



## Internship Family Expectations

To participate in *Winterim* as an intern is a privilege that involves significant responsibility on the part of the student. The internship is a formally structured learning experience that starts long before the first day on the job. Student interns and their parents are expected to review and understand the following guidelines and responsibilities:

- The student's internship location and working environment are not Grand Rapids Christian High School. Consequently, we cannot guarantee that the standards held by Grand Rapids Christian are the same as those standards held by the internship host or business. You must be comfortable with the environment that your student has chosen. Please talk with the internship host if you have any questions.
- Parents agree to provide adequate insurance coverage for the needs of the student intern and will not hold Grand Rapids Christian Schools, the internship host or the internship business responsible in any manner.
- Transportation to and from the work place is the responsibility of the family. Grand Rapids Christian High School, the internship host, nor the internship business will be responsible for any transportation liability.

Additional information:

- **Commitment:** Your student's internship must include a minimum of 50 hours over the two weeks of *Winterim* (January 4-15). Students may not alter their hours to attempt to take whole days off. This is the opportunity your student has chosen to get a realistic taste of what this kind of work is like over a two-week period.
- **Training:** Students will be required to attend an internship training session, which will be offered on multiple dates prior to the start of *Winterim* before school on Monday mornings in November.
- **Assessment:** Students are assessed to determine credit for their internship. Assessment is based on the following criteria:
  - attendance and participation in the internship training
  - successful completion of the internship
  - timely and thoughtful completion of the online portfolio
  - completion of the online survey
  - host recommendation.