

# Minnewashta Elementary PTO Meeting Minutes

## February 18, 2020 6:05pm to 8:17pm

**PTO Present:** Heidi Post, Andrea Bach, Brandi Virgin, Brittany Yamauchi, Gretchen Padget, Cindy Andress, Rachel Turnbull, Barbara Seifert, Emily Hippe, Joy Curran, Rachael Studnicka, Jeanna (Minnewashta intern)

**PTO Absent:** Nicki Gordon

*Barb called the meeting to order at 6:05pm*

### **I. Welcome and Introductions, Heidi Post, President**

- Motion to approve January 2020 PTO minutes. Motion approved.

### **II. Joy Curran & Rachael Studnicka, VR Headset Presentation**

- Requesting grant for 2 Virtual Reality Sets (8 headsets per set) and Portal
  - Estimated cost of \$6270.44, with district paying for annual subscription.
  - Sets would be designated for Minnewashta use only.
  - District has limited quantity of shared VR sets. Currently overbooked between 8 buildings.
  - ClassVR selected as vendor for the reason that teacher has full control of content and device statistics. ClassVR also has preset lesson plans. Software updates, headsets remain the same. Headset uses gestures so easy for students at all levels. District also offers teacher training on this platform.
- Virtual Reality (VR) – inside virtual reality, feel physically present with 360-degree views.
- Augmented Reality (AR) – digital content in physical world.
- PTO members tested and experienced multiple types of content.
- Examples of current classroom use:
  - 3<sup>rd</sup> grade studying land forms, some kids have not experienced the ocean or Grand Canyon etc. VR allows students to feel physically present and understand scale and scope, not just a photo.
  - Teachers using VR time as rewards to encourage more reading time etc.
  - ClassVR allows students to create their own content. Older students using coding skills to develop experiences for younger grades.
- Currently students are using the headsets with a safety partner while seated. Each student uses the glasses for 1 minute then takes a safety break. No safety/

health issues have been reported.

- Potentially use VR for World Culture Week
- Motion to approve funding. Motion approved with the following requirements:
  - Request parent opt in/out waiver prior to use
  - Safety information provided to parents
  - VR sets to be housed in the Port and shared by all Minnewashta teachers.

### **III. Andrea Bach/Emily Hippe, VP Report**

- Two Enrichment Requests
  - Dahlbacka (2<sup>nd</sup> Grade) requested \$675 for History Comes to Life Presentations (1 English, 1 Spanish). Amount approved.
  - Mattke (School Psychologist/Counselors) requested \$401.48 for SEL resources (books, posters, Big Life Journals, Oculus relaxation glasses) focusing on Tier 2 and Tier 3 students. Amount approved.
- Andrea to write up promo encouraging more student enrichment requests to be submitted. Cindy to distribute.

### **IV. Brittany Yamauchi, Volunteer Coordinator**

- STEAM Fair
  - SUG live and distributed
  - No judging this year. Discussing options to recognize students for participating in multiple fairs. Suggest 3 years (non-consecutive) as threshold for this award. All participants to receive button.
- Book Fair
  - SUG live and distributed
- Family Service Night
  - Narrowing ideas and meeting this week
- Carnival
  - No updates, meeting next week to tour offsite options.
  - Request Brad to present update at March PTO meeting.
- Back to School Social
  - Need chair will continue search.
  - Will discuss dates for next school year in April. Potential to add to Open House Events.

### **V. Barb Seifert, Fundraising**

- Do we need donations from Kowalski's for Family Service Night?

- Can we request receipt box to be reinstated at Kowalski's?
- Boosterthon
  - Pep Rally October 1
  - Run/Obstacle Course October 9
  - Weather backup is glow run inside
- Box Tops
  - Due February 28, must submit by March 2
  - Kindergarten service project to help group box tops in baggies.

**VI. Gretchen Padget/Brandi Virgin, Treasurer's Report**

- Kindness Retreat paid by district; deposit paid by PTO. Unknown if district will continue to reimburse this expense. Will continue to keep this item in the budget and increase line item to actual amount invoiced this year.
- Brandi researched and presented storage options at ACORN Mini Storage for the Secret Shop and Carnival items. Costs range between \$76-\$318/month. Based on the size we need it is cost prohibitive. Cindy will explore potential options within the school to accommodate storage. Table this item until next month.

**Minnewashta PTO**

**January Treasurer Report**

February 18, 2020

We started the 2019-2020 school year on 7/1/2019 with \$24,796.87 in our combined checking and savings accounts. As of January 31, 2019, we had a total of \$119,281.47.

Administrative Updates

- Kindness Retreat - deposit paid by PTO (\$750), balance paid by district
- Movie Night Income - \$75

Program Updates - January Transactions

	<b>Total</b>
<b>Income</b>	
Birthday Books Income	150.00
Corporate Sponsor / Donation Income	691.21
<b>Expenses</b>	
Birthday Book Expense	66.72

Secret Shop Expense	424.61
Other Fees (RevTrak, Intuit, Sign-up Gen)	53.13
Petty Cash In and Out	150.00

## Minnewashta PTO

### Balance Sheet

As of January 31, 2020

	<u>Total</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
Wells Fargo Checking	109,270.59
Wells Fargo Savings	10,010.88
<b>Total Bank Accounts</b>	<b>\$ 119,281.47</b>
<b>Other Current Assets</b>	
Uncategorized Asset	0.00
<b>Total Other Current Assets</b>	<b>\$ 0.00</b>
<b>Total Current Assets</b>	<b>\$ 119,281.47</b>
<b>TOTAL ASSETS</b>	<b>\$ 119,281.47</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Total Liabilities</b>	
<b>Equity</b>	
Opening Balance Equity	24,796.87
Retained Earnings	-0.50
Net Income	94,485.10
<b>Total Equity</b>	<b>\$ 119,281.47</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$ 119,281.47</b>

## **VII. Cindy Andress, Principal's Report**

- The LIKE Documentary showing during Family Movie Night had over 100 parents in attendance.
- Cindy will be a panelist during the Social Media, Technology & Parenting Panel Discussion on March 12<sup>th</sup> at MHS. This will be a follow-up discussion on the LIKE Documentary and the impact of social media and technology in our lives.
- On March 5<sup>th</sup> the school board will be at Minnewashta for a tour and listening sessions. The board will meet with a group of both parents and students.
- Following the Pledge of Allegiance this month there has been a short quote/ message from a historical figure that corresponds with Black History Month.

## **VIII. Heidi Post, President's Report**

- New exterior school sign was approved by the City of Shorewood. Sign has been ordered, timing and installation TBD.
- School board will attend March PTO meeting from 6-7pm. All are encouraged to attend. Will publicize to all parents. Board will talk about initiatives and parents will have an opportunity to ask questions.
- Brandi revised the Bylaws Flow Chart. New format will help to streamline communication with event chairs and get commitment for future events. A special PTO Meeting has been scheduled for March 10<sup>th</sup> at 6pm in Cindy's office. Will review, revise and approve current bylaws.
- PTO board to email Heidi intentions for future 2020/21 PTO positions. Need to have proposed slate for April PTO Meeting. Potential social gathering for recruitment of new members.
- Looking to reevaluate options for scholarship families to attend Monster Mash, Secret Shop, Movie Night etc. Would like to look into Revtrak for future ticket sales so the scholarship families don't stand out and can remain anonymous. Brandi/Gretchen to explore Revtrak fees.

*Meeting adjourned at 8:17pm Respectfully submitted by Nicki Gordon, Secretary*