent
Richard Backus	MM	x			
Joanne Jones		x			
Diana Leist		x			
Stacy Gaines					x
Elizabeth Villanueva	2nd	x			
Vote Count Total: 4-0 Yes					

8. Principal Report –

- a. **National Charter School Conference June 21-24, 2020 Marriott World Center**-Board members state they do want to attend. Ask that Mrs. McEwen check price and register appropriate individuals.
- b. **Parent Family Engagement 2020-2021 Input**-School compact needs to be updated with dates for 2020-2021SY. Parent and Family Engagement should continue with current activities: Vocabulary Parade, Eagle Family Picnic, Science Nights, Conference nights, workshops for parents to assist with reading, Art nights (once Art is implemented), Mascotte Showcase featuring Summer loss material and Kindergarten registration.
- c. **Mascotte Showcase April 25, 2020**-Mrs. Mayhugh discussed the Showcase will be 9am-noon. Open Enrollment closes on Friday, February 28, 2020.
- d. **2nd Semester Conference Night March 26, 2020**
- e. **Board Workshop** ~~April 16, 2020~~ or April 23, 2020 9am

9. **Time and Date of Next Meeting:** March 30, 2020 5:30pm

10. **Adjournment – 6:20pm**