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**Educational Services Building**  
25345 Taft Road, Novi, Michigan 48374  
(248) 449-1204 • Fax (248) 449-1219

To Novi Community School District Parents and Community Members:

Week one of Phase 2 is ending. We are monitoring participation, rigor, relevance, and connection. We believe that we have a good system in place and that it is providing a high quality experience for our students. We also know that we need to monitor and listen to our students and parents.

We are staying steady with our approach for two weeks - until next Friday. If important changes need to be made, we will implement them after that date. We wanted to monitor our current effort before working on changes.

For those interested in high school summer school you can look at options here: <https://ecec.novi.k12.mi.us/programs/summer-school>. Information on our Summer Enrichment for grades K-6 is also available there. You can find the link on our website by clicking on the Community tab and then the Community Education link.

We are examining other options for the summer as well. We have never had a middle school summer school, but given the current situation we are examining options.

Our school calendar for 2020/2021 is being finalized. The official first day of school will be Tuesday, September 8.

Thank you for all that you are doing to support your children. We know that this is not easy. You are sharing computers, working from home, monitoring your health. There is a lot going on right now, but working together we will navigate through these tumultuous times.

**Reminder - From yesterday's update:**  
**PHASE 2 OF TECHNOLOGY DISTRIBUTION**

A second round of technology distribution will be held next week. Many of you have reached out to us and your child(ren)'s names have been added to a list for a device. If you have **NOT** already reached out to us and are in need of a device, please take a moment to fill out the [Phase 2 request for a device survey](#). *In order for us to prepare the devices for distribution, this survey will be turned off on Monday, April 27, at 9:30 am.*

The Phase 2 of device distribution will take place:

**Date:** Wednesday, April 29

**Time:** Noon to 2:00 PM

and then again from

4:00 – 6:00 PM for those who work during the day.

**Where:** Novi High School, Taft Road bus turn around

***Students who are passionate, empowered, and prepared for their world and their future.***

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Dr. Steve M. Matthews, Superintendent of Schools • [steven.matthews@novik12.org](mailto:steven.matthews@novik12.org)  
<https://www.novi.k12.mi.us/>



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### What you need to do:

1. Pull up along the curb, (do not get out of the car)
2. Give the individual your full name and your student's full name
3. Open your trunk and they will put your device(s) in your trunk and close it.

**What you need to know:** Phase 1 parents signed the user agreement below with this district. Because this will be a *no contact distribution* when you pick up your device, these are the conditions you are agreeing to.

- **The Equipment:** The Student will hold no security or ownership interest in the Equipment. The School will maintain ownership of the Equipment during the Agreement Term.
- **Agreement Term:** The School will issue the Equipment to a Student on the date stated below. The Student who is assigned the Device will return the Equipment in good operational order and condition. This agreement term is from the date of signing the user agreement. **The Device must be returned to NCSD when the District is back in session, which will be indicated to NCSD families through approved district communication channels** (District Website, School Messenger, Building Smores newsletter, etc.)
- **Equipment Use:** The Equipment is to be used and operated only by NCSD Students. When not using the Equipment, the Student is responsible for the storage and security of the Equipment.
- **Requirements:** The Equipment is intended to be used for the purpose of classroom instruction and school-related matters. The Student will engage in activities related to the academic use of this Equipment.
- **Care and Operation of Equipment:** The equipment may only be used and operated in a careful and proper manner and in accordance with the School's Acceptable Use Policy.
- **Loss or Damage:** **The Student/Guardian agrees to take full responsibility for the assigned device.** Failure to return the device in working order will impact the instruction and learning of other students. Please be a responsible user of the technology.

I received the Equipment on this date: April 29, 2020. Equipment is in good condition and operating order. I understand and agree to the terms and conditions of this agreement.

Parent/Guardian Signature: \_\_\_\_\_

Also, soon a paper survey should come to your house. The paper survey is trying to reach those who do not have internet access.

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### **FOOD SERVICE DISTRIBUTION**

Our Food Service Department received an *important update today from the State of Michigan*.

Please read the following information carefully and see the attached flyer from the State.

We are aware that many families may be experiencing a reduction or loss of income at this time due to the pandemic crisis. Please know that Novi Community School District continues to accept applications for Free/Reduced Price Meals until June 12.

If you are facing a financial change or hardship we encourage you to complete an online application at <https://mistar.oakland.k12.mi.us/novi/FSOnline/Main/Login>

While school buildings may be closed there are benefits available to you by applying:

- Free and Reduced Price Meal benefits carry over for the first 30 school days of the next year. So any approvals right now will continue for the first 30 days of the 2020-21 school year.
- At this time, the State of Michigan is providing extra benefits to students who qualify for Free or Reduced Price Meals in the form of Pandemic EBT. (See attached flyer.) If you submit an application by ***Friday, May 8*** and are approved for free or reduced meal benefits you will be automatically qualified for P-EBT benefits. The benefit is \$5.70 per child per day for each family member 18 years or younger or 26 or younger if enrolled in a special education program.

Due to these added benefits we strongly encourage you to apply if you feel you may now qualify. If you currently receive benefits there is no reason to apply again. Your information has already been added to the Michigan database.

As a final note, please remember that our department is distributing seven days of breakfast and lunch on Tuesdays at Novi High School from 9:00 am until 1:00 pm. Meals are also available at Novi Ridge and Pavilion Court apartment club houses via school bus from 10:00 am until 11:00 am on Tuesdays.

If you have any questions or are in need of a paper application please contact our Food & Nutrition Director, Evol Gazzarato, at [evol.gazzarato@novik12.org](mailto:evol.gazzarato@novik12.org) or 248-449-1225.

Gratefully and Appreciatively,  
Steve M. Matthews, Ed.D.  
Superintendent  
Novi Community School District

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# Pandemic EBT Program

*Families with children who received free or reduced-cost lunches at school qualify for new program*

The Pandemic Electronic Benefit Transfer Program (P-EBT) provides temporary funding to address emergency food needs for families affected by the pandemic.

P-EBT food assistance benefits will go to Michigan families with students ages 5-18 that are eligible for free or reduced-price school meals. This includes families currently receiving Food Assistance Program benefits, as well as those not currently enrolled in the program. No application is necessary for eligible families to receive P-EBT benefits.



**Families currently receiving Food Assistance Program (FAP) benefits will receive additional benefits on their Bridge Card:**

Eligible families currently receiving food assistance benefits will be issued additional benefits directly on their Bridge Card. These additional food assistance benefits can be used the same way as families would typically use their Bridge Card to purchase food items. P-EBT benefits can also be used to participate in the Double Up Food Bucks program.

- **March and April combined benefits: \$193.80 per eligible student** will be loaded on the family's Bridge Card by the end of April.
- **May and June combined benefits: \$182.40 per eligible student** will be loaded on the family's Bridge Card on a later date. Issuance schedule for these benefits still to be announced.

**Families not currently receiving Food Assistance Program (FAP) benefits will receive an EBT card in the mail:**



Eligible families not currently receiving food assistance benefits will receive in the mail a pre-loaded Electronic Benefits Transaction (EBT) card issued under the name of the oldest student in the household. Benefits for all eligible school-aged children in the home will be loaded onto this one EBT card. Prior to receiving the card, families will get a letter from MDHHS describing how to use their EBT card, how to set up their PIN, and other information about food assistance benefits. This EBT card can be used to purchase food items only, in-person, at any SNAP retailer. The P-EBT card may look different from the Bridge Card, but the card and benefits can be used the same way as the Bridge Card.

- **March and April combined benefits:** Families will receive an EBT card in the mail **by the end of the first week in May**. The card will come pre-loaded with **\$193.80 per eligible student**.
- **May and June combined benefits: \$182.40 per eligible student** will be loaded on the family's EBT card on a later date. Issuance schedule for these benefits still to be announced.



Material produced by the Food Bank Council of Michigan, with information provided by the Michigan Department of Health and Human Services.

*This institution is an equal opportunity provider.*