



Athletic Coaching Experience Verification of Employment

Instructions:

Employee: Please complete information in boxes below and send to your former employer to complete.

Previous Employer: Please complete page 2 of this form for the employee listed below and return to:
Renton School District Human Resources – email: human.resources@rentonschools.us, fax: 425.204.2416
or mail to: Renton School District, Attn: Human Resources, 300 SW 7th St., Renton, WA 98057.

Your assistance in establishing a correct service record for this employee is appreciated.

Superintendent or Chief Executive Officer
School System
Street Address
City, State, Zip Code

Name (First, Middle, Last, Maiden, Former)
Last 4 of Social Security Number
Approximate dates of employment
Position/Job Title

I authorize the employer above to release all information requested in the "Verification of Employment Form" to the Renton School District.

Employee Signature

Date

Employee's Name:	Date of Birth:	SSN (last 4):
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Instructions:

1. List position(s) chronologically by year. **Use one line for each calendar year.** Please use an additional copy of this form if more lines are needed. Please list separately: Head Coach or Assistant Coach for all positions; baseball and fastpitch experience; track and pole vault.
2. List start/end service dates for HIGH SCHOOL (grades 9-12) AND COLLEGE LEVEL ATHLETICS only. Do not include middle school intramurals or activities.

POSITION	Dates of Service One line per year
EXAMPLE: Head Football Coach EXAMPLE: Asst Football Coach	9/2006 – 6/2007 10/2005 – 12/2005

I certify that all information listed above is correct according to the official records on file at the institution providing this verification of employment.		
Signature of Superintendent or Designee	Institution	Street Address
Printed Name and Title	Date	City, State, Zip
Email	Phone	

Forward this completed verification to the address designated on the reverse side.