

## Consent to Release - Request from an Individual

An individual asks the government entity to release his/her private data to an outside entity or person. Because the entity does not have statutory authority to release the data, it must get the individual's written informed consent.

## **Explanation of Your Rights**

If you	a have a question about anything on this form, or would li	ike more explanation, please talk to
	before you sign it.	
[entit	y contact person name and contact information]	
I,		
	[name of individual data subject]	[name of government entity]
to rel	ease data about me to	as described on this form.
	[name of other entity or person]	
1.	The specific data I want to release	
1.	The specific data I want	[explanation of data]
2.	I understand that I have asked	to release the data.
	[name of government en	ntity]
3.	I understand that although the data are classified as private the control of the	vate at, the
		[name of government entity]
	classification/treatment of the data at	depends on laws or
	[name of other e	ntity or person]
	policies that apply to	·
	[name of other entity of person]	
This a	authorization to release expires	_•
	[date/time of expiration]	
Individual data subject's signature		Date
Parent/guardian's signature [if needed]		Date