



# Schoolology for Parents

A Guide for Creating and Using your Account: Olentangy Local Schools

*Schoolology* is an innovative learning management system (LMS) that makes it easy for teachers to share academic content with both students and parents. Schoolology connects students and teachers together in a secure academic environment as well as gives parents access to this partnership.

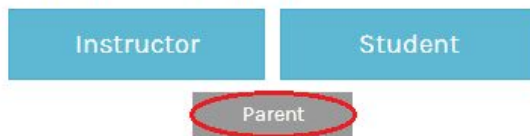
Please sign-up for a Schoolology account by obtaining an access code the Parent Resource letter provided at the beginning of the school year or from your child's teacher. Once your Schoolology account is activated, it is accessible from any browser or download the free app for your mobile device.

Please see below for the instructions on creating an account. All of the information below can be found on the [Parent-Schoolology Support](#).

## Create a new Parent account

If you don't already have a Schoolology account, go to [www.schoolology.com](http://www.schoolology.com) and click on the **Sign Up** button on the top menu (or go to [www.schoolology.com/register](http://www.schoolology.com/register)).

Sign up for Schoolology



1. Click on the **Parent button**.
2. Enter your Access Code. **This code can be found in the Parent Resource letter distributed at the beginning of the school year or provided by your child's teacher.**

Example: 1A2-BC3-4KD5.

3. Fill out the form with your information.
4. Click **Register** to complete.

When you use a Parent Access Code to create an account, you will be automatically associated to your student. To associate additional children to your account, click on the **Add Child** button in your Schoolology account.

Sign up for Schoolology Back

Access Code

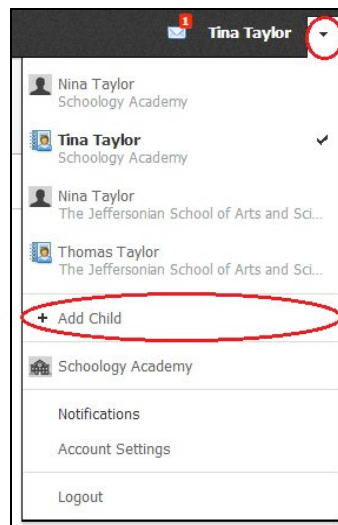
Enter the access code provided by your child's instructor

Continue

## Add Children Association to Your Account

If you already have a parent account in Schoology for one child, you can add additional children to your account. To add additional children:

1. Log into your Schoology account using your username or email address and password.
2. Click on the down arrow on the top right of the Schoology account.
3. Select the option to **+Add Child**.
4. Enter the Child Code for the child you'd like to add to your account. The Child Code is another term for Parent Access Code, which is distributed to your child's teacher. Click on the **Use Code** button to complete.

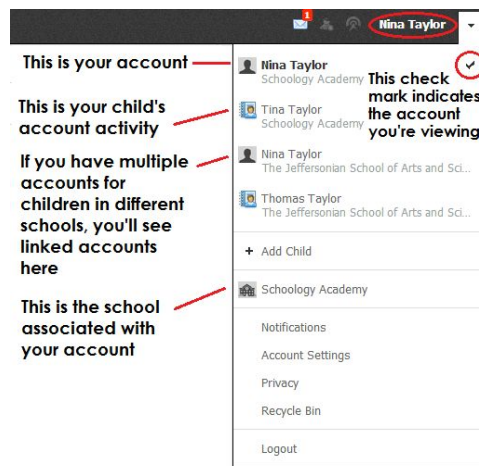


## Your Schoology Account vs. Your Child's Schoology Information

When you log into Schoology, you will land on your account's home page. This home page displays a recent activity feed of updates and upcoming events at the school. This area only displays information pertinent to your account, and does not show any of your child's content.

To view a Summary of your child's activity in Schoology and upcoming items associated with their school, courses, and groups, you may toggle between your account and your child's account.

1. Click on the down arrow on the top right of your Schoology account.
2. Below your name, you will see the name of the child associated with your account. If you other associated children, they will appear in this dropdown as well.
3. To view the activity of a particular child, click the child's name from the dropdown menu.



## Log in with your Parent account

1. Go to [www.schoology.com](http://www.schoology.com)
2. Click the **Login** button on the top right.
3. Enter your Email Address or Username and Password
4. Select your school.
5. Click **Login**.

**Note:** Users who do not have an email address associated with their account will not be able to reset their password using the Forgot Your Password link.

### Sign in to Schoology

