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**BARRE UNIFIED UNION SCHOOL DISTRICT
FACILITIES AND TRANSPORTATION COMMITTEE MEETING**
Via Video Conference
April 13, 2020 - 5:30 p.m.

MINUTES

COMMITTEE MEMBERS PRESENT:

Giuliano Cecchinelli, Chair - (BC)
Tim Boltin, Vice Chair - (BC)
Guy Isabelle – (At-Large)
Andrew McMichael

COMMITTEE MEMBERS ABSENT:

OTHER BOARD MEMBERS PRESENT:

Victoria Pompei

ADMINISTRATORS PRESENT:

Luke Aither, SHS Assistant Principal
Hayden Coon, BCEMS Principal
Jamie Evans, Facilities Director

GUESTS PRESENT:

Dave Delcore – Times Argus

1. Call to Order

Mr. Cecchinelli, called the Monday, April 13, 2020 BUUSD Facilities and Transportation Committee meeting to order at 5:31 p.m., which was held via video conference.

2. Organize

Mr. Cecchinelli advised that a Committee Chair and Vice Chair needed to be appointed. Mr. Cecchinelli asked for nominations for the position of Committee Chair. Mr. Cecchinelli was nominated for the position of Committee Chair. There were no additional nominations.

The Committee agreed by consensus to appoint Mr. Cecchinelli as Committee Chair.

Mr. Cecchinelli asked for nominations for the position of Committee Vice-Chair. Mr. Boltin was nominated for the position of Committee Vice-Chair. There were no additional nominations.

The committee agreed by consensus to appoint Mr. Boltin as Vice-Chair.

3. Additions and/or Deletions to the Agenda

Discussion will be held relating to finances (contingency plans relating to financing).

Add 6.1 Potential Furloughs

Add discussion relating to a Generator Update

Add 7.5 Update on Granite Benches and Planters

4. Public Comment

None.

5. Approval of Minutes

5.1 Approval of Minutes – March 9, 2020 BUUSD Facilities and Transportation Committee Meeting

The Committee agreed by consensus to approve the Minutes of the March 9, 2020 BUUSD Facilities and Transportation Committee meeting.

DRAFT

6. New Business

Upcoming Projects:

Mr. Cecchinelli queried regarding the status of planned projects. Mr. Evans advised that the removal of the canopy at BTMES needs to proceed because the analysis from the engineers only approved the safety of the structure for a 2 year timeframe, and we are approaching that deadline.

Mr. Evans advised that the BCEMS bus loop project is slated to be performed in two phases due to costs and the lengthy permitting process. Phase one involves removing the concrete peninsula and constructing a new straight driveway that runs parallel to the building. Phase two involves deleting the existing bus loop and installation of the visitor parking lot.

The SHS underground heating lines (previously identified as leaking) need to be replaced this summer and additional piping failure has been identified in the underground heating lines that feed the majority (remainder) of the building. If those lines fail, the entire building will need to be heated with oil which would be very costly. Mr. Evans advises that all the underground heating lines be replaced this summer. Replacement of the water tank at SHS is starting this week. Cooper Mechanical is the contractor performing the work.

Mr. Evans believes all of the listed projects need to be completed, and noted that they are in the approved budget. Mrs. Pompei queried regarding possible postponement of projects given the potential funding issues resulting from the COVID-19 shut-down across the state. Mr. Evans advised that Phase one of the BCEMS bus loop project alleviates some safety issues, and recommends that the project proceed as planned. The original cost estimate was \$50,000 - \$60,000, but he hopes the estimate is high and that the project can come in at approximately \$30,000 to \$40,000. Mr. Coon advised that the current bus loop does not accommodate Bus 7 which transports mobility impaired students, and that there is concern that the current configuration does not allow for all students to be monitored when they load onto buses. Mr. Coon believes Phase two could be delayed if necessary. It was noted that some sidewalk issues (heaving) will still remain. Mr. Isabelle queried regarding whether the projects were planned anticipating a budget built on 75¢ SF or \$1 SF. Projects were estimated based on 75¢ SF. Mr. Isabelle voiced concern regarding the future financial picture. Finances will be discussed by the Finance Committee and the Board.

BTMES Generator Update:

Mr. Evans reported that Jack Mitchell advised that money for the purchase and installation of the generator is built into the Barre Town Municipal budget, and that the project can proceed if Barre Town voters approve the budget. Mr. Evans is acting as the 'middle man', but Barre Town shoulders the responsibility for acquisition and installation of the generator, including putting the project out to bid.

SEA Project Update:

Mr. Evans advised that the architect has been working with Jason Derner regarding a floor plan, and that a Letter of Agreement has been drafted by the architect. The Letter of Agreement has been reviewed by Mr. Evans and is currently being reviewed by the Business Manager. It is believed that the Letter of Agreement is almost ready to be signed. The BUUSD is currently waiting for surveyors to complete their work, which has been delayed by the 'stay at home' order. Once surveys are complete, the permitting process can begin. It is hoped that construction can begin this fall. Mr. Aither queried regarding if we are working with other schools that have done similar projects. Mr. Evans advised that Mr. Derner has done some of the research and has reached out to other schools. It was noted that the architect has done quite a bit of work relating to school design. Mr. Aither queried regarding 5-year and 10-year plans, and advised that he believes more folks should be involved in the project, including housing for middle school students. Mr. Aither believes there should be more input than just "the current team". Mr. Cecchinelli advised that this issue should be brought up at the Board meeting. Mr. Evans advised that the building is being designed based on current needs, with the understanding that the building will most likely need to be expanded in the future. The planning process does include possible expansion. It was noted that the barn will stay intact and that some money will need to be spent to assess what modifications would need to be done to allow student use of the barn. Mr. Isabelle queried regarding the possibility of renting out barn space for storage purposes. Mr. Evans cautioned that VSBIT would probably not allow the barn to be used for storage rental purposes.

6.1 Potential Furloughs

The Committee did not hold specific discussion of this agenda item.

7. Old Business

7.1 Electric Bus Update

Mr. Evans advised that there was nothing new to report. Installation of charging stations (including wiring) is covered by the grant and is anticipated to be performed on schedule (in the summer of 2020, prior to the start of the 2020/2021 academic year). Purchase of buses needs to go out to bid. Given current circumstances, Mr. Evans believes the buses may not be available until late fall or early winter. In response to a query, it was agreed that Mr. Cecchinelli will contact Lisa Perreault regarding any possible date constraints on the grant.

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7.2 Sports Transportation Cost for Each School

Mr. Aither advised that SHS will save approximately \$31,000 because there was no transportation for spring sports this academic year. Mrs. Pompei advised that she has confirmed that sports related transportation is outside of the regular busing contract, and that the BUUSD only pays for what it uses. Overall, sports and other extra-curricular transportation expenses are approximately \$100,000 per year. Information for cost estimates for middle school sports has not been received. It is believed that the middle school principals were going to provide STA with information relating to middle school sports so that STA could provide an estimate. Mr. Aither suggested that if future budget cuts need to be made, transportation for sports may need to be discussed.

7.3 Draft Survey (with Map) for Parental Interest in Busing High School Students

The map is not available for review. Discussion was tabled until the May meeting.

7.4 Storage Space

Mr. Cecchinelli advised that the Committee has toured BTMES and asked for Committee Members' input. Mrs. Pompei advised that her big picture take away, is that there is much inventory at each grade level, some of the inventory appears not to have been used in years, and wondered if aged materials could be shared with other classrooms, or purged. It was noted that the 5th grade Art Room on the second floor will be opening up as 5th grade art is transitioning to Mr. Pope's room. Mrs. Pompei queried regarding using the barn at the Allen Street property for storage (instead of storage containers). Mr. Evans advised that of the two storage containers at BTMES, one is used for athletic equipment, including bikes, and that the second storage container is used by the Maintenance Department to store various pieces of equipment. Mr. Evans believes that both storage containers at BTMES are for the most part utilized quite a bit.

7.5 Update on Granite Benches and Planters

Mr. Evans advised that the bollards were installed sometime around the winter holidays, and that he will need to touch base with Mark Gherardi (Buttura & Gherardi Granite Artisans), regarding installation of planters and benches. It is believed that there would be 3 planters and 2 benches. The existing benches are stored by the Maintenance Department.

8. Other Business

Mr. Evans advised that he has met with the SWISH representative and reviewed the list of products, including similarities and differences in products and pricing. The SWISH representative advised that he is willing to attend a Committee meeting to discuss product purchases. Mr. Evans advised that he has learned that BCEMS and BTMES are in the "buying group", but SHS needs to be added. It is believed that now that the schools are part of the BUUSD (under Act 46 consolidation), that the BUUSD should not need to complete additional paperwork. Mr. Evans will contact the SWISH representative regarding this issue. Mrs. Pompei queried regarding utilizing one single customer number, using different shipping addresses. Mr. Evans believes it will be easier to track purchases by building, if separate account numbers are utilized. It was noted that the Central Office receives supplies through SHS. The Central Office reimburses SHS for maintenance/custodial services.

Mr. Evans advised that for the time being, he has suspended Casella Waste services at SHS and BTMES. Casella will continue to service BCEMS. The food service work being performed at BCEMS generates waste and composting.

Mr. Evans advised that most of the buildings are not being utilized during this time period, but BTMES and SHS are the subject of regular building checks (daily and weekends). Because of the food service work being performed at BCEMS, a member of the maintenance staff is at the building each day. The BCEMS building is also checked during the weekend.

In response to a query regarding what, if any maintenance needs to be performed should the Governor send students back to school this year, Mr. Evans advised that the BUUSD will 'take their lead' from the State, and that the BUUSD will need to follow the mandates set forth by the State or AOE. Mr. Evans believes there may be a requirement to sterilize various parts of the building, and believes there are enough supplies on hand.

9. Items to be Placed on Future Agendas

- Projects Update
- SEA Project Update

Electronic Busing, Transportation for SHS, and Transportation for Middle School Sports will be added to an agenda sometime in the future.

SWISH Products - Representative (wait for an agenda when the Committee will be meeting together at a physical location).

10. Next Meeting Date

The next meeting is Monday, May 11, 2020 at 5:30 p.m., via video conference.

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11. Adjournment

The Committee agreed by consensus to adjourn at 6:35 p.m.

Respectfully submitted,
Andrea Poulin

BUUSD FY20 EXPENSE COMPARISON - March 10, April 14

	Adopted Budget		MARCH 10 PROJECTIONS		APRIL 14 PORJECTIONS		VARIANCE
	7/1/19-6/30/20		7/1/19-4/2/20		7/1/19-4/2/20		
1020 BTMES TOTAL	\$	7,939,684	\$	7,879,600	\$	7,757,300	\$ 122,300
1276 SHS TOTAL	\$	8,798,152	\$	8,773,087	\$	8,498,700	\$ 274,387
1381 BCEMS TOTAL	\$	8,534,126	\$	8,465,571	\$	8,340,071	\$ 125,500
3097 CENTRAL SERV.	\$	3,068,265	\$	3,303,000	\$	3,049,240	\$ 253,760
3097 TRANSPORTATION	\$	1,327,862	\$	1,505,000	\$	1,410,000	\$ 95,000
3097 SPECIAL EDUCATION	\$	12,016,711	\$	13,086,269	\$	12,850,477	\$ 235,792
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COMPARISON March-Apr	\$	41,684,804	\$	43,012,527	\$	41,905,788	\$ 1,106,739
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5002 CVCC	\$	3,019,913	\$	3,030,733	\$	2,895,133	\$ 135,600

BARRE UNIFIED UNION SCHOOL DISTRICT - FY20 YEAR END PROJECTION REPORT - April 14, 2020

	Location	Account Number / Description	Adopted Budget 7/1/2019 - 6/30/2020	Y-T-D Expenses 7/1/2019 - 4/7/20	Encumbrances 7/1/2019 - 4/7/20	Year-end Projection 7/1/2019 - 4/7/20	BALANCE 7/1/2019 - 4/7/20	Narrative
1	BTMES	1101 DIRECT INSTRUCTION - PRESCHOOL	\$455,748	\$302,730	\$149,852	\$453,000	\$2,748	
2	BTMES	1101 DIRECT INSTRUCTION	\$4,183,972	\$2,832,973	\$1,362,703	\$4,190,000	-\$6,028	
3	BTMES	1102 ART	\$104,163	\$69,876	\$33,654	\$104,000	\$163	
4	BTMES	1103 INTERVENTION	\$71,186	\$46,302	\$24,390	\$71,000	\$186	
5	BTMES	1104 ENGLISH SECOND LANGUAGE	\$38,762	\$24,463	\$12,920	\$37,500	\$1,262	
6	BTMES	1105 FAMILY & CONSUMER SCIENCES	\$50,199	\$32,482	\$17,136	\$49,850	\$349	
7	BTMES	1106 WORLD LANGUAGE	\$72,936	\$47,282	\$24,390	\$71,850	\$1,086	
8	BTMES	1108 MUSIC	\$147,345	\$96,151	\$47,707	\$144,000	\$3,345	
9	BTMES	1109 PHYSICAL EDUCATION	\$157,384	\$84,532	\$51,564	\$137,000	\$20,384 *	
10	BTMES	1110 TECH ED	\$36,179	\$22,846	\$11,245	\$34,100	\$2,079	
11	BTMES	1501 CO-CURRICULAR	\$69,600	\$56,144	\$0	\$65,000	\$4,600	
12	BTMES	2120 GUIDANCE	\$147,470	\$93,441	\$51,012	\$145,000	\$2,470	
13	BTMES	2131 HEALTH	\$162,264	\$104,196	\$53,512	\$160,000	\$2,264	
14	BTMES	2141 BEHAVIOR SUPPORT	\$78,487	\$56,937	\$26,008	\$83,000	-\$4,513	
15	BTMES	2220 LIBRARY	\$147,555	\$101,477	\$43,585	\$145,000	\$2,555	
16	BTMES	2410 PRINCIPALS OFFICE	\$621,363	\$441,016	\$96,609	\$560,000	\$61,363 *	
17	BTMES	2491 DUPLICATING	\$33,520	\$34,643	\$15,072	\$50,000	-\$16,480 *	
18	BTMES	2580 TECHNOLOGY	\$100,000	\$98,274	\$395	\$99,000	\$1,000	
19	BTMES	2610 FACILITIES	\$1,186,551	\$950,625	\$162,303	\$1,150,000	\$36,551 *	
20	BTMES	2660 SCHOOL RESOURCE OFFICER	\$50,000	\$4,886	\$0	\$6,000	\$44,000 *	
21	BTMES	2716 CO-CURR TRANSPORTATION	\$25,000	\$1,651	\$0	\$2,000	\$23,000 *	
22		TOTAL 1020 BARRE TOWN SCHOOL	\$7,939,684	\$5,502,927	\$2,184,057	\$7,757,300	\$182,384	
23	SHS	1101 DIRECT INSTRUCTION	\$963,220	\$667,117	\$280,883	\$950,000	\$13,220 *	
24	SHS	1102 ART	\$133,321	\$93,403	\$44,891	\$134,500	-\$1,179	
25	SHS	1104 ENGLISH SECOND LANGUAGE	\$11,677	\$7,368	\$3,670	\$11,500	\$177	
26	SHS	1105 FAMILY & CONSUMER SCIENCES	\$144,239	\$81,140	\$23,424	\$105,000	\$39,239 *	
27	SHS	1106 WORLD LANGUAGE	\$262,279	\$147,352	\$77,557	\$225,000	\$37,279 *	
28	SHS	1108 MUSIC	\$137,021	\$92,898	\$40,818	\$135,000	\$2,021	
29	SHS	1109 PHYSICAL EDUCATION	\$103,749	\$73,190	\$37,065	\$110,500	-\$6,751	
30	SHS	1111 ENGLISH	\$522,758	\$332,628	\$170,426	\$504,000	\$18,758 *	
31	SHS	1112 MATH	\$501,483	\$366,158	\$182,008	\$549,000	-\$47,517 *	
32	SHS	1113 SCIENCE	\$459,280	\$259,062	\$119,875	\$380,000	\$79,280 *	
33	SHS	1114 SOCIAL STUDIES	\$383,381	\$258,021	\$132,398	\$391,000	-\$7,619	
34	SHS	1115 BUSINESS ED	\$70,808	\$47,301	\$22,903	\$71,000	-\$192	
35	SHS	1116 WORK BASED LEARNING	\$148,274	\$122,756	\$62,675	\$186,000	-\$37,726 *	
36	SHS	1117 DRIVER'S ED	\$77,427	\$57,548	\$23,664	\$82,000	-\$4,573	
37	SHS	1118 PHOENIX PROG	\$132,355	\$99,213	\$52,947	\$153,000	-\$20,645 *	
38	SHS	1301 TECHNICAL EDUCATION	\$1,099,924	\$441,414	\$0	\$1,030,000	\$69,924 *	
39	SHS	1401 ATHLETICS	\$464,638	\$328,244	\$38,368	\$390,000	\$74,638 *	

40	SHS	1501 CO-CURRICULAR	\$70,600	\$39,069	\$0	\$45,000	\$25,600 *
41	SHS	2120 GUIDANCE	\$464,246	\$304,894	\$135,990	\$435,000	\$29,246 *
42	SHS	2131 HEALTH	\$114,276	\$79,284	\$40,503	\$120,000	-\$5,724
43	SHS	2190 JROTC	\$92,295	\$143,443	\$42,298	\$190,000	-\$97,705 *
44	SHS	2220 LIBRARY	\$127,516	\$109,447	\$41,215	\$151,000	-\$23,484 *
45	SHS	2410 PRINCIPALS OFFICE	\$633,635	\$468,259	\$124,053	\$600,000	\$33,635 *
46	SHS	2580 TECHNOLOGY	\$90,000	\$80,249	\$621	\$85,000	\$5,000
47	SHS	2610 FACILITIES	\$1,181,566	\$914,801	\$118,588	\$1,120,000	\$61,566 *
48	SHS	2660 SCHOOL RESOURCE OFFICER	\$50,184	\$21,414	\$0	\$50,000	\$184
49	SHS	2711 TRANSPORTATION	\$90,000	\$58,238	\$1,795	\$65,000	\$25,000 *
50	SHS	2716 CO-CURR TRANSPORTATION	\$37,000	\$123	\$0	\$200	\$36,800 *
51	SHS	5020 LONG TERM DEBT	\$231,000	\$228,587	\$0	\$230,000	\$1,000
52	TOTAL	1276 SPAULDING HIGH SCHOOL	\$8,798,152	\$5,922,621	\$1,818,635	\$8,498,700	\$299,452
53	BCEMS	1101 DIRECT INSTRUCTION - PRESCHOOL	\$476,963	\$272,812	\$149,559	\$430,000	\$46,963 *
54	BCEMS	1101 DIRECT INSTRUCTION	\$4,205,195	\$2,819,897	\$1,298,319	\$4,125,000	\$80,195 *
55	BCEMS	1102 ART	\$140,456	\$94,200	\$47,009	\$139,000	\$1,456
56	BCEMS	1103 INTERVENTION	\$139,698	\$88,093	\$44,840	\$133,000	\$6,698
57	BCEMS	1104 ENGLISH SECOND LANGUAGE	\$37,749	\$24,439	\$12,977	\$38,000	-\$251
58	BCEMS	1105 FAMILY & CONSUMER SCIENCES	\$73,259	\$46,337	\$24,248	\$71,000	\$2,259
59	BCEMS	1106 WORLD LANGUAGE	\$45,022	\$31,132	\$16,378	\$48,000	-\$2,978
60	BCEMS	1108 MUSIC	\$119,194	\$79,946	\$40,083	\$120,500	-\$1,306
61	BCEMS	1109 PHYSICAL EDUCATION	\$172,855	\$121,262	\$62,366	\$184,000	-\$11,145 *
62	BCEMS	1110 TECH ED	\$55,573	\$38,325	\$17,396	\$56,000	-\$427
63	BCEMS	1120 READING RECOVERY	\$75,679	\$24,478	\$12,933	\$38,000	\$37,679 *
64	BCEMS	1401 ATHLETICS	\$35,380	\$32,678	\$0	\$35,500	-\$120
65	BCEMS	1501 CO-CURRICULAR	\$10,500	\$2,955	\$0	\$5,000	\$5,500
67	BCEMS	2120 GUIDANCE	\$299,475	\$198,291	\$94,670	\$293,000	\$6,475
68	BCEMS	2131 HEALTH	\$131,582	\$81,399	\$42,054	\$124,000	\$7,582
69	BCEMS	2140 PSYCHOLOGICAL SERVICES	\$50,000	\$42,542	\$0	\$50,000	\$0
70	BCEMS	2141 BEHAVIOR SUPPORT	\$453,453	\$301,654	\$152,840	\$455,000	-\$1,547
71	BCEMS	2220 LIBRARY	\$167,610	\$86,404	\$29,864	\$117,000	\$50,610 *
72	BCEMS	2410 PRINCIPALS OFFICE	\$521,946	\$385,012	\$91,946	\$480,000	\$41,946 *
73	BCEMS	2580 TECHNOLOGY	\$92,000	\$69,365	\$0	\$75,000	\$17,000 *
74	BCEMS	2610 FACILITIES	\$1,082,157	\$1,041,732	\$127,196	\$1,175,000	-\$92,843 *
75	BCEMS	2660 SCHOOL RESOURCE OFFICER	\$75,900	\$37,087	\$0	\$76,000	-\$100
76	BCEMS	5020 LONG TERM DEBT	\$72,480	\$72,071	\$0	\$72,071	\$409
77	TOTAL	1381 BARRE CITY SCHOOL	\$8,534,126	\$5,992,111	\$2,264,678	\$8,340,071	\$194,055
78	BUUSD	2490 EARLY ED ADMIN.	\$105,798	\$84,598	\$21,131	\$106,000	-\$202
79	BUUSD	2711 TRANSPORTATION	\$1,280,362	\$957,675	\$519,480	\$1,375,000	-\$94,638 *
80	BUUSD	2212 CURRICULUM	\$353,963	\$254,076	\$80,547	\$335,000	\$18,963 *
81	BUUSD	2311 BOARD	\$266,071	\$248,785	\$0	\$260,000	\$6,071
82	BUUSD	2313 REVENUE ANTICIPATION NOTE INTER	\$102,000	\$0	\$0	\$108,000	-\$6,000
83	BUUSD	2320 SUPERINTENDENT	\$274,901	\$227,534	\$42,133	\$275,000	-\$99

84	BUUSD	2510 BUSINESS OFFICE	\$531,882	\$531,882	\$96,693	\$500,000	\$31,882 *
85	BUUSD	2560 COMMUNICATION SPECIALIST	\$73,388	\$46,506	\$13,011	\$62,000	\$11,388 *
86	BUUSD	2570 HUMAN RESOURCES	\$224,264	\$198,681	\$37,764	\$238,000	-\$13,736 *
87	BUUSD	2580 TECHNOLOGY	\$1,010,938	\$898,358	\$265,353	\$1,165,000	-\$154,062 *
88	BUUSD	2610 FACILITIES	\$230,862	\$199,789	\$36,678	\$240,000	-\$9,138
89	BUUSD	2711 TRANSPORTATION	\$47,500	\$21,081	\$8,706	\$35,000	\$12,500 *
90	BUUSD	1201 SPEC ED DIRECT INSTR	\$8,903,945	\$6,426,203	\$3,040,027	\$9,470,000	-\$566,055 *
91	BUUSD	1202 SPEC ED ESY	\$60,445	\$90,869	\$0	\$90,869	-\$30,424 *
92	BUUSD	1204 GAP PROGRAM - SEA	\$177,187	\$185,752	\$105,308	\$294,000	-\$116,813 *
93	BUUSD	1205 ACT PROGRAM - SEA	\$87,958	\$87,102	\$46,752	\$135,000	-\$47,042 *
94	BUUSD	2131 PT	\$33,105	\$25,192	\$9,395	\$34,000	-\$895
95	BUUSD	2140 PSYCHOLOGICAL SERVICES	\$393,292	\$355,336	\$184,627	\$520,000	-\$126,708 *
96	BUUSD	2151 SPED SLP - SPEECH LANG	\$800,673	\$530,211	\$285,002	\$808,000	-\$7,327
97	BUUSD	2160 SPED OCCU THERAPIST	\$228,544	\$134,854	\$82,629	\$218,000	\$10,544 *
98	BUUSD	2490 SPECIAL EDUCATION ADMIN.	\$485,647	\$479,644	\$112,589	\$599,000	-\$113,353 *
99	BUUSD	2711 TRANSPORTATION	\$291,991	\$205,384	\$267,961	\$375,000	-\$83,009 *
100	BUUSD	1204 GAP PROGRAM-SEA Non Reimb.	\$73,739	\$33,156	\$16,995	\$51,000	\$22,739 *
101	BUUSD	1214 ECSE DIRECT INSTR	\$363,112	\$159,826	\$83,108	\$243,500	\$119,612 *
102	BUUSD	1215 ECSE ESY DIRECT INSTR	\$11,275	\$5,908	\$0	\$5,908	\$5,367
103	BUUSD	2610 SEA UTILITIES	\$0	\$4,212	\$2,206	\$6,200	-\$6,200
104	TOTAL 3097 BARRE UNIFIED UNION SCHOOL DISTI		\$16,412,842	\$12,392,614	\$5,358,095	\$17,549,477	-\$1,136,635
105	GRAND TOTAL		\$41,684,804	\$29,810,273	\$11,625,465	\$42,145,548	-\$460,744

REVENUE- FY20

	Account Number / Description	Adopted Budget	Y-T-D Revenue	Year-end Projection
		7/1/2019 - 6/30/2020	7/1/2019 - 4/7/2020	
106	TUITION PRESCHOOL	\$0	\$6,904	\$7,000
107	TUITION-SECONDARY	\$200,000	\$58,000	\$188,500
108	INTEREST REVENUE	\$55,000	\$80,517	\$85,000
109	FACILITY RENTAL	\$5,000	\$2,620	\$2,620
110	MISC REVENUE	\$15,000	\$18,957	\$18,957
111	GATE RECEIPT REVENUE	\$0	\$14,025	\$14,025
112	COBRA INS. REVENUE	\$5,000	\$11,241	\$11,241
113	VSBIT GRANTS/INS REVENUE	\$0	\$16,615	\$16,615
114	AP EXAM FEES - REVENUE	\$0	\$2,793	\$3,000
115	JROTC REVENUE	\$0	\$29,084	\$85,000
116	EDUCATION SPENDING	\$32,689,276	\$11,212,733	\$32,689,276
117	CITY OF BARRE EDUCATION TAX	\$0	\$4,897,845	
118	TOWN OF BARRE EDUCATION TAX	\$0	\$6,483,365	
119	TRANSPORT STATE AID	\$530,000	\$373,026	\$530,000
120	DRIVERS EDUCATION	\$12,000	\$142	\$200
121	HIGH SCHOOL COMPLETION	\$11,000	\$0	\$1,000

122	VT DEPT PUBLIC SAFETY GRANT - REV	\$0	\$7,351	\$7,351
123	FUND BALANCE APPLIED	\$200,000	\$0	\$200,000
124	SPED EXCESS COST TUITION	\$10,000	\$0	\$5,000
125	SPEC ED MAINSTREAM BLOCK	\$860,893	\$860,893	\$860,893
126	SPED INTENSIVE REIMB	\$5,541,000	\$2,808,387	\$5,200,000
127	SPED EXTRA ORD.	\$850,000	\$0	\$600,000
128	SPED ECSE	\$200,635	\$200,635	\$200,635
129	SPED STATE PLACED	\$500,000	\$162,460	\$425,000
130	CVCC ASSESSMENT		\$169,938	\$169,938
131	INDIRECT ADMIN. REIMB.			\$25,000
132	ERATE		\$10,075	\$10,075
	GRAND TOTAL	\$41,684,804.00	\$27,427,606.00	\$41,356,326
	BUUSD SURPLUS/(DEFICIT)			-\$789,222

LINE	NARRATIVE-4/7/20
133	9 Offsets sub wages
134	16 Assist. Principal
135	17 Wages
136	19 Construction Services
137	20 Lack of BTPD officers
138	21 School Closure
139	23 Tuition/Contracted Serv.
140	26 Salary
141	27 Salary
142	30 Salary
143	31 Salary
144	32 Salary
145	35 Benefits
146	37 Benefits
147	38 Enrollment
148	39 Salary/Benefits-School Closure
149	40 School Closure
150	41 Contracted Services
151	43 Reimbursed by DOD
152	44 Para Wages-Benefits
153	45 Contracted Services/Supplies
154	47 Cust. Wages-ConstructionServices
155	50 School Closure
156	51 School Closure
157	53 Para Wages-Tuition
158	54 Salary/Wages
159	61 Salary
160	63 Salary

161	71	Salary/Wages
162	72	Para wages/Postage
163	74	Roof
164	79	Riders-BT Midday Run
165	80	Salary/Wages
166	84	Contracted Services
167	85	Salary
168	86	Tuition/Contracted Serv.

MESSAGES FROM DISTRICT STAFF

"The parents of students on my (special education) caseload are amazing. They are balancing both work and home life while guiding their kids through this new mode of learning. They are implementing new ideas, asking questions and going above and beyond to make sure their student continues to receive an education. Communication has been the key to success with our current situation. I am confident that the parents of our students are doing the absolute best they can and will continue to do so."

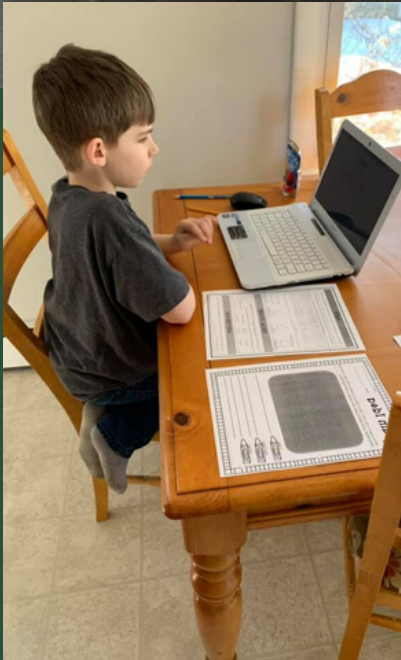
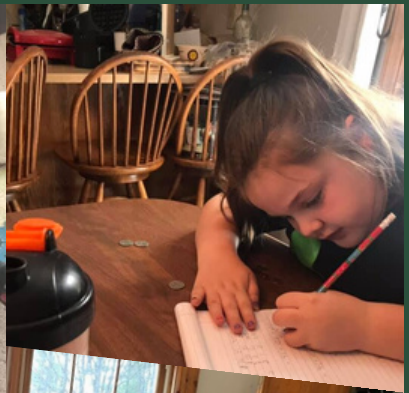
"School Counselors have continued working on student schedules for the fall, and remain in email and text contact (thanks to Emmanuel's lesson before we all departed!) with our students. We are able to communicate and work as a Team on IEP's with case managers. We have "Zoomed" with our dept. to have a continuation of our weekly Staff Meetings. We are participating with teachers in ensuring each student has access and is staying on top of their academics. We are messaging via the Tide Pride C-19 that was set up by Sue Brennan. Most importantly, we have made ourselves available via email, text and Zoom to our students for emotional support and to meet their mental health needs. It is an adjustment but we are grateful for the opportunity technology grants us, in our efforts at meeting student needs wherever we are."

"I have had great success with a group Facebook page for my classroom and using Zoom daily with my students. Kids are sharing things like they lost a tooth, got a new puppy and got new glasses. Parents are posting things kids draw and write. Students have shared stories they've written. Seeing many of my students everyday is so encouraging and makes my heart happy."

"Yesterday I had a really fun Zoom meeting with about 30 6th graders at BCEMS and we played a live Kahoot! game! The kids had so much fun and are begging me to host another one!"

"I am a Pre-K teacher at Barre Town. I have been sending out a weekly chart showing some new online resources to explore. Families have been emailing me photos to post on our Instagram of things they are doing at home or activities that they have tried. I have heard many families have enjoyed the quick videos that I have been posting."

"During the shutdown in DMA 1, students were still able to finish some really powerful PSA films to submit for some contests about distracted driving; there was a state contest (called 802headsupphonesdown) and a national contest (called Project Yellow Light) into which our students submitted 25-second PSA films!" <https://sites.google.com/buusd.org/cvcc-dma-2019-2020/unit-4-filmmaking-and-animation/distracted-driving-psa-films>



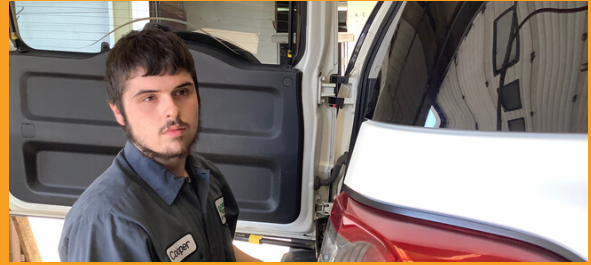


STUDENT ESSENTIAL WORKERS



KIERSTEN MONGEON

Kiersten Mongeon is a senior in the Cooperative Education Program at CVCC. She was in the Baking Arts program last year and is working at Delicate Decadence Bakery. Kiersten is an essential employee still working and baking up tasty treats at this time. "Kiersten is a great Co-op student, she is always on time, a dependable employee and motivated student." says Wayne Tozzi, Cooperative Education Coordinator at CVCC.



COOPER FARNSWORTH

Cooper Farnsworth is a senior in the Cooperative Education Program at CVCC. He was in the automotive program last year and is working at Routhier Quick Lube & Auto Center. Don Routhier says about Cooper "Cooper is a prime example of a young man who has faced Adversity, and overcomes it with not only hard work, but excels at any tasks giving with pride, and confidence. He is a welcomed team member at Routhier Auto Center."

NORTH HODGESON

North Hodgeson has been a student at CVCC for three years now. He is an essential employee at SD Ireland. He is the type of student that excels at whatever task he is given at work. North has a bright future at SD Ireland's Welding and Fabrication Department. Wayne Tozzi, Cooperative Education Coordinator at CVCC describes North as, punctual, friendly, enthusiastic, a hard worker and a good role model for other students. North is on the left in the photo.



AUGUST THOMPSON

CVCC Natural Resources and Sustainability Program student August Thompson is working as an essential worker at Ceres Greens on Metro Way in Barre. While learning about nutrient and light cycles, August is contributing to food security through growing hydroponic lettuce and basil for our community. August will be part of the Cooperative Education Program next school year and will continue his education in hydroponics and work at Ceres Greens.



----- Forwarded message -----

From: **Melissa Wheeler** <mwheebce@buusd.org>

Date: Mon, Apr 20, 2020 at 9:32 AM

Subject: Resignation

To: John Pandolfo <jpandbsu@buusd.org>

Cc: Annette Rhoades <arhoabsu@buusd.org>, Stacy Anderson
<sandebisu@buusd.org>, Chris Hennessey <chennbce@buusd.org>

Good morning,

It is with mixed feelings, I submit my letter of resignation. I have accepted a position in another district and will not be returning to BCEMS next year. I appreciate all that I have learned during my time here and will greatly miss the BCEMS learning community.

Thank you,

Melissa Wheeler

2020-2021 School Year

Brandi Bohn <bbohnbt@buusd.org>

Sat, Mar 14, 2020 at 10:23 AM

To: Stacy Anderson <sandebusu@buusd.org>

Cc: Annette Rhoades <arhoabsu@buusd.org>

Hi Stacy,

I hope you are having a restful and relaxing weekend. I am writing to inform you that I have come to a decision about the following year. It is with a heavy heart that I have decided to move back home. This has been a difficult choice as I have met so many wonderful colleagues. Unfortunately, at the end of the day the distance is too great for me.

My time at Barre City and Barre Town has been a positive and encouraging experience. I am grateful to you for providing me an opportunity to be apart of the BUUSD community and for all of your intentional support along the way. I have thoroughly enjoyed my time working with you and the staff.

At this point you are the first to know. I will begin informing close colleagues in the weeks to come. If there is anything between now and the end of the school year I can do to transition please let me know.

Thank you again.

Warmest regards,
Brandi Bohn

**BARRE UNIFIED UNION SCHOOL DISTRICT #097
POLICY****CODE: C 9****PREVIOUSLY ADOPTED: 6/13/2019
1st Reading: 4/23/2020
2nd Reading:
ADOPTED:**

**FEDERAL CHILD NUTRITION ACT WELLNESS
POLICY****Purpose**

It is the intent of the Barre Unified Union School District (BUUSD) to comply with the local policy requirements of the federal *Child Nutrition and WIC Reauthorization Act of 2004* and *Healthy, Hunger-Free Kids Act of 2010*. In accord with those requirements, this policy has been developed in consultation with parents, representatives of the school food services authority, school administrators, school health professionals and the public.

Policy Statement

It is the policy of the BUUSD to establish goals for nutrition promotion and education, health education, physical education, and physical activity, and other school-based activities that are designed to promote student wellness. With the objective of promoting student health and reducing childhood obesity, the district will also establish nutrition guidelines for all foods available at school during the school day.

I. Goals for Nutrition Promotion and Education.

- A. The BUUSD shall provide nutrition promotion and education programs as required by state law and regulations of the State Board of Education. In particular, the supervisory union shall provide a nutrition component in its Comprehensive Health Education program and shall develop curricular programs intended to accomplish applicable goals enumerated in the National Health Education Standards.
- B. To the extent practicable, nutrition promotion and education shall be integrated into core curricula areas, such as science, health, physical education, and family and consumer science courses.
- C. The BUUSD shall establish meal periods that provide adequate time to eat and are scheduled at appropriate hours in a clean, safe, and adequate space.
- D. Food shall not be used in BUUSD schools as a reward or punishment, except when rewards are part of a student's written IEP, 504, or behavioral plan.
- E. The BUUSD shall provide training opportunities as appropriate for food service and other staff members in areas of nutrition and wellness as described in the Vermont Education Quality of Standards.

II. Guidelines for Health Education

- A. The BUUSD shall enable students to engage annually in rigorous, relevant and comprehensive learning opportunities that allow them to demonstrate proficiency in health education as defined by Vermont state law 16 V.S.A. 131 (EQS rule 2120.5). In particular, the district shall develop curricular programs intended to accomplish the goals enumerated in the National Health Education Standards for all students in grades K-12.
- B. Health Education shall be integrated into core curricula areas, such as science, physical education, and family and consumer science courses.

III. Goals for Physical Education and Physical Activity.

- A. The BUUSD shall provide physical education and adaptive physical education classes for all students as required by Education Quality Standards and 16 V.S.A 2902.
- B. The BUUSD will provide students with Physical Education, using an age-appropriate, sequential Physical Education program consistent with 2014 SHAPE America National Standards and Grade-Level Outcomes for Physical Education.
- C. The BUUSD shall provide physical activity opportunities to all students as required by Education Quality Standards and 16 V.S.A 2210.5.

IV. Goals for Other School-Based Activities.

- A. The BUUSD shall use evidence-based strategies to determine goals for promoting student wellness.
- B. The BUUSD shall promote health and wellness by encouraging staff to model healthy eating/drinking behaviors at school, by displaying USDA promotional materials, such as informational posters on school property, by marketing health and wellness on signs, score boards, sports equipment, in curricula, educational materials, both printed and electronic, and through its website. No foods of minimal nutritional value will be advertised on school grounds.

V. Nutrition Guidelines.

- A. Following state law 16 V.S.A. section 1264, the BUUSD shall offer National School Lunch and School Breakfast Programs that meet 7 CRF 210 and 7 CRF 220 and the Healthy, Hunger-Free Kids Act of 2010.
- B. The BUUSD shall ensure that guidelines for reimbursable school meals are not less restrictive than regulations and guidance issued by the Secretary of Agriculture pursuant to sections (a) and (b) of section 9A(a) and (b) of the Richard B. Russell National School Lunch Act as those regulations and guidance apply to schools.
- C. The BUUSD shall ensure that foods and beverages **offered sold** at school during the school day other than through the National School Lunch or School Breakfast programs, including foods sold through vending machines and foods sold for fundraising during the school day, shall comply with the USDA Smart Snacks Standards.

VI. Policy Implementation.

- A. The superintendent or his or her designee shall periodically monitor BUUSD programs and curriculum to ensure compliance with this policy and any administrative procedures established to carry out the requirements of this policy. The BUUSD shall periodically inform and update the public about the content and implementation of this policy, including the extent to which BUUSD schools are in compliance with this policy, the extent to which this policy compares to model local school wellness policies and a description of the progress made in attaining the goals of this policy.
- B. The BUUSD shall permit parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators and the general public to participate in the development, implementation and periodic review and update of this policy.
- C. The superintendent or his or her designee shall establish ongoing BUUSD health and wellness committee(s) following the Vermont Agency of Education and Vermont Department of Health recommendation evidence-based collaboration approach to learning and health. Information on how to join the committee(s) is available on the supervisory union websites.
- D. The BUUSD health and wellness committee(s) assist the superintendent or his or her designee, at least triennially, in the assessment and/or revision of the wellness policy using best -practice assessment tools, in auditing supervisory union-wide compliance, and in reviewing evidence of student health and learning impact.

The superintendent or his or her designee shall report yearly to the board and to the public on the BUUSD's compliance with law and policies related to student wellness. The report shall include information as to the content and implementation of this policy, and an assurance that BUUSD guidelines for reimbursable meals are not less restrictive than regulations and guidelines issued for schools in accordance with federal law.

BARRE UNIFIED UNION SCHOOL DISTRICT # 097 Code: D 30 POLICY

PREVIOUSLY ADOPTED: 6/13/2019

1st READING: 4/23/2020

2nd READING:

ADOPTED:

FIELD TRIPS

Policy

It is the policy of the Barre Unified Union School District (BUUSD) to endorse the use of field trips as extensions of classroom experiences.

Implementation

Administration shall develop procedures on field trips to address the following guidelines:

1. Teachers shall submit to the Principal/Director a written request for approval for a field trip.
2. ~~Out of state field trips, and/or overnight field trips require Board approval.~~
3. Requests will be submitted in a timely fashion
4. Accompanying the request for approval must be information specifying those students who are participating and the basis for their participation. In addition, the report must state specific reference to the curriculum, learning outcomes, the source of payment for the field trip, the method of transportation, as well as commencement and termination times, dates, number of school personnel to attend, number of additional chaperones, method of financing the adult participation, and any other pertinent information.
5. Teachers organizing field trips will be responsible for obtaining signed permission slips from parents, scheduling transportation, and overseeing arrangements with the site of the field trip.
6. Those individuals responsible for the field trip shall submit a list of participants to the school nurse and a principal in a timely fashion so that provisions for any special medical problems and/or precautions can be provided.
7. Field trip costs over and above those normally budgeted for by the BUUSD will be paid for by the student's parents directly and/or through fundraising activities. Funds will exist for any student who desires to attend but is unable to pay the individual cost of travel and accommodations.
8. All chaperones shall comply with Policy B2, Volunteers & Work Study Students.

**BARRE UNIFIED UNION SCHOOL DISTRICT #097
POLICY**

CODE: D 6

PREVIOUSLY ADOPTED: 6/13/2019

1ST READING: 4/23/2020

2ND READING:

ADOPTED:

CLASS SIZE POLICY

Policy

It is the intent of the board to comply with Sections 15 and 16 of Act 153 of 2010 requiring superintendents to work with school boards to develop policy guideline **recommendations** for minimum and optimal average class sizes in regular and technical education classes. Class size **recommended** guidelines will be used to inform annual decisions related to staffing and program offerings.

Implementation

1. The superintendent or his or her designee shall, in consultation with the principal/director, develop district wide class minimum, maximum, and optimum average class size **recommended** guidelines that take into account the instructional needs of required and elective courses at the secondary level.
2. Class size **recommended** guidelines in the district may vary as necessary to reflect differences, such as school size and programmatic needs.
3. The **recommended** guidelines shall also ensure compliance with state or federal requirements related to matters such as student-teacher ratios, special education, technical education, and English Language Learners.
4. The superintendent shall report to the board by April 1 each year on the implementation of this policy, and shall include in his or her report information related to the use of the **recommended** guidelines in determining actual class sizes and program offerings in the schools within the district.

Recommended Guidelines

Administrators will use the following **recommended** guidelines when reviewing course enrollments and making decisions about course offerings and scheduling, recognizing that such **recommended** guidelines must be flexible and incorporate additional factors in making decisions about class sizes which, among others, include the unique needs of class or grade-level populations of students, curricular structure, physical plant, and staff training:

I. Grades PreK-8

	<u>RECOMMENDED GUIDELINES</u>		
<u>Grade</u>	<u>Minimum</u>	<u>Ideal</u>	<u>Maximum</u>
PreK	12	15	17
Kindergarten	15	16	18
1 st	15	18	20
2 nd	15	18	20
3 rd	15	18	20
4 th	15	20	22
5 th	15	20	22
6 th	15	20	22
7 th	15	23	25
8th	15	23	25

II. Grades 9-12:

1. The recommended **guidelines for** class size for most courses is 15 to 20 students.
2. The recommended **guidelines for** minimum class size for most courses is 10 and the maximum is 25.
3. When requested by the administration, classes above or below the recommended **guidelines acceptable limits** may be approved by the superintendent and reported to the board.
4. The Central Vermont Career Center program size will be consistent with the Vermont Department of Education – State Board of Education Manual of Rules and Practices, Vocational-Technical Education.
5. Program size for the Central Vermont Career Center shall be reviewed annually by the Center’s Director. Recommendations to change program offerings shall be made by the Director to the SHS Union #41 District and the Regional Advisory Board if a program, for three or more consecutive years, has shown low enrollment based on State of Vermont Technical Education Regulation.

PREVIOUSLY ADOPTED: 6/13/2019
1ST READING: 4/23/2020
2ND READING:
ADOPTED:

*Cross Reference: C 40 Entrance Age for Admission to Kindergarten
D 6 Class Size*