



**Lompoc Unified School District**  
**1301 N A Street**  
**Lompoc, CA 93436**  
**Phone: 805.742.3300**  
**Fax: 805.735.8452**

**Title:** Special Education Educator, Mild/Moderate

**Reports to:** Site Principal

**Work Year:** 185 days

**Employment Status:** 1.0 Full Time Equivalent

**Benefits:** Eligible to participate in district medical, dental and vision insurance.

**Purpose of Position:** Special Education Educator - Mild/Moderate was established for the purpose/s of providing instruction, assessment and program planning for special education students with primary learning disabilities, students with a disability of autism, mild to moderate intellectually disabled, attention deficit and attention deficit hyperactivity disorders, and serious emotional disturbances; monitoring and evaluating student progress and behavior; researching, obtaining and providing instructional materials for special education services; serving as a resource for students, parents, District personnel and community organizations and working within a Learning Center environment or within a self-contained classroom. May teach students who qualify under Emotional Disturbance.

**Essential Functions:**

- Develop a balanced program with appropriate activities designed to encourage pupils to develop good skills and attitudes.
- Adapt classroom work for the purpose of providing students with instructional materials that address individualized education plans (IEP) within established lesson plans.
- Administer developmental testing programs, subject specific assessments, etc. for the purpose of assessing student competency levels and/or developing IEPs.
- Administer, under supervision, first aid and assistance to medically fragile children (e.g. tube feeding, toileting, diapering, etc.) for the purpose of providing appropriate care for children as assigned.
- Advise parents and/or legal guardians of student progress for the purpose of communicating expectations; student's achievements; developing methods for improvement and/or reinforcing classroom goals in the home environment.
- Assess student progress towards objectives, expectations, and/or goals (e.g. behavioral, motor development and communication skills, academic needs, vocational abilities, etc.) for the purpose of providing feedback to students, parents and administration.
- Collaborate with instructional staff, other school personnel, parents and a variety of community resources for the purpose of improving the overall quality of student outcomes, achieving established classroom objectives in support of the school improvement plan.
- Direct student teachers, instructional assistants, volunteers and/or student workers for the purpose of

Special Education Educator, Mild/Moderate (continued)

providing an effective classroom program and addressing the needs of individual students.

- Monitor students' behavior/activities in a variety of educational environments (e.g. classroom, playground, field trips, etc.) for the purpose of providing a safe and positive learning environment.
- Participate in and/or coordinates a variety of meetings (e.g. PLC, IEP, Department, School) for the purpose of conveying and/or gathering information required to perform functions.
- Prepare a variety of written materials (e.g. grades, attendance, IEP and Behavior Intervention Plan (BIP), anecdotal records, etc.) for the purpose of documenting student progress and meeting mandated requirements.
- Provide intervention or alternate programs for ineligible students (e.g. Rti) for the purpose of supporting the academic improvement of all students at assigned school.
- Responds to inquiries from a variety of sources (e.g. other teachers, parents, administrators, etc.) for the purpose of resolving issues, providing information and/or direction.
- Perform other related duties, as assigned, for the purpose of ensuring the efficient and effective functioning of the work unit.

**Working Conditions & Physical Demands:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all-inclusive. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential responsibilities and functions of the job.

- Significant lifting, carrying, pushing, and/or pulling - ability to lift up to 40 pounds.
- Significant stooping, kneeling, crouching, and/or crawling.
- Generally, the job requires 25% sitting, 10% walking, and 65% standing.
- Moderate to high stress levels.
- Work is predominantly in a school environment.
- Climate is normal; occasional adverse weather conditions.

**Licenses and Other Requirements:**

- Possession of an Education Specialist Instruction Credential with mild/moderate or learning handicapped authorization and autism authorization.
- CLAD or BCLAD authorization, or equivalent.

**Desired Qualifications:**

- Bilingual in English and Spanish

**FLSA Status:**

Exempt

The District reserves the right to update, revise or change this job description and related duties at any time.

**Board Approved: April 18, 2017**