



## OPERATIONAL EXPECTATIONS

ISD 197 School Board

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Educational Programs

Contact: Director of Curriculum, Instruction & Assessment

### 630 ORGANIZATION OF SCHOOL CALENDAR AND SCHOOL DAY

To effectively plan for the school year, it is important to parents, students, employees, and the general public to have advance knowledge of the school calendar and school day.

#### I. SCHOOL CALENDAR

- A. Employee representatives shall participate in developing and proposing the school calendar through a meet and confer process. In this process, the state assessment calendar should be considered.
- B. The school calendar shall be adopted annually by the school board by March 1.

#### II. SCHOOL DAY

- A. The superintendent shall be responsible for developing a schedule for the student day by January 1, subject to review by the school board.
- B. In developing the student day schedule, the superintendent shall consider such factors as school bus schedules, cooperative programs, differences in time requirements at various grade levels, effective utilization of facilities, cost effectiveness, and concerns impacting student learning and activities.

**Legal References:** Minn. Stat. § 120A.40 (School Calendar)  
Minn. Stat. § 120A.41 (Length of School Year; Days of Instruction)  
Minn. Stat. § 120A.415 (Extended School Calendar)  
Minn. Stat. § 120A.42 (Holidays)  
Minn. Stat. § 122A.40, Subds. 7 and 7a (Employment; Contracts; Termination)  
Minn. Stat. § 124D.11, Subd. 9 (Revenue for Results-Oriented Charter School)  
Minn. Stat. § 127A.41, Subd. 7 (Distribution of School Aids; Appropriation)

**Cross References:** School District Policy 425 (Staff Development)

**POLICY ADOPTED:** December 14, 2009  
**POLICY REVIEWED/REVISED:** March 6, 2017; January 21, 2020  
**Monitoring Method:** Administrative Review  
**Monitoring Frequency:** Once every three years